**BID OPENING:** Bids shall be opened virtually at **11 am Eastern Time (ET), on Wednesday, December 2, 2026** at the U.S. Government Publishing Office. All parties interested in attending the bid opening shall email bids@gpo.gov one (1) hour prior to the bid opening date and time to request a Microsoft Teams live stream link. This must be a separate email from the bid submission. The link will be emailed prior to the bid opening.

**BID SUBMISSION:** Bidders must email bids to bids@gpo.gov for this solicitation. No other method of bid submission will be accepted at this time. The jacket number and bid opening date must be specified in the subject line of the emailed bid submission. ***Bids received after the bid opening date and time will not be considered for award.***

Note: The GPO 910 "BID" Form is no longer required; **bidders are to fill out, sign/initial, as applicable, and return page 7 to** bids@gpo.gov**.**

For information regarding the solicitation requirements prior to award or after award please email at cridgeway@gpo.gov or 202-512-1991.

**ADDITIONAL EMAILED BID SUBMISSION PROVISIONS:** The Government will not be responsible for any failure attributable to the transmission or receipt of the emailed bid including, but not limited to, the following:

1. Emails over 75 MB may not be received by GPO due to size limitations for receiving emails.
2. The vendor's email provider may have different size limitations for sending e-mail, however vendors are advised not to exceed GPO's stated limit. The bidder's email provider may have different size limitations for sending email; however, bidders are advised not to exceed GPO's stated limit.
3. Illegibility of bid.
4. When the email bid is received by GPO it will remain unopened until the specified bid opening time. Government personnel will not validate receipt of the e-mailed bid prior to bid opening. GPO will use the prevailing time (specified as the local time zone) and the exact time that the e-mail is received by GPO's email server as the official time stamp for bid receipt at the specified location.

**GPO CONTRACT TERMS:** Any contract which results from this Invitation for Bid will be subject to the applicable provisions, clauses, and supplemental specifications of GPO Contract Terms (GPO Publication 310.2) – https://www.gpo.gov/docs/default-source/forms-and-standards-files-for-vendors/contractterms2018.pdf

**GPO QATAP** (GPO Publication 310.1) – https://www.gpo.gov/docs/default-source/forms-and-standards-files-for-vendors/qatap-rev-09-19.pdf.

**PREAWARD SURVEY**: In order to determine the responsibility of the prime contractor or any subcontractor, the Government reserves the right to conduct an on-site pre-award survey at the contractor's/subcontractor's facility or to require other evidence of technical, production, managerial, financial, and similar abilities to perform, prior to the award of a contract. As part of the financial determination, the contractor in line for award may be required to provide one or more of the following financial documents:

1) Most recent profit and loss statement
2) Most recent balance sheet
3) Statement of cash flows
4) Current official bank statement
5) Current lines of credit (with amounts available)
6) Letter of commitment from paper supplier(s)
7) Letter of commitment from any subcontractor

The documents will be reviewed to validate that adequate financial resources are available to perform the contract requirements. Documents submitted will be kept confidential, and used only for the determination of responsibility by the Government. Failure to provide the requested information in the time specified by the Government may result in the Contracting Officer not having adequate information to reach an affirmative determination of responsibility.

**QUALITY ASSURANCE LEVELS AND STANDARDS**: The following levels and standards shall apply to these specifications:

Product Quality Levels:
(a) Printing Attributes -- Level II.
(b) Finishing Attributes -- Level II.

Inspection Levels (from ANSI/ASQC Z1.4):
(a) Non-destructive Tests -- General Inspection Level I.
(b) Destructive Tests -- Special Inspection Level S-2.

Specified Standards: The specified standards for the attributes requiring them shall be:

| Attribute | Specified Standard |
|---|---|
| P-7. Type Quality and Uniformity | Average type dimension |
| P-10. Process Color Match | Approved G7 inkjet Proofs |

**SUBCONTRACTING:** The Predominant Production Function is presswork (printing). Sub-contracting the silk-screening of the silver scratch-off substance is acceptable.

**PRODUCT**: Passes.

**TITLE**: 2027 Daily Adventure Pass

**QUANTITY:** 550,000.

**SIZES**: 4 x 9".

**PENDING AWARD INFORMATION:** To be considered for award, GPO may require bidders to send the same day notified of pending award a specification sheet, photo, or web link that clearly shows how the product offered complies with the features below. Government to approve/disapprove within 2 workdays from receipt. Additionally, GPO will require specific information about the printing equipment utilized to perform these production requirements.

**POST-AWARD CONFERENCE:** GPO may require a post-award conference to be held within 2 days via Teams meeting at a date and time to be determined. The purpose of the conference will be to discuss and review with production personnel all aspects of the contractors' internal and external operations required to complete this contract. Attending this meeting will be Government representatives to establish coordination of all required operations.

**GOVERNMENT TO FURNISH** (**GFM**): Receive via email after award.
One (1) Purchase order.
One (1) PDF for production. Contractor to extend bleed, setup variable numbering/barcodes and format as needed. Contractor must convert black type and lines/frame for calendar month and days to white. Contractor to convert any spot colors to four-color process.
One (1) PDF file for visual reference, see attached.
GPO Form 2678 (departmental random copies-blue label).
GPO Form 917 (Certificate of Selection).
GPO Form 892c (R. 12/17) Proofs.

FOR PICKUP from agency: Sample of previous printing to follow for construction, general appearance. Contractor must provide prepaid shipping label for pickup from zip 92408.

Contractor can download the "Labeling and Marking Specifications" form (GPO Form 905, R. 7-15) from gpo.gov, fill in appropriate blanks, and attach to shipping containers.

**CONTRACTOR TO FURNISH**: All materials and operations, other than those listed under "GOVERNMENT TO

FURNISH," necessary to produce the product(s) in accordance with these specifications.

**ELECTRONIC PREPRESS**: Prior to image processing, the contractor shall perform a basic check (preflight) of the furnished media and publishing files to assure correct output of the required reproduction image. Any errors, media damage, or data corruption that might interfere with proper file image processing must be reported to the contract administrator.

The contractor shall create or change any necessary trapping, set proper screen angles and screen frequency, and define file output selection for the imaging device being utilized. Furnished files must be imaged as necessary to meet the assigned quality level.

Government will make all minor and major revisions as required. GPO imprint is waived and must not print on the finished product.

**PROOFS:**
E-MAIL PROOFS (indicate margins): CONTRACTOR MUST NOT PRINT PRIOR TO RECEIVING AN "OK TO PRINT". One set of E-Mailed Electronic Page Proofs for the passes. Contractor to submit one "Press Quality" PDF "soft" proof (for content only) using the same Raster Image Processor (RIP) that will be used to produce the final printed product. PDF proof will be evaluated for text flow, image position, and color breaks. Proof will not be used for color match.

E-Mailed proofs (marked with Jacket/Req. Number plus return name and E-Mail address) directly to the Agency at: jonar.rodrigo@usda.gov, david.cruz@usda.gov, and cridgeway@gpo.gov. Contractor must call GPO Contract Compliance Section at (202) 512-0520 immediately upon E-Mailing proofs and immediately upon receiving the returned proofs (or OK E-Mail) back from the Department. Proofs will be withheld not more than three (3) workdays from receipt at the Department to receipt in the contractor's plant.

AFTER PDF PROOF APPROVAL SUBMIT ALL OF THE FOLLOWING:
1. A complete bound and trimmed mock-up using the specified stock. Printing is not required. The die-cut hole and slit at top of tag are required. To check stock and die-cutting. Do not purchase the entire quantity of stock until after proof approval.
2. 5 silver scratch-off ink draw-down samples on specified stock, with the silver scratch-off substance screen-printed over the four-color process (pink ink) with the coating. To check the scratch-off quality.
3. One assembled and trimmed Page Proof, (front cover + 1 tag + backer) with numbering and silver scratch off areas and die-cutting indicated. To check assembly and content.
4. One set of inkjet proofs that are G7 profiled and use pigment-based inks. A proofing RIP that provides an option for high quality color matching (such as Device Links Technology and/or ICC Profiles Technology), and meets or exceeds industry tolerance to ISO 12647-7 Standard for Graphic Technology (as of 3/19/09, and future amendments) must be utilized plus GRACoL 2006 Coated #1 specifications (CGATS TR006) must be achieved. Output must be a minimum of 720 x 720 dpi on a GRACoL or SWOP certified proofing media. Proofs must contain the following color control strip to be evaluated for accuracy: IDEAlliance ISO 12647-7 Control Strip 2009 or 2013(i1).

Proofs must contain color control bars (such as Brunner, GATF, GRETAG, or RIT) for each color of ink on the sheet. Control bars must be placed parallel to the press ink rollers and must show areas consisting of minimum 1/8 x 1/8" solid color patches; tint patches of 25, 50 and 75%; dot gain scale; and gray balance patches for process color (if applicable). These areas must be repeated consecutively across the sheet.

The make and model number of the proofing system utilized shall be furnished with the proofs. These proofs must contain all elements, be in press configuration, and indicate margins. Proofs will be used for color match on press. Direct to plate must be used to produce the final product with a minimum of 2400 x 2400 dpi.

SEND PROOFS TO:
Send proofs together with the furnished media (copy, electronic files) via traceable means directly to: San Bernardino National Forest, Attn: David Cruz, 602 S Tippecanoe Ave, San Bernardino, CA 92408, 909-659-6302. Contractor must call GPO Contract Compliance Section at 202-512-0520, or e-mail information to compliance@gpo.gov immediately upon sending/delivering proofs and immediately upon

notification that the proofs are available for pickup at the department.

Contractor must also notify the ordering agency/GPO with tracking information on the same day that the proof ships/delivers via e-mail sent to jonar.rodrigo@usda.gov, david.cruz@usda.gov, and cridgeway@gpo.gov. The subject line of this message shall be "PROOF Notice for Jacket 500-885, Req# 7-00012FSR5".
Proofs will be withheld not more than three (3) workdays from receipt in the department to when they are made available for pickup at the department. NOTE: Proofs/Samples will not be returned to the contractor. CONTRACTOR MUST NOT PRINT PRIOR TO RECEIVING AN "OK TO PRINT".

**SPECIFICATIONS**:
DIGITAL PRINTING IS NOT ACCEPTABLE.

**COVER:** Prints face only with type in black ink. Diecut a 1-1/2 x 3/8" window with square corners. Window is located approx. 1-3/4" from the left edge and bottom of window approx. 1/8" from bottom edge. Contractor to make adjustments as needed to ensure that numbering/barcode show through the window.

**HANG TAG:** Face prints with type/rule matter, agency logos, halftones, barcodes, and heavy solids in four-color process with some type reversing out to appear white, bleeds all sides. The barcode in the lower left remains the same for all hang tags. The barcode in the lower right corner is for sequential numbering, and changes from tag to tag.

Back prints with type/rule matter, agency logos, QR codes, and heavy solids in four-color process with some type reversing out to appear white, bleeds all sides. Close registration and tight margins on both sides.

All inks must be fade resistant and must withstand a minimum of 80 hours in an Atlas Fadeometer, or equal. Background color on hang tag, on both sides, although it is four-color process, shall be a close match to Pantone 1765. BACKER: No printing.

Flood coat both sides with a high gloss UV coating. Trim flush, then screen-print silver colored scratch-off substance in two locations. Type and line copy must appear white showing through the silver scratch-off, see attachment for visual. The silver colored coating must scratch off clean and easily, (similar to lottery scratch-off tickets). Once scratched off the box areas will appear white.

Sequentially number tags on face only in one location from D27-000001 - D27-550000 in black ink. Numbers are to be man-readable as well in barcode form code 128. No missing numbers; no overs, unders or duplicates. Numbering must not rub off. Any numbers that are spoilage during the production process must be made up as all numbers are accountable government property.

**BINDING:** Die-cut a round hole, 1-1/4" in diameter, centered near the 4" top, with a diagonal slit leading to the upper right edge. The center of hole is located 1.125" from top edge. Do not remove the center waste. Die-cut must include suitable ticks to ensure the center remains in place. Follow files for location of cut.

Assemble Cover sheet + 25 tags in sequential order with low number on top + backer, and bind along the 4" foot with padding glue. Reinforce with cheese-cloth and apply a second coat of padding glue.

**DIGITAL DELIVERABLE:** The contractor shall make all revisions to the electronic files. Prior to making revisions, the contractor shall copy the furnished files and make all changes to the copy.

Upon completion of the order, the contractor must furnish by email (See Distribution herein) one set of final production native application files (digital deliverables) with the furnished material. The digital deliverables must be an exact representation of the final printed product and shall be returned on the same type of storage media as was originally furnished. The Government will not accept, as digital deliverables, Postscript files, Adobe Acrobat, Portable Document Format (PDF) files, or any proprietary file formats other than those supplied, unless specified by the Government.

**STOCK/PAPER:** The specifications of all paper furnished must be in accordance with those listed herein or listed for the corresponding JCP Code numbers in the "Government Paper Specification Standards No. 13" dated September 2019. https://www.gpo.gov/docs/default-source/forms-and-standards-files-for-vendors/vol_13.pdf

**FRONT COVER/TAGS:** JCP Code* L11, White, No. 1 Gloss-Coated Cover, Basis Size 20 X 26", 120 lb.
**BACKER:** Chipboard or equal, 24 point

**INK**: See 'SPECIFICATIONS' herein.

**MARGINS**: Inadequate gripper, heavy ink coverage and full bleed on both sides of tag. Adequate gripper on cover.

**WARRANTY:** Contract Clause 15, "Warranty", of GPO Contract Terms (GPO Publication 310.2, effective December 1, 1987 (Rev. 01-18)) is amended for the solicitation to the effect that the warranty period is EXTENDED from 120 days to one calendar year from the date the check is tendered as final payment. All other provisions remain the same.

**PACKING**:
Shrink-wrap or rubber band in units of 10 pads with low number on top. Pack pads in sequential order with low number at top, no more than 40 books (1,000 passes) per container. Pack tightly in sturdy shipping containers, (min. 275 pounds PSI bursting strength), to prevent shipping damage. Place corrugated inserts at top and bottom of each container and protect from damaged corners/edges. Packed shipping containers are not to exceed 45 pounds. Use GPO Form 905 to mark the shipping containers. Indicate the numbering sequence on the marking labels.

NOTE: MARK ALL CARTONS WITH THE FOLLOWING INFORMATION:
JOB TITLE: 2027 DAILY ADVENTURE PASS
REQUISITION: 7-00012FSR5
NUMBERING:_____
BARCODE BEGINNING / ENDING SEQUENCE:_____
JACKET NO.: 500-885
QUANTITY: _____
NUMBER OF BOXES: EX. Box 1 of 4, Box 2 of 4...

**DISTRIBUTION**:
NOTIFICATION OF SHIPMENT TO AGENCY AND DELIVERY TO SOUTHWEST REGION GPO:
Inform the Southwest Region GPO of the actual delivery date (not the shipped date) as soon as known on all orders. Email the Jacket number and delivery date to compliance@gpo.gov with cc to tsankey@gpo.gov.

Contractor must notify the ordering agency on the same day that the product ships/delivers via e-mail sent to mery.najarro@usda.gov, jonar.rodrigo@usda.gov, david.cruz@usda.gov, and tsankey@gpo.gov. The subject line of this message shall be "Distribution Notice for Jacket 500-885, Requisition 7-00012FSR5. The notice must provide all applicable tracking numbers, shipping method, and Title. Contractor must be able to provide copies of all delivery, mailing, and shipping receipts upon agency request.

**(F.O.B Destination):**
Deliver 22,000 pads (including 4 Departmental Random "Blue Label" Pads which are the last numbers in the sequence) via traceable means to: San Bernardino National Forest, Attn: Jonar Rodrigo/David Cruz, 602 S Tippecanoe Ave, San Bernardino, CA 92408, 909-382-2621. Inside delivery required, see special instructions below.

If the subcontractor decides to sub-contract for delivery, the contractor must ensure the "complete delivery specifications" are included in the Bill of Lading. Do not annotate "see attached sheet" and attach the instructions to the Bill of Lading, full delivery specifications must be documented on the Bill of Lading.

The San Bernardino NF Supervisor's Office is an administrative facility (not a warehouse). In order to arrive at the delivery point, the truck must have the ability to complete sharp turns onto a narrow delivery land. A bobtail truck with lift-gate is required. Ensure the driver is equipped with a pallet jack, dolly, hand-truck and lift gate. If the

shipment is delivered on a pallet, the pallet must be unpacked (broken down) and all boxes delivered on a dolly to the final destination. It is not the responsibility of Forest Service employees to break-down the contents of the pallet or delivery of the passes to the 2nd Floor Storage Facility. Expect time delays with this delivery.

FINAL DESTINATION - 2nd FLOOR DELIVERY! The final delivery is approximately 300 feet from first entry way threshold. The complete shipment must be taken from the truck, up the elevator, with final destination in Project Headquarters' secure storage room in the back office on the 2nd floor. Schedule delivery on a business day between 8:30 am and 3:00 pm with 48 hours notification. All costs for this performance must be included in bid price.

Note: For the "Blue Label" Copies -- A copy of the Government furnished certificate (GPO Form 917) must accompany the voucher sent to GPO, Financial Management Service, for payment. Failure to furnish the certificate may result in delay in processing the voucher. NOTE: Form is also available at https://www.gpo.gov/docs/default-source/forms-and-standards-files-for-vendors/form917.pdf

Deliver Digital Deliverable with the subject line 'Digital deliverable for Jacket 500-885, Requisition 7-00012FSR5' by email to: jonar.rodrigo@usda.gov, david.cruz@usda.gov, and cridgeway@gpo.gov. Alternatively, file may be uploaded to gpo.filesharing.gov site for retrieval by GPO and agency.

All expenses incidental to submitting proofs, furnishing samples and returning materials, must be borne by the contractor.

**SCHEDULE**: The Purchase Order and GFM will be available via e-mail after award no later than December 2, 2026. Contractor to submit proofs as soon as the contractor deems necessary in order to comply with the delivery schedule.

F.O.B. destination. Deliver complete by January 15, 2027.

Contractors are to report information regarding each order for compliance reporting purposes and include date of delivery (or shipment if applicable) for proofs and delivery schedules in accordance with the contract requirements by contacting Shared Support Services Compliance Section via e-mail to compliance@gpo.gov or by calling (202) 512-0520 or faxing (202) 512-1364. Personnel receiving the e-mail or call will be unable to respond to questions of a technical nature or transfer any inquiries.

**BIDS:** Bids must include the cost of all materials and operations for the total quantity ordered in accordance with these specifications. The price for additional quantities must be based on a continuing run, exclusive of all basic or preliminary charges, (i.e., running rate not including makeready) and will not be a factor for determination of award. Bids must be received by the exact date and time specified. Late bids will not be considered.

**PAYMENT**: Submitting invoices for payment via the GPO fax gateway (if no samples are required) utilizing the GPO barcode coversheet program application is the most efficient method of invoicing.

Instruction for using this method can be found at the following web address: http://winapps.access.gpo.gov/fms/vouchers/barcode/instructions.html.

Invoices may also be mailed to: U.S. Government Publishing Office, Office of Financial Management, Attn: Comptroller, Stop: FMCE, Washington, DC 20401.

For more information about the billing process refer to the General Information of the Office of Finance web page located at https://www.gpo.gov/how-to-work-with-us/vendors/how-to-get-paid.

**ATTACHMENT:** Attachment(s) is/are part of the specification, click 'Download Attachment(s)' link below to view and print the attachments that are part of these specifications. Download Attachment(s): https://www.gpo.gov/docs/default-source/contracts/500885_gfm.zip

**Bidders must fill out this page and return it. Bids must be received by the exact date and time specified.**

**BIDS:** Bids must include the cost of all materials, delivery, and operations in accordance with these specifications.

**Bid Amount for Jacket 500-885:** $_____

**Additional Rate: $ _____ per each/hundred/thousand (specify)**

**DISCOUNTS**: Discounts are offered for payment as follows: _____ Percent, _____calendar days. See Article 12 "Discounts" of Solicitation Provisions in GPO Contract Terms (Publication 310.2).

**AMENDMENT(S):** Bidder hereby acknowledges amendment(s) number(ed) _____

**BID ACCEPTANCE PERIOD**: In compliance with the above, the undersigned agree, if this bid is accepted within_____ calendar days (60 calendar days unless a different period is inserted by the bidder) from the date for receipt of bids, to furnish the specified items at the price set opposite each item, delivered at the designated points(s), in exact accordance with specifications.

**NOTE**: Failure to provide a 60-day bid acceptance period may result in expiration of the bid prior to award.

**BIDDER'S NAME AND SIGNATURE**: Unless specific written exception is taken, the bidder, by signing and submitting a bid, agrees with and accepts responsibility for all certifications and representations as required by the solicitation and GPO Contract Terms – Publication 310.2. When responding by email, fill out and return one completed copy of all applicable pages (pg. 9) that include the Jacket Number, Bid Price, Additional Rate, Discounts, Amendments, Bid Acceptance Period, and Bidder's Name and Signature, including signing where indicated. Valid electronic signatures will be accepted in accordance with the Uniform Electronic Transactions Act, § 2. Electronic signatures must be verifiable of the person authorized by the company to sign bids.

**Failure to sign the signature block below may result in the bid being declared non-responsive.**

Bidder_____
(Contractor Name) (GPO State & Contractor's Code)

_____
(Street Address)

_____
(City – State – Zip Code)

By_____
(Printed Name, Signature and Title of Person Authorized to Sign this Bid) (Date)

_____
(Person to be Contacted) (Telephone Number) (Email)

**********

THIS SECTION FOR GPO USE ONLY

Certified by: _____ Date: _____ Contracting Officer: _____ Date:_____
(Initials) (Initials)

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