

U.S. GOVERNMENT PUBLISHING OFFICE

Southwestern Region

General Terms, Conditions, and Specifications
for the procurement of

DHS/CBP Green Exam Tape and DHS/CBP Agriculture Open for Inspection Blue/White Tape

as requisitioned from the U.S. Government Publishing Office (GPO) by the

Department of Homeland Security/U.S. Customs and Border Protection

*This is a readvertisement. The bid opening date and delivery dates have been extended. All previously submitted bids will not be considered. Contractors must resubmit their bids for consideration.

BID OPENING: Bids shall be opened virtually at **11:00am Eastern Time (ET), on September 10, 2024**, at the U.S. Government Publishing Office. All parties interested in attending the bid opening shall email bids@gpo.gov one (1) hour prior to the bid opening date and time to request a Microsoft Teams live stream link. This must be a separate email from the bid submission. The link will be emailed prior to the bid opening.

BID SUBMISSION: Bidders must email bids to bids@gpo.gov for this solicitation. No other method of bid submission will be accepted at this time. The jacket number and bid opening date must be specified in the subject line of the emailed bid submission. Bids received after the bid opening date and time will not be considered for award.

Any questions before and after award concerning these specifications, please email Scoti Cox at scox@gpo.gov

BIDDERS, PLEASE NOTE: Bidders are to fill out, sign/initial, as applicable, all pages under “BIDS” (Pages 8 and 9).

ADDITIONAL EMAILED BID SUBMISSION PROVISIONS: The Government will not be responsible for any failure attributable to the transmission or receipt of the emailed bid including, but not limited to, the following—

- (1) Emails over 75 MB may not be received by GPO due to size limitations for receiving emails.
- (2) The vendor’s email provider may have different size limitations for sending e-mail, however vendors are advised not to exceed GPO’s stated limit. The bidder’s email provider may have different size limitations for sending email; however, bidders are advised not to exceed GPO’s stated limit.
- (3) Illegibility of bid.
- (4) When the email bid is received by GPO it will remain unopened until the specified bid opening time. Government personnel will not validate receipt of the e-mailed bid prior to bid opening. GPO will use the prevailing time (specified as the local time zone) and the exact time that the e-mail is received by GPO’s email server as the official time stamp for bid receipt at the specified location.

Bids submitted to be based upon f.o.b. destination. All shipments must deliver via traceable means, signature required. Full quantity is required.

PARTIAL SHIPMENTS: Partial shipments of both tape rolls to Indianapolis, IN are authorized. Deliver ½ quantity of each jacket on or before October 30, 2024. Balance of shipment on or before November 22, 2024.

SECTION 1. – GENERAL TERMS AND CONDITIONS

GPO CONTRACT TERMS: Any contract which results from the Invitation for Bid will be subject to the applicable provisions, clauses, and supplemental specifications of GPO Contract Terms (GPO Publication 310.2, effective December 1, 1987 (Rev. 01-18) and GPO Contract Terms, Quality Assurance Through Attributes Program for Printing and Binding (GPO Publications 310.1, effective May 1979 (Rev. 9-19)).

Program for Printing and Binding (GPO Publication 310.1, effective May 1979 (revised 9-19)). GPO Contract Terms (GPO Publication 310.2) – <https://www.gpo.gov/docs/default-source/forms-and-standards-files-for-vendors/contractterms2018.pdf>

GPO QATAP (GPO Publication 310.1) – <https://www.gpo.gov/docs/default-source/forms-and-standards-files-for-vendors/qatap-rev-09-19.pdf>

PREDOMINANT FUNCTION: The predominant function for this procurement is the printing of the green exam tape rolls and blue/white tape rolls.

SUBCONTRACTING: Subcontracting is **not** authorized.

QUALITY ASSURANCE LEVELS AND STANDARDS: The following levels and standards shall apply to these specifications:

Product Quality Levels:

- (a) Printing Attributes -- Level III.
- (b) Finishing Attributes -- Level III.

Inspection Levels (from ANSI/ASQC 21.4):

- (a) Non-destructive Tests - General Inspection Level I.
- (b) Destructive Tests - Special Inspection Level S-2.

Specified Standards: The specified standards for the attributes requiring them shall be:

<u>Attribute</u>	<u>Specified Standard</u>
P-7. Type Quality and Uniformity	Approved PDF Proofs
P-9. Solid or Screen Tints Color Match	Pantone Matching System/Black and PMS 2955

PREAWARD SURVEY: In order to determine the responsibility of the prime contractor or any subcontractor, the Government reserves the right to conduct an on-site pre-award survey at the contractor's/subcontractor's facility or to require other evidence of technical, production, managerial, financial, and similar abilities to perform, prior to the award of a contract. As part of the financial determination, the contractor in line for award may be required to provide one or more of the following financial documents:

- 1) Most recent profit and loss statement
- 2) Most recent balance sheet
- 3) Statement of cash flows
- 4) Current official bank statement
- 5) Current lines of credit (with amounts available)
- 6) Letter of commitment from paper supplier(s)
- 7) Letter of commitment from any subcontractor

The documents will be reviewed to validate that adequate financial resources are available to perform the contract requirements. Documents submitted will be kept confidential, and used only for the determination of responsibility by the Government. Failure to provide the requested information in the time specified by the Government may result in the Contracting Officer not having adequate information to reach an affirmative determination of responsibility.

PAYMENT: Submitting invoices for payment via the GPO fax gateway (if no samples are required) utilizing the GPO barcode coversheet program application is the most efficient method of invoicing.

Instruction for using this method can be found at the following web address:

<http://winapps.access.gpo.gov/fms/vouchers/barcode/instructions.html> .

Invoices may also be mailed to: U.S. Government Publishing Office, Office of Financial Management, Attn: Comptroller, Stop: FMCE, Washington, DC 20401.

For more information about the billing process, refer to the General Information of the Office of Finance web page located at <https://www.gpo.gov/how-to-work-with-us/vendors/how-to-get-paid>

It is requested that the contractor invoice GPO within 10 workdays from the date of complete distribution for timely payment and customer billing closeout. Contractor must include Proof of Delivery (POD) for the complete quantity, including the GPO Inspection Copies (when required), with their invoice for payment to prevent delays in the GPO payment.

PARTIAL PAYMENTS: Partial payments are **not** authorized.

SECTION 2. – SPECIFICATIONS**TITLE:**

Jacket 572-139 R-1: DHS/CBP Green Exam Tape Roll

Jacket 572-140 R-1: DHS/CBP Agriculture Open for Inspection Blue/White Tape Roll

QUANTITY:

Jacket 572-139 R-1: 47,520 Green Exam Tape Rolls

Jacket 572-140 R-1: 31,680 Agriculture Open for Inspection Blue/White Tape Rolls

TRIM SIZE: 2" x 60 yards

GOVERNMENT TO FURNISH: Pallet instructions; digital files (PDF files). Digital files include the pallet instructions.

Basic Check of Furnished Electronic Files: Prior to image processing, the contractor shall perform a basic check (preflight) of the furnished media and publishing files to assure correct output of the required reproduction image. Any errors, media damage or data corruption that might interfere with proper file image processing must be reported to your contract administrator.

The contractor shall create/alter any necessary trapping, set proper screen angles and screen frequency, and define file output selection for the imaging device being utilized. Furnished files must be imaged as necessary to meet the assigned quality level.

NOTE: Electronic files received in unusable condition will be replaced by DHS on an expedited basis.

This Electronic Media and File check should identify any problem areas with the digital file submission and should include but not be limited to missing or damaged fonts, improper trim size and/or margins, only low resolution files included for illustrations, and any improper color definition. The contractor is also responsible for adjusting copy for trim size and bindery attributes, and defining proper file output selection for the imaging device being used. All furnished files must be imaged as necessary to meet the assigned Quality Assurance Thorough Attributes Program (QATAP) level.

Identification markings such as register marks, ring folios, rubber stamped jacket numbers, commercial identification marks of any kind, etc., form number, and revision date, carried on copy or film, must not print on finished product.

CONTRACTOR TO FURNISH: All materials and operations, other than those listed under "Government to Furnish," necessary to produce the product(s) in accordance with these specifications.

No samples available.

PRODUCT DESCRIPTION:

JACKET 572-139 R-1: DHS/CBP Green Exam Tape Roll. Each roll prints type and agency logo in black ink along entire tape length on a GREEN vinyl material, plus flood coat with a UV clear protective topcoat after printing. Back tape with permanent pressure-sensitive rubber base adhesive. Mount on a 3" diameter core, printed side out, left off roll first. Pack 36 rolls per carton, 44 cartons per pallet. 30 pallets total. Pack to prevent damage in transit.

PRODUCTION NOTE: Black imagery will be repeat every 3/8" on entire roll. Contractor may print on GREEN vinyl substrate or flood coat stock to create tape GREEN color. Contractor is required to create

bleeds as needed (if flood coating stock for GREEN color; close to PMS 375).

JACKET 572-140 R-1: AGRICULTURE INSPECTION TAPE ROLL (BLUE & WHITE). Each roll prints type and agency logo in blue ink along entire tape length on a WHITE vinyl material, plus flood coat with a UV clear protective topcoat after printing. Back tape with a permanent pressure-sensitive rubber based adhesive. Mount on a 3" diameter core, printed side out, left off roll first. Pack 36 rolls per carton. 44 cartons per pallet. 20 pallets only. Pack suitable to prevent damage in transit.

PRODUCTION NOTE: Blue imagery will be repeated every 1" on entire roll.

MARGINS: Follow the digital files for margins.

INKS:

Jacket 572-139 R-1: Black Ink and Flood UV Clear Protective Topcoat.

Jacket 572-140 R-1: Blue Ink, PMS 2955 and Flood UV Clear Protective Topcoat.

STOCKS: The specifications of all paper furnished must be in accordance with those listed herein or listed for the corresponding JCP Code numbers in the "Government Paper Specifications Standards No. 13" dated September 2019.

Jacket 572-139 R-1: 2" Green PVC Adhesive Tape 2.5mil Thick.

* At contractor's option, the contractor may use Hotmelt Polypropylene 2mil thick.

Jacket 572-140 R-1: 2" White PVC Adhesive Tape, 2mil-2.5mil Thick.

*At contractor's option, 2.6mil polypropylene tape is acceptable. Stock used must not be less than 2mil thick. Thinner stock is NOT acceptable and will be rejected.

PROOFS: Contractor to submit two Press Quality PDF soft proofs (one for reach jacket) using the same Raster Image Processor (RIP) that will be used to produce the final printed product. PDF proof will be evaluated for text flow, image position, and color breaks. Proof will not be used for color match. Contractor may call Remon Mankourous at (202) 515-6168 or Darrell Flythe at (317) 499-4458 to confirm receipt of proofs, which will be evaluated within one workday upon receipt.

Email proofs on or before **September 25, 2024** to darrell.o.flythe@cbp.dhs.gov scox@gpo.gov and cc: remon.mankourous@cbp.dhs.gov Proofs for Jackets 572-139 R-1 and 572-140 R-1 must appear in the "Subject" line of the email.

If the contractor cannot provide an acceptable PDF proof by this date or within a reasonably sufficient time to allow for proof review and printing BEFORE THE ESTABLISHED DELIVERY DATE, he/she may be required to show cause as to why the contract should not be terminated for default.

The proof will be checked for quality and compliance with these specifications, approved or approved with comments and the contractor will be notified within ONE (1) workday after receipt. If, in the opinion of the GPO and/or Department, the proofs are not a true representation of the furnished copy, or contain noticeable defects they will be rejected, must be corrected and reproofed at no additional expense to the Government. The schedule stated elsewhere in these specifications CANNOT be extended to allow for such reproofing.

NOTE: The day of receipt by the Government is not considered the first day.

LABELING AND MARKING: Use clear tape to seal all shipping cartons. DO NOT use either Green Exam Tape or Agriculture Open for Inspection Tape to seal cartons or to tape cartons on pallets. DO NOT place labels on individual shipping cartons – label the pallets only. Label each pallet with contents and quantity. NO EXCEPTIONS.

PACKING:

Jacket 572-139 R-1: Pack 36 tape rolls per carton. 44 cartons per pallet. No more than 30 pallets total. Mark the outside of each carton with “Green Tape”. Package to avoid damage during transit.

DO NOT tape cartons together on pallets. DO NOT double stack pallets. Use clear tape to seal all cartons. Do not use green exam tape to seal cartons or to tape cartons on pallets.

Do NOT place labels on individual cartons, label pallets ONLY. Label each pallet with contents and quantity.

Jacket 572-140 R-1: Pack 36 tape rolls per carton. 44 cartons per pallet. No more than 20 pallets total. Package to avoid damage during transit. Mark the outside of each carton with “Blue/White Tape”. Package to avoid damage during transit.

DO NOT tape cartons together on pallets. DO NOT double stack pallets. Use clear tape to seal all cartons. Do not use agriculture inspection tape to seal cartons or to tape cartons on pallets.

Do NOT place labels on individual cartons, label pallets ONLY. Label each pallet with contents and quantity.

PARTIAL SHIPMENTS: Partial shipments of both tape rolls to Indianapolis, IN are authorized. Deliver ½ quantity of each jacket on or before September 30, 2024. Balance of shipment on or before October 31, 2024.

DISTRIBUTION:

Jacket 572-139 R-1:

4,752 Green Exam Tape Rolls to: (3 pallets)
U.S. Customs and Border Protection
1145 E. 233rd Street
Carson, CA 90745
POC: Supervisor Reyes (310) 971-2254 – Cell: (562) 480-6776
POC: Supervisor Ruggiero (310) 971-4764 – Cell: (562) 572-4695

42,768 Green Exam Tape Rolls to: (27 pallets)
US Customs and Border Protection
National Distribution Center
6484 Corporate Drive
Indianapolis, IN 46278
Attn: Darrell Flythe (317) 499-4458
Attn: Josh Herald (317) 290-3149, ext. 2010

(Deliver by traceable means, signature required. Readable printed signature required. All deliveries by FedEx, UPS or independent shipper ONLY. Do not use the U.S. Postal Service.) Deliveries made in SPRINTER VANS will be rejected.

(48-hour notice of delivery is required. MUST call or email Darrell Flythe (darrell.o.flythe@cbp.dhs.gov) or Josh Herald (joshua.r.herald@associates.cbp.dhs.gov) for delivery, scheduling & security requirements.

Follow the pallet instructions or the entire order will be rejected. Pallets must be in good condition, or the entire order may be rejected. If re-palletizing is required, it will be at the contractor's expense. Label each carton with “Green Tape” and include the carton number, item content and quantity.)

Email all delivery receipts to darrell.o.flythe@cbp.dhs.gov; scox@gpo.gov & cc: remon.mankourous@cbp.dhs.gov

Jacket 572-140 R-1:

31,680 Agriculture Open for Inspection Blue/White Tape Rolls to: (20 pallets)

US Customs and Border Protection
National Distribution Center
6484 Corporate Drive
Indianapolis, IN 46278
Attn: Darrell Flythe (317) 499-4458
Attn: Josh Herald (317) 290-3149, ext. 2010

(Deliver by traceable means, signature required. Readable printed signature required. All deliveries by FedEx, UPS or independent shipper ONLY. Do not use the U.S. Postal Service.) Deliveries made in SPRINTER VANS will be rejected.

(48-hour notice of delivery is required. MUST call or email Darrell Flythe (darrell.o.flythe@cbp.dhs.gov) or Josh Herald (joshua.r.herald@associates.cbp.dhs.gov) for delivery, scheduling & security requirements.

Follow the pallet instructions or the entire order will be rejected. Pallets must be in good condition or the entire order may be rejected. If re-palletizing is required, it will be at the contractor's expense. Label each carton with "Blue/White Tape" and include the carton number, item content and quantity.)

Email all delivery receipts to darrell.o.flythe@cbp.dhs.gov and cc: remon.mankourous@cbp.dhs.gov

CUSTOMER DELIVERY NOTIFICATION: Contractor must notify the ordering agency on the same day that the product ships/delivers via e-mail to darrell.o.flythe@cbp.dhs.gov; scox@gpo.gov; compliance@gpo.gov and cc: remon.mankourous@cbp.dhs.gov The subject line of this message shall be "Distribution Notice for Strapped Jackets 572-139 R-1 and 572-140 R-1". The notice must provide all applicable tracking numbers, shipping method, and Title. Contractor must be able to provide copies of all delivery, mailing, and shipping receipts upon agency request.

All expenses incidental to returning materials, submitting proofs, and furnishing sample copies must be borne by the contractor.

SCHEDULE: The signed purchase order and digital files will be emailed to the contractor by **September 18, 2024**.

PDF proofs due to agency, GPO on or before **September 25, 2024**.

PARTIAL SHIPMENTS: Partial shipments of both tape rolls to Indianapolis, IN are authorized. Deliver 50% quantity of each jacket on or before **October 30, 2024**. Balance of shipment on or before **November 22, 2024**.

Complete production of all tape rolls and delivery MUST be made on or before **November 22, 2024**.

All Government Furnished Material must be returned within 10 workdays after delivery of the order.

JACKET NUMBER: 571-139 R-1

BIDS: Bids must include the cost of all materials and operations for the total quantity ordered in accordance with these specifications. In addition, a price must be submitted for **each additional green exam tape roll**. The price for additional quantities must be based on a continuing run, exclusive of all basic or preliminary charges, (i.e., running rate not including makeready) and will not be a factor for determination of award. Bids must be received by the exact date and time specified.

TOTAL BID: _____ **ADDITIONAL RATE:** _____

DISCOUNTS: Discounts are offered for payment as follows: _____ Percent, _____ calendar days. See Article 12 "Discounts" of Solicitation Provisions in GPO Contract Terms (Publication 310.2).

BID ACCEPTANCE PERIOD: In compliance with the above, the undersign agree, if this bid is accepted with _____ calendar days (60 calendar days unless a different period is inserted by the bidder) from the date for receipt of bids, to furnish the specified items at the price set opposite each item, delivered at the designated point(s), in exact accordance with specifications.

NOTE: Failure to provide a 60-day bid acceptance period may result in expiration of the bid prior to award.

AMENDMENT(S): Bidder hereby acknowledges amendment(s) number(ed) _____.

BIDDER'S NAME AND SIGNATURE: Unless specific written exception is taken, the bidder, by signing and submitting a bid, agrees with and accepts responsibility for all certifications and representations as required by the solicitation and GPO Contract Terms – Publication 310.2. When responding by email, fill out and return one completed copy of all applicable pages that include the Jacket Number, Bid Price, Additional Rate, Discounts, Amendments, Bid Acceptance Period, and Bidder's Name and Signature, including signing where indicated. Valid electronic signatures will be accepted in accordance with the Uniform Electronic Transactions Act, § 2. Electronic signatures must be verifiable of the person authorized by the company to sign bids.

Failure to sign the signature block below may result in the bid being declared non-responsive.

Bidder _____
(Contractor Name) (GPO Contractor's Code)

(Street Address)

(City – State – Zip Code)

By _____
(Printed Name, Signature and Title of Person Authorized to Sign this Bid) (Date)

(Person to be Contacted) (Telephone Number) (Email)

THIS SECTION FOR GPO USE ONLY

Certified by: _____ Date: _____ Contracting Officer: _____ Date: _____
(Initials) (Initials)

JACKET NUMBER: 571-140 R-1

BIDS: Bids must include the cost of all materials and operations for the total quantity ordered in accordance with these specifications. In addition, a price must be submitted for **each additional blue/white tape roll**. The price for additional quantities must be based on a continuing run, exclusive of all basic or preliminary charges, (i.e., running rate not including makeready) and will not be a factor for determination of award. Bids must be received by the exact date and time specified.

TOTAL BID: _____ **ADDITIONAL RATE:** _____

DISCOUNTS: Discounts are offered for payment as follows: _____ Percent, _____ calendar days. See Article 12 "Discounts" of Solicitation Provisions in GPO Contract Terms (Publication 310.2).

BID ACCEPTANCE PERIOD: In compliance with the above, the undersign agree, if this bid is accepted with _____ calendar days (60 calendar days unless a different period is inserted by the bidder) from the date for receipt of bids, to furnish the specified items at the price set opposite each item, delivered at the designated point(s), in exact accordance with specifications.

NOTE: Failure to provide a 60-day bid acceptance period may result in expiration of the bid prior to award.

AMENDMENT(S): Bidder hereby acknowledges amendment(s) number(ed) _____.

BIDDER'S NAME AND SIGNATURE: Unless specific written exception is taken, the bidder, by signing and submitting a bid, agrees with and accepts responsibility for all certifications and representations as required by the solicitation and GPO Contract Terms – Publication 310.2. When responding by email, fill out and return one completed copy of all applicable pages that include the Jacket Number, Bid Price, Additional Rate, Discounts, Amendments, Bid Acceptance Period, and Bidder's Name and Signature, including signing where indicated. Valid electronic signatures will be accepted in accordance with the Uniform Electronic Transactions Act, § 2. Electronic signatures must be verifiable of the person authorized by the company to sign bids.

Failure to sign the signature block below may result in the bid being declared non-responsive.

Bidder _____
(Contractor Name) (GPO Contractor's Code)

(Street Address)

(City – State – Zip Code)

By _____
(Printed Name, Signature and Title of Person Authorized to Sign this Bid) (Date)

(Person to be Contacted) (Telephone Number) (Email)

THIS SECTION FOR GPO USE ONLY

Certified by: _____ Date: _____ Contracting Officer: _____ Date: _____
(Initials) (Initials)
