

Jacket: **425-027**

Dept. DOD/Army

Title: ARMY Corrugated Boxes and Envelopes

Bid Opening: 11/13/23

		<u>Gross Bid Price</u>	<u>Terms</u>	<u>Discounted</u>
Diversified Packaging	St. Louis, MO	\$107,551.15	net	\$107,551.15
StarPro Industries	Pine Brook, NJ	\$121,405.40	net	\$121,405.40
VN Products	San Carlos, CA	\$220,036.00	1%/20	\$217,835.64
Advantage Mailing	Anaheim, CA	\$250,542.71	1/2%/20	\$249,289.99



November 3, 2023

This is Amendment No. 2. The specifications in our invitation for bids on Jacket 425-027, scheduled for opening at 11:00am on 11/13/23, are amended as follows:

To correct the size on the following items:

Item 8: 14-3/4 x 9-1/2 x 4-7/8" Kraft Shoe-box

Item 9: 14-1/2 x 11-1/2 x 2" Kraft 2A

Item 10: 14-1/2 x 11-1/2 x 8" Kraft 8A

All other specifications remain the same.

If amendment is not acknowledged on bid, direct acknowledgment to:

U.S. Government Publishing Office
Bid Section, Room C848, Stop CSPA
732 North Capitol Street NW
Washington, DC 20401-0001

Bidsapsdc@gpo.gov

Amended bid or acknowledgment must be submitted using the method(s) specified in the solicitation for bid submission. Telephone or FAX submission is not acceptable.

BIDDER MUST ACKNOWLEDGE RECEIPT OF THIS AMENDMENT PRIOR TO BID OPENING. Failure to acknowledge receipt of amendment, by amendment number, prior to bid-opening time, may be reason for bid being declared non-responsive.

Sincerely,

WILLIAM A BURBANO
Contracting Officer



November 3, 2023

This is Amendment No. 1. The specifications in our invitation for bids on Jacket 425-027, scheduled for opening at 11:00am on 11/13/23, are amended as follows:

To add the following provision:

SUBCONTRACTING: The contractor may make contracts for the furnishing of all or any part of the supplies or work specified. Accordingly, Contract Clause 6, "Subcontracts," of GPO Contract Terms (GPO Publication 310.2, effective December 1, 1987 (Rev. 01-18), does not apply to this procurement.

All other specifications remain the same.

If amendment is not acknowledged on bid, direct acknowledgement to:

U.S. Government Publishing Office
Bid Section, Room C848, Stop CSPA
732 North Capitol Street NW
Washington, DC 20401-0001

Bidsapsdc@gpo.gov

Amended bid or acknowledgement must be submitted using the method(s) specified in the solicitation for bid submission. Telephone or FAX submission is not acceptable.

BIDDER MUST ACKNOWLEDGE RECEIPT OF THIS AMENDMENT PRIOR TO BID OPENING. Failure to acknowledge receipt of amendment, by amendment number, prior to bid-opening time, may be reason for bid being declared nonresponsive.

Sincerely,

WILLIAM BURBANO
Contracting Officer

BID OPENING: Bids shall be opened at 11:00 AM., prevailing Eastern Standard Time (EST), on November 13, 2023 by the U.S. Government Publishing Office, in Washington, DC 20401.

BID SUBMISSION: Bidders must email bids to bidsapsdc@gpo.gov for this solicitation. No other method of bid submission will be accepted at this time. The program number and bid opening date must be specified in the subject line of the emailed bid submission. ***Bids received after 11:00 AM on the bid opening date specified above will not be considered for award. This will not be a public bid opening.***

Note: The GPO 910 "BID" Form is no longer required; **bidders are to fill out, sign/initial, as applicable, and return page 6.**

The Jacket Number 425-027 and bid opening date must be specified in the subject line of the e-mailed bid submission. Bids received after 11:00 AM EST on the bid opening date specified above will not be considered for award.

For information regarding the solicitation requirements prior to award please email Lisa Hollingsworth at lhollingsworth@gpo.gov. For contract administration after award, contact APS DC at 202-512-0220.

ADDITIONAL EMAILED BID SUBMISSION PROVISIONS: The Government will not be responsible for any failure attributable to the transmission or receipt of the emailed bid including, but not limited to, the following:

1. Emails over 75 MB may not be received by GPO due to size limitations for receiving emails.
2. The vendor's email provider may have different size limitations for sending e-mail, however vendors are advised not to exceed GPO's stated limit. The bidder's email provider may have different size limitations for sending email; however, bidders are advised not to exceed GPO's stated limit.
3. Illegibility of bid.
4. When the email bid is received by GPO it will remain unopened until the specified bid opening time. Government personnel will not validate receipt of the e-mailed bid prior to bid opening. GPO will use the prevailing time (specified as the local time zone) and the exact time that the e-mail is received by GPO's email server as the official time stamp for bid receipt at the specified location.

GPO CONTRACT TERMS: Any contract which results from this Invitation for Bid will be subject to the applicable provisions, clauses, and supplemental specifications of GPO Contract Terms (GPO Publication 310.2, effective December 1, 1987 (Rev. 01-18)) and GPO Contract Terms, Quality Assurance Through Attributes Program for Printing and Binding (GPO Publication 310.1, effective May 1979 (revised 9-19)).

GPO QATAP (GPO Publication 310.1) – <https://www.gpo.gov/docs/default-source/forms-and-standards-files-for-vendors/qatap-rev-09-19.pdf>.

PRODUCT: Corrugated Boxes, Insert Pads, Self-Seal Poly Bags, and Self Seal Mailers

TITLE: ARMY Corrugated Boxes and Envelopes

QUANTITY: 246,600 total pieces. Fourteen (14) different items.

Item 1: 57,600
Item 2: 16,000
Item 3: 18,000
Item 4: 16,000
Item 5: 12,000
Item 6: 1,500
Item 7: 1,500
Item 8: 5,000
Item 9: 4,000

Item 10: 6,000
Item 11: 29,000
Item 12: 4,000
Item 13: 66,000
Item 14: 10,000

TRIM SIZES:

Item 1: 8-1/2 x 11" (insert pad)
Item 2: 11-1/4 x 8-3/4 x 2" Kraft #2
Item 3: 11-1/4 x 8-3/4 x 4" Kraft #4
Item 4: 11-1/4 x 8-3/4 x 6" Kraft #6
Item 5: 11-1/4 x 8-3/4 x 8" Kraft #8
Item 6: 11-1/4 x 8-3/4 x 10" Kraft #10
Item 7: 11-1/4 x 8-3/4 x 12" Kraft #12
Item 8: 14-3/4 x 9-1/2 x 4-7/8" Kraft Shoebox
Item 9: 14-1/2 x 11-1/2 x 2" Kraft 2A
Item 10: 14-1/2 x 11-1/2 x 8" Kraft 8A
Item 11: Self Seal Poly Bag 4 mil 500/case, 13.5" X 12.5
Item 12: White Self Seal Stay Flats, S-3828, 12-1/4 x 9-3/4"
Item 13: Self Seal Envelopes Bulk Pack Kraft, S-11888, 10 x 13"
Item 14: White Self-Seal Stay Flats, S-2667, 12-3/4 x 15"

GOVERNMENT TO FURNISH: Receive via email and GPO filesharing site after award.
One (1) Purchase order.

GPO Form 2678 (departmental random copies-blue label).
GPO Form 917 (Certificate of Selection).

Contractor to download the "Labeling and Marking Specifications" form (GPO Form 905, R. 7-15) from gpo.gov, fill in appropriate blanks, and attach to shipping containers.

CONTRACTOR TO FURNISH: All materials and operations, other than those listed under "GOVERNMENT TO FURNISH," necessary to produce the product(s) in accordance with these specifications.

PROOFS: None Required.

STOCK/PAPER/MATERIALS: The specifications of all paper furnished must be in accordance with those listed herein or listed for the corresponding JCP Code numbers in the "Government Paper Specification Standards No. 13" dated September 2019. https://www.gpo.gov/docs/default-source/forms-and-standards-files-for-vendors/vol_13.pdf

Items 1-10: Natural Kraft corrugated, single wall, Rsc 275 PSI bursting strength.
Item 11: 4 mil high clarity Polyethylene Film.
Item 13: JCP Code* V10, Light-Brown (Kraft Shade) Envelope, Basis Size 17 X 22" 24lb
Items 12 and 14: .028" thick Semi-Gloss Clay Coated Newsback 100% recycled

PRINTING: DIGITAL PRINTING NOT ACCEPTABLE

ITEMS 2-10: All cartons must include carton size, burst strength, and Kraft item#/name printed in black ink on the bottom panel after construction. Manufacturer name or contact information must not be included. (Example: 11-1/4 x 8-3/4 x 2" Single Wall, Rsc 275#, Kraft #2.)

No printing on Items 1, and 11-14.

INK: Black ink.

MARGINS: Suitable to allow information to remain legible.

CONSTRUCTION (ITEMS 2-10): Score panels and flaps as necessary. Securely glue the construction tab to inside of appropriate panel and deliver cartons folded flat (collapsed).

PACKING: Pack suitably in bundles, bales, and/or cartons and shipping containers to ensure items are not damaged during shipment. Weight not to exceed 40 lbs per bundle, bale or carton.

LABELING AND MARKING (package and/or container label): Reproduce shipping container label from furnished repro, fill in appropriate blanks and attach to shipping containers.

MARK ALL CARTONS WITH THE FOLLOWING INFORMATION:

JOB TITLE: ARMY Corrugated Boxes and Envelopes

REQUISITION: 23-08829

JACKET NO.: 425-027

ITEM/SIZE: _____

QUANTITY: _____

NUMBER OF BOXES: EX. Box 1 of 4, Box 2 of 4...

QUALITY ASSURANCE LEVELS AND STANDARDS: The following levels and standards shall apply to these specifications:

Product Quality Levels:

- (a) Printing Attributes -- Level IV.
- (b) Finishing Attributes -- Level IV.

Inspection Levels (from ANSI/ASQC Z1.4):

- (a) Non-destructive Tests -- General Inspection Level I.
- (b) Destructive Tests -- Special Inspection Level S-2.

Specified Standards: The specified standards for the attributes requiring them shall be:

<u>Attribute</u>	<u>Specified Standard</u>
P-7. Type Quality and Uniformity	Average Type Dimension
P-10. Process Color Match	Pantone Matching System

DISTRIBUTION: Deliver F.O. B. Destination. Contractor must notify the ordering agency on the same day that the product ships/delivers via e-mail sent to richard.j.sowell2.civ@army.mil and cc: lhollingsworth@gpo.gov . The subject line of this message shall be Distribution Notice for Jacket 425-027, Req. No. 23-08829. The notice must provide all applicable tracking numbers, shipping method, and Title. Contractor must be able to provide copies of all delivery, mailing, and shipping receipts upon agency request.

Deliver a total of 246,600 total pieces, in four partial deliveries on or before: 12/8/23, 2/1/24, 5/1/24, and 8/1/24.

Deliver partials equal to ¼ of each quantity (61,650 total pieces for all Items) on each date, consisting of 14 different items as follows:

57,500 of Item 1 (including 200 Departmental Random "Blue Label" Copies), and
 16,000 of Item 2 (including 125 Departmental Random "Blue Label" Copies), and
 18,000 of Item 3 (including 125 Departmental Random "Blue Label" Copies), and
 16,000 of Item 4 (including 125 Departmental Random "Blue Label" Copies), and
 12,000 of Item 5 (including 80 Departmental Random "Blue Label" Copies), and
 1,500 of Item 6 (including 50 Departmental Random "Blue Label" Copies), and
 1,500 of Item 7 (including 50 Departmental Random "Blue Label" Copies), and
 5,000 of Item 8 (including 80 Departmental Random "Blue Label" Copies), and
 4,000 of Item 9 (including 80 Departmental Random "Blue Label" Copies), and
 6,000 of Item 10 (including 80 Departmental Random "Blue Label" Copies), and
 29,000 of Item 11 (including 125 Departmental Random "Blue Label" Copies), and

4,000 of Item 12 (including 80 Departmental Random "Blue Label" Copies), and
66,000 of Item 13 (including 200 Departmental Random "Blue Label" Copies), and
10,000 of Item 14 (including 125 Departmental Random "Blue Label" Copies)

Deliver via traceable means to: Media Distribution Division, Army Publishing Directorate, 1655 Woodson Rd, St. Louis MO 63114-8181, 314-592-0900.

Note: For the "Blue Label" Copies -- A copy of the Government furnished certificate (GPO Form 917) must accompany the voucher sent to GPO, Financial Management Service, for payment. Failure to furnish the certificate may result in delay in processing the voucher. NOTE: Form is also available at <https://www.gpo.gov/pdfs/vendors/sfas/Form917.pdf>.

All expenses incidental to returning materials, submitting/returning proofs, and furnishing samples must be borne by the contractor.

SCHEDULE: The Purchase Order will be available via email after award, no later than November 22, 2023.

F.O.B. Destination, Deliver four partial shipments by December 8, 2023, February 1, 2024, May 1, 2024, and August 1, 2024.

Contractors are to report information regarding each order for compliance reporting purposes and include date of delivery (or shipment if applicable) for proofs and delivery schedules in accordance with the contract requirements by contacting Shared Support Services Compliance Section via e-mail to compliance@gpo.gov or by calling (202) 512-0520 or faxing (202) 512-1364. Personnel receiving the e-mail or call will be unable to respond to questions of a technical nature or transfer any inquiries.

OFFERS: Offers must include the cost of all materials and operations for the total quantity ordered in accordance with these specifications. In addition, a price must be submitted for each additional 1000 copies of each Item.

The price for additional quantities must be based on a continuing run, exclusive of all basic or preliminary charges and will not be a factor for determination of award.

PREAWARD SURVEY: In order to determine the responsibility of the prime contractor or any subcontractor, the Government reserves the right to conduct an on-site pre-award survey at the contractor's/subcontractor's facility or to require other evidence of technical, production, managerial, financial, and similar abilities to perform, prior to the award of a contract. As part of the financial determination, the contractor in line for award may be required to provide one or more of the following financial documents:

- 1) Most recent profit and loss statement
- 2) Most recent balance sheet
- 3) Statement of cash flows
- 4) Current official bank statement
- 5) Current lines of credit (with amounts available)
- 6) Letter of commitment from paper supplier(s)
- 7) Letter of commitment from any subcontractor

The documents will be reviewed to validate that adequate financial resources are available to perform the contract requirements. Documents submitted will be kept confidential and used only for the determination of responsibility by the Government.

Failure to provide the requested information in the time specified by the Government may result in the Contracting Officer not having adequate information to reach an affirmative determination of responsibility.

PAYMENT: Submitting invoices for payment via the GPO fax gateway (if no samples are required) utilizing the GPO barcode coversheet program application is the most efficient method of invoicing.

Instruction for using this method can be found at the following web address:

<http://winapps.access.gpo.gov/fms/vouchers/barcode/instructions.html>.

Invoices may also be mailed to: U.S. Government Publishing Office, Office of Financial Management, Attn: Comptroller, Stop: FMCE, Washington, DC 20401.

For more information about the billing process refer to the General Information of the Office of Finance web page located at <https://www.gpo.gov/how-to-work-with-us/vendors/how-to-get-paid>.

JACKET NUMBER

BID PRICE:

BID PRICE AFTER DISCOUNT:

Jacket 425-027

\$ _____

\$ _____

Item 1: Additional/M \$ _____ Item 6: Additional/M \$ _____ Item 11: Additional/M \$ _____

Item 2: Additional/M \$ _____ Item 7: Additional/M \$ _____ Item 12: Additional/M \$ _____

Item 3: Additional/M \$ _____ Item 8: Additional/M \$ _____ Item 13: Additional/M \$ _____

Item 4: Additional/M \$ _____ Item 9: Additional/M \$ _____ Item 14: Additional/M \$ _____

Item 5: Additional/M \$ _____ Item 10: Additional/M \$ _____

DISCOUNTS: Discounts are offered for payment as follows: _____ Percent, _____ calendar days. See Article 12 "Discounts" of Solicitation Provisions in GPO Contract Terms (Publication 310.2).

AMENDMENT(S): Bidder hereby acknowledges amendment(s) number(ed) _____

BID ACCEPTANCE PERIOD: In compliance with the above, the undersigned agree, if this bid is accepted within _____ calendar days (60 calendar days unless a different period is inserted by the bidder) from the date for receipt of bids, to furnish the specified items at the price set opposite each item, delivered at the designated points(s), in exact accordance with specifications.

NOTE: Failure to provide a 60-day bid acceptance period may result in expiration of the bid prior to award.

BIDDER'S NAME AND SIGNATURE: Unless specific written exception is taken, the bidder, by signing and submitting a bid, agrees with and accepts responsibility for all certifications and representations as required by the solicitation and GPO Contract Terms - Publication 310.2. When responding by fax, fill out and return one copy.

Bidder _____

(Contractor Name)

(GPO Contractor's Code)

(Street Address)

(City - State - Zip Code)

By _____

(Printed Name, and Title of Person Authorized to Sign this Bid)

(Signature)

(Date)

(Telephone Number) (Email Address)

Contracting Officer Review: _____ Date: _____ Certifier: _____ Date: _____
(Initials) (Initials)