GPO **Deposit Account** (Printing and Binding) **Form 4045**

Check Only One Action (Establish, Replenish, Refund, or Transfer)

☐ **Establish a New Deposit Account** New Deposit Account Amount $ _____

☐ **Replenish an Existing Deposit Account**

  Billing Address Code (BAC) _____ Replenish Amount $ _____

☐ **Refund Request on a Deposit Account**

  Billing Address Code (BAC) _____ Refund Amount $ _____

☐ **Transfer Request** From BAC _____ To BAC _____ Amount of Transfer $ _____

☐ **MIPR** — (Military Interdepartmental Purchase Request) and acceptance of MIPR attached.

(Required for IPAC Funding)
Agency Location Code (ALC) ☐☐☐☐☐☐☐☐ **Business Event Type Code (BETC)** _____
Treasury Account Symbol (TAS)

Sub-level Prefix Code (2)	Allocation Transfer Agency Identifier (3)	Agency Identifier (3)	Beginning Period of Availability (4)	Ending Period of Availability (4)	Availability Type Code (1)	Main Account Code (4)	Sub-Account Code (3)
☐☐	☐☐☐	☐☐☐	☐☐☐☐	☐☐☐☐	☐	☐☐☐☐	☐☐☐

Update: ☐ Change administrator ☐ Add a backup administrator ☐ Contact information (Administrator or Finance POC)

AGENCY DEPOSIT ACCOUNT ADMINISTRATOR

_____
Name

_____ _____
Department or Government Establishment   Bureau/Office

_____
Address

_____ _____ _____ _____
Phone   Ext.   Fax   Email

AGENCY FINANCE POINT-OF-CONTACT INFORMATION

_____
Name

_____
Address

_____ _____ _____ _____
Phone   Ext.   Fax   Email

LOA or MIPR Information _____
(Go to **http://www.gpo.gov/customers/sf1.htm** for more information.)

Additional Information

I certify that the advanced transfer of funds is authorized by law and necessary to the conduct of official Government business of the above-mentioned establishment. I understand that this form authorizes the transfer of funds for the Deposit Account Program and that my Government establishment is responsible for ensuring that the funds are available for the fiscal year in which they are obligated with a Standard Form 1.

_____ _____ _____
Authorizing Signature (must be on file with GPO)   Title   Date

IPAC FUNDING Submit completed form to the Accounts Receivable & Collections Office at **arc@gpo.gov**

CHECK FUNDING Mail completed form with check, made payable to the:
U.S. Government Publishing Office
732 North Capitol Street, NW
Room B-622, Disbursing Office
Washington, DC 20401

For further information regarding Deposit Accounts go to
http://depositaccounts.gpo.gov/faq.jsp or call **202.512.1189**.

Please indicate "Deposit Account" and your BAC on check.

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