

BID OPENING: Bids shall be opened virtually at 11:00 a.m., Eastern Time (ET), on April 14, 2026, at the U.S. Government Publishing Office. All parties interested in attending the bid opening shall email bids@gpo.gov one (1) hour prior to the bid opening date and time to request a Microsoft Teams live stream link. This must be a separate email from the bid submission. The link will be emailed prior to the bid opening.

BID SUBMISSION: Bidders must email bids to bids@gpo.gov for this solicitation. No other method of bid submission will be accepted at this time. The jacket number and bid opening date must be specified in the subject line of the emailed bid submission. ***Bids received after the bid opening date and time specified above will not be considered for award.***

ACCELERATE SCHEDULE: Contractors are directed to pay special attention to the accelerated schedule for bid submission, production and delivery.

ADDITIONAL EMAILED BID SUBMISSION PROVISIONS: The Government will not be responsible for any failure attributable to the transmission or receipt of the emailed bid including, but not limited to, the following:

1. Illegibility of bid.
2. Emails over 75 MB may not be received by GPO due to size limitations for receiving emails.
3. The bidder's email provider may have different size limitations for sending email; however, bidders are advised not to exceed GPO's stated limit.
4. When the email bid is received by GPO, it will remain unopened until the specified bid opening time. Government personnel will not validate receipt of the emailed bid prior to bid opening. GPO will use the prevailing time (specified as the local time zone) and the exact time that the email is received by GPO's email server as the official time stamp for bid receipt at the specified location.

PRODUCTION AREA: It is assumed that all production facilities used in the manufacture of the product(s) ordered under this contract will be located within a 60-mile radius of zero milestone, Minneapolis, MN.

Any bidder intending to use production facilities outside this area should furnish information, with the bid, which will on its face demonstrate ability to meet the schedule requirements. The determination by the Government of the acceptability of this information in no way relieves the successful bidder of the responsibility for compliance with these schedule requirements.

For information regarding the solicitation requirements prior to award, please email sgaumer@gpo.gov.

GENERAL TERMS AND CONDITIONS

GPO CONTRACT TERMS: Any contract which results from this Invitation for Bid will be subject to the applicable provisions, clauses, and supplemental specifications of GPO Contract Terms (GPO Publication 310.2, effective December 1, 1987 (Rev. 01-18)) and GPO Contract Terms, Quality Assurance Through Attributes Program for Printing and Binding (GPO Publication 310.1, effective May 1979 (Rev. 09-19)).

GPO Contract Terms (GPO Publication 310.2) – <https://www.gpo.gov/docs/default-source/forms-and-standards-files-for-vendors/contractterms2018.pdf>.

GPO QATAP (GPO Publication 310.1) – <https://www.gpo.gov/docs/default-source/forms-and-standards-files-for-vendors/qatap-rev-09-19.pdf>.

SUBCONTRACTING: Subcontracting is **NOT** authorized.

SECURITY WARNING: It is the contractor's responsibility to properly safeguard personally identifiable information (PII) from loss, theft, or inadvertent disclosure and to immediately notify the Government of any loss of

personally identifiable information. PII is information which can be used to distinguish or trace an individual's identity, such as their name, social security number, biometric records, etc., alone, or when combined with other personal or identifying information which is linked or linkable to a specific individual, such as date and place of birth, mother's maiden name, etc. (Ref.: OMB Memorandum 07-16.) Other specific examples of PII include, but are not limited to:

a. Personal identification number, such as passport number, driver's license number, taxpayer identification number, or financial account or credit card number; b. Address information, such as street address or personal email address; c. Personal characteristics, including photographic image (especially of face or other distinguishing characteristic), fingerprints, handwriting, or other biometric image or template data (e.g., retina scans, voice signature, facial geometry).

NOTE: Security control plan **MUST** be submitted within one hour after the review and confirm call or email. If contractor failed to submit SCP within one hour after the review and confirm call/email, GPO will disqualify his/her bid.

SECURITY CONTROL PLAN: The contractor shall maintain in operation, an effective security system where items by these specifications are manufactured and/or stored (awaiting distribution or disposal) to assure against theft and/or the product ordered falling into unauthorized hands. Contractor is cautioned that no Government provided information shall be used for non government business. Specifically, no Government information shall be used for the benefit of a third party. The Government retains the right to conduct on-site security reviews at any time during the term of the contract.

The plan shall contain at a minimum:

- (1) How Government files (data) will be secured to prevent disclosure to a third party prior to and after termination of contract;
- (2) Explain how all accountable materials will be handled throughout all phases of production
- (3) How the disposal of waste materials will be handled;
- (4) How all applicable Government-mandated security/privacy/rules and regulations as cited in this contract shall be adhered to by the contractor and/or subcontractor(s).

This proposed plan is subject to review and approval by the government and award will not be made prior to approval of same.

PREAWARD SURVEY: In order to determine the responsibility of the prime contractor, the Government reserves the right to conduct an on-site pre-award survey at the contractor's/subcontractor's facility or to require other evidence of technical, production, managerial, financial, and similar abilities to perform, prior to the award of a contract. As part of the financial determination, the contractor in line for award may be required to provide one or more of the following financial documents:

- 1) Most recent profit and loss statement
- 2) Most recent balance sheet
- 3) Statement of cash flows
- 4) Current official bank statement
- 5) Current lines of credit (with amounts available)
- 6) Letter of commitment from paper supplier(s)

The documents will be reviewed to validate that adequate financial resources are available to perform the contract requirements. Documents submitted will be kept confidential, and used only for the determination of responsibility by the Government. Failure to provide the requested information in the time specified by the Government may result in the Contracting Officer not having adequate information to reach an affirmative determination of responsibility.

NOTE: Prior to award the apparent low vendor must be able to show ability to produce the product in question and may be asked to supply samples of similar items.

PREAWARD CONFERENCE: Unless waived by the contracting Officer, in order to ensure that the prospective contractor fully understands the total requirements of the job as indicated in these specifications, the specifications

will be reviewed by Government representatives with the contractor's representatives via teleconference prior to award.

QUALITY ASSURANCE LEVELS AND STANDARDS: The following levels and standards shall apply to these specifications:

Product Quality Levels:

- (a) Printing Attributes - Quality Level IV
- (b) Finishing Attributes - Quality Level IV

Inspection Levels from ANSI/ASQC Z1.4 (MIL-STD 105):

- (a) Non-destructive Tests - General Inspection Level I.
- (b) Destructive Tests - Special Inspection Level S-2.

Specified Standards: The specified standards for the attributes requiring them shall be:

	<u>Attribute</u>	<u>Specified Standard</u>
P-7.	Type Quality and Uniformity	Furnished Electronic Files
P-8.	Halftone Match	Furnished Electronic Files
P-10.	Process Color Match	Furnished Electronic Files

PAYMENT: Submitting invoices for payment via the GPO fax gateway (if no samples are required) utilizing the GPO barcode coversheet program application is the most efficient method of invoicing. Instructions for using this method can be found at the following web address:

<http://winapps.access.gpo.gov/fms/vouchers/barcode/instructions.html>.

Invoices may also be mailed to: U.S. Government Publishing Office, Office of Financial Management, Attn: Comptroller, Stop: FMCE, Washington, DC 20401.

For more information about the billing process refer to the General Information of the Office of Finance web page located at <https://www.gpo.gov/how-to-work-with-us/vendors/how-to-get-paid>.

SPECIFICATIONS

Contractor bid MUST be based on the estimated total of 896,967 text pages @ 8-1/2 x 11, approx. 8,520 printed tabs.

Contractor shall furnish an additional rate for tabs, 8-1/2 x 11" text color/black and white, binders, manila folders, and expandable folders. This will be used only to increase or decrease the final billing amount based on the final number of originals. This price will include the cost of ALL REQUIRED OPERATIONS (including miscellaneous and delivery charges) necessary to produce the product ordered.

Contractor must submit a signed notification to the Contract Administrator of FINAL COUNT or additional documentation for verification. Contractor will be paid for actual number of documents processed. Contractor MUST NOT proceed with production prior to submitting a notification to the Contract Administrator with the final count or additional documents and getting approval from GPO to proceed.

Note: Employees who will be handling the documents must sign a confidentiality agreement which will be maintained with the contract file. Any copies that are made and are not returned should be shredded. Contractor should be prepared to handle 24-hour turnaround print requests that may come up throughout the trial period.

TITLE: Litigation Binder Project - US et al v. Agri Stats - Trial Binders

QUANTITY: 2 binder sets of trial exhibits, a folder set of trial exhibits (with 4 copies of each trial exhibit), 56 sets of witness binders (with 7 copies of each set), depositions (147 depositions, 7 copies of each) and expert reports (4 experts, 7 copies of each) containing approx. 896,967 total pages plus 8,520 printed tab dividers.

Item 1: *Deposition Transcripts* - Approx. 308,700 total pages.

Item 2: *Expert Reports* - Approx. 7,287 total pages.

Item 3: *Plaintiff's Trial Exhibits* - Approx. 93,780 total pages plus tabs.

Item 4: *Defendant's Trial Exhibits* - Approx. 192,000 total pages plus tabs.

Item 5: *Redacted Trial Exhibits* - Approx. 60,000 total pages plus tabs.

Item 6: *Witness Binders* - Approx. 235,200 total pages.

TRIM SIZE:

Text pages: 8-1/2 x 11"

Tab Dividers: 9 x 11" (includes 1/2" tab)

Binders:

Item 1: *Deposition Transcripts* – 1-inch white “view” binders.

Item 2: *Expert Reports* - smallest size white “view” binder that accommodates all reports.

Item 3: *Plaintiff's Trial Exhibits* - 4-inch white “view” binders.

Item 4: *Defendant's Trial Exhibits* - 4-inch white “view” binders.

Item 5: *Redacted Trial Exhibits* - 4-inch white “view” binders.

Item 6: *Witness Binders* – various size white “view” binders.

Manila Folders: standard letter size.

Expandable Folders: 5-inch expandable letter size Redweld folders.

DESCRIPTION: All the requirements of these specifications apply equally to all items unless otherwise indicated herein.

DIGITAL PRINTING IS ACCEPTABLE.

At contractor's option, the product may be produced via conventional offset or digital printing provided Quality Level III standards are maintained. Final output must be a minimum of 150- line screen and at a minimum resolution of 2400 x 2400 dpi x 1 bit or 600 x 600 dpi x 4-bit depth technology. Digital device must have a RIP that provides an option

for high quality color matching such as Device Links Technology and/or ICC Profiles. NOTE: Contractor must produce the entire job either conventional offset or digital printing; split production methods are not acceptable without prior approval.

Overview: The Antitrust Division (“the Division”) requires the creation of approximately 2 binder sets of trial exhibits, a folder set of trial exhibits (with 4 copies of each trial exhibit), 56 sets of witness binders (with 7 copies of each set), depositions (147 depositions, 7 copies of each) and expert reports (4 experts, 7 copies of each). Each folder or binder will average between approximately 50 and 1000 double-sided pages. The print job will be entirely double-sided. In total, we estimate printing approximately 449,000 double sided pages. Exhibits will be ready to send for printing on a rolling basis as soon as the project is awarded.

Text Pages: Print double-sided with approximately 80% black and white and 20% color. Text pages inserted into binders will be three-hole punched with standard spacing (3/8” drill pattern) on the left side of the page. All pages printed for this project must be double-sided on standard letter size white paper (8-1/2 x 11”). No stapling is needed.

Due to the fact the exhibits will be printed double-sided, exhibits containing an odd number of pages will result in the last page being blank. When printed, every exhibit must have an even number of pages. Contractor must insert a blank page as the final page for every exhibit with an odd number of pages, including single page exhibits.

Certain exhibits will need to be printed fully in color. An Excel outline will be provided indicating the color pages to be printed.

Cover and Spine Inserts: Print face only with black text. Contractor must typeset, print, and insert into front and spine view pocket. A template will be provided the cover and spine.

Tab Dividers: Print face only with black ink. Contractor is required to typeset text for all tabs. Tab dividers are 9 x 11” including 1/2” tab with round corners, 1/5th cut.

Binder Sets Requirements: For binder sets of exhibits, 4-inch white “view” binders should be used with tab dividers labeled with the exhibit number (e.g., “PX-001”) separating each exhibit. Exhibits should be in exhibit number order. Each binder should include a cover indicating the range of exhibits within and the same information on the spine of the binder. Staff will provide a template for the cover and spine. Exhibits should not be split between binders.

For witness binders, each of the estimated 40 binders will have a distinct number of pages, a different set of documents to be printed, and a different number of tabs to be inserted. The vendor should be prepared to use a variety of binder sizes to accommodate for the varying page requirements of each binder. When selecting a binder size, the vendor should add an extra 1/2 inch to accommodate for the trial team adding extra exhibits, if necessary, after the print job has been completed. (The vendor will not be responsible for printing these additional exhibits). For example, Binder 04 contains 408 pages and could fit in a 1-inch slant D-ring binder comfortably; however, the trial team could decide to include additional exhibits or attorney notes, ranging from 50-100 pages after the print job has been completed. In this situation, therefore, the vendor should use a 1.5-inch D ring binder. Each binder should have a “view” pocket on the cover and spine. A PDF will be sent with cover sheets for the slips of paper that should be placed in each front and spine view pocket.

Binder Construction: Contractor to furnish all white binders, steel 3-D ring, with 2 inside pockets, and levers at each end (levers must not extend beyond edges of binder). Each binder should have a front view pocket and a spine pocket.

- Cover and backbone board must be Number 1 quality binder boards .125" thick +/- .0025" with smooth edges and outer corners rounded. Grain of boards must be perpendicular to the hinge. The vinyl coverings must be electronically/dielectrically heat-sealed over the boards forming securely sealed edges all around the binder and on each side of the backbone as hinges. The metal looseleaf element must be securely riveted to the back cover, with no free play, by not less than two metal rivets. All exposed metal parts must be nickel-plated and corrosion resistant.
- Metal Looseleaf Element: Opening/closing levers must have a firm action with no free play. Heavy Duty Wide Flat
- Base Element: Must have spring back for uniform tension, alignment of rings, and smooth operation.

Folders Set Requirements: The folder set of exhibits (7 copies, paper or binder clipped, of each individual exhibits) should each be provided in manila folders with a corresponding label indicating the exhibit control number (“PX-000” number, or as otherwise instructed by Staff, per the filename of the PDF for that exhibit) contained within. These folders should be organized sequentially, in numerical order according to exhibit control numbers, and grouped in 5-inch expandable Redwelds. Each Redweld will need a label/cover on the front indicating the series of exhibit control numbers contained in the Redweld (e.g.: “PX-001 thru PX-050”). Folder sets should be kept together in manila file folders and not broken up between Redwelds. If a folder set is too large to be contained in a single manila folder, it may be organized in multiple folders or even in its own Redweld, with the labels of these folders denoting the split (ex: “PX-000 1/4”, “PX-000 2/4”).

Breakdown:

Item 1: *Deposition Transcripts:* For the estimated 147 depositions, we will need 7 copies of their deposition transcript(s) which are approx. 300 pages. Deposition transcripts should be placed in 1” “View” binders. Each binder requires a cover and spine that the vendor must typeset, print, and insert. The cover will indicate the case name and the name of the deponent. Total estimate of 308,700 pages.

Item 2: *Expert Reports:* For each of approximate 4 expert reports, we will need 7 copies of their expert report(s). Expert reports should be placed in the smallest binder that accommodates all reports. Each binder requires a cover and spine that the vendor must typeset, print, and insert. The cover will indicate the case name and the name of the deponent. Total estimate of 7,287 pages.

Item 3: *Plaintiff’s Trial Exhibits:* Estimated 1,563 exhibits at 30 pages per exhibit, estimated total 46,890 pages per set.

--Folder set required (4copies of each individual exhibit), estimated total 187,560 pages.

--2 binder sets required (1 copy for war room; 1 copy for courthouse), an estimated total 93,780 pages.

Item 4: *Defendant’s Trial Exhibits:* Estimated 3,200 exhibits at 30 pages per exhibit, estimated total 96,000 pages per set.

--2 binder sets required (1 copy for war room; 1 copy for courthouse), an estimated total of 192,000 pages.

Item 5: *Redacted Trial Exhibits:* Estimated 2,000 exhibits at 30 pages per exhibit, estimated total 30,000 pages per set.

--2 binder sets required (1 copy for war room; 1 copy for courthouse), estimate total of 60,000 pages.

Item 6: *Witness Binders:* For an estimated 21 affirmative witnesses and possible 35 significant cross-examinations—56 witnesses in total. For each witness, a set of 7 binders. For each witness, an estimated 20 exhibits and about 600 pages, an estimate of a total of 235,200 pages.

STOCK: The specifications of all stock furnished must be in accordance with those listed herein or listed for the corresponding JCP Code numbers in the “Government Paper Specification Standards No. 13” dated September 2019, and any subsequent amendments thereto.

Tab Dividers: JCP Code* K10, Index; White, Basis Size 25.5 X 30.5”, Basis Weight 110 lbs.

Text Pages, Cover, and Spine: JCP Code* O61, White, High Quality Xerographic Copier, Laser Printer, Basis Size 17 X 22”, Basis Weight 20 lbs.

INKS: Full color/4-color process and black.

MARGINS: No bleeds. Follow electronic files.

GOVERNMENT TO FURNISH:

Via email after award.

One (1) Purchase Order.

The documents to fill each binder and folder set will be sent in individual PDF Portfolios via JEFS.

Include the following people for all communications, including receiving files:

- Zoe Eberstadt Beattie, Zoe.EberstadtBeattie@usdoj.gov, 202-826-8731 (work), 347-371-3867 (personal).
- Dulce Nunez-Hernandez, Dulce.Nunez-Hernandez@usdoj.gov, 202-733-7193 (work), 401-649-6921 (personal).

Contractor to download the "Labeling and Marking Specifications" form (GPO Form 905, R. 7-15) from gpo.gov, fill in appropriate blanks, and attach to shipping containers.

Prior to image processing, the contractor shall perform a basic check (preflight) of the furnished media and publishing files to assure correct output of the required reproduction image. Any errors, media damage, or data corruption that might interfere with proper file image processing must be reported to the contract administrator.

The contractor shall create or change any necessary trapping, set proper screen angles and screen frequency, and define file output selection for the imaging device being utilized. Furnished files must be imaged as necessary to meet the assigned quality level.

CONTRACTOR TO FURNISH: All materials and operations, other than those listed under "Government to Furnish," necessary to produce the product(s) in accordance with these specifications.

PACKING: Pack to ensure no damage occurs to product during transit. Pack suitable per carton and shipping container. Box each Item separately and label with the name of the binder.

CUSTOMER DELIVERY NOTIFICATION: Contractor must notify the ordering agency on the same day that the product ships/delivers via e-mail sent to denis.hamel@usdoj.gov and sgaumer@gpo.gov. The subject line of this message shall be "Distribution Notice for Jacket 440-547, Req. No 6-05013. The notice must provide all applicable tracking numbers, shipping method, and Title. Contractor must be able to provide copies of all delivery, mailing, and shipping receipts upon agency request.

DISTRIBUTION: All expenses incidental to picking up and returning materials and furnishing samples must be borne by the contractor. Also, refer to Articles 5 and 6, Supplemental Specifications, GPO Contract Terms, Publication 310.2, revised June 2018.

F.O.B. destination. All Shipments must be made via traceable means: UPS, FedEx or similar. Overnight shipping may be required.

Deliver complete assembled binders and folders sets of Exhibits via traceable means to: USDOJ-Antitrust Division /Liberty Square Building, 450 5th Street NW, Washington DC 20530.

Deliver complete assembled Witness binders via traceable means to: Hyatt Centric 615 2nd Ave S, Minneapolis, MN 55402. These binders must be hand delivered to Staff upon arrival.

Both Delivery locations, Attn:

Linnaea Petterson, Linnaea.Petterson@usdoj.gov, 202-344-9707 (work), 970-456-5161 (personal) and Dulce Nunez-Hernandez, Dulce.Nunez-Hernandez@usdoj.gov, 202-733-7193 (work), 401-649-6921 (personal).
Samantha Friedman, Samantha.friedman@usdoj.gov, 202-705-8356 (work), 203-823-8566 (personal)

SCHEDULE: The purchase order and government furnished materials will be made available at the date of award and delivery will continue on a rolling basis starting approximately the week of 4/20/2026 and ending around the end of May 2026.

Contractor should be prepared to handle 24-hour turnaround print requests that may come up throughout the trial period.

My production facilities are located within the assumed area of production: _____yes _____no

NOTICE: Bidders OUTSIDE the assumed production area specified on page one of these specifications should complete the following information.

- 1. Proposed carrier(s) for delivery of completed product: _____
- a. Number of hours from notification to carrier to pickup of completed product: _____
- b. Number of hours from pickup of completed product to delivery at destination: _____

BIDS: Bids must include the cost of all materials and operations for the total quantity ordered in accordance with these specifications. *Bids must be received by the exact date and time specified. Late bids will not be considered.*

Total Bid Price for Jacket 440-547: \$ _____

Contractor shall furnish an additional rate for each of the following:

- Tab Divider:** \$ _____ per each
- Text page (full color):** \$ _____ per each
- Text page (black):** \$ _____ per each
- Binder:** \$ _____ per each
- Manila Folder:** \$ _____ per each
- Expandable Folder:** \$ _____ per each

DISCOUNTS: Discounts are offered for payment as follows: _____ Percent, _____ calendar days. See Article 12 “Discounts” of Solicitation Provisions in GPO Contract Terms (Publication 310.2).

BID ACCEPTANCE PERIOD: In compliance with the above, the undersign agree, if this bid is accepted with _____ calendar days (60 calendar days unless a different period is inserted by the bidder) from the date for receipt of bids, to furnish the specified items at the price set opposite each item, delivered at the designated point(s), in exact accordance with specifications. *NOTE: Failure to provide a 60-day bid acceptance period may result in expiration of the bid prior to award.*

AMENDMENT(S): Bidder hereby acknowledges amendment(s) number(ed) _____

BIDDER NAME AND SIGNATURE: Unless specific written exception is taken, the bidder, by signing and submitting a bid, agrees with and accepts responsibility for all certifications and representations as required by the solicitation and GPO Contract Terms – Publication 310.2. When responding by email, fill out and return one completed copy of all applicable pages that include the Jacket Number, Bid Price, Additional Rate, Discounts, Amendments, Bid Acceptance Period, and Bidder’s Name and Signature, including signing where indicated. Valid electronic signatures will be accepted in accordance with the Uniform Electronic Transactions Act, § 2. Electronic signatures must be verifiable of the person authorized by the company to sign bids. *Failure to sign the signature block below may result in the bid being declared non-responsive.*

Bidder _____
 (Contractor Name) (GPO Contractor’s Code)

 (Street Address)

 (City – State – Zip Code)

By _____

(Printed Name, Signature and Title of Person Authorized to Sign this Bid) (Date)

(Person to be Contacted) (Telephone Number) (Email)

THIS SECTION FOR GPO USE ONLY

Certified by: _____ Date: _____ Contracting Officer: _____ Date: _____
(Initials) (Initials)
