

Jacket: 425-064
Title: Banners
Agency: Army
Bid Opening: 11/14/2023 at 11:00am

Contractor Name	Bid	Terms	Discounted Total	Additional Price	Quantity	Comments
USA Promo Solutions	\$137,000.00	0.0% 0 days	\$137,000.00	\$9.79	14000	see file.
Essential Products of America, Inc.	\$137,000.00	2.0% 10 days	\$137,000.00	\$20.45	6700	see file.
J&J Distributors LLC	\$137,000.00	0.0% 0 days	\$137,000.00	\$32.00	3950	see file.
A Rampant Media	\$137,000.00	2.0% 10 days	\$137,000.00	\$37.53	3650	
Plastimatic Arts Corp. DBA PAC Bannerworks	\$137,000.00	1.0% 20 days	\$135,630.00	\$48.69	2812	
Britten Inc	\$137,000.00	0.0% 0 days	\$137,000.00	\$53.73	2550	
Timsco Graphics	\$137,000.00	0.00% 0 days	\$137,000.00	\$73.00	1800	
Execuprint	\$137,000.00	0.25% 20 days	\$136,657.50	\$16.00	1700	
Vizcom	\$137,000.00	0.0% 0 days	\$137,000.00	\$0.00	1700	
Interstate Graphics	\$137,000.00	0.50% 20 days	\$136,315.00	\$81.00	1680	
Poster Display Co	\$137,000.00	0.0% 0 days	\$137,000.00	\$81.80	1675	
Screen Graphics	\$137,000.00	0.0% 0 days	\$137,000.00	\$110.00	1350	
Hooplaboise	\$137,000.00	0.0% 0 days	\$137,000.00	\$0.00	978	
VAE Industries	\$137,000.00	1.0% 15 days	\$137,000.00	\$160.00	880	
Banks Technology & Publishing Solutions	\$137,000.00	5.0% 10 days	\$137,000.00	\$171.25	800	
Bowman Displays	\$137,000.00	1.00% 15 days	\$137,000.00	\$195.71	700	
Ad Graphics, Inc	\$137,000.00	0.0% 0 days	\$137,000.00	\$589.80	640	
Las Vegas Color Graphics	\$137,000.00	5.0% 20 days	\$130,150.00	\$255.00	515	
Sanford Federal, Inc.	\$137,000.00	0.0% 0 days	\$137,000.00	\$721.00	190	
Creative Color LLC	\$137,000.00	0.0% 0 days	\$137,000.00	\$850.00	150	
Errol St. Marthe	\$137,000.00	0.0% 0 days	\$137,000.00		35	

A=Award

BID OPENING: Bids shall be opened at 11:00 AM., prevailing Eastern Standard Time (EST), on November 14, 2023 by the U.S. Government Publishing Office, in Washington, DC 20401. Due to the COVID-19 pandemic, this will NOT be a public bid opening.

BID SUBMISSION: Bidders must email bids to bidapsdc@gpo.gov for this solicitation. No other method of bid submission will be accepted at this time. The program number and bid opening date must be specified in the subject line of the emailed bid submission. Bids received after 11:00 AM on the bid opening date specified above will not be considered for award. This will not be a public bid opening.

Note: The GPO 910 “BID” Form is no longer required; **bidders are to fill out, sign/initial, as applicable, and return page 8.**

The Jacket Number 425-064 and bid opening date must be specified in the subject line of the e-mailed bid submission. Bids received after 11:00 AM EST on the bid opening date specified above will not be considered for award.

For information regarding the solicitation requirements prior to award please email Tim Sankey at tsankey@gpo.gov. For contract administration after award, contact APS DC at 202-512-0488.

ADDITIONAL EMAILED BID SUBMISSION PROVISIONS: The Government will not be responsible for any failure attributable to the transmission or receipt of the emailed bid including, but not limited to, the following:

1. Emails over 75 MB may not be received by GPO due to size limitations for receiving emails.
2. The vendor’s email provider may have different size limitations for sending e-mail, however vendors are advised not to exceed GPO’s stated limit. The bidder’s email provider may have different size limitations for sending email; however, bidders are advised not to exceed GPO’s stated limit.
3. Illegibility of bid.
4. When the email bid is received by GPO it will remain unopened until the specified bid opening time. Government personnel will not validate receipt of the e-mailed bid prior to bid opening. GPO will use the prevailing time (specified as the local time zone) and the exact time that the e-mail is received by GPO’s email server as the official time stamp for bid receipt at the specified location.

Adherence to the delivery schedule must be maintained. The contractor WILL NOT be given any additional workdays if the Government furnished material or proofs are held over.

GPO CONTRACT TERMS: Any contract which results from this Invitation for Bid will be subject to the applicable provisions, clauses, and supplemental specifications of GPO Contract Terms (GPO Publication 310.2, effective December 1, 1987 (Rev. 01-18)) and GPO Contract Terms, Quality Assurance Through Attributes Program for Printing and Binding (GPO Publication 310.1, effective May 1979 (revised 9-19)).

GPO QATAP (GPO Publication 310.1) – <https://www.gpo.gov/docs/default-source/forms-and-standards-files-for-vendors/qatap-rev-09-19.pdf>.

FIXED PRICE INDEFINITE QUANTITY CONTRACT: This is a fixed-price contract. The bidder submitting a response shall bid the maximum quantity, inclusive of all costs (including non-reimbursable mail or freight, if applicable), that shall be delivered to the Government per the specification requirements for a total of \$137,000.00.

Bids shall include the cost of all materials and operations for the total quantity ordered. Bids shall be prepared in conformance with the Schedule of Prices.

DETERMINATION OF AWARD: Award shall be made to the responsible bidder submitting a bid, whose bid specifies the most copies to be delivered to the Government for an all-inclusive, fixed-price total of \$137,000.00. Bidders submitting responses to this solicitation shall submit a total quantity for the fixed price. In the event of a tie quantity, award shall be determined by the lowest, total per-unit price after application of prompt payment discount and Buy American Act factoring (if applicable). In the event there is still a tie, the contract will be awarded in accordance with the GPO Printing Procurement Regulations, Chapter XII.

Additionally, the bid shall include separate unit pricing for each additional banner set (each price).

If author's alterations are made during the proofing stage, the total quantity may be decreased in accordance with the contractor's submitted additional rate to offset the cost of the author's alterations.

SCHEDULE OF PRICES:

Quantity (banner sets) Price
_____ = \$137,000.00

A cost must be submitted per each additional banner set. Additional banner set (each) \$_____.

PRODUCT: Vinyl Banner Sets with Grommets. 1 banner set consists of 5 different banners. All the requirements of these specifications apply equally to all items unless otherwise indicated.

TITLE: Sharp Horizontal Banners

QUANTITY: _____ banner sets (1 banner set consists of 5 different banners).

ITEMS: Five different banners per set.

TRIM SIZE: 60 x 36"

PAGES: Face only

GOVERNMENT TO FURNISH (GFM): Via email after award.

One (1) Purchase order.

One (1) PDF file for production for each item, Mac based, Adobe InDesign 17.3.

GPO Form 892c (R. 12/17) Proofs

GPO Form 917 (Certificate of Selection).

GPO Form 2678 (departmental random copies-blue label).

Contractor to download the "Labeling and Marking Specifications" form (GPO Form 905, R. 7-15) from gpo.gov, fill in appropriate blanks, and attach to shipping containers.

Prior to image processing, the contractor shall perform a basic check (preflight) of the furnished media and publishing files to assure correct output of the required reproduction image. Any errors, media damage, or data corruption that might interfere with proper file image processing must be reported to the contract

administrator.

The contractor shall create or change any necessary trapping, set proper screen angles and screen frequency, and define file output selection for the imaging device being utilized. Furnished files must be imaged as necessary to meet the assigned quality level.

CONTRACTOR TO FURNISH: All materials and operations, other than those listed under "GOVERNMENT TO FURNISH," necessary to produce the product(s) in accordance with these specifications.

ELECTRONIC PREPRESS: Prior to image processing, the contractor shall perform a basic check (preflight) of the furnished media and publishing files to assure correct output of the required reproduction image. Any errors, media damage, or data corruption that might interfere with proper file image processing must be reported to the contract administrator.

The contractor shall create or change any necessary trapping, set proper screen angles and screen frequency, and define file output selection for the imaging device being utilized. Furnished files must be imaged as necessary to meet the assigned quality level.

PROOFS: Prior to production Samples: Prior to the commencement of production of the contract production quantity, the contractor shall submit 1 complete banner set (one of each of the 5 banners) to the agency at the address below.

Five (5) samples will be tested for conformance of material(s). Five (5) samples will be tested for usage on the specified equipment and/or for construction. The container and accompanying documentation shall be marked PREPRODUCTION SAMPLES and shall include the GPO jacket, purchase order, and program numbers. The samples must be submitted in sufficient time to allow Government testing of the samples and production and shipment in accordance with the shipping schedule.

The Government will approve, conditionally approve, or disapprove the samples within 3 workdays of the receipt thereof. Approval or conditional approval shall not relieve the contractor from complying with the specifications and all other terms and conditions of the contract. A conditional approval shall state any further action required by the contractor. A notice of disapproval shall state the reasons therefor.

If the samples are disapproved by the Government, the Government, at its option, may require the contractor to submit additional samples for inspection and test, in the time and under the terms and conditions specified in the notice of rejection. Such additional samples shall be furnished, and necessary changes made, at no additional cost to the Government and with no extension in the shipping schedule. The Government will require the time specified above to inspect and test any additional samples required.

In the event the additional samples are disapproved by the Government, the contractor shall be deemed to have failed to make delivery within the meaning of the default clause in which event this contract shall be subject to termination for default, provided however, that the failure of the Government to terminate the contract for default in such event shall not relieve the contractor of the responsibility to deliver the contract quantities in accordance with the shipping schedule.

In the event the Government fails to approve, conditionally approve, or disapprove the samples within the time specified, the Contracting Officer shall automatically extend the shipping schedule in

accordance with Contract Clause 12, "Notice of Compliance With Schedules," of GPO Contract Terms (GPO Publication 310.2, effective December 1, 1987 (Rev. 01-18)).

Manufacture of the final product prior to approval of the sample submitted is at the contractors risk. Samples will not be returned to the contractor. All costs, including the costs of all samples shall be included in the contract price for the production quantity.

All samples shall be manufactured at the facilities in which the contract production quantities are to be manufactured.

NOTE: Preproduction proof must be an exact replica of the finished product. Banners must be rolled and inserted into the exact tubes specified in this contract.

Send samples with the furnished media (visuals, electronic files) via traceable means directly to the agency: residential address provided upon award, zip code 22191, Reference: Sharp Horizontal Banners.

Contractor must call GPO Contract Compliance Section at 202-512-0520, or e-mail information to compliance@gpo.gov immediately upon sending/delivering proofs and immediately upon notification that the proofs are available for pickup at the department. Proofs will be withheld not more than (3) workdays from receipt in the department to when they are made available for (contractor provided) pickup. Additionally, contractor must notify the ordering agency/GPO with tracking information on the same day that the proof ships/delivers via e-mail sent to karen.j.rodriguez.civ@army.mil and lewonnie.e.belcher.civ@army.mil and cc: tsankey@gpo.gov. The subject line of this message shall be "PROOF Notice for Jacket 425-064, Requisition Number 3-089423K".

BANNER MATERIAL: 13-15 oz. matte white vinyl suitable for outdoor use with reinforced edges. Double locked stitching on all four sides, hemmed. Banner must be constructed to withstand exterior elements (sun, wind, rain, etc) with an expected minimum lifespan of one year.

GROMMETS: Insert rust proof stainless steel metal grommets, 4 total, minimum 3/8 to 1/2" inside diameter, one in each corner. Grommets must not interfere with text.

PRINTING: DIGITAL PRINTING IS ACCEPTABLE. At contractors option, the product may be produced via screen printing or via inkjet wide-format digital printing provided that Quality Level III standards are maintained. Final output must be wet ink, pigment-based. Dry ink/toner printing is not acceptable. Output must be at a minimum resolution of 720 x 720 dpi plus a RIP that provides an option for high quality color matching such as Device Links Technology and/or ICC Profiles.

Banners print face only with type/rule matter, heavy solids, images, agency logos, screen tints, and illustrations in 4-color process plus some type reversing out to appear white; bleeds all sides. Banner/inks to be fade resistant - must use inks suitable for sunlight exposure and must have permanent bond with material. Must use UV ink (Inks must have UV inhibitors). Final product MUST be suitable for outdoor usage and be able to withstand UV and outdoor weather conditions (including wind, rain, heat, cold etc.) with no detectable / appreciable degradation in banner or images. Final product will be viewed from varying distances.

INK: 4-color process (UV ink).

MARGINS: Inadequate gripper. Follow electronic file.

PACKING: Banners 1, 2 and 3 must be collated and then rolled together (print on inside) and placed in a suitable sized kraft mailing tube and sealed with end caps (one on each end). Banner 4 - separately - is also rolled (print on inside) and placed in a suitable sized kraft mailing tube and sealed with end caps (one on each end). Banner 5 - separately - is also rolled (print on inside) and placed in a suitable sized kraft mailing tube and sealed with end caps (one on each end); therefore, 3 separate kraft mailing tubes per set of 5 banners (1. Banners 1-3; 2. Banner 4; 3. Banner 5).

End caps must fit tight and must not come off when shipped (pinch tubes not acceptable). Tubes/caps must be of a sufficient strength to protect banners from damage upon reshipment. Pack tubes separately and suitably in cartons and shipping containers to ensure items are not damaged during shipment (see also description). The 3 different kraft mailing tubes with banners must ship on separate pallets and be easily distinguishable from one another. Easily distinguishable is defined, for example, as using a color-coded label so each of the 3 different mailing tubes can easily be located in a busy warehouse.

NOTE: MARK ALL CARTONS WITH THE FOLLOWING INFORMATION:

JOB TITLE: Sharp Horizontal Banners
REQUISITION: 3-089423K
JACKET NO.: 425-064
BANNER TITLES: _____
QUANTITY: _____
NUMBER OF BOXES: EX. Box 1 of 4, Box 2 of 4...

WARRANTY: Contract Clause 15, "Warranty", of GPO Contract Terms (GPO Publication 310.2, effective December 1, 1987 (Rev. 01-18)) is amended for the solicitation to the effect that the warranty period is EXTENDED from 120 days to one year from the date the check is tendered as final payment. All other provisions remain the same.

QUALITY ASSURANCE LEVELS AND STANDARDS: The following levels and standards shall apply to these specifications:

- Product Quality Levels:
- (a) Printing (page related) Attributes -- Level III.
 - (b) Finishing (item related) Attributes -- Level III.

- Inspection Levels (from ANSI/ASQC Z1.4):
- (a) Non-destructive Tests -- General Inspection Level I.
 - (b) Destructive Tests -- Special Inspection Level S-2.

Specified Standards: The specified standards for the attributes requiring them shall be:

<u>Attribute</u>	<u>Specified Standard</u>
P-7. Type Quality and Uniformity	Ok'd priors/Furnished Electronic File
P-10. Process Color Match	Ok'd priors/Furnished Electronic File

Prior to award, contractor may be required to provide information related to specific equipment that will be used for production.

DISTRIBUTION: Contractor must notify the ordering agency on the same day that the product ships/delivers via e-mail sent to karen.j.rodriguez.civ@army.mil and lewonnie.e.belcher.civ@army.mil and cc: tsankey@gpo.gov. The subject line of this message shall be "Distribution Notice for Jacket 425-064, Requisition 3-089423K". This notice must provide all applicable tracking numbers, shipping method, and Title. Contractor must be able to provide copies of all delivery, mailing, and shipping receipts upon agency request.

Deliver TBD total copies (includes TBD Departmental Random "Blue Label" total copies) via traceable means to: Ironmark Warehouse, 9015 Junction Drive, Suite 1, Annapolis Junction, MD 20701. ATTN:

Brandon Jacobs (888-775-1948). Reference: Sharp Horizontal Banners.

NOTE: For the "Blue Label" Copies -- A copy of the Government furnished certificate (GPO Form 917) must accompany the voucher sent to GPO, Financial Management Service, for payment. Failure to furnish the certificate may result in delay in processing the voucher. NOTE: Form is also available at <https://www.gpo.gov/pdfs/vendors/sfas/Form917.pdf>.

SCHEDULE: The Purchase Order and GFM will be available via e-mail or contractor's FTP site after award no later than November 17, 2023.

F.O.B. destination, **Contractor must deliver at least 50% of banner sets (up to the full amount) by 12/14/23 and the balance by 12/28/23.**

Contractors are to report information regarding each order for compliance reporting purposes and include date of delivery (or shipment if applicable) for proofs and delivery schedules in accordance with the contract requirements by contacting Shared Support Services Compliance Section via e-mail to compliance@gpo.gov or by calling (202) 512-0520 or faxing (202) 512-1364. Personnel receiving the e-mail or call will be unable to respond to questions of a technical nature or transfer any inquiries.

OFFERS: Offers must include the cost of all materials and operations for the total quantity ordered in accordance with these specifications. In addition, a price must be submitted for each additional copy (each price)s. The price for additional quantities must be based on a continuing run, exclusive of all basic or preliminary charges and will not be a factor for determination of award.

PREAWARD SURVEY: In order to determine the responsibility of the prime contractor or any subcontractor, the Government reserves the right to conduct an on-site pre-award survey at the contractor's/subcontractor's facility or to require other evidence of technical, production, managerial, financial, and similar abilities to perform, prior to the award of a contract. As part of the financial determination, the contractor in line for award may be required to provide one or more of the following financial documents:

- 1) Most recent profit and loss statement
- 2) Most recent balance sheet
- 3) Statement of cash flows
- 4) Current official bank statement
- 5) Current lines of credit (with amounts available)
- 6) Letter of commitment from paper supplier(s)
- 7) Letter of commitment from any subcontractor

The documents will be reviewed to validate that adequate financial resources are available to perform the contract requirements. Documents submitted will be kept confidential, and used only for the determination of responsibility by the Government.

Failure to provide the requested information in the time specified by the Government may result in the Contracting Officer not having adequate information to reach an affirmative determination of responsibility.

PAYMENT: Submitting invoices for payment via the GPO fax gateway (if no samples are required) utilizing the GPO barcode coversheet program application is the most efficient method of invoicing.

Instruction for using this method can be found at the following web address:
<http://winapps.access.gpo.gov/fms/vouchers/barcode/instructions.html>.

Invoices may also be mailed to: U.S. Government Publishing Office, Office of Financial Management, Attn: Comptroller, Stop: FMCE, Washington, DC 20401.

For more information about the billing process refer to the General Information of the Office of Finance web page located at <https://www.gpo.gov/how-to-work-with-us/vendors/how-to-get-paid>.

ATTACHMENT: Attachment(s) is/are integral part of the specifications, click 'Download Attachment(s)' link below to view and print the attachments that are part of these specifications. **Download Attachment(s):** <https://www.gpo.gov/docs/default-source/contracts/424-064.zip>

JACKET NUMBER	QUANTITY	BID PRICE:	ADDITIONAL/E
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Jacket 425-064: _____ \$137,000.00 **Additional Rate:** \$ _____ /each
(banner sets, 1 set equals 5 different banners)

DISCOUNTS: Discounts are offered for payment as follows: _____ Percent, _____ calendar days. See Article 12 "Discounts" of Solicitation Provisions in GPO Contract Terms (Publication 310.2).

AMENDMENT(S): Bidder hereby acknowledges amendment(s) number(ed) _____

BID ACCEPTANCE PERIOD: In compliance with the above, the undersigned agree, if this bid is accepted within _____ calendar days (60 calendar days unless a different period is inserted by the bidder) from the date for receipt of bids, to furnish the specified items at the price set opposite each item, delivered at the designated points(s), in exact accordance with specifications.

NOTE: Failure to provide a 60-day bid acceptance period may result in expiration of the bid prior to award.

BIDDER'S NAME AND SIGNATURE: Unless specific written exception is taken, the bidder, by signing and submitting a bid, agrees with and accepts responsibility for all certifications and representations as required by the solicitation and GPO Contract Terms - Publication 310.2. When responding by fax, fill out and return one copy.

Bidder _____
(Contractor Name) (GPO Contractor's Code)

(Street Address)

(City – State – Zip Code)

By _____
(Printed Name, and Title of Person Authorized to Sign this Bid)

(Signature) (Date)

(Telephone Number) (Email Address)

Contracting Officer Review: _____ Date: _____ Certifier: _____ Date: _____
(Initials) (Initials)