



Jacket: _____ Program: _____ Print Order: _____

Quality Assurance Random Copies – Sampling/Shipping Instructions

Dear Contractor:

As indicated in the specifications, you are requested to provide Random Copies on this order.

Use the following sampling plan and shipping instructions for selecting and shipping these copies, which will be inspected against the attributes specified in the contract.

These copies are different from, and do not take the place of, the Departmental Random (blue label) Copies, if required. See the specifications for instructions regarding Departmental Random Copies.

1. Divide the entire lot into equal sub lots, (see table).
2. Select 1 copy (QARC) from each sub lot, (see table).
Do not choose copies from the same general area in each sub lot.
3. Sign and date the attached “Certificate of Selection of Random Copies” (GPO Form 917 R12/15) and include it with the Random Copies.

Quality Assurance Random Copy (QARC) Sampling Plan

Quantity	No. of Sub lots / QARC's
500 thru 3200	13
3,201 thru 10,000	20
10,001 thru 35,000	32
35,001 and over	50

4. Include in the package a copy of the Purchase Order and Specifications for Small Purchase and Formal Bids, or a copy of the Print Order and contract specifications for Term Contracts as applicable.
5. Use the attached business reply yellow label (GPO Form 915) to mail the Random Copies to the Quality Control For Published Products Section.

Your cooperation in this matter is appreciated.

Sincerely,

Rob Coates
Manager
PSS, Quality Control for Published Products

Attachments