

U.S. GOVERNMENT PUBLISHING OFFICE  
Government Publishing & Print Procurement  
GENERAL TERMS, CONDITIONS, AND SPECIFICATIONS

For the Procurement of

Tags

as requisitioned from the U.S. Government Publishing Office (GPO) by the

Department of Energy  
Oak Ridge, TN

Single Award

**TERM OF CONTRACT:** The term of this contract is for the period beginning **May 1, 2026** through **April 30, 2027**, plus four optional 12-month extension period(s) that may be added in accordance with the [“OPTION TO EXTEND THE TERM OF CONTRACT”](#) clause in Section 1 of this contract.

**BID OPENING:** Bids shall be opened virtually at 11:00 a.m., Eastern Time (ET), on **April 21, 2026** at the U.S. Government Publishing Office. All parties interested in attending the bid opening shall email [bids@gpo.gov](mailto:bids@gpo.gov) one (1) hour prior to the bid opening date and time to request a Microsoft Teams live stream link. This must be a separate email from the bid submission. The link will be emailed prior to the bid opening.

**BID SUBMISSION:** Bidders must email bids ([SECTION 4. - SCHEDULE OF PRICES](#)) to [bids@gpo.gov](mailto:bids@gpo.gov) for this solicitation. No other method of bid submission will be accepted at this time. The program number and bid opening date must be specified in the subject line of the emailed bid submission. ***Bids received after 11:00 a.m. prevailing eastern time on the bid opening date specified above will not be considered for award.***

**BIDDERS PLEASE NOTE:** Bidders are cautioned to familiarize themselves with all provisions of this contract before bidding. Specific attention is directed to the following:

- Bid submission provisions under [“ADDITIONAL EMAILED BID SUBMISSION PROVISIONS”](#) on page 4.
- Additional changes scattered throughout.

Abstract available on GPO Web Site at <https://www.gpo.gov/how-to-work-with-us/vendors/contract-pricing>

For information of a technical nature call Russ Woodmancy at (614) 488-4616, ext. 8 (No collect calls) or e-mail at [rwoodmancy@gpo.gov](mailto:rwoodmancy@gpo.gov).

## SECTION 1. – GENERAL TERMS AND CONDITIONS

**GPO CONTRACT TERMS:** Any contract which results from this Invitation for Bid will be subject to the applicable provisions, clauses, and supplemental specifications of GPO Contract Terms (GPO Publication 310.2, effective December 1, 1987 (Rev. 01-18)) and GPO Contract Terms, Quality Assurance Through Attributes Program for Printing and Binding (GPO Publication 310.1, effective May 1979 (revised 9-19)).

- **GPO Contract Terms (GPO Publication 310.2)** – <https://www.gpo.gov/docs/default-source/forms-and-standards-files-for-vendors/contract-terms-01-18.pdf>.
- **GPO QATAP (GPO Publication 310.1)** – <https://www.gpo.gov/docs/default-source/forms-and-standards-files-for-vendors/qatap-rev-09-19.pdf>.
- **More GPO Publications can be found at:** <https://www.gpo.gov/how-to-work-with-us/vendors/forms-and-standards>.

**QUALITY ASSURANCE LEVELS AND STANDARDS:** The following levels and standards shall apply to these specifications:

**Product Quality Levels:**

- (a) Printing Attributes -- Level IV.
- (b) Finishing Attributes -- Level IV.

**Inspection Levels (from ANSI/ASQC Z1.4):**

- (a) Non-destructive Tests - General Inspection Level I.
- (b) Destructive Tests - Special Inspection Level S-2.

**Specified Standards:** The following list of standards (in order of precedence left to right) shall become the Specified Standards.

<u>Attribute</u>	<u>Specified Standard</u>
P-7. Type Quality and Uniformity	Approved Proof, Furnished Digital Files
P-9. Solid or Screen Tint Color Match	Pantone Matching System

Must conform to Federal Specs. UU-T-81 in all respects except for “5. Prep for Delivery”, size and where superseded by Federal Spec A-A-900B and ANSI/ASQC Z 1.4.

**OPTION TO EXTEND THE TERM OF CONTRACT:** The Government has the option to extend the term of this contract for a period of 12 months by written notice to the contractor not later than 30 days before the contract expires. If the Government exercises this option, the extended contract shall be considered to include this clause, except, the total duration of the contract may not exceed **five years (April 30, 2031)** as a result of, and including, any extension(s) added under this clause. Further extension may be negotiated under the “*Extension of Term of Contract*” clause. See also “*Economic Price Adjustment*” for authorized pricing adjustment(s).

**EXTENSION OF TERM OF CONTRACT:** At the request of the Government, the term of any contract resulting from this solicitation may be extended for such period of time as may be mutually agreeable to the GPO and the contractor.

**ECONOMIC PRICE ADJUSTMENT:** The pricing under this contract shall be adjusted in accordance with this clause, provided that in no event will any pricing adjustment be made that would exceed the maximum permissible under any law in effect at the time of the adjustment.

There will be no adjustment for orders placed during the first period specified below. Pricing will thereafter be eligible for adjustment during the second and any succeeding performance period(s). For each performance period after the first, a percentage figure will be calculated as described below and that figure will be the economic price adjustment for that entire next period.

Pricing adjustments under this clause are not applicable to reimbursable postage or transportation costs, or to paper, if paper prices are subject to adjustment by separate clause elsewhere in this contract.

For the purpose of this clause, performance under this contract will be divided into successive periods. The first period will extend from **May 1, 2026** through **April 30, 2027** and the second and any succeeding period(s) will extend for 12 months from the end of the last preceding period, except that the length of the final period may vary. The first day of the second and any succeeding period(s) will be the effective date of the economic price adjustment for that period.

Pricing adjustments in accordance with this clause will be based on changes in the seasonally adjusted “*Consumer Price Index For All Urban Consumers - Commodities Less Food*” (Index) published monthly in the CPI Detailed Report by the U.S. Department of Labor, Bureau of Labor Statistics.

The economic price adjustment will be the percentage difference between Index averages as specified in this paragraph. An index called the variable index will be calculated by averaging the monthly Indexes from the 12-month interval ending three (3) months prior to the beginning of the period being considered for adjustment. This average is then compared to the average of the monthly Indexes for the 12-month interval ending **January 31, 2026, called the base index**. The percentage change (plus or minus) of the variable index from the base index will be the economic price adjustment for the period being considered for adjustment.

The Government will notify the contractor by contract modification specifying the percentage increase or decrease to be applied to invoices for orders placed during the period indicated. The contractor shall apply the percentage increase or decrease against the total price of the invoice less reimbursable postage or transportation costs and separately adjusted paper prices. Payment discounts shall be applied after the invoice price is adjusted.

If the Government exercises an option, the extended contract shall be considered to include this economic price adjustment clause.

**ASSIGNMENT OF JACKETS, PURCHASE AND PRINT ORDERS:** A GPO jacket number will be assigned and a purchase order issued to the contractor to cover work performed. The Purchase Order will be supplemented by an individual “*Print Order*” for each job placed with the contractor. The Print Order, when issued, will indicate the quantity to be produced and any other information pertinent to the particular order.

**PREAWARD SURVEY:** In order to determine the responsibility of the prime contractor or any subcontractor, the Government reserves the right to conduct an on-site preaward survey at the contractor’s/subcontractor’s facility or to require other evidence of technical, production, managerial, financial, and similar abilities to perform, prior to the award of a contract. As part of the financial determination, the contractor in line for award may be required to provide one or more of the following financial documents:

1. Most recent profit and loss statement
2. Most recent balance sheet
3. Statement of cash flows
4. Current official bank statement
5. Current lines of credit (with amounts available)
6. Letter of commitment from paper supplier(s)
7. Letter of commitment from any subcontractor

The documents will be reviewed to validate that adequate financial resources are available to perform the contract requirements. Documents submitted will be kept confidential and used only for the determination of responsibility by the Government. Failure to provide the requested information in the time specified by the Government may result in the Contracting Officer not having adequate information to reach an affirmative determination of responsibility.

**ASSIGNMENT OF JACKETS, PURCHASE AND PRINT ORDERS:** A GPO jacket number will be assigned and a purchase order issued to the contractor to cover work performed. The Purchase Order will be supplemented by an individual “*Print Order*” for each job placed with the contractor. The Print Order, when issued, will indicate the quantity to be produced and any other information pertinent to the particular order.

**ORDERING:** Items to be furnished under the contract shall be ordered by the issuance of print orders by the Government. Orders may be issued under the contract from **May 1, 2026** through **April 30, 2027** plus for such additional period(s) as the contract is extended. All Print Orders issued hereunder are subject to the terms and conditions of the contract. The contract shall control in the event of conflict with any print order. A print order

shall be “*issued*” upon notification by the Government for purposes of the contract when it is electronically transmitted or otherwise physically furnished to the contractor in conformance with the schedule.

**REQUIREMENTS:** This is a requirements contract for the items and for the period specified herein. Shipment/delivery of items or performance of work shall be made only as authorized by orders issued in accordance with the clause entitled “*Ordering*”. The quantities of items specified herein are estimates only and are not purchased hereby. Except as may be otherwise provided in this contract, if the Government’s requirements for the items set forth herein do not result in orders in the amounts or quantities described as “*estimated*”, it shall not constitute the basis for an equitable price adjustment under this contract.

Except as otherwise provided in this contract, the Government shall order from the contractor(s) all the items set forth which are required to be purchased by the Government identified in [SECTION 2. – SPECIFICATIONS](#).

The Government shall not be required to purchase from the contractor(s), requirements in excess of the limit on total orders under this contract, if any.

Orders issued during the effective period of this contract and not completed within that time shall be completed by the contractor(s) within the time specified in the order, and the rights and obligations of the contractor(s) and the Government respecting those orders shall be governed by the terms of this contract to the same extent as if completed during the effective period of this contract.

If shipment/delivery of any quantity of an item covered by the contract is required by reason of urgency prior to the earliest date that shipment/delivery may be specified under this contract, and if the contractor(s) will not accept an order providing for the accelerated shipment/delivery, the Government may procure this requirement from another source.

The Government may issue orders which provide for shipment/delivery to or performance at multiple destinations.

Subject to any limitations elsewhere in this contract, the contractor shall furnish to the Government all items set forth herein which are called for by Print Orders issued in accordance with the “*Ordering*” clause of this contract.

**ADDITIONAL EMAILED BID SUBMISSION PROVISIONS:** The Government will not be responsible for any failure attributable to the transmission or receipt of the emailed bid including, but not limited to, the following:

1. Illegibility of bid.
2. Emails over 75 MB may not be received by GPO due to size limitations for receiving emails.
3. The bidder’s email provider may have different size limitations for sending email; however, bidders are advised not to exceed GPO’s stated limit.
4. When the email bid is received by GPO, it will remain unopened until the specified bid opening time. Government personnel will not validate receipt of the emailed bid prior to [BID OPENING](#). GPO will use the prevailing eastern time and the exact time that the email is received by GPO’s email server as the official time stamp for bid receipt at the specified location.

**PAYMENT:** Submitting invoices for payment via the GPO fax gateway (if no samples are required) utilizing the GPO barcode coversheet program application is the most efficient method of invoicing. Instruction for using this method can be found at the following web address:

<http://winapps.access.gpo.gov/fms/vouchers/barcode/instructions.html>.

Invoices may also be mailed to: U.S. Government Publishing Office, Office of Financial Management, Attn: Comptroller, Stop: FMCE, Washington, DC 20401.

For more information about the billing process refer to the General Information of the Office of Finance web page located at <https://www.gpo.gov/how-to-work-with-us/vendors/how-to-get-paid>.

## SECTION 2. – SPECIFICATIONS

**SCOPE:** These specifications cover the production of tags requiring such operations as electronic prepress, reproducible, printing, drilling, clipping corners, reinforcing holes, inserting string or wire, shrink-film packaging, and delivery.

**TITLE:** Tags.

**FREQUENCY OF ORDERS/QUANTITY/TRIM SIZES:** Approximately 100 to 5,000 tags per order.

Standard tag sizes 1 through 8 will be ordered.

Size 1 – 1.375 x 2.75”

Size 2 – 1.625 x 3.25”

Size 3 – 1.875 x 3.75”

Size 4 – 2.125 x 4.25”

Size 5 – 2.375 x 4.75”

Size 6 – 2.625 x 5.25”

Size 7 – 2.875 x 5.75”

Size 8 – 3.125 x 6.25”

In addition to the standard tag sizes listed above, various trim sizes will be ordered and paid for in their respective “*Format*” classification are as follows:

**Format A:** Trim sizes up to and including 20 total square inches (includes standard tag sizes 1 -8 shown above).

Approximately 13 orders per year.

Anticipate the following:

Face Only: Approximately 11 orders.

Face and Back: Approximately 2 orders.

**Format B:** Trim sizes over 20 total square inches, up to and including 40 total square inches.

Approximately 46 orders.

Anticipate the following:

Face Only: Approximately 24 orders.

Face and Back: Approximately 22 orders.

### **NO QUANTITY VARIATION ALLOWED.**

**GOVERNMENT TO FURNISH:** Orders will be furnished in PDF. At Government option, PDF files may be sent via e-mail or to the contractor’s FTP site.

**ELECTRONIC PREPRESS:** Immediately upon receipt and prior to image processing, the contractor shall perform a basic check (preflight) of the furnished media and publishing files to assure correct output of the required reproduction image. Any errors, media damage, or data corruption that might interfere with proper file image processing must be reported to Columbus GPO Contracting Officer prior to further performance.

The contractor shall create or alter any necessary trapping, set proper screen angles and screen frequency, and define file output selection for the imaging device being utilized. Furnished files must be imaged as necessary to meet the assigned quality level.

If changes are made to the original PDF file, then upon completion of the order, the contractor must e-mail the final file (digital deliverables must be an exact representation) used to produce the final printed product in PDF. The file to be e-mailed to the person that signed the Print Order and cc [rwoodmancy@gpo.gov](mailto:rwoodmancy@gpo.gov).

Print Orders (GPO Form 2511).

Identification markings such as register marks, ring folios, rubber stamped jacket numbers, commercial identification marks of any kind, etc., except GPO imprint, form number, and revision date, carried on copy or film, must not print on finished product.

**CONTRACTOR TO FURNISH:** All materials and operations, other than those listed under “*Government to Furnish*,” necessary to produce the product(s) in accordance with these specifications. Must conform to Federal Specs. UU-T-81 in all respects except for “5. *Prep for Delivery*”, size and where superseded by Federal Spec A-A-900B.

**REPRODUCIBLES:** The contractor must make all reproducibles required. The contractor is responsible for determining what type reproducibles will be used but must maintain the quality level specified in the contract. No separate charges will be allowed for the various types of reproducibles that may be used.

Further, the contractor is responsible for outputting all images contained on furnished material, regardless of the production process, at the highest effective resolution possible. The contractor is responsible for determining the appropriate output resolution to achieve optimal results for such design elements as blends, gradients, halftones, type and other images. This determination should be made using factors such as stock, imaging device (or press) being used, and other factors unique to the contractor’s production environment.

**PROOFS:** The Print Order will state whether a soft proof or no proof is required.

**Soft Proof:** Contractor to e-mail soft proof to the address indicated on print order and courtesy copy rwoodmancy@gpo.gov with the subject line indicating “*Soft Proof*” along with Program number 4575-S and the Print Order number. The “*Press Quality*” PDF “*soft*” proof is for content only and must use the same Raster Image Processor (RIP) that will be used to produce the final printed product. PDF proof will be evaluated for text flow, image position, and color breaks. Proof will not be used for color match. Contractor must call the name and phone number listed on the print order to confirm receipt after e-mailing soft proof.

The contractor must not print prior to receipt of an “*OK to Print*”

**If No Proof.** The contractor will be responsible for performing all necessary proofreading to ensure that the final product is in conformity with the copy submitted.

**STOCK/PAPER:** The paper to be used will be indicated on each Print Order. The specifications of all paper furnished must be in accordance with Federal Specs. UU-T-81 in all respects except for “5. *Prep for Delivery*”, size and where superseded by Federal Spec A-A-900B.

White and Colored 13 CSU (Type B) - Anticipate colors ordered will be as follows: red, green, blue, yellow, and manila.

Fluorescent 13 CSU (Type B) - Anticipate fluorescent colors ordered will be as follows: red, orange, yellow, green, and pink.

White Spunbonded Olefin, DuPont™ Tyvek® or equal (Type D).

NOTE: Some orders will require surface tint to match a specific Pantone color. An additional ink charge (make ready and running) will be allowed for this operation.

**PRINTING:** Print face only, head-to-head, head-to-foot, or head-to-side (left or right) in one to three ink colors per side as indicated on the individual Print Order. Surface tinting, ink trapping and reverse printing will be required on some orders. When indicated on a Print Order, the contractor will require to double bump the ink for opacity and will be allowed to charge for each run (running per 100 charge) through the press, but will be allowed only one make ready charge per ink color. Match Pantone number as indicated on the Print Order.

Approximately 20% of the orders will require printing with Ultraviolet ink (inks containing UV inhibitor). Ultraviolet ink must not show any appreciable change in color after exposure in an Atlas Fadeometer for 340 standard fading hours or its equivalent. Ink must be weather resistant to withstand outside conditions such as sunlight and rain and resist fading when exposed to direct sunlight when used outdoors for a period of one year.

**NUMBERING:** When ordered, face only, tags will be sequentially numbered from 2 to 10 alpha/numeric characters in black or red ink up to 3/8" in height. One numbering sequence per tag. Some tags may have the same numbering sequence in two places. No missing numbers.

**MARGINS:** Margins will be as indicated on the Print Order or material. Some orders bleed from 1 to 4 sides, face only, or face and back.

**CONSTRUCTION:**

**DRILLING:** Majority of orders drill one round hole. Anticipate hole will be 1/4" or 3/16" positioned at top or left. Size and position of hole will be indicated on the individual Print Order and/or PDF image file.

Orders that drill will require that the hole be reinforced with a fiber patch (both sides) and/or metal eyelet. Most orders will be strung with not less than 12" looped or knotted string or 12" twisted or untwisted, single or double wire, as ordered. An occasional order may require string to be 6", 8", or 16". Some orders requiring drilling will not require string or wire.

**NOTE:** Wire to be 26-gauge unless specified otherwise on the Print Order. All wire is to be rust-resistant, see Federal Specifications UU-T-81J for additional requirements.

Anticipate most orders to clip both corners at the hole end as per indicated on the Print Order.

**PERFORATION:** An occasional order may require 1 to 3 perforations. Perforate as indicated on the individual Print Order.

**SHRINK-FILM WRAPPING:** Majority of orders, if not all, will require shrink-film wrapping. Anticipate 25, 50, or 100 per wrap. Shrink-film wrap in quantities as indicated on the individual Print Order.

**PACKING:** Pack in shipping containers furnished by the contractor. Shipping containers are not to exceed 45 lbs. when fully packed.

**LABELING AND MARKING:** Contractor to download the "*Labeling and Marking Specifications*" form (GPO Form 905, R. 7-15) from [www.gpo.gov](http://www.gpo.gov) fill in appropriate blanks and attach to shipping containers.

**DISTRIBUTION:** Deliver f.o.b. destination to Oak Ridge, TN. Complete address will be furnished on the individual Print Order.

Deliveries to the Y-12 National Security Complex will only be accepted Monday through Thursday, excluding Federal holidays, between 7:00 A.M. and 1:30 P.M. local Tennessee time. All other deliveries must be made between the hours of 8:00 A.M. and 3:00 P.M. local Tennessee time.

Inside delivery is required. Inside delivery is defined as delivery into a government-controlled space as directed.

In addition to the bulk delivery, deliver one printed sample to the address indicated on the individual Print Order in Oak Ridge, TN. E-mail digital deliverable if changes made to the digital file for printing to the email address on the Print Order and cc [rwoodmancy@gpo.gov](mailto:rwoodmancy@gpo.gov).

**SCHEDULE:** Adherence to this schedule must be maintained.

Contractor must not start production of any job prior to receipt of the individual Print Order (GPO Form 2511) and furnished material.

The schedule begins one workday after receipt of Print Order and furnished material. Print Order and material will be e-mailed or sent to the contractor's FTP site, at government's option.

Approximately 1 to 5 orders per month. Some months may have no orders. Up to 3 Print Orders per month may be placed on the same day and require delivery on the same date.

<u>Workdays</u>	<u>Percentage of Orders</u>
10 to 14	less than 10% of orders
15 to 21	balances of orders

The ship/delivery date indicated on the Print Order is the date products ordered must be received at Oak Ridge, TN. In addition to the bulk destination, two printed samples of each job, to the TN address indicated on the individual Print Order.

**RECEIPT FOR DELIVERY:** Contractor must furnish their own receipts for delivery. These receipts must include the GPO Jacket, Program 4575-S, and Print Order number(s); total quantity delivered, number of cartons, and quantity per carton; date delivery made; and signature of the Government agent accepting delivery. The original copy of this receipt must accompany the contractor's voucher for [PAYMENT](#).

Unscheduled material such as shipping documents, receipts or instructions, delivery lists, labels, etc., will be furnished with each order or shortly thereafter. In the event such information is not received in due time, the contractor will not be relieved of any responsibility in meeting the shipping schedule because of failure to request such information.

**SECTION 3. – DETERMINATION OF AWARD**

The Government will determine the lowest bid by applying the prices offered in the “*Schedule of Prices*” to the following units of production which are the estimated requirements to produce one year's orders under this contract. These units do not constitute, nor are they to be construed as, a guarantee of the volume of work which may be ordered during the term of this contract.

The following item designations correspond to those listed in the “*Schedule of Prices*”.

I.		(1)	(2)
A.	(a)	11	24
	(b)	166	220
B.	(a)	2	22
	(b)	26	110
C.	(a)	4	46
	(b)	35	316
II.		(1)	(2)
	(a)	150	208
	(b)	27	42
	(c)	3	76
	(d)	12	4
III.			
	(a) (1)	2	
	(2)	20	
	(b)	49	
	(c)	3	
	(d)	31	
	(e)	8	
	(f)	20	
	(g)	1,167	

PAGE 10 IS LEFT INTENTIONALLY BLANK

**SECTION 4. - SCHEDULE OF PRICES**

Bids offered are f.o.b. destination to Oak Ridge, TN.

Prices must be submitted for the entire term of the contract and bids qualified for a lesser period will not be considered.

Prices must include the cost of all required materials and operations for each item listed in accordance with these specifications.

Bidder must make an entry in each of the spaces provided. Bids submitted with any obliteration, revision, or alteration of the order and manner of submitting bids, may be declared nonresponsive.

An entry of NC (No Charge) shall be entered if bidder intends to furnish individual items at no charge to the Government.

Bids submitted with NB (No Bid), NA (Not Applicable), or blank spaces for an item may be declared nonresponsive.

The Contracting Officer reserves the right to reject any offer that contains prices for individual items of production (whether or not such items are included in the Determination of Award) that are inconsistent or unrealistic in regard to other prices in the same offer or to GPO prices for the same operation if such action would be in the best interest of the Government.

All vouchers submitted to the GPO shall be based on the most economical method of production.

Bids for each "Format" shall be for any trim size up to the maximum trim size listed for each of the "Formats", as outlined in Section 2. – Specifications.

- Format A: Trim Sizes up to and including 20 square inches (includes standard tag sizes 1-8)
- Format B: Trim Sizes over 20 square inches, up to and including 40 square inches

Fractional parts of 100 will be prorated at the per 100 rate.

**I. PRINTING TAGS:** Prices offered must be all-inclusive in accordance with these specifications and shall include the cost of all required materials and operations necessary for the complete production and delivery of the product listed in accordance with these specifications except for Items II. Stock/Paper and III. Additional Operations.

	<u>Format A</u> (1)	<u>Format B</u> (2)
A. Printing face only in one color:		
(a) Makeready and/or Setup, per tag .....	\$ _____	\$ _____
(b) Running per 100 copies, per tag .....	\$ _____	\$ _____
B. Printing face and back in one color:		
(a) Makeready and/or Setup, per tag .....	\$ _____	\$ _____
(b) Running per 100 copies, per tag .....	\$ _____	\$ _____
C. Printing each additional ink color(s) per side:		
(a) Makeready and/or Setup, per tag .....	\$ _____	\$ _____
(b) Running per 100 copies, per tag .....	\$ _____	\$ _____

**SECTION 4. - SCHEDULE OF PRICES**

- Format A: Trim Sizes up to and including 20 square inches (includes standard tag sizes 1-8)
- Format B: Trim Sizes over 20 square inches, up to and including 40 square inches

**II. STOCK/PAPER:** Payment for all stock/paper supplied by the contractor under the terms of these specifications, as ordered on the individual Print Orders, will be based on the net number tags furnished for the product(s) ordered in the applicable “*Format*” group. The cost of any stock/paper required for makeready or running spoilage must be included in the prices offered.

	<u>Per 100 Copies</u>	
	<u>Format A</u>	<u>Format B</u>
	(1)	(2)
(a) White 13 CSU Tag.....	\$ _____	\$ _____
(b) Colored 13 CSU Tag.....	\$ _____	\$ _____
(c) Fluorescent 13 CSU Tag.....	\$ _____	\$ _____
(d) *White Spunbonded Olefin.....	\$ _____	\$ _____

\*NOTE: One additional ink color per side will be allowed to surface tint White Spunbonded Olefin stock/paper when indicated on the individual Print Order.

**III. ADDITIONAL OPERATIONS:** Prices must include the cost of all materials and operations in accordance with these specifications.

(a) Numbering,	
(1) Makeready and/or setup.....per number sequence.....	\$ _____
(2) Running the same number sequence in one or two places on a tag.....per 100 tags.....	\$ _____
(b) Drill and reinforce hole with fiber patch, any size.....per 100 tags.....	\$ _____
(c) Drill and reinforce hole with metal eyelet, any size.....per 100 tags.....	\$ _____
(d) String, any length.....per 100 tags.....	\$ _____
(e) Wire, any length.....per 100 tags.....	\$ _____
(f) Perforating (up to 3 lines).....each line, per 100 tags.....	\$ _____
(g) Shrink-Film Wrapping.....per wrap.....	\$ _____

**SECTION 4. – SCHEDULE OF PRICES (Continue)**

**SHIPMENT(S):** Shipments will be made from: City \_\_\_\_\_, State \_\_\_\_\_

The city(ies) indicated above will be used for evaluation of transportation charges when transportation charges are specified to be a factor in determination of award. If no shipping point is indicated above, it will be deemed that the bidder has selected the city and state shown below in the address block, and the bid will be evaluated and the contract awarded on that basis. If shipment is not made from evaluation point, the contractor will be responsible for any additional shipping costs incurred.

**DISCOUNTS:** Discounts are offered for payment as follows: \_\_\_\_\_ Percent, \_\_\_\_\_ calendar days. See Article 12 “Discounts” of Solicitations Provisions in GPO Contract Terms (Publication 310.2).

**AMENDMENT(S):** Bidder hereby acknowledges amendment(s) number(ed) \_\_\_\_\_

**BID ACCEPTANCE PERIOD:** In compliance with the above, the undersigned agree, if this bid is accepted within \_\_\_\_\_ calendar days (60 calendar days unless a different period is inserted by the bidder) from the date for receipt of bids, to furnish the specified items at the price set opposite each item, delivered at the designated point(s), in exact accordance with specifications.

NOTE: Failure to provide a 60-day bid acceptance period may result in expiration of the bid prior to award.

**BIDDER’S NAME AND SIGNATURE:** Unless specific written exception is taken, the bidder, by signing and submitting a bid, agrees with and accepts responsibility for all certifications and representations as required by the solicitation and GPO Contract Terms – Publication 310.2. When responding by email, fill out and return one copy of all pages in “[SECTION 4. - SCHEDULE OF PRICES](#),” including initialing/signing where indicated. See [BID OPENING](#) on page 1 and [ADDITIONAL EMAILED BID SUBMISSION PROVISIONS](#) on page 4 for additional instructions. Valid electronic signatures will be accepted in accordance with the Uniform Electronic Transactions Act, §2. Electronic signatures must be verifiable of the person authorized by the company to sign bids.

Failure to sign the signature block below may result in the bid being declared non-responsive.

Bidder \_\_\_\_\_  
(Contractor’s Name) (GPO Contractor’s Code)

\_\_\_\_\_  
(Street Address)

\_\_\_\_\_  
(City – State – Zip Code)

By \_\_\_\_\_  
(Printed Name, Signature, and Title of Person Authorized to Sign this Bid) (Date)

\_\_\_\_\_  
(Person to be Contacted) (Telephone Number) (Email)

---

---

THIS SECTION FOR GPO USE ONLY

Contracting Officer: \_\_\_\_\_ Date \_\_\_\_\_ Certifier by: \_\_\_\_\_ Date \_\_\_\_\_  
(Initials) (Initials)