

UNITED STATES GOVERNMENT
GENERAL TERMS & CONDITIONS (GT&C)
FS Form 7600A



Agreement Between Federal Program Agencies for Intragovernmental Reimbursable, Buy/Sell Activity. In Accordance with TFM Volume 1, Part 2, Chapter 4700, Appendix 8.

Required fields for the FS Form 7600A are denoted with an (*)

Additional fields required when an Agency transitions to G-Invoicing are denoted by a (G)

https://www.fiscal.treasury.gov/fsservices/gov/acctg/g_invoice/g_invoice_home.htm

NEW OR MODIFIED GT&C

General Terms and Conditions (GT&C) Number	G GT&C Number: Assigned by GINV	
	Requesting Agency (Buyer)	Servicing Agency (Seller)
	* Agency Agreement Tracking Number	* Agency Agreement Tracking Number
	G Modification Number:	
	G Status:	

AGENCY INFORMATION

	Requesting Agency (Buyer)	Servicing Agency (Seller)
1. * Agency Name		Government Publishing Office
* Group Name		A - Printed Products and Publishing Services
G Group Description		Agency Procurement, In-Plant Operations, and Design Services
G Document Inheritance Indicator		
* Agency Location Code (ALC)		04000001
ALC Description		GPO PUBLISHING AND SECURE DOCUMENT SVCS (RF) - FMS
Subordinate Group		
Cost Center		
Business Unit		
Department ID		

GT&C INFORMATION

2. * GT&C Title	General Publishing Services - Umbrella for GPO Products and Services	
3. G Order Originating Partner Indicator	Requesting Agency (Buyer)	
	Original Base/Current Modification	New/Proposed Modification
4. * Agreement Period	Start Date (yyyy/mm/dd): 2023-10-01	Start Date (yyyy/mm/dd):
	End Date (yyyy/mm/dd): 2033-09-30	End Date (yyyy/mm/dd):
5. Termination Days	120	
6. * Agreement Type	Multiple Orders	

7.	* Advance Payment Indicator	Are Advance Payments allowed for this GT&C? <input checked="" type="radio"/> Yes <input type="radio"/> No *If Yes , the Servicing Agency Advance Payment Authority Title and Citation are required upon creation of an Order against this GT&C.
8.	* Assisted Acquisition Indicator	Will this GT&C accommodate Assisted Acquisitions? <input type="radio"/> Yes <input checked="" type="radio"/> No *If Yes , the Servicing Agency provides acquisition support in awarding and managing contracts on behalf of the Requesting Agency's requirements for products or services. Lines 17 & 18 below for additional detail.

ESTIMATED AGREEMENT AMOUNT

9.	Total Direct Cost Amount	\$0.00
	Total Overhead Fees and Charges Amount	\$0.00
	* Total Estimated Amount	\$0.00
	⁶ Enforce Total Remaining Amount	Should G-Invoicing enforce the total value of orders to remain below the Total Amount on the GT&C? <input type="radio"/> Yes <input checked="" type="radio"/> No If Yes , G-Invoicing will not allow Order total to exceed the GT&C total.

ADDITIONAL AGREEMENT INFORMATION

10.	Explanation of Overhead Fees and Charges	For orders that are procured, GPO charges a transaction fee and surcharge on vendor invoices, or uses a trade discount in place of a transaction fee and surcharge. Other work may or may not include a transaction fee, surcharge, or trade discount.
11.	Requesting Scope	The scope of this GT&C includes all GPO products and services procured via GPO approved vendors or in-house production.
12.	Requesting Roles	GPO order forms are mandatory for all jobs submitted to GPO which provide the specifications and describe the requirements for the product or service. For more information refer to the GPO Publication 350.1, Doing Business With GPO, Customer Handbook.
13.	Servicing Roles	Provide publishing services as required by Requesting Agency. The scope of this GT&C includes all GPO products and services procured via GPO approved vendors or in-house production. On commercial procured general publishing contracts GPO maintains authority for all contracts, including contract administration and negotiations with contractors to manage performance beyond the specific terms of the contract.
14.	Restrictions	All orders placed under this GT&C shall be FOB source. This represents the full and complete GT&C. No modifications to this GT&C are of any effect unless in writing and signed by both Parties.
15.	Assisted Acquisition Small Business Credit Clause	The Servicing Agency will allocate the socio-economic credit to the Requesting Agency for any contract actions it has executed on behalf of the Requesting Agency.
16.	Disputes	Disputes related to this GT&C and any related Orders shall be resolved in accordance with instructions provided in the Treasury Financial Manual (TFM) Volume I, Part 2, Chapter 4700, Appendix 5; Intragovernmental Transaction (IGT) Guide, at http://tfm.fiscal.treasury.gov/content/tfm/v1/p2/c470.html
17.	Requesting Assisted Acquisitions	N/A
18.	Servicing Assisted Acquisitions	N/A
19.	Requesting Clauses	
20.	Servicing Clauses	The statutory authority requiring printing orders to be placed with the U.S. Government Publishing Office is found in Title 44 USC 501. For executive branch agencies, Subpart 8.8 of the Federal Acquisition Regulation (FAR) incorporates

		<p>44 U.S.C. 501.</p> <p>All orders will be transacted using GPO standard forms for printing and publishing services.</p> <p>Any restrictions or statutory requirements that impose limitations to your agency shall be communicated to GPO through written request with the placement of your order.</p> <p>The GPO Printing Procurement Regulation (PPR) and GPO Materials Management Acquisition Regulation (MMAR) shall apply to all printing and procurement contracts and related services made by or through GPO.</p>	
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21.	Agency Additional Information	Requesting Agency (Buyer)	Servicing Agency (Seller)

MODIFY GT&C

22.	Modification Date (yyyy/mm/dd):
	Brief explanation required for modifying this GT&C:

CLOSE GT&C

23.	Closing Date (yyyy/mm/dd):
	Brief explanation required for closing this GT&C:

REJECT GT&C

24.	Rejection Date (yyyy/mm/dd):
	Brief explanation required for rejecting this GT&C:

PREPARER INFORMATION

25.	* Preparer Name	
	* Preparer Phone	
	* Preparer E-mail	

AGREEMENT APPROVALS

By signing this agreement, you authorize the General Terms and Conditions as stated, and that the scope of the work can be fulfilled. By signing, you agree to periodically review the terms and conditions of the agreement and make any necessary modifications to the GT&C and any affected Order(s).

		Requesting Initial Approval (required)	Servicing Initial Approval (required)
26.	* Approver's Name		
	* Signature		
	Title		
	* E-mail		
	* Phone		
	Fax		

	* Date (yyyy/mm/dd)		
		Requesting Final Approval (required)	Servicing Final Approval (required)
27.	* Approver's Name		
	* Signature		
	Title		
	* E-mail		
	* Phone		
	Fax		
	* Date (yyyy/mm/dd)		