FAQs
GPOExpress Supporting Return to Work with Signage

1. How would I go about placing an order for signage using the GPOExpress Program?

   A. First, please check to see if you or someone in your agency is already a GPOExpress cardholder. If you need assistance, call 202-512-2031 or email gpoexpress@gpo.gov

   If you do not have a GPOExpress card, please go to https://www.gpo.gov/how-to-work-with-us/agency/services-for-agencies/gpoexpress and click on Enrollment Form.

2. I have a GPOExpress Card, how would I go about placing an order for signage using the GPOExpress Program?

   A. To order signs and banner products using GPOExpress, please talk directly to the producing FedEx Office store. For store hours and service availability at the location near you, please visit https://local.fedex.com/en-us/

   Additional support is available from the FedEx Office Government Team at 1.866.815.4428.

3. Is FedEx Office open for business for full service and in person signage orders?

   A. Yes. FedEx Office stores are generally open for full service orders and are practicing CDC guidelines for social distancing. For store hours and service availability at locations near you, please visit https://local.fedex.com/en-us/.

4. What are FedEx Offices’ capabilities for signs and banners?

   A. FedEx Office is one of the largest providers of signs and banners in the country. We produce signs, banners and graphics at over 2000 company-owned and operated locations nationwide.

5. Are Signs, Banners, Posters and Graphics products available on the GPOExpress Contract?

   A. Yes. Signs, Banners, Posters and Graphics products are available on the GPOExpress Contract. As with all GPOExpress purchases, we recommend you obtain a quote from your local FedEx Office.

6. Can I purchase Custom Document Creation Services from FedEx Office on the GPOExpress Contract?

   A. Yes. Custom Document Creation Services are available on the GPOExpress Contract. As with all GPOExpress purchases, we recommend you request a quote from your local FedEx Office.

7. If I want to order a poster using a CDC template and add my agency logo, how do I do that?

   A. We can help with this. There would be a fee for Custom Document Creation Services. Please request a quote from your local FedEx Office. You can find the free templates at this link - https://www.cdc.gov/flu/resource-center/freeresources/print/index.htm
8. What is your turnaround time for signs?

A. Turnaround depends on the complexity and the quantity. In many cases, projects can be produced in 24-72 hours.