

**ONIX METADATA INFORMATION TEMPLATE**

**SECTION 1:** Please complete for all formats. Also, please see Section 8 for additional information required to promote your products.

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 Title
 

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 Subtitle
 

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 Publishing Agency
 

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 Author
 

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 Primary Audience

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 Secondary Audience

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 Age Range of Audience (Example: grades high school thru adult)

 Does Your publication contain copyrighted material?  Yes  No

**SECTION 2: Formats.** Please indicate all formats that apply to your publication.

- PRINT:**  Paperback  Cloth  Hardcover with Slip Case  
 Comb Binding  Spiral Binding  Pamphlet  Fact Sheet  Poster  Bookmarks (set)  
 Kit: Containing multiple components, such as brochure, DVD, poster, bookmark in one package

 Please describe contents of kit:
 

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- Magazine or Journal (See Section 5)  
 Trim Size of Publication (Width x Height) \_\_\_\_\_  Page Count \_\_\_\_\_  
**Interior:**  Black and White  2-color  4-color  
**Illustrations:**  Black & White — No. \_\_\_\_\_  2-color — No. \_\_\_\_\_  4-color — No. \_\_\_\_\_

- DIGITAL: eBook:**  ePub 2.01  ePub 3.0  Kindle KF8/MOBI  Apple iBook  
 PDF containing links to chapters  PDF w/out chapter links  Academic library PDF with special formatting  
 eBook enhanced with audio or video (see Section 6)  
**Digital Magazine:**  Single Copy  Subscription (see Section 5)  
**Audiobook:**  (see Section 7) **CD-ROM:**  **DVD:**

**SECTION 3: ISBN Numbers**

If disseminating your content through commercial channels, each format indicated above must be assigned a separate ISBN number. (Magazines receive ISSN numbers). Please indicate whether your agency plans to assign the ISBN number(s), or whether you would like GPO to assign the ISBN(s).

Format 1: \_\_\_\_\_  Agency assigned ISBN: \_\_\_\_\_  GPO to assign ISBN  
 Format 2: \_\_\_\_\_  Agency assigned ISBN: \_\_\_\_\_  GPO to assign ISBN  
 Format 3: \_\_\_\_\_  Agency assigned ISBN: \_\_\_\_\_  GPO to assign ISBN  
 Format 4: \_\_\_\_\_  Agency assigned ISBN: \_\_\_\_\_  GPO to assign ISBN  
 Format 5: \_\_\_\_\_  Agency assigned ISBN: \_\_\_\_\_  GPO to assign ISBN

When form is completed, submit to GPO. If you have questions contact Maureen Whelan at 202.512.2245 or [mwhelan@gpo.gov](mailto:mwhelan@gpo.gov).

print

submit

clear

**SECTION 4: Previous Editions** — *If your publication had a previous edition, please provide the following information.*

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**SECTION 5: Magazines/Journals** (Print and/or Digital)

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Overall description of magazine or journal, including primary audience:  
\_\_\_\_\_  
\_\_\_\_\_

**GPO to make magazine available as:**  Print Subscription  Print Individual Issues  Digital Subscription  Digital Individual Issues

**If digital version required, format provided to GPO:**  Standard PDF  Enhanced PDF, containing Audio, Video, etc.

**If disseminating as individual issues:** Number of issues \_\_\_\_\_

Issue 1 Release Date \_\_\_\_\_ Issue 1 Description \_\_\_\_\_

Issue 2 Release Date \_\_\_\_\_ Issue 2 Description \_\_\_\_\_

Issue 3 Release Date \_\_\_\_\_ Issue 3 Description \_\_\_\_\_

Issue 4 Release Date \_\_\_\_\_ Issue 4 Description \_\_\_\_\_

**SECTION 6: Enhanced eBooks or eMagazines Containing Audio or Video**

For eBooks containing audio clips:

Type of audio clip format, please specify \_\_\_\_\_ Number of audio clips/tracks \_\_\_\_\_

Time length of each audio clip/track:  
\_\_\_\_\_  
\_\_\_\_\_

Type of video clip format, please specify \_\_\_\_\_ Number of video clips/tracks \_\_\_\_\_

Time length of each video clip/track:  
\_\_\_\_\_  
\_\_\_\_\_

**Interactivity:** Please specify percentage of content: \_\_\_\_\_

**Animation:** Please specify percentage of content: \_\_\_\_\_

**SECTION 7: AudioBooks**

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Type of audio clip format, please specify \_\_\_\_\_ Number of audio clips/tracks within Audiobook file: \_\_\_\_\_

Time length of each audio clip/track:

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**SECTION 8: Promoting Your Content**

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Publication Month \_\_\_\_\_

On Sale Date \_\_\_\_\_

Agency Website \_\_\_\_\_

Product Description: (One or Two Paragraphs)

Please Insert Your Table of Contents:

Agency/ Author Biography: (One paragraph to establish agency and/or author as a topical expert):

Publicity Tie-Ins: (Example: Milestone/historical anniversary, planned press conferences/releases, planned media appearances, etc.)

Publicity Targeted Media: (Example: Newspaper features, tv/radio interviews, book reviews). Please specify: