

646-549										
<b>VA Benefits and Services V2.0 PG (FY19_Q2)</b>										
Reg. 9-00126										
	<b>AWARDED</b>									
	<b>Cenveo</b>		<b>Gateway Press Inc.</b>		<b>Gray Graphics</b>		<b>McDonald &amp; Eudy Printers Inc.</b>		<b>Monarch Litho, Inc.</b>	
	Los Angeles, CA		Louisville, KY		Capitol Heights, MD		Temple Hills, MD		Montebello, CA	
	040-18610		160-35370		190-38435		190-56520		040-60078	
CONTRACTOR TOTALS		\$133,333.00		\$141,237.00		\$107,784.00		\$243,523.00		\$144,441.00
DISCOUNT	0.5%	\$666.67	3.00%	\$4,237.11	1.00%	\$1,077.84	1.00%	\$2,435.23	2.00%	\$2,888.82
<b>DISCOUNTED TOTALS</b>		<b>\$132,666.33</b>		<b>\$136,999.89</b>		<b>\$106,706.16</b>		<b>\$241,087.77</b>		<b>\$141,552.18</b>

**U.S. GOVERNMENT PUBLISHING OFFICE**  
Dallas, TX

GENERAL TERMS, CONDITIONS, AND SPECIFICATIONS  
For the Procurement of

**VA Benefits and Services V2.0 PG (FY19\_Q2)**

As requisitioned from the U.S. Government Publishing Office (GPO) by the  
Veterans Administration (VA)

**BID OPENING:** Bids shall be publicly opened at **10:00 AM (Central Time)**, on **Thursday, January 3, 2019**.

For information of a technical nature call Jermaine Berryman at (214) 767-0451, Ext. 2.

**GPO CONTRACT TERMS:** GPO has issued a new *GPO Publication 310.2, GPO Contract Terms - Solicitation Provisions, Supplemental Specifications, and Contract Clauses (Rev 1-18)*. Prospective bidders should carefully read this publication as the applicable terms within become an integral part of this contract. The document is posted at <https://www.gpo.gov/how-to-work-with-us/vendors/forms-and-standards> along with a list of major revisions.

**BIDDERS, PLEASE NOTE:** The GPO 910 "BID" Form is no longer required. Bidders are to fill out, sign/initial, as applicable, all pages under "OFFERS" (Pages 4 and 5).

**PREAWARD SURVEY:** In order to determine the responsibility of the contractor, the Government reserves the right to conduct a preaward survey or to require other evidence of technical, production, and similar abilities to perform, prior to the award of a contract.

**QUALITY ASSURANCE LEVELS AND STANDARDS:** The following levels and standards shall apply to these specifications:

Product Quality Levels:

- (a) Printing Attributes -- Level III
- (b) Finishing Attributes -- Level III

Inspection Levels (from ANSI/ASQC Z1.4):

- (a) Non-destructive Tests -- General Inspection Level I.
- (b) Destructive Tests -- Special Inspection Level S-2.

Specified Standards: The specified standards for the attributes requiring them shall be:

<u>Attribute</u>	<u>Specified Standard</u>
P-7. Type Quality and Uniformity	Approved Electronic Soft Proof/Digital Media
P-10. Process Color Match	Digital Media

**TITLE:** VA Benefits and Services V2.0 PG (FY19\_Q2)

**PRODUCT:** This specification is for printing and distribution of perfect bound books.

**QUANTITY:** 35,601

**GOVERNMENT TO FURNISH:** An Adobe Acrobat PDF file and the Purchase Order will be emailed to the contractor after award. Fonts are included in embedded subsets. PDF files are sized at 8-1/2 X 11"; reduce files proportionally to obtain finished size. Files do not account for bleeds on Cover. Contractor to extend bleeds on the cover as necessary. Include the cost for this in your bid.

Prior to image processing, the contractor shall perform a basic check (preflight) of the furnished media and publishing files to assure correct output of the required reproduction image. Any errors, media damage or data corruption that might interfere with proper file image processing must be reported to your contract administrator.

The contractor shall create/alter any necessary trapping, set proper screen angles and screen frequency, and define file output selection for the imaging device being utilized. Furnished files must be imaged as necessary to meet the assigned quality level.

**ATTACHEMENT – Distribution list:** This specification includes an attachment that is an integral part of the specifications.

All parties can obtain an e-mail copy of the attachment prior to bidding deadline by e-mailing [jberryma@gpo.gov](mailto:jberryma@gpo.gov) with their request. Please include jacket number in subject line, request attachments in body of e-mail, and include alternate e-mail address if other than the sending e-mail address.

No additional payment will be allowed for the correction of errors due to the failure of the contractor to examine the attachments and thoroughly understand the nature and extent of the work to be performed.

**CONTRACTOR TO FURNISH:** All other materials and operation necessary to fulfill the contract requirements, including secure file transfer protocol (FTP) capability, and any necessary conversion program to utilize Government furnished files.

**STOCK/PAPER:** The specifications of all papers furnished must be in accordance with those listed herein or listed in the corresponding JCP Code numbers in the "Government Paper Specifications Standards No 12, dated January 2011.

TEXT: JCP Code\* A60, Offset Book, Basis Size 25 X 38", 60 lb.

COVER: JCP Code\* L50, Matte Coated Cover, Basis Size 20 X 26", 80lb.

**PRINTING:** Cover 1, and 244 text pages print head-to-head in 4-color process consisting of type, screens, solids, gradients, reverses and line art. Cover 1 bleeds all sides and prints in 4-color process consisting of illustrations, an agency seal and solids with reverse type and line matter. Covers 2, 3 and 4 are blank (contractor to add all blanks). After printing, coat the entire surface of Cover 1 with a Satin Aqueous Coating.

**TRIM SIZE:** 8-3/8 X 10-7/8"

**MARGINS:** Cover 1 bleeds on all sides.

**BINDING:** Perfect bind on the left 10-7/8" dimension, hinge score cover. Trim three sides. Perfect binding must withstand extensive handling by end user training participants without damage to the binding or pages separating from the binding.

**PROOFS:** Contractor to submit one Press Quality PDF soft proof (for content only) using the same Raster Image Processor (RIP) that will be used to produce the final printed product. PDF proof will be evaluated for text flow, image position, and color breaks. Proof will not be used for color match. Contractor must call 214-767-0451 x2 to confirm receipt.

GPO Jacket number 646-549 must appear in the "Subject" line of the email.

The proofs will be checked for quality and compliance with these specifications, approved or approved within ONE (1) workday after receipt. If, in the opinion of the GPO and/or Department, the proofs are not a true representation of the furnished copy, or contain noticeable defects they will be rejected must be corrected and reproofed at no additional expense to the Government. The schedule stated elsewhere in these specifications CANNOT be extended to allow for such reproofing.

CONTRACTOR MUST NOT PRINT PRIOR TO RECEIVING AN "OK TO PRINT"

**PACKING:** Pack suitable per container to prevent damage in transit.

Pack to ensure no damage occurs to product during transit. Pack to ensure no shifting of product in transit, using spacers if necessary. Product should arrive with no abrasions, dog-ears, etc.

NOTE: All shipping containers require a container label. Complete a copy of the enclosed shipping label(s) (GPO Form 905) and affix one to each shipping container according to the instruction at the top of the carton label sheet (make additional copies as necessary).

**MAILING/DISTRIBUTION:** All Mailing for APO/FPO/DPO destinations should be mailed at the Priority 1<sup>st</sup> Class Mail Rate, traceable. Provide all tracking numbers to agency when mail is prepared.

**NOTE:** To prevent mail from entering foreign mail networks, DO NOT include city or country names in APO/FPO/DPO shipping addresses. Do include the Unit and Box numbers.

All copies mailed must conform to the appropriate regulations in the U.S. Postal Service manuals for "Domestic Mail" or "International Mail", as applicable.

**Contractor must include the cost of shipping to domestic destinations only. 22 locations require a lift gate. See Distribution list attached. Include the cost of the domestic destination shipments in your bid.**

**Contractor must provide an estimated postage cost at notification by GPO of low bidder status. Cost of postage is NOT a factor in award for APO/FPO addresses only, nor should it be included in the total bid price. F.O.B Contractor's City is reimbursable freight/postage.**

F.O.B. Contractor's City: 2,667 total copies To 22 APO/FPO addresses. See Distribution list attached.

F.O.B. Destination: 32,933 total copies to 88 nationwide destinations. See Distribution list attached.

VA

Attn: Rick Gordon (202-461-7536)

Room 763J

810 Vermont Avenue, NW

Washington, DC 20420

-----1 sample copy.

GPO - Dallas

1100 Commerce Street, Suite 731

Dallas, TX 75242

-----1 inspection sample, Mark For "Inspection Sample/646-549/JB"

**SCHEDULE:** See "Notice of Compliance with Schedules", Clause 12, Contract Clauses, GPO Contract Terms, effective December 1, 1987, (Rev 1-18).

All schedule milestones may occur prior to the date specified, but not after.

January 4, 2019:	Award of contract, furnished material available for pick up
January 7, 2019:	PDF proofs to agency/GPO
January 14, 2018:	Complete mailing APO/FPO/DPO Destinations

January 17, 2019: Complete delivery US Destinations

**PAYMENT:** Submitting invoices for payment via the GPO fax gateway (if no samples are required) utilizing the GPO barcode coversheet program application is the most efficient method of invoicing. Instruction for using this method can be found at the following web address:

<http://winapps.access.gpo.gov/fms/vouchers/barcode/instructions.html>

Invoices may also be mailed to: U.S. Government Publishing Office, Office of Financial Management, Attn: Comptroller, Stop: FMCE, Washington, DC 20401.

For more information about the billing process refer to the General Information of the Office of Finance web page located at <https://www.gpo.gov/how-to-work-with-us/agency/billing-and-payment>

**COMPLIANCE REPORTING:** Contractors are to report information regarding each order for compliance reporting purposes and include date of delivery (or shipment if applicable) for delivery schedules in accordance with the contract requirements by faxing to Evelyn Whitehead at [efaxdallas@gpo.gov](mailto:efaxdallas@gpo.gov) or at 800-865-5193. Personnel receiving the fax will be unable to respond to questions of a technical nature.

**BID SUBMISSION:** Submit bid in pre-addressed envelope furnished with solicitation or send to: U.S. Government Publishing Office, 1100 Commerce Street, Suite 731, Dallas, TX 75242. Facsimile bids in response to this solicitation are permitted. Facsimile bids may be submitted directly to Fax No. (214) 767-4101. The jacket number and bid opening date must be specified with the bid. Refer to Facsimile Bids in Solicitation Provisions of GPO Contract Terms, GPO Publication 310.2, as revised January 2018. Hand delivered bids are to be taken to: U.S. Government Publishing Office, 1100 Commerce Street, Suite 731, Dallas, TX 75242, between the hours of 8:00 a.m. and 4:00 p.m., prevailing Dallas, TX time, Monday through Friday. Contractor is to follow the instructions in the bid submission/opening area. If further instruction or assistance is required, call (214) 767-0451, Ext 2.

**OFFERS:** Offers must include the cost of all materials and operations for each item listed in accordance with these specifications.

In addition to a price for the quantity called for in these specifications, a price must also be submitted for each additional 1,000 printed copies at the same time as the initial order. The price for additional quantities must be exclusive of all basic or preliminary costs.

**SHIPMENT(S):** Shipments will be made from: City \_\_\_\_\_, State \_\_\_\_\_

The city(ies) indicated above will be used for evaluation of transportation charges when shipment f.o.b. contractor's city is specified. If no shipping point is indicated above, it will be deemed that the bidder has selected the city and state shown below in the address block, and the bid will be evaluated and the contract awarded on that basis. If shipment is not made from evaluation point, the contractor will be responsible for any additional shipping costs incurred.

**Jacket: 646-549**                      **Total Bid Price \$** \_\_\_\_\_                      **Add'l Rate \$** \_\_\_\_\_

\_\_\_\_\_  
(Initials)

**(COMPLETE AND SUBMIT THIS PAGE WITH YOUR BID)**

**DISCOUNTS:** Discounts are offered for payment as follows: \_\_\_\_\_ Percent, \_\_\_\_\_ calendar days. See Article 12 "Discounts" of Solicitation Provisions in GPO Contract Terms (Publication 310.2).

**BID ACCEPTANCE PERIOD:** In compliance with the above, the undersigned agree, if this bid is accepted within \_\_\_\_\_ calendar days (60 calendar days unless a different period is inserted by the bidder) from the date for receipt of bids, to furnish the specified items at the price set opposite each item, delivered at the designated points(s), in exact accordance with specifications.

NOTE: Failure to provide a 60-day bid acceptance period may result in expiration of the bid prior to award.

**AMENDMENT(S):** Bidder hereby acknowledges amendment(s) number(ed) \_\_\_\_\_

**BIDDER'S NAME AND SIGNATURE:** Unless specific written exception is taken, the bidder, by signing and submitting a bid, agrees with and accepts responsibility for all certifications and representations as required by the solicitation and GPO Contract Terms - Publication 310.2. When responding by fax or mail, fill out and return one copy of pages 4 and 5, initialing/signing where indicated.

Failure to sign the signature block below may result in the bid being declared non-responsive.

Bidder \_\_\_\_\_  
(Contractor Name) (GPO Contractor's Code)

\_\_\_\_\_  
(Street Address)

\_\_\_\_\_  
(City - State - Zip Code)

By \_\_\_\_\_  
(Printed Name, Signature, and Title of Person Authorized to Sign this Bid) (Date)

\_\_\_\_\_  
(Person to be Contacted) (Telephone Number) (Email)

**(COMPLETE AND SUBMIT THIS PAGE WITH YOUR BID).**

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THIS SECTION FOR GPO USE ONLY

Certified by: \_\_\_\_\_ Date: \_\_\_\_\_ Contracting Officer: \_\_\_\_\_ Date: \_\_\_\_\_  
(Initials) (Initials)

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