

Jacket: 719-252, 719-253, 719-253, 719-254, 719-255, 719-256, 719-257, 719-258, 719-259, 719-260

Title: VA Welcom Kit\_Q4\_FY2020

Agency: U.S. Department of Veterans Affairs

BID OPENING: October 8, 2020 11:00 AM

| Contractor       | Jacket  | Bid           | %   | Days | Discount Cost |
|------------------|---------|---------------|-----|------|---------------|
| Production Press | 719-252 | \$ 122,640.00 | Net | 10   | \$ 122,640.00 |
| Production Press | 719-253 | \$ 3,442.00   | Net | 10   | \$ 3,442.00   |
| Production Press | 719-254 | \$ 378.50     | Net | 10   | \$ 378.50     |
| Production Press | 719-255 | \$ 597.00     | Net | 10   | \$ 597.00     |
| Production Press | 719-256 | \$ 5,670.00   | Net | 10   | \$ 5,670.00   |
| Production Press | 719-257 | \$ 2,328.00   | Net | 10   | \$ 2,328.00   |
| Production Press | 719-258 | \$ 535.00     | Net | 10   | \$ 535.00     |
| Production Press | 719-259 | \$ 378.50     | Net | 10   | \$ 378.50     |
| Production Press | 719-260 | \$ 597.00     | Net | 10   | \$ 597.00     |
|                  |         | \$ 136,566.00 |     |      | \$ 136,566.00 |

AWARD

| Contractor         | Jacket  | Bid           | %  | Days | Discount Cost |
|--------------------|---------|---------------|----|------|---------------|
| Monarch Litho Inc. | 719-252 | \$ 141,266.00 | 2% | 20   | \$ 138,440.68 |
| Monarch Litho Inc. | 719-253 | \$ 2,950.00   | 2% | 20   | \$ 2,891.00   |
| Monarch Litho Inc. | 719-254 | \$ 402.00     | 2% | 20   | \$ 393.96     |
| Monarch Litho Inc. | 719-255 | \$ 619.00     | 2% | 20   | \$ 606.62     |
| Monarch Litho Inc. | 719-256 | \$ 4,636.00   | 2% | 20   | \$ 4,543.28   |
| Monarch Litho Inc. | 719-257 | \$ 1,951.00   | 2% | 20   | \$ 1,911.98   |
| Monarch Litho Inc. | 719-258 | \$ 506.00     | 2% | 20   | \$ 495.88     |
| Monarch Litho Inc. | 719-259 | \$ 402.00     | 2% | 20   | \$ 393.96     |
| Monarch Litho Inc. | 719-260 | \$ 619.00     | 2% | 20   | \$ 606.62     |
|                    |         | \$ 153,351.00 |    |      | \$ 150,283.98 |

| Contractor                    | Jacket  | Bid           | %  | Days | Discount Cost |
|-------------------------------|---------|---------------|----|------|---------------|
| Las Vegas Color Graphics, Inc | 719-252 | \$ 148,555.00 | 5% | 20   | \$ 141,127.25 |
| Las Vegas Color Graphics, Inc | 719-253 | \$ 4,055.00   | 5% | 20   | \$ 3,852.25   |
| Las Vegas Color Graphics, Inc | 719-254 | \$ 355.00     | 5% | 20   | \$ 337.25     |
| Las Vegas Color Graphics, Inc | 719-255 | \$ 685.00     | 5% | 20   | \$ 650.75     |
| Las Vegas Color Graphics, Inc | 719-256 | \$ 6,755.00   | 5% | 20   | \$ 6,417.25   |
| Las Vegas Color Graphics, Inc | 719-257 | \$ 2,755.00   | 5% | 20   | \$ 2,617.25   |
| Las Vegas Color Graphics, Inc | 719-258 | \$ 555.00     | 5% | 20   | \$ 527.25     |
| Las Vegas Color Graphics, Inc | 719-259 | \$ 355.00     | 5% | 20   | \$ 337.25     |
| Las Vegas Color Graphics, Inc | 719-260 | \$ 685.00     | 5% | 20   | \$ 650.75     |
|                               |         | \$ 164,755.00 |    |      | \$ 156,517.25 |

| Contractor         | Jacket  | Bid           | %    | Days | Discount Cost |
|--------------------|---------|---------------|------|------|---------------|
| The Precision Line | 719-252 | \$ 149,952.00 | 5.0% | 20   | \$ 142,454.40 |
| The Precision Line | 719-253 | \$ 4,090.00   | 5.0% | 20   | \$ 3,885.50   |
| The Precision Line | 719-254 | \$ 341.00     | 5.0% | 20   | \$ 323.95     |
| The Precision Line | 719-255 | \$ 682.00     | 5.0% | 20   | \$ 647.90     |
| The Precision Line | 719-256 | \$ 6,816.00   | 5.0% | 20   | \$ 6,475.20   |
| The Precision Line | 719-257 | \$ 2,727.00   | 5.0% | 20   | \$ 2,590.65   |
| The Precision Line | 719-258 | \$ 545.00     | 5.0% | 20   | \$ 517.75     |
| The Precision Line | 719-259 | \$ 341.00     | 5.0% | 20   | \$ 323.95     |
| The Precision Line | 719-260 | \$ 682.00     | 5.0% | 20   | \$ 647.90     |
|                    |         | \$ 166,176.00 |      |      | \$ 157,867.20 |

| Contractor         | Jacket  | Bid           | %    | Days | Discount Cost |
|--------------------|---------|---------------|------|------|---------------|
| LSC Communications | 719-252 | \$ 183,412.00 | 1.5% | 20   | \$ 180,660.82 |
| LSC Communications | 719-253 | \$ 4,684.00   | 1.5% | 20   | \$ 4,613.74   |
| LSC Communications | 719-254 | \$ 439.00     | 1.5% | 20   | \$ 432.42     |
| LSC Communications | 719-255 | \$ 818.00     | 1.5% | 20   | \$ 805.73     |
| LSC Communications | 719-256 | \$ 7,674.00   | 1.5% | 20   | \$ 7,558.89   |
| LSC Communications | 719-257 | \$ 3,190.00   | 1.5% | 20   | \$ 3,142.15   |
| LSC Communications | 719-258 | \$ 693.00     | 1.5% | 20   | \$ 682.61     |
| LSC Communications | 719-259 | \$ 439.00     | 1.5% | 20   | \$ 432.42     |
| LSC Communications | 719-260 | \$ 818.00     | 1.5% | 20   | \$ 805.73     |
|                    |         | \$ 202,167.00 |      |      | \$ 199,134.50 |

| Contractor                 | Jacket  | Bid           | %  | Days | Discount Cost |
|----------------------------|---------|---------------|----|------|---------------|
| Disrtict Creative Printing | 719-252 | \$ 207,900.00 | 2% | 20   | \$ 203,742.00 |
| Disrtict Creative Printing | 719-253 | \$ 4,160.00   | 2% | 20   | \$ 4,076.80   |
| Disrtict Creative Printing | 719-254 | \$ 430.00     | 2% | 20   | \$ 421.40     |
| Disrtict Creative Printing | 719-255 | \$ 735.00     | 2% | 20   | \$ 720.30     |
| Disrtict Creative Printing | 719-256 | \$ 6,900.00   | 2% | 20   | \$ 6,762.00   |
| Disrtict Creative Printing | 719-257 | \$ 2,690.00   | 2% | 20   | \$ 2,636.20   |
| Disrtict Creative Printing | 719-258 | \$ 688.00     | 2% | 20   | \$ 674.24     |
| Disrtict Creative Printing | 719-259 | \$ 430.00     | 2% | 20   | \$ 421.40     |
| Disrtict Creative Printing | 719-260 | \$ 785.00     | 2% | 20   | \$ 769.30     |
|                            |         | \$ 224,718.00 |    |      | \$ 220,223.64 |

FACSIMILE BID SPECIFICATIONS  
U.S. Government Publishing Office (GPO)  
291 Virginia Beach Blvd., Ste. 401  
Virginia Beach Regional Office  
Virginia Beach, Virginia 23462

**BID OPENING:** Bids shall be opened at **11:00 a.m.**, prevailing Eastern Standard Time **October 8, 2020**. Due to COVID-19, this will NOT be a public bid opening.

ANY QUESTIONS BEFORE AWARD CONCERNING THESE SPECIFICATIONS CALL RUSS WARD (757) 490-7941 AFTER AWARD, REFER ALL QUESTIONS TO YOUR CONTRACT ADMINISTRATOR WHOSE NAME APPEARS IN THE UPPER PORTION OF THE PURCHASE ORDER. NO COLLECT CALLS.

**BID SUBMISSION:** Due to the COVID-19 pandemic, the physical office of Virginia Beach Regional Office will NOT be open. Based on this, bidders MUST submit email bids to [bidsvirginiabeach@gpo.gov](mailto:bidsvirginiabeach@gpo.gov) for this solicitation. No other method of bid submission will be accepted at this time. The jacket number and bid opening date must be specified in the subject line of the emailed bid submission. Bids received after 11:00 a.m. on the bid opening date specified above will not be considered for award.

**ADDITIONAL EMAILED BID SUBMISSION PROVISIONS:** The Government will not be responsible for any failure attributable to the transmission or receipt of the emailed bid including, but not limited to, the following

- 1) Illegibility of bid.
- 2) Emails over 75 MB may not be received by GPO due to size limitations for receiving emails.
- 3) The bidder's email provider may have different size limitations for sending email; however, bidders are advised not to exceed GPO's stated limit.
- 4) When the email bid is received by GPO, it will remain unopened until the specified bid opening time. Government personnel will not validate receipt of the emailed bid prior to bid opening. GPO will use the prevailing time (specified as the local time zone) and the exact time that the email is received by GPO's email server as the official time stamp for bid receipt at the specified location.

**OFFERS:** Offers must include the cost of all materials and operations for the total quantity ordered in accordance with these specifications. In addition, a price must be submitted for each additional 1,000's. The price for additional quantities must be based on a continuing run, exclusive of all basic or preliminary charges and will not be a factor for determination of award.

Note: The GPO 910 "BID" Form is no longer required; bidders are to fill out, sign/initial, as applicable, and return pages 6 & 7.

The jacket number and bid opening date must be specified with the emailed bid submission. Refer to Facsimile Bids in Solicitation Provisions of GPO Contract Terms, GPO Publication 310.2, as revised January, 2018.

Bids received after 11:00 a.m. on the bid opening date specified above will not be considered for award. For information regarding the solicitation requirements prior to award, email Russ ward at [ward@gpo.gov](mailto:ward@gpo.gov). For contract administration after award, contact Virginia Beach at (757) 490-7941.

**GPO CONTRACT TERMS:** Any contract which results from this Invitation for Bid will be subject to the applicable provisions, clauses, and supplemental specifications of GPO Contract Terms (GPO Publication 310.2,

effective December 1, 1987 (Rev. 01-18)) and GPO Contract Terms, Quality Assurance Through Attributes Program for Printing and Binding (GPO Publication 310.1, effective May 1979 (revised 9-19)).

GPO Contract Terms (GPO Publication 310.2) – <https://www.gpo.gov/docs/default-source/forms-and-standards-files-for-vendors/contractterms2018.pdf>

GPO QATAP (GPO Publication 310.1) – <https://www.gpo.gov/docs/default-source/forms-and-standards-files-for-vendors/qatap-rev-09-19.pdf>

### **DOING BUSINESS WITH GPO CUSTOMER SERVICES DURING CORONAVIRUS PANDEMIC**

Contractors should continue performance on contracts. Contractors must continue to fully comply with the terms and conditions of these contracts. Deliveries, proof approvals, and press sheet inspections for agencies may be impacted. It is requested that contractors contact a Government employee at the delivery location to confirm their availability to receive prior to shipping.

Schedules and other adjustments will be made in accordance with GPO Contract Terms. Caution should be used to safeguard all products should any delivery delays be imposed by the Government.

As a reminder, contractors must furnish contract compliance information required in accordance with GPO Contract Terms, Contract Clause 12: Notice of Compliance with Schedules.

Contractors should immediately contact your GPO contract administrator(s) and/or contracting officer(s) to identify impacted orders if any delay is anticipated, including temporarily closure of a production facility or the planned suspension of any services.

If you have any questions on a particular contract, please contact the Customer Services contract administrator and/or contracting officer for your contract (best method of communicating with them is via email). Office team e-mail addresses can be found at <https://www.gpo.gov/how-to-work-with-us/agency/services-for-agencies/procurement-services-team>

**PREAWARD SURVEY:** In order to determine the responsibility of the prime contractor or any subcontractor, the Government reserves the right to conduct an on-site pre-award survey at the contractor's/subcontractor's facility or to require other evidence of technical, production, managerial, financial, and similar abilities to perform, prior to the award of a contract. As part of the financial determination, the contractor in line for award may be required to provide one or more of the following financial documents:

- 1) Most recent profit and loss statement
- 2) Most recent balance sheet
- 3) Statement of cash flows
- 4) Current official bank statement
- 5) Current lines of credit (with amounts available)
- 6) Letter of commitment from paper supplier(s)
- 7) Letter of commitment from any subcontractor

The documents will be reviewed to validate that adequate financial resources are available to perform the contract requirements. Documents submitted will be kept confidential, and used only for the determination of responsibility by the Government. Failure to provide the requested information in the time specified by the Government may result in the Contracting Officer not having adequate information to reach an affirmative determination of responsibility.

NOTE: Prior to award the apparent low vendor must be able to show ability to produce the product in question and may be asked to supply samples of similar items.

**PAYMENT:** PLEASE SUBMIT BILLING PACKAGES WITHIN 30 DAYS OF DELIVERY.

Submitting invoices for payment via the GPO fax gateway (if no samples are required) utilizing the GPO barcode coversheet program application is the most efficient method of invoicing. Instruction for using this method can be found at the following web address: <http://winapps.access.gpo.gov/fms/vouchers/barcode/instructions.html>

Invoices may also be mailed to: U.S. Government Publishing Office, Office of Financial Management, Attn: Comptroller, Stop: FMCE, Washington, DC 20401.

For more information about the billing process refer to the General Information of the Office of Finance web page located at <https://www.gpo.gov/how-to-work-with-us/vendors/how-to-get-paid>

**MODS:** If any additional costs are incurred during the production of this job due to Government action (i.e. AAs), contractor is REQUIRED to contact the Printing Specialist for written approval in writing BEFORE proceeding.

**SUBCONTRACTING:** The predominant production function is printing. Must be printed on a press capable of printing four colors (four printing units) plus aqueous coating in a single pass. Bidders who must subcontract this operation will be declared non-responsible.

**PRODUCT:** Each Kit to have – (1) Pocket Folder, (13) Unique Factsheets, and (1) Saddle Stitch Books

**TITLE:** VA Welcome Kit\_Q4\_FY2020

**QUANTITY:** JKT 719-252: 110,000 Kits, 719-253: 3,000 Kits, 719-254: 250 Kits, 719-255:500 Kits, 719-256: 5,000 Kits, 719-257: 2,000 Kits, 719-258: 400 Kits, 719-259: 250 Kits, 719-260: 500 Kits.

**PAGES:** Pocket Folders; 4 Pages (head to head), 13 Facts Sheets (All head to head), Welcome Guide: 20 pages plus 4 page cover (head to head).

**TRIM SIZES:** Pocket Folders; 19 -1/2 x 16" Flat, folds to 9 x 12", 13 Facts Sheets: 8-1/2 x 11", Welcome Guide: 8-1/2 x 11".

**DESCRIPTION:** POCKET FOLDER: Prints flat: 19-1/2 x 16", the finished folded size: 9 x 12" PRINTS face only (before finishing) with full bleed (must be built) in 4 color process + flood coat with clear, non-yellowing dull aqueous coating on 100# dull cover. SCORE & FOLD to 9 x 12" with two 4" cut pocket secured on outer edges with 3/4 x 4" concealed glue tabs.

FACTSHEETS: 8-1/2 x 11". PRINTS head to head in 4 color process  
1st to be placed on top: Health Care, 2<sup>nd</sup>::Mental Health, 3<sup>rd</sup> Community Care, 4<sup>th</sup> Urgent Care, 5<sup>th</sup> Caregiver, 6<sup>th</sup> Women's Health, 7<sup>th</sup> Vet Center, 8<sup>th</sup> 65+ Veterans, 9<sup>th</sup> Disability, 10<sup>th</sup> AMA (Disagree w/decision), 11<sup>th</sup> Survivor, 12<sup>th</sup> Education, 13<sup>th</sup> NCA QSG.  
INSERT in that exact order in right pocket.

WELCOME GUIDE: 8-1/2 x 11". 20 page + 4 page cover. PRINTS head to head in 4 color process.  
Ensure footer and cross-overs line up throughout.  
SCORE, COLLATE, & saddle STITCH in two evenly spaced locations on left 11" side.  
INSERT in left pocket.

NOTE: Shipping costs need to be included in the bid price of each individual Jacket.

**GOVERNMENT TO FURNISH:** PDF print files and MS Excel distribution files to emailed or FTP.

**CONTRACTOR TO FURNISH:** All materials and operations, other than those listed under "Government to Furnish," necessary to produce the product in accordance with these specifications.

**ELECTRONIC PREPRESS:** Prior to image processing, the contractor shall perform an extensive check (preflight) of the furnished media and publishing files to assure correct output of the required reproduction image. Any errors, media damage, or data corruption that might interfere with proper file image processing must be reported to GPO.

The contractor shall create any necessary trapping, set proper screen angles and screen frequency, and define file output selection for the imaging device being utilized. Furnished files must be imaged as necessary to meet the assigned quality level.

When required by the Government, the contractor shall make minor revisions to the electronic files. It is anticipated that the Government will make all major revisions.

Upon completion, the contractor must furnish final production native application files with the furnished material. The digital deliverables must be an exact representation of the final printed product and shall be returned on the same type of storage media as was originally furnished. The Government will not accept, as digital deliverables, PostScript files, or any proprietary file formats other than those supplied, unless specified by the Government.

**PROOFS:** Contractor to submit one Press Quality, PDF soft proof (for content only) for each item using the same Raster Image Processor (RIP) that will be used to produce the final printed product. PDF proof will be evaluated for text flow, image position, and color breaks. Proof will not be used for color match.

Contractor must call Penny Woods at 202-674-0791 to confirm receipt. Email proofs to: [penny.woods2@va.gov](mailto:penny.woods2@va.gov).

**PRINTING:** All parts of kit print in 4 color process. Pocket folders to add flood coat with clear, non-yellowing dull aqueous coating.

**STOCK/PAPER:**

Pocket folders & Welcome Guide Covers - JCP Code\* L62, No. 2 Silk / Dull-Coated Cover, Basis Size 20 X 26".  
Fact Sheets and Welcome Guide Text Pages - JCP Code\* A60, Uncoated Text, Basis Size 25 X 38".

**INK:** 4 color process.

**MARGINS:** Full bleed

**BINDING:** Pocket folder: SCORE & FOLD to 9 x 12" with two 4" cut pocket secured on outer edges with 3/4 x 4" concealed glue tabs. Fact sheets: Single Sheets. Welcome Guide: Saddle stitch in two places along the left 11" side.

**PACKING:** Boxes MUST not exceed 40 pounds.

Pack suitable quantities in shipping containers with a minimum bursting strength of 275 psi.

All shipments which fill less than a shipping container must be packaged with materials of sufficient strength and durability and in such a manner which will guarantee that the product will not be damaged and the package will not open nor split during delivery/ mailing process.

**THE CONTRACTOR IS ADVISED TO MAKE CERTAIN THAT THE CONTAINER AND THE PALLET REQUIREMENTS ARE EXACTLY AS INDICATED. NO SUBSTITUTIONS WILL BE ACCEPTED FOR EITHER OF THESE.**

When multiple pallets are required to package the same product, the containers must be identified as to number of containers (e.g., 1 of 3, 2 of 3, and 3 of 3).

**LABELING AND MARKING** (Package and/or Container label): Each package or carton must be labeled. The label MUST indicate full title, quantity, Jacket number, and total number of boxes shipped, i.e. 6 of 10.

**SCHEDULE:** Purchase Order and furnished material will be emailed by October 9, 2020.

Submit proofs as soon as possible in order to comply with the shipping schedule. Proofs will be withheld two (2)

workdays from receipt until approval of proofs. Date of receipt is not considered first day. The contractor must not print prior to receipt of an "OK to print."

Final delivery for 13 specific locations equaling 16,450 kits under JKT 719-252 must be made by November 2, 2020. The remaining 93,550 and 260 locations under jacket 719-252 as well as all quantities under jacket 719-253 thru 719-260 to deliver 7-10 calendar days later.

**DEPARTMENTAL RANDOM COPIES (BLUE LABEL):** Order must be divided into 200 equal sublots. A random copy must be selected from each subplot. Do not choose copies from the same general area in each subplot. The contractor will be required to execute a statement furnished by GPO certifying that copies were selected as directed. The random copies constitute a part of the total quantity ordered, and no additional charge will be allowed.

These randomly selected copies must be packed separately and identified by a special government-furnished blue label, affixed to each affected container. The container and its contents shall be recorded separately on all shipping documents.

**NOTIFICATION OF SHIPMENT:** Immediately after the order has shipped, the contractor must email tracking# to [penny.woods2@va.gov](mailto:penny.woods2@va.gov) & [wward@gpo.gov](mailto:wward@gpo.gov) on same day product ships. Ensure all boxes contain title, job#, and box# of total shipment.

**DISTRIBUTION:** Shipping costs need to be included in the bid price of each individual Jacket.

F.O.B. DESTINATION – CONTRACTOR PAYS THE FREIGHT TO DELIVER. Final delivery for 13 specific locations equaling 16,450 kits under JKT 719-252 must be made by November 2, 2020. The remaining 93,550 and 260 locations under jacket 719-252 as well as all quantities under jacket 719-253 thru 719-260 to deliver 7-10 calendar days later.

\*\*\* THE DRIVER WILL NEED TO REMAIN UNTIL UNLOADED

\*\*\* Schedule delivery at least 24 hours in advance (M-F)

Vendor MUST call ahead to ensure someone will be available to receive at each location.

Contractors wishing to bid on strapped Jackets 719-252 thru 719-260 may email Russ Ward at [wward@gpo.gov](mailto:wward@gpo.gov) to request a copy of the full distribution list for all 273 locations JKT 719-252 and individual addresses for Jackets 719-253 thru 719-260.

JKT 719-252: QTY 110,000 Kits, email [wward@gpo.gov](mailto:wward@gpo.gov) to request full list.

JKT 719-253: QTY 3,000 Kits, Prescott, AZ 86313

JKT 719-254: QTY 250 Kits, Nashville, TN 37203

JKT 719-255: QTY 500 Kits, Winston – Salem, NC 27155

JKT 719-256: QTY 5,000 Kits, Phoenix, AZ 85012 (NOTE: no loading dock or forklift available).

JKT 719-257: QTY 2,000 Kits, Cincinnati, OH 45220

JKT 719-258: QTY 400 Kits, Seattle, WA 98174

JKT 719-259: QTY 250 Kits, Milwaukee, WI 53214

JKT 719-260: QTY 500 Kits, Louisville, KY 40202

Deliver 2 samples to: Penny Woods, 3525 Ferry Landing Road, Dunkirk, MD 20754

**QUALITY ASSURANCE LEVELS AND STANDARDS:** The following levels and standards shall apply to these specifications:

Product Quality Levels:

(a) Printing Attributes -- Level III.

(b) Finishing Attributes -- Level III.

Inspection Levels (from ANSI/ASQC 21.4):

(a) Non-destructive Tests - General Inspection Level I.

(b) Destructive Tests - Special Inspection Level S-2.

Specified Standards: The specified standards for the attributes requiring them shall be:

Attribute

Specified Standard

P-7. Type Quality and Uniformity

Average Type Dimension in Publication

Prior to award, contractor may be required to provide information related to specific equipment that will be used prior to production.

Bidders must fill out this page and return it.

719-252 TOTAL BID PRICE \$ \_\_\_\_\_ ADDITIONAL RATE \$ \_\_\_\_\_ PER M  
 719-253 TOTAL BID PRICE \$ \_\_\_\_\_ ADDITIONAL RATE \$ \_\_\_\_\_ PER M  
 719-254 TOTAL BID PRICE \$ \_\_\_\_\_ ADDITIONAL RATE \$ \_\_\_\_\_ PER M  
 719-255 TOTAL BID PRICE \$ \_\_\_\_\_ ADDITIONAL RATE \$ \_\_\_\_\_ PER M  
 719-256 TOTAL BID PRICE \$ \_\_\_\_\_ ADDITIONAL RATE \$ \_\_\_\_\_ PER M  
 719-257 TOTAL BID PRICE \$ \_\_\_\_\_ ADDITIONAL RATE \$ \_\_\_\_\_ PER M  
 719-258 TOTAL BID PRICE \$ \_\_\_\_\_ ADDITIONAL RATE \$ \_\_\_\_\_ PER M  
 719-259 TOTAL BID PRICE \$ \_\_\_\_\_ ADDITIONAL RATE \$ \_\_\_\_\_ PER M  
 719-260 TOTAL BID PRICE \$ \_\_\_\_\_ ADDITIONAL RATE \$ \_\_\_\_\_ PER M

TOTAL BID \$ \_\_\_\_\_

**DISCOUNTS:** Discounts are offered for payment as follows: \_\_\_\_\_ Percent, \_\_\_\_\_ calendar days. See Article 12 “Discounts” of Solicitation Provisions in GPO Contract Terms (Publication 310.2).

**BID ACCEPTANCE PERIOD:** In compliance with the above, the undersigned agree, if this bid is accepted within \_\_\_\_\_ calendar days (60 calendar days unless a different period is inserted by the bidder) from the date for receipt of bids, to furnish the specified items at the price set opposite each item, delivered at the designated point(s), in exact accordance with specifications.

NOTE: Failure to provide a 60-day bid acceptance period may result in expiration of the bid prior to award.

**AMENDMENT(S):** Bidder hereby acknowledges amendment(s) number(ed) \_\_\_\_\_

**BIDDER’S NAME AND SIGNATURE:** Unless specific written exception is taken, the bidder, by signing and submitting a bid, agrees with and accepts responsibility for all certifications and representations as required by the solicitation and GPO Contract Terms - Publication 310.2. When responding by email, fill out and return one completed copy of all applicable pages that include the Jacket Number, Bid Price, Additional Rate, Discounts, Amendments, Bid Acceptance Period, and Bidder’s Name and Signature, including signing where indicated. Valid electronic signatures will be accepted in accordance with the Uniform Electronic Transactions Act, § 2. Electronic signatures must be verifiable of the person authorized by the company to sign bids.

Failure to sign the signature block below may result in the bid being declared non-responsive.

Bidder \_\_\_\_\_  
(Contractor Name) (GPO Contractor’s Code)

\_\_\_\_\_  
(Street Address)

\_\_\_\_\_  
(City – State – Zip Code)

By \_\_\_\_\_



(Printed Name, Signature, and Title of Person Authorized to Sign this Bid)

(Date)

(Person to be Contacted)

(Telephone Number)

(Email)

**COMPLETE THIS PAGE AND SUBMIT AS YOUR BID**

\*\*\*\*\*

THIS SECTION FOR GPO USE ONLY

Certified by: \_\_\_\_\_ Date: \_\_\_\_\_ Contracting Officer: \_\_\_\_\_ Date: \_\_\_\_\_  
(Initials) (Initials)

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