

April 2, 2020

This is Amendment No. 2. The specifications in our invitation for bids on Jacket 412-630, scheduled for opening at 1:00 pm on April 2, 2020, is amended as follows:

Change the bid opening date to 1:00pm April 6, 2020.

On page 1 of 8, Change the “QUANTITY” to read 68,581 total copies of 66 different books (modules), (47 total Teacher Books for 3,448 copies and 19 total Student Books for 65,133 copies).

On page 3 of 8, top line above the last paragraph under “CONTRACTOR TO FURNISH” add “PLUS IF RUN OFFSET”.

On page 4 of 8 top paragraph under “CONTRACTOR TO FURNISH” add: “PLUS IF RUN DIGITALLY” Contractor to provide one complete set of digital color one-off proofs created using the same output device/RIP that will be used to produce the final printed product on the actual production stock. Proofs shall be collated with all elements in proper position (not pasted up), imaged face and back, trimmed, folded and bound to the finished-size/format of the product, as applicable. Proof will be used for color match on the press during the production run.

Send one-off’s together with the furnished media (copy, electronic files) directly to: Department of Defense Education Activity Headquarters, 4800 Mark Center Dr, Alexandria, VA 22350. Attn: Shannon Hart, Instructional Systems Specialist, 571-372-5868. Contractor to call 48 hours prior to sending proofs. Contractor must call GPO Contract Compliance Section at 202-512-0520, or e-mail information to compliance@gpo.gov immediately upon sending/delivering proofs and immediately upon notification that the proofs are available for pickup at the department. Proofs will be withheld not more than (7) workdays from receipt in the department to when they are made available for pickup at the department. **CONTRACTOR MUST NOT PRINT PRIOR TO RECEIVING AN "OK TO PRINT"**.

On page 4 of 8, remove “Digital Printing NOT Acceptable” and replace with: At contractor’s option, the product may be produced via conventional offset or digital printing provided that Quality Level 3 standards are maintained. Final output must be wet ink, pigment-based with a minimum of 175 line screen. Dry ink/toner is not acceptable. Output must be at a minimum resolution of 2400 x 2400 or 1200 x 1200 x 2 bit dpi plus a RIP that provides an option for high quality color matching such as Device Links Technology and/or ICC Profiles. Resolution that is enhanced or simulated by software will not be acceptable.

On page 4 of 8 under “PRINTING” add: NOTE: Color match must be maintained for all titles for all books.

On page 5 of 8 add first line after “QUALITY ASSURANCE LEVELS AND STANDARDS” Prior to award, contractor may be required to provide information related to specific equipment that will be used for production.

On page 6 of 8, first paragraph under “SCHEDULE” to read: Furnished material will be available for pick up at the U.S. Government Publishing Office, 27 G St., NW, Washington, DC 20401, on April 10, 2020.

U.S. GOVERNMENT PUBLISHING OFFICE | Keeping America Informed | OFFICIAL | DIGITAL | SECURE

732 North Capitol Street NW, Washington, DC 20401-0001

<http://www.gpo.gov> | www.facebook.com/USGPO | twitter.com/USGPO



On page 6 of 8 under “SCHEDULE” change paragraph 2 to read: Proofs and One-Offs will be withheld not more than 7 workdays from receipt at the Department to receipt in the contractor’s plant.

On page 7 of 8 under “BID SUBMISSION” change paragraph 3 to read: Bids received after 1:00PM on the bid opening date specified above will not be considered for award.

All other specifications remain the same.

Amended bid or acknowledgement must be submitted using the method(s) specified in the solicitation for bid submission. Telephone or e-mail submission is not acceptable.

BIDDER MUST ACKNOWLEDGE RECEIPT OF THIS AMENDMENT PRIOR TO BID OPENING. Failure to acknowledge receipt of amendment, by amendment number, prior to bid-opening time, may be reason for bid being declared nonresponsive.

Sincerely,

LORRAINE CARTER
Contracting Officer



March 27, 2020

This is Amendment No. 1. The specifications in our invitation for bids on Jacket 412-630, scheduled for opening at 11:00am on March 30, 2020, are amended as follows:

1. Change the bid opening date to 1:00pm April 2, 2020.

All other specifications remain the same.

Amended bid or acknowledgement must be submitted using the method(s) specified in the solicitation for bid submission.

BIDDER MUST ACKNOWLEDGE RECEIPT OF THIS AMENDMENT PRIOR TO BID OPENING.

Failure to acknowledge receipt of amendment, by amendment number, prior to bid-opening time, may be reason for bid being declared nonresponsive.

Sincerely,

LORRAINE CARTER
Contracting Officer

BID OPENING: Bids shall be opened at 11 AM., prevailing Eastern Standard Time (EST), on (March 30, 2020) at the U.S. Government Publishing Office, Columbus Regional Office, 1335 Dublin Road, Suite 112-B, Columbus, OH 43215-7034. Due to COVID-19, this will NOT be a public bid opening.

ANY QUESTIONS BEFORE AWARD CONCERNING THESE SPECIFICATIONS E-MAIL kkerns@gpo.gov. AFTER AWARD, REFER ALL QUESTIONS TO YOUR CONTRACT ADMINISTRATOR WHOSE NAME APPEARS IN THE UPPER PORTION OF THE PURCHASE ORDER. NO COLLECT CALLS.

FACSIMILE BID SPECIFICATIONS

U.S. Government Publishing Office (GPO)
Washington, D.C.

GPO CONTRACT TERMS: Any contract which results from this Invitation for Bid will be subject to the applicable provisions, clauses, and supplemental specifications of GPO Contract Terms (GPO Publication 310.2, effective December 1, 1987 (Rev. 01-18)) and GPO Contract Terms, Quality Assurance Through Attributes Program for Printing and Binding (GPO Publication 310.1, effective May 1979 (revised 8-02)).

BIDDERS, PLEASE NOTE: GPO has issued a new Government Paper Specification Standards, No. 13, dated September 2019. Prospective bidders should carefully read this publication as the applicable standards within become an integral part of this contract. The document is posted at <https://www.gpo.gov/how-to-work-with-us/vendors/forms-and-standards> along with a list of major revisions.

PREAWARD CONFERENCE: Unless waived by the Contracting Officer, the total requirements of the job as indicated in these specifications will be reviewed by Government representatives with the contractor's representatives via telephone conference prior to award.

Any modification that results in a price change must be authorized by DLA Document Services before the contractor/vendor proceeds. Failure to obtain this authorization may result in non-payment for those modifications.

Proof of delivery must be emailed to DCGPO.docsvcs@dla.mil upon completion.

All the requirements of these specifications apply equally to all items unless otherwise indicated herein.

PRODUCT: Perfect Bound Books

TITLE: DODEA ENGAGE NY PRINTING of TEACHER & STUDENT MATERIAL

QUANTITY: 30,237 total copies of 66 different books (modules), (47 total Teacher Books for 588 copies and 19 total Student Books for 29,649 copies).

NOTE: Contractor to print, bind and deliver various quantities of 66 modules to approx. 94 different Addresses. Addresses consist of 21 CONUS addresses, and 63 OCONUS addresses. (see "CONTRACT OPPORTUNITIES" with excel attachment of delivery addresses and module sets quantities). At contractor's option, all oversea shipments can shipped via the APO/FPO addresses per distribution list, but delivery date

must be met.

PAGES: various page counts for 66 different books. (See below)

47 total TEACHER BOOKS: (number of text pages of each module plus separate wrap around cover).

Math 6	Math 7	Math 8	Accelerated Math 7/8
Module 1: 244	Module 1: 224	Module 1: 160	Module 1A: 300
Module 2: 220	Module 2: 300	Module 2: 208	Module 1B: 160
Module 3: 204	Module 3: 384	Module 3: 204	Module 2A Part 1: 396
Module 4: 392	Module 4: 296	Module 4: 516	Module 2A Part 2: 240
Module 5: 332	Module 5: 288	Module 5: 172	Module 2B: 400
Module 6: 256	Module 6: 328	Module 6: 196	Module 3: 288
		Module 7: 332	Module 4A: 524
			Module 4B: 368
Math 8/Algebra I	Algebra I	Geometry	Algebra II
Module 0: 428	Module 1: 344	Module 1: 300	Module 1: 508
Module 1: 484	Module 2: 240	Module 2: 536	Module 2: 328
Module 2: 436	Module 3: 332	Module 3: 220	Module 3: 596
Module 3: 332	Module 4: 296	Module 4: 212	Module 4: 388
Module 4: 324	Module 5: 156	Module 5: 292	
Module 5: 156			

19 total STUDENT BOOKS: (number of text pages of each module plus separate wrap around cover).

Math 6	Math 7	Math 8	Accelerated Math 7/8
Modules 1-3: 348	Modules 1-3: 448	Modules 1-4: 452	Module 1: 208
Modules 4-6: 476	Modules 4-6: 484	Modules 5-7: 364	Module 2: 436
			Module 3: 160
			Module 4: 464
Math 8/Algebra I	Algebra I	Geometry	Algebra II
Modules 0: 188	Modules 1-2: 316	Modules 1-2: 456	Modules 1-2: 412
Modules 1-2: 454	Modules 3-5: 392	Modules 3-5: 348	Modules 3-4: 492
Modules 3-5: 404			

TRIM SIZE: 8-1/2 x 11”

GOVERNMENT TO FURNISH:

Two DVD-Rs processed on a PC compatible or a Macintosh containing .pdf files for covers and pdf files for text. Color Identification System Used: CMYK, All fonts are not furnished.

One CD-R using Microsoft Excel with one file containing the Distribution Lists. The Excel file is one file separated by 8 different regions, labeled "AM SE", "AM MIDATL", "EU EAST", "EU WEST", "EU SOUTH", "PAC SOUTH", "PAC EAST", "PAC WEST".

Contractor to download the "Labeling and Marking Specifications" form (GPO Form 905, R. 7-15) from gpo.gov, fill in appropriate blanks, and attach to shipping containers.

CONTRACTOR TO FURNISH: All materials and operations, other than those listed under "Government to Furnish," necessary to produce the product in accordance with these specifications.

Prior to image processing, the contractor shall perform a basic check (preflight) of the furnished media and publishing files to assure correct output of the required reproduction image. Any errors, media damage, or data corruption that might interfere with proper file image processing must be reported to the contract administrator.

The contractor shall create or change any necessary trapping, set proper screen angles and screen frequency, and define file output selection for the imaging device being utilized. Furnished files must be imaged as necessary to meet the assigned quality level.

NOTE: File Work Required:

Contractor to convert the production files from RGB to CMYK and embed missing fonts for all covers and Teacher Text. Contractor to convert the production files from RGB to print Black & Grayscale and embed missing fonts for all Student Text. Contractor to extend bleeds on cover files as necessary. Page images may need to be repositioned to avoid type and art from being cut off after being torn from book at the perforation and for uniform margins throughout. Contractor to reposition pages and page numbers for odd and even uniformity. Page images may need to be repositioned to avoid loss of information after perforation and drilling.

NOTE: CONTRACTOR MUST PROVIDE IN AN EXCEL SPREADSHEET, ALL DELIVERY TRACKING NUMBERS TO DoDEA POC's, THE DAY THE PRODUCT SHIPS AND UPDATES OF WHEN DELIVERED TO: Shannon.Hart@hq.dodea.edu and Curtis.cox@dla.mil.

E-MAIL PROOFS (indicate margins): CONTRACTOR MUST NOT PRINT PRIOR TO RECEIVING AN "OK TO PRINT". One set of E-Mailed Electronic Page Proofs. Contractor to submit one "Press Quality" PDF "soft" proof (for content only) using the same Raster Image Processor (RIP) that will be used to produce the final printed product. PDF proof will be evaluated for text flow, image position, and color breaks. Proof will not be used for color match.

E-Mailed proofs (marked with Jacket/Req. Number plus return name and E-Mail address) directly to the Agency at shannon.hart@hq.dodea.edu and eric.williams@dla.mil. Contractor must call GPO Contract Compliance Section at (202) 512-0520 immediately upon E-Mailing proofs and immediately upon receiving the returned proofs (or OK E-Mail) back from the Department.

PLUS

One (1) set of digital color content proofs for each book. Direct to plate must be used to produce the final product with a minimum of 2400 x 2400 dpi. Proofs must be created using the same Raster Image Processor (RIP) that will be used to produce the product. Proofs shall be collated with all elements in proper position (not pasted up), imaged face and back, trimmed and folded to the finished size of the product.

Send proofs together with the furnished media (copy, electronic files) directly to: Department of Defense Education Activity Headquarters, 4800 Mark Center Dr, Alexandria, VA Washington, DC 22350. Attn: Shannon Hart, Instructional Systems Specialist, 571-372-5868. Contractor to call 48 hours prior to sending proofs. Contractor must call GPO Contract Compliance Section at 202-512-0520, or e-mail information to compliance@gpo.gov immediately upon sending/delivering proofs and immediately upon notification that the proofs are available for pickup at the department. Proofs will be withheld not more than (7) workdays from receipt in the department to when they are made available for pickup at the department. CONTRACTOR MUST NOT PRINT PRIOR TO RECEIVING AN "OK TO PRINT".

Note: All proofs should be shipped via FedEx or USPS, and MUST include a proof return (sign off) form and return shipper slip.

STOCK/PAPER: The specifications of all paper furnished must be in accordance with those listed herein or listed for the corresponding JCP Code numbers in the "Government Paper Specification Standards No. 13" dated September 2019.

Cover: JCP Code* L70, Coated One Side (C1S) Cover, Point Size 10 pt.

Text: FOR TEACHER BOOKS: JCP Code* A80, Opacified Offset Book, Basis Size 25 X 38" 60lbs.

Text: FOR STUDENT BOOKS: JCP Code* A60, Offset Book, Basis Size 25 X 38", 50lbs.

PRINTING:

Digital Printing NOT Acceptable.

Covers 1, 4, and spine print solids, screen tints, illustrations, type and rule matter in 4-color process, with some type and illustrations reversing out to appear white on a full coverage background. Covers 2 and 3 blank. Full uncommon bleeds on all sides. After printing flood coat the entire surface with a flood gloss aqueous coating. Contractor to position text for spine. Spine measuring less than 1/4" prints at contractor's discretion. Contractor to adjust spine of cover as needed.

TEACHER Text: Pages print fine detail graphs, screen tints, illustrations, type and rule matter in 4-color process, with some type and illustrations reversing out to appear white. A fine detail seals prints on scattered pages throughout.

STUDENT Text: Pages print fine detail graphs, screen tints, illustrations, type and rule matter in Black ink, with some type and illustrations reversing out to appear white. A fine detail seals prints on scattered pages throughout.

Perforate vertically (micro-perf without ink) along the entire 11" dimension located 1/4" from the left (bind) edge. Perforation must create a trim appearance, so that the edges are clean and free of burs and indentation after detachment. All perforations shall be cut clean and sufficiently deep to permit easy separation but not to tear in ordinary handling. Pages should not detach from book until intentionally torn on perf by the product user

MARGINS:

Covers: Inadequate gripper, bleeds all sides.

Text: adequate gripper, contractor to reposition type and images to allow for adequate margins.

BINDING:

Perfect-bind text and wraparound cover; trim three sides.

Hinge score 1/4" from left side. Grain of cover must run parallel to the spine. Contractor to determine spine thickness and adjust backstrip if necessary. Type must center on width of spine.

STUDENT BOOKS: Covers and Text are 3-hole drilled left side with suitable diameter to the right of the perforation, 4-1/4" center to center. Drill holes must be far enough from perforation, so drill holes do not tear when removed. Text pages once detached must be able to be placed in a 3-ring binder. Contractor must allow for drill holes. No loss of information allowed. Loss of information books will be rejected.

PACKING:

Pack suitable in shipping containers. Separate Teacher and Student Books and pack boxes by Individual Titles to each specified location. There are total of 16 Titles (8 teachers and 8 students) with modules to each. Shipping containers may be packed in complete sets or by individual Title/Modules as long as they are easily identified on the outside of the boxes. See break down under "PAGES" herein for number of Modules per Title and see Distribution list for number of Copies per Module.

All shipments which fill less than a shipping container must be packaged with materials of sufficient strength and durability and in such a manner which will guarantee that the product will not be damaged and the package will not open nor split when processed through the U.S. mail system or a small package carrier delivery system.

QUALITY ASSURANCE LEVELS AND STANDARDS: The following levels and standards shall apply to these specifications:

Product Quality Levels:

- (a) Printing Attributes -- Level III.
- (b) Finishing Attributes -- Level III.

Inspection Levels (from ANSI/ASQC Z1.4):

- (a) Non-destructive Tests -- General Inspection Level I.
- (b) Destructive Tests -- Special Inspection Level S-2.

Specified Standards: The specified standards for the attributes requiring them shall be:

<u>Attribute</u>	<u>Specified Standard</u>
P-7 Type Quality and Uniformity	Ok'd Proofs/Electronic Media
P-9. Solid or Screen Tints Color Match	Electronic Media
P-10. Process Color Match	Electronic Media

DISTRIBUTION: F.O.B. destination.

*****SHIPPING COST ARE NOT REIMBURSEABLE*****

Note: Distribution list contains CONUS and OCONUS Destinations and must arrive on or before scheduled

Delivery Date. See Distribution list attached. Deliver by traceable means that guarantee delivery date. NOTE: USPS CANNOT BE USED FOR DELIVERY OF THIS PRODUCT WITH THE EXCEPTION OF APO/FPO ADDRESSES.

Contractor to verify with small package courier, deliverability to each specific address on distribution lists in the event an address is undeliverable prior to shipping and presented to the agency in enough time to make correction and still make the delivery date.

Deliver one (1) sample of each module and all Government Furnished Material to: Shannon Hart, (571-372-5868) Instructional Systems Specialist, 9-12 Mathematics Department of Defense Education Activity, 4800 Mark Center Dr., Alexandria, VA 22350-1400.

Contractor must notify the ordering agency on the same day that the product ships/delivers via e-mail sent to shannon.hart@dodea.edu and eric.williams@dla.mil. The subject line of this message shall be "Distribution Notice for Jacket 412-630, Req. No. 0-002640G. The notice must provide all applicable tracking numbers, shipping method, and Title. Contractor must be able to provide copies of all delivery, mailing, and shipping receipts upon agency request

All expenses incidental to returning materials, submitting proofs, and furnishing sample copies must be borne by the contractor.

SCHEDULE:

Furnished material will be available for pick up at the U.S. Government Publishing Office, 27 G St., NW, Washington, DC 20401, on April 6, 2020.

Proofs will be withheld not more than 3 workdays from receipt at the Department to receipt in the contractor's plant.

Partial delivery to arrive on or before May 18, 2020 for all CONUS addresses. Balance to deliver on or before June 2, 2020 for all OCONUS addresses. See Distribution list attached. Dated material for Educational Classes.

Unscheduled material such as shipping documents, receipts or instructions, delivery lists, labels, etc., will be furnished with the order or shortly thereafter. In the event such information is not received in due time, the contractor will not be relieved of any responsibility in meeting the shipping schedule because of failure to request such information.

OFFERS: Offers must include the cost of all materials and operations in accordance with these specifications. In addition, a price must be submitted for each additional 100 copies. The prices for additional quantities must be based on a continuing run, exclusive of all basic or preliminary charges and will not be a factor for determination of award.

PREAWARD SURVEY: In order to determine the responsibility of the prime contractor or any subcontractor, the Government reserves the right to conduct an on-site preaward survey at the contractor's/subcontractor's facility or to require other evidence of technical, production, managerial, financial, and similar abilities to perform, prior to the award of a contract. As part of the financial determination, the low contractor may be required to provide one or more of the following financial documents:

- 1) Most recent profit and loss statement
- 2) Most recent Balance Sheet

- 3) Statement of cash flows
- 4) Current official bank statement
- 5) Current lines of credit (with amounts available)
- 6) Letter of commitment from paper supplier(s)
- 7) Letter of commitment from any subcontractor

The documents will be reviewed to validate that adequate financial resources are available to perform the contract requirements. Documents submitted will be kept confidential, and used only for the determination of responsibility by the Government. Failure to provide the requested information in a timely manner may result in the Contracting Officer not having adequate information to reach an affirmative determination of responsibility.

PAYMENT: Submitting invoices for payment via the GPO fax gateway (if no samples are required) utilizing the GPO barcode coversheet program application is the most efficient method of invoicing. Instruction for using this method can be found at the following web address:
<http://winapps.access.gpo.gov/fms/vouchers/barcode/instructions.html>.

Invoices may also be mailed to: U.S. Government Publishing Office, Office of Financial Management, Attn: Comptroller, Stop: FMCE, Washington, DC 20401.

For more information about the billing process refer to the General Information of the Office of Finance web page located at: <https://www.gpo.gov/how-to-work-with-us/vendors/how-to-get-paid>.

BID SUBMISSION:

NOTE: Due to the COVID-19 pandemic, the Columbus Regional Office will NOT be open to the public. Based on this, vendors MUST submit facsimile bids for this solicitation. GPO’s Columbus Office has been designated as the location for receipt and processing of formal bids for this solicitation. Facsimile bids MUST be submitted directly to the U.S. GPO Columbus Regional Office using fax number 614-488-4577.

The program and/or jacket number and bid opening date must be specified with the fax bid submission. Refer to Facsimile Bids in Solicitation Provisions of GPO Contract Terms, GPO Publication 310.2, as revised January, 2018.

Bids received after 11 AM on the bid opening date specified above will not be considered for award.

JACKET NUMBER: _____

BID PRICE: _____

ADDITIONAL RATE: _____ **PER:** _____

DISCOUNTS: Discounts are offered for payment as follows: _____ Percent, _____ calendar days.

See Article 12 "Discount" of solicitation Provision in GPO Contract Terms (Publication 310.2).

AMENDMENT(S): Bidder hereby acknowledges amendment(s) number(ed) _____

BID ACCEPTANCE PERIOD: In compliance with the above, the undersigned agree, if this bid is accepted

Within ___ calendar days (60 calendar days unless a different period is inserted by the bidder) from the date for receipt of bids, to furnish the specified items at the price set opposite each item, delivered at the designated points(s), in exact accordance with specifications.

NOTE: Failure to provide a 60 day bid acceptance period may result in expiration of the bid prior to award.

BIDDER'S NAME AND SIGNATURE: Unless specific written exception is taken, the bidder, by signing and submitting a bid, agrees with and accepts responsibility for all certifications and representations as required by the solicitation and GPO Contract Terms - Publication 310.2. When responding by fax or mail, fill out and return one completed copy of current page(s).

Failure to sign the signature block below may result in the bid being declared non-responsive.

Bidder _____
(Contractor Name) (GPO Contractor's Code)

(Street Address)

(City – State – Zip Code)

By _____
(Printed Name, and Title of Person Authorized to Sign this Bid)

(Signature) (Date)

(Telephone Number) (Email)

Contracting Officer Review: _____ Date: _____ Certifier: _____ Date: _____
(Initials) (Initials)



March 27, 2020

This is Amendment No. 1. The specifications in our invitation for bids on Jacket 412-630, scheduled for opening at 11:00am on March 30, 2020, are amended as follows:

1. Change the bid opening date to 1:00pm April 2, 2020.

All other specifications remain the same.

Amended bid or acknowledgement must be submitted using the method(s) specified in the solicitation for bid submission.

BIDDER MUST ACKNOWLEDGE RECEIPT OF THIS AMENDMENT PRIOR TO BID OPENING.

Failure to acknowledge receipt of amendment, by amendment number, prior to bid-opening time, may be reason for bid being declared nonresponsive.

Sincerely,

LORRAINE CARTER
Contracting Officer