



July 28, 2026

This is Amendment No. 1. The specifications in our invitation for bids on Program 409-S, scheduled for opening at 11:00 a.m., on August 5, 2026, are amended as follows:

1. The bid opening date remains August 5, 2026.
2. On page 14 of 29, under “GOVERNMENT TO FURNISH,” the distribution (mailing) list requirement is changed as follows: Delete the paragraph regarding the distribution (mailing) list in its entirety, and in its place, insert the following:

Distribution (mailing) list will be furnished as a Microsoft Excel (current or near version) file via contractor-hosted SFTP. The files will be clearly named to indicate which file is associated with which survey. The mailing list may not be furnished with the print order and furnished files; however, it will be furnished no less than five (5) workdays prior to each mailing required for the order. NOTE: The Legacy Study and the Pilot study have different distribution lists.

3. On page 15 of 29, under “PROOFS,” add the following note: “NOTE: PDF soft proofs will be required on the orders for Cohort 1/Wave 1 and Cohorts 2/3/Wave 1 for both the Legacy Study and the Pilot Study for both English and Spanish versions; however, the ordering agency may require proofs on other orders issued throughout the term of the contract.
4. On page 15 of 29, under “PRIOR TO PRODUCTION SAMPLES,” the requirement for the samples is changed as follows: Delete “(First Order Only),” and in its place, insert: Prior to production samples will be required on the orders for Cohort 1/Wave 1 and Cohorts 2/3/Wave 1 for both the Legacy Study and the Pilot Study for both English and Spanish versions.
5. On page 16 of 29, under “LIVE PRODUCTION SAMPLES,” the following changes are made:
 - Live production samples will be required on the orders for Cohort 1/Wave 1 and Cohorts 2/3/Wave 1 for both the Legacy Study and the Pilot Study.
 - The quantity requirement is changed to 15 samples each of the cover letter, invitation letter, and four (4) different survey booklets for both the English and Spanish versions, as applicable to the print order.
 - Samples are to be mailed (reimbursable) at the most economical rate.



6. On page 17 of 29, under “STOCK/PAPER,” the name of the stock for the Inbound BRM Envelopes and the Outbound Envelopes (4-1/8 x 9-1/2”) is specified incorrectly. Delete “White Writing Envelopes,” and in their places, insert “White Writing Envelope.”
7. On page 18 of 29, under “PRINTING AND VARIABLE IMAGING, *Inbound BRM Envelopes*,” insert the following note: NOTE: The Inbound BRM Envelopes for Cohort 1 differ from Cohorts 2/3.
8. On page 19 of 29, under “GATHERING AND INSERTING, *Pilot Study, Wave 3*,” the size of the outbound envelope required for all four surveys (NC, STVC, MPS, and FD) is 6 x 9-1/2”.
9. On page 23 of 29, under “DISTRIBUTION, *Coding Accuracy Support System (CASS) and National Change of Address (NCOA)*,” delete the following requirement:

Once a mailing list is received by the contractor, an output file must be created containing each mailing participant. The contents of the output file must be approved/verified by VA before proceeding to CASS and NCOA cleaning. To do this operation, the output file must be transmitted electronically to the VA so they can verify that the contractor has received the full contents of the address file. Output file must be a MS Excel file sent via contractor-hosted SFTP.

10. On page 26 of 29, under “SECTION 3. – DETERMINATION OF AWARD,” the estimate for line item I.(a) is changed from 1,466 to 1,692.
11. On page 26 of 29, under “SECTION 3. – DETERMINATION OF AWARD,” the estimate for line item I.(b) is changed from 1 to 2.
12. On page 28 of 29, under “III. GATHERING, INSERTING, PACKING, AND DISTRIBUTION,” the following change is made:

Delete: 1. *Bulk Shipments (other than by mail)*:

And its place, insert the following: 1. *Prior to Production Samples and Live Production Samples*:

All other specifications remain the same.



Amended bid or acknowledgement of amendment must be submitted using the method specified in the solicitation for bid submission. Telephone or facsimile submission is not acceptable.

BIDDER MUST ACKNOWLEDGE RECEIPT OF THIS AMENDMENT PRIOR TO BID OPENING. Failure to acknowledge receipt of amendment, by amendment number, prior to bid opening time, may be reason for bid being declared nonresponsive.

Sincerely,

JENNIFER YARBROUGH
Contracting Officer