

# EXCESS EQUIPMENT DISPOSAL REPORT

JCP FORM NO. 7 (Rev. 4-64)

Department headquarters shall submit one copy of this form to the Joint Committee on Printing within 30 days after completion of disposal action. Equipment to be reported on this form includes (a) all items listed in column 1 of paragraph 9 determined to be unserviceable or valued at \$100 or less except equipment replaced by like items and reported on JCP Form No. 9, and (b) all items in column 2 of paragraph 9.

NAME OF DEPARTMENT OR AGENCY	NAME AND LOCATION OF PLANT OR INSTALLATION WHERE EQUIPMENT WAS USED OR STORED	JCP AUTHORIZATION NO., IF PLANT
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DESCRIPTION <small>Group and identify by type of machinery in the following order: Composing, platemaking, printing presses, binding, and related equipment.</small>	AGE	CONDI- TION*	SERIAL NO.	SIZE	MODEL	ESTIMATED VALUE
						\$

SIGNATURE ( <i>Designated Official</i> )	TITLE	DATE SUBMITTED
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\*Condition: U = unserviceable; S = serviceable.