

Jacket: 718-357

TITLE: STP 21-1-SMCT November 2019

Agency: APD FT BELVOIR: 0-18357

BID OPENING: 11:00 am., prevailing Eastern Standard Time January 14, 2020

Contractor Name	Bid	Terms			Discount
Gray Graphics	188,790.00	2 %	20	days	185,014.20
Bind Rite Robbinsville	198,303.00	Net %	30	days	198,303.00
Colonial Press International	209,556.00	2 %	20	days	205,364.88
Monarch Litho	258,852.00	2 %	20	days	253,674.96
BKR Printing	264,300.00	5 %	20	days	251,085.00
District Creative Printing	310,000.00	2 %	10	days	310,000.00
HBP, Inc	445,133.00	½ %	30	days	442,907.34
Las Vegas Color Graphics	555,555.00	5 %	20	days	527,777.25

JG / RG

BID OPENING: Bids shall be publicly opened at 11:00 am., prevailing Eastern Standard Time January 14, 2020

ANY QUESTIONS BEFORE AWARD CONCERNING THESE SPECIFICATIONS CALL JOY GOODEN (757) 490-7942 AFTER AWARD, REFER ALL QUESTIONS TO YOUR CONTRACT ADMINISTRATOR WHOSE NAME APPEARS IN THE UPPER PORTION OF THE PURCHASE ORDER. NO COLLECT CALLS.

FACSIMILE BID SPECIFICATIONS
U.S. Government Publishing Office (GPO)
291 Virginia Beach Blvd., Ste. 401
Virginia Beach Regional Printing Procurement Office
Virginia Beach, Virginia 23462

GPO CONTRACT TERMS: Any contract which results from this Invitation for Bid will be subject to the applicable provisions, clauses, and supplemental specifications of GPO Contract Terms (GPO Publication 310.2, effective December 1, 1987 (Rev. 01-18)) and GPO Contract Terms, Quality Assurance Through Attributes Program for Printing and Binding (GPO Publication 310.1, effective May 1979 (revised 9-19)).

GPO Contract Terms (GPO Publication 310.2) – <https://www.gpo.gov/docs/default-source/forms-and-standards-files-for-vendors/contractterms2018.pdf>

GPO QATAP (GPO Publication 310.1) – <https://www.gpo.gov/docs/default-source/forms-and-standards-files-for-vendors/qatap-rev-09-19.pdf>.

PREAWARD SURVEY: In order to determine the responsibility of the prime contractor or any subcontractor, the Government reserves the right to conduct an on-site pre-award survey at the contractor's/subcontractor's facility or to require other evidence of technical, production, managerial, financial, and similar abilities to perform, prior to the award of a contract. As part of the financial determination, the contractor in line for award may be required to provide one or more of the following financial documents:

- 1) Most recent profit and loss statement
- 2) Most recent balance sheet
- 3) Statement of cash flows
- 4) Current official bank statement
- 5) Current lines of credit (with amounts available)
- 6) Letter of commitment from paper supplier(s)
- 7) Letter of commitment from any subcontractor

The vendor must supply contingency plans prior to award on how units that may fail within warranty period will be replaced.

The documents will be reviewed to validate that adequate financial resources are available to perform the contract requirements. Documents submitted will be kept confidential, and used only for the determination of responsibility by the Government. Failure to provide the requested information in the time specified by the Government may result in the Contracting Officer not having adequate information to reach an affirmative determination of responsibility.

NOTE: Prior to award the apparent low vendor must be able to show ability to produce the product in question and may be asked to supply samples of similar items.

SUBCONTRACTING: The predominant production function is printing. Bidders who must subcontract this operation will be declared non-responsible.

PRODUCT: Perfect-bound 3-hole drilled books

QUANTITY: 135,880

TITLE: STP 21-1-SMCT November 2019

PAGES: 464 text pages + 4 page cover + spine

TRIM: 5-1/2 x 8-1/2"

DESCRIPTION: COVER and SPINE prints head to head in PMS 4485. Build not acceptable of PMS. TEXT and Covers 2 and 3 prints head to head in Black. File is setup as 4 color process 8-1/2 x 11". Text pages do not bleed. SET margins as 1" gutter, 1/4" top, bottom, and outside edge. Wrap around perfect bound cover to open with ease and lay flat when open: flush trim, glued on, grain must run parallel to spine, score at bind to prevent cracking with an additional score 1/4" from bind on front and back covers. Trim covers and text 3 sides. DRILL (complete book) 3 (3/8") round holes, 2-3/4" center to center; centered on left 8-1/2" side; center of holes suitable from left edge of sheet without loss of information. DELIVERY with traceable means to 17 destinations. Email tracking#

GOVERNMENT TO FURNISH: MB PDF text print file + cover and spine files will be available after award. Contractor must have an ftp site or drop box for file transfer.

CONTRACTOR TO FURNISH: All materials and operations, other than those listed under "Government to Furnish," necessary to produce the product in accordance with these specifications.

ELECTRONIC PREPRESS: Prior to image processing, the contractor shall perform an extensive check (preflight) of the furnished media and publishing files to assure correct output of the required reproduction image. Any errors, media damage, or data corruption that might interfere with proper file image processing must be reported to GPO.

The contractor shall create any necessary trapping, set proper screen angles and screen frequency, and define file output selection for the imaging device being utilized. Furnished files must be imaged as necessary to meet the assigned quality level.

When required by the Government, the contractor shall make minor revisions to the electronic files. It is anticipated that the Government will make all major revisions.

Upon completion, the contractor must furnish final production native application files with the furnished material. The digital deliverables must be an exact representation of the final printed product and shall be returned on the same type of storage media as was originally furnished. The Government will not accept, as digital deliverables, PostScript files, or any proprietary file formats other than those supplied, unless specified by the Government.

PROOFS: Contractor MUST supply a proof sign-off sheet and a return airbill! Also please include a reminder that the agency can only keep proofs 2 days. Date of receipt is not considered first day. **INSIDE DELIVERY TO:**
Army Publishing Directorate
9301 Chapek Rd., Bldg. 1458, 1NE4605
Ft. Belvoir, VA 22060-5447
Attn: Tony Ragin, 703-693-1482

Digital Content Proofs (not for color match)

1 set of digital color content proofs for complete book. Direct to plate must be used to produce the final product with a minimum of 2400 x 2400 dpi. Proofs must be created using the same Raster Image Processor (RIP) that will be used to produce the product. Proofs shall be collated with all elements in proper position (not pasted up), imaged face and back, trimmed and folded to the finished size of the product.

AND

For Cover and Spine only - 1 set of digital one-piece composite laminated halftone proofs on the actual production stock (Kodak Approval, Polaroid PolaProof, CreoSpectrum, or Fuji Final Proof) with a minimum resolution of 2400 x 2400 dpi.

OR

For Cover and Spine only - At contractor's option, 1 set of inkjet proofs that are G7 profiled and use pigment-based inks may be submitted in lieu of digital one-piece composite laminated halftone proofs. A proofing RIP that provides an option for high quality color matching such as Device Links Technology and/or ICC Profiles Technology, and meets or exceeds industry tolerance to ISO 12647-7 standard for Graphic Technology (as of 2016 and future amendments) must be utilized. Proofs must be ripped and sent at plate resolution (minimum of 2400 x 2400 dpi). If using a 1 bit tiff, the tiff must be made at a minimum of 2400 dpi. Output must be a minimum of 2400 x 1200 dpi on a GRACoL or SWOP certified proofing media. Proofs must contain *both* of the following to be evaluated for accuracy: 3-tier color control strip: IDEAlliance ISO 12647-7 2013(i1), and the GPO Resolution target found www.gpo.gov/gporestarget.pdf. NOTE: If a contractor chooses this proof option, prior evaluation and approval of this proofing method must be provided by GPO, Quality Control for Published Products, to ensure that the final product will be produced in accordance with contract specifications. See instructions at:

<https://www.gpo.gov/docs/default-source/forms-and-standards-files-for-endors/qlsamples6f200c30b44a64308413ff00001d133d.pdf>. Failure to obtain this evaluation and approval may because for the job to be rejected should the final product not match the proofs for color.

Proofs must contain color control bars (such as Brunner, GATF, GRETAG, or RIT) for each color of ink on the sheet. Control bars must be placed parallel to the press's ink rollers and must show areas consisting of minimum 1/8 x 1/8" solid color patches; tint patches of 25, 50 and 75%; dot gain scale; and gray balance patches for process color (if applicable). These areas must be repeated consecutively across the sheet.

The make and model number of the proofing system utilized shall be furnished with the proofs. These proofs must contain all elements, be in press configuration, and indicate margins. Proofs will be used for color match on press. Direct to plate must be used to produce the final product with a minimum of 2400 x 2400 dpi

PRINTING: Cover and spine prints head to head in PMS 4485. Build not acceptable of PMS. C2, C3, and Text print head to head in Black.

INK: Covers 1, 4 and Spine = PMS 4485
Covers 2, 3, and Text = Black

STOCK/PAPER: The specifications of all paper furnished must be in accordance with those listed herein or listed for the corresponding JCP Code numbers in the "Government Paper Specification Standards No. 12" dated March 2011.

TEXT: White Offset Book, grammage 75 g/m² (basis weight: 50 lbs. per 500 sheets, 25 x 38"), equal to JCP Code A60.

COVER: – White Index, grammage 200 g/m² (basis weight: 110 lbs. per 500 sheets, 25-1/2 x 30-1/2"), equal to JCP Code K10.

MARGINS: Covers bleed must be built. Text margins are 1" gutter, 1/4" top, bottom, and outside edge.

BINDING: Wrap around perfect bound cover to open with ease and lay flat when open: flush trim, glued on, grain must run parallel to spine, score at bind to prevent cracking with an additional score 1/4" from bind on front and back covers. Trim covers and text 3 sides. DRILL (complete book) 3 (3/8") round holes, 2-3/4" center to center; centered on left 8-1/2" side; center of holes suitable from left edge of sheet without loss of information.

PACKING: Pack suitable quantities in shipping containers with a minimum bursting strength of 275 psi.

THE CONTRACTOR IS ADVISED TO MAKE CERTAIN THAT THE CONTAINER AND THE PALLET REQUIREMENTS ARE EXACTLY AS INDICATED. NO SUBSTITUTIONS WILL BE

ACCEPTED FOR EITHER OF THESE.

Pallets are required and must conform to GPO Contract Terms Supplemental Specifications for palletizing. Pallet height must not exceed 45 inches. Pallet construction must be as follows:

48" wide across the front where the forklift slots are located.

40" deep

5-6" high

Maximum height of palletized products must be no higher than 52", to include the pallet. Wrap pallet to prevent spillage.

LABELING AND MARKING (Package and/or Container label): Each package or carton must be labeled. The label **MUST** indicate full title, quantity, Jacket number, and total number of boxes shipped, i.e. 6 of 10.

QUALITY ASSURANCE LEVELS AND STANDARDS: The following levels and standards shall apply to these specifications:

Product Quality Levels:

(a) Printing Attributes -- Level II.

(b) Finishing Attributes -- Level II.

Inspection Levels (from ANSI/ASQC 21.4):

(a) Non-destructive Tests - General Inspection Level I.

(b) Destructive Tests - Special Inspection Level S-2.

Specified Standards: The specified standards for the attributes requiring them shall be:

<u>Attribute</u>	<u>Specified Standard</u>
P-7. Type Quality and Uniformity	Average type dimension in publication
P-9. Solid or Screen Tints Color Match	Approved proof (FC and BC)/Pantone Matching System

Prior to award, contractor may be required to provide information related to specific equipment that will be used prior to production.

DEPARTMENTAL RANDOM COPIES (BLUE LABEL): Order must be divided into 200 equal sublots. A random copy must be selected from each subplot. Do not choose copies from the same general area in each subplot. The contractor will be required to execute a statement furnished by GPO certifying that copies were selected as directed. The random copies constitute a part of the total quantity ordered, and no additional charge will be allowed.

These randomly selected copies must be packed separately and identified by a special government-furnished blue label, affixed to each affected container. The container and its contents shall be recorded separately on all shipping documents and sent to: Ft. Jackson, SC (see distro).

PAYMENT: Submitting invoices for payment via the GPO fax gateway (if no samples are required) utilizing the GPO barcode coversheet program application is the most efficient method of invoicing. Instruction for using this method can be found at the following web address:

<http://winapps.access.gpo.gov/fms/vouchers/barcode/instructions.html>.

Invoices may also be mailed to: U.S. Government Publishing Office, Office of Financial Management, Attn: Comptroller, Stop: FMCE, Washington, DC 20401.

For more information about the billing process refer to the General Information of the Office of Finance web page located at <https://www.gpo.gov/how-to-work-with-us/vendors/how-to-get-paid>.

MODS: If any additional costs are incurred during the production of this job due to Government action (i.e. AAs), contractor is REQUIRED to contact the Printing Specialist for written approval in writing BEFORE proceeding.

DISTRIBUTION: Shipping costs need to be included in the bid price. F.O.B. DESTINATION – CONTRACTOR PAYS THE FREIGHT TO DELIVER. INSIDE DELIVERY MUST BE MADE BY 2PM LOCAL TIME TO 17 DESTINATIONS. Deliver no later than February 19, 2020. NOTE*** TWO LOCATIONS (Fort Jackson, SC and Fort Leonard Wood, MO.) DO NOT HAVE A DOCK, THE DRIVER WILL NEED TO REMAIN UNTIL UNLOADED*** Schedule delivery at least 24 hours in advance (M-F)

INSIDE DELIVERY OF 54,000 TO: COMMANDER 120th AG Bn (Rec)
1895 Washington Rd
Fort Jackson, SC 29207-5315
ATTN: IRB Mr. Jim Allen (803) 751-6047

INSIDE DELIVERY OF 31,500 TO: COMMANDER 30th AG Bn (Rec)
5305 3rd IN DIV Rd, Bldg 3010
Fort Benning, GA 31905-4776
ATTN: D Co - S3 Mrs. Annegret Narcisse (706) 544-8851

INSIDE DELIVERY OF 27,000 TO: COMMANDER 43rd AG
200 Oklahoma, Bldg 2100
Fort Leonard Wood, MO 65473-5000
ATTN: (SPB) Renard Ellis / Alphonso Brown (573) 596- 0659/7154

INSIDE DELIVERY OF 18,000 TO: COMMANDER 95th AG BN (RCPT)
Bldg. 2880 Craig Road
Fort Sill, OK 73503-5600
ATTN: ATSF-KRH SGT Betts (580) 442- 8051/3172/3423/3121

INSIDE DELIVERY OF 850 TO: Commandant U.S. Army Drill Sergeant Academy
Bldg. 9574 Marrion Ave
Fort Jackson, SC 29207
ATTN: S3 SFC Christopher Adame (803) 751-6585

INSIDE DELIVERY OF 850 TO: Victory University
3300 Magruder AVE
FT Jackson, SC 29207
ATTN: Ms. Jackie Ortiz (803) 751-5722 / 1988 / 7147

INSIDE DELIVERY OF 400 TO: 108th Training Command (IET)
1330 Westover Street
Charlotte NC 28205
ATTN: G-3 MAJ Lando Goins (704) 227-2820

INSIDE DELIVERY OF 400 TO: 95th Training Division
3955 Cannoneer Field Road
Fort Sill, OK 73503
ATTN: G-3 Ms Denise McCleary (580) 558-8124

INSIDE DELIVERY OF 400 TO: 98th Training Division
Bldg 4400, 10489 Old Cusseta Hwy
Fort Benning, GA 31905
ATTN: G-3 Mr David Grantham (706) 626-3147

INSIDE DELIVERY OF 350 TO: 229th MI BN
431 Rifle Range Road
Monterey, CA 93944-3128
ATTN: BN S-4, SSG Jackson (831)-242-5589 (979) 220-6780 Office

INSIDE DELIVERY OF 100 TO: 1st Bde, 104th TNG DIV Joint Base Lewis-McChord, WA
13137 E 23rd Avenue
Auroro CO 80045-7417
ATTN: S-3 Ms. Kristal Florquist (719) 366-6270

INSIDE DELIVERY OF 100 TO: 3rd Bde, 104th TNG DIV Fort Belvoir, VA
9020 Gunston Road
Fort Belvoir, VA 22060-6225
ATTN: S-3 Ms Sharon Hoskins (703) 806-5313

INSIDE DELIVERY OF 100 TO: ECHO Company DLIELC
2235 Andrews Way
Lackland AFB, TX 78236
ATTN: 1SG Bowens (580) 442-6568

INSIDE DELIVERY OF 70 TO: Commander 2 Battalion (BCT) 485th Regiment, 1st Bde 98th Div
3682 Wiley Drive
Orlando, FL 32824-7410
ATTN: SFC Christian Sidney (407) 251-6236

INSIDE DELIVERY OF 30 TO: IMT CoE
210 Dillon Circle
Fort Eustis Va 23604
ATTN: Jim Rose (757) 501-7018

INSIDE DELIVERY OF 50 TO: 104th Training Division
9700 Tank Trail Road
Joint Base Lewis-McChord, WA 98433
ATTN: John Kaikkoken (253) 968-7958

INSIDE DELIVERY OF 30 TO: Commander U.S. Army Training Center and Fort Jackson
Bldg. 3216 Magruder AVE
Columbia, SC 29207
ATTN: Thriso Hamilton (803) 751-6698

INSIDE DELIVERY OF 1 Sample: GPO Virginia Beach
291 Independence Blvd, Suite 401
Virginia Beach, VA 23462
Attn: Richard Gilbert

INSIDE DELIVERY OF 1 Sample to:
Army Publishing Directorate
9301 Chapek Rd., Bldg. 1458, 1NE4605
Ft. Belvoir, VA 22060-5447
Attn: Tony Ragin, 703-693-1482

NOTIFICATION OF SHIPMENT: Immediately after the order has shipped/delivered, the contractor must email tracking# to Tony.Ragin.civ@mail.mil and jgooden@gpo.gov on same day product ships. Ensure all boxes contain title, job#, and box# of total shipment.

SCHEDULE: Purchase Order and furnished material will be available for pickup at the Government Publishing Office, Virginia Beach Regional Office, 291 Independence Blvd., Suite 401, Virginia Beach, VA 23462, by January 15, 2020.

Submit proofs as soon as possible in order to comply with the shipping schedule. Proofs will be withheld two (2) workdays from receipt until they are made available for pickup by the contractor. Date of receipt is not considered first day.

Inside delivery must be made by February 19, 2020 by 2pm local time

Unscheduled material such as shipping documents, receipts or instructions, delivery lists, labels, etc., will be furnished with the order or shortly thereafter. In the event such information is not received in due time, the contractor will not be relieved of any responsibility in meeting the shipping schedule because of failure to request such information.

OFFERS: Offers must include the cost of all materials and operations for the total quantity ordered in accordance with these specifications. In addition, a price must be submitted for each additional 1,000's. The price for additional quantities must be based on a continuing run, exclusive of all basic or preliminary charges and will not be a factor for determination of award.

BID SUBMISSION: Using the bid return sheet (p.8 of these specifications), submit bids to the U.S. Government Publishing Office, Bid Section, 291 Independence Blvd., Suite 401, Virginia Beach, VA 23462. **Facsimile bids in response to this solicitation are permitted.** Facsimile bids may be submitted directly to the GPO Virginia Beach Bid Section, fax No. (757)-490-7950. The jacket number and bid opening date must be specified with the bid. Refer to Facsimile Bids in Solicitation Provisions of GPO Contract Terms, GPO Publication 310.2, as revised June 2001. Please note the GPO Form 910 is no longer required.

Bidders must fill out this page and return it.

TOTAL BID PRICE \$ _____ **ADDITIONAL RATE \$** _____ **PER 1,000**

DISCOUNTS: Discounts are offered for payment as follows: _____ Percent, _____ calendar days. See Article 12 "Discounts" of Solicitation Provisions in GPO Contract Terms (Publication 310.2).

BID ACCEPTANCE PERIOD: In compliance with the above, the undersigned agree, if this bid is accepted within _____ calendar days (60 calendar days unless a different period is inserted by the bidder) from the date for receipt of bids, to furnish the specified items at the price set opposite each item, delivered at the designated points(s), in exact accordance with specifications.

NOTE: Failure to provide a 60-day bid acceptance period may result in expiration of the bid prior to award.

AMENDMENT(S): Bidder hereby acknowledges amendment(s) number(ed) _____

BIDDER'S NAME AND SIGNATURE: Unless specific written exception is taken, the bidder, by signing and submitting a bid, agrees with and accepts responsibility for all certifications and representations as required by the solicitation and GPO Contract Terms - Publication 310.2. When responding by fax or mail, fill out and return one copy of Page 6, initialing/signing where indicated.

Failure to sign the signature block below may result in the bid being declared non-responsive.

Bidder _____
(Contractor Name) (GPO Contractor's Code)

(Street Address)

(City - State - Zip Code)

By _____
(Printed Name, Signature, and Title of Person Authorized to Sign this Bid) (Date)

(Person to be Contacted) (Telephone Number) (Email)

COMPLETE THIS PAGE AND SUBMIT AS YOUR BID

THIS SECTION FOR GPO USE ONLY

Certified by: _____ Date: _____ Contracting Officer: _____ Date: _____
(Initials) (Initials)
