

BID OPENING: Bids shall be opened virtually at 11 am Eastern Time (ET), on November 13, 2024, at the U.S. Government Publishing Office. All parties interested in attending the bid opening shall email bids@gpo.gov one (1) hour prior to the bid opening date and time to request a Microsoft Teams live stream link. This must be a separate email from the bid submission. The link will be emailed prior to the bid opening.

BID SUBMISSION: Bidders must email bids to bids@gpo.gov for this solicitation. No other method of bid submission will be accepted at this time. The jacket number and bid opening date must be specified in the subject line of the emailed bid submission. Bids received after the bid opening date and time will not be considered for award.

Note: The GPO 910 "BID" Form is no longer required; **bidders are to fill out, sign/initial, as applicable, and return page 10.**

For information regarding the solicitation requirements prior to award please email Carrie Guasto at cguasto@gpo.gov. For contract administration after award, contact Carrie Guasto at 202-512-0866.

ADDITIONAL EMAILED BID SUBMISSION PROVISIONS: The Government will not be responsible for any failure attributable to the transmission or receipt of the e-mailed bid including, but not limited to, the following:

- (1) Emails over 75 MB may not be received by GPO due to size limitations for receiving emails.
- (2) The vendor's email provider may have different size limitations for sending e-mail, however vendors are advised not to exceed GPO's stated limit. The bidder's email provider may have different size limitations for sending email; however, bidders are advised not to exceed GPO's stated limit.
- (3) Illegibility of bid.
- (4) When the email bid is received by GPO it will remain unopened until the specified bid opening time. Government personnel will not validate receipt of the e-mailed bid prior to bid opening. GPO will use the prevailing time (specified as the local time zone) and the exact time that the e-mail is received by GPO's email server as the official time stamp for bid receipt at the specified location.

GPO CONTRACT TERMS: Any contract which results from this Invitation for Bid will be subject to the applicable provisions, clauses, and supplemental specifications of GPO Contract Terms (GPO Publication 310.2, effective December 1, 1987 (Rev. 01-18)) and GPO Contract Terms, Quality Assurance Through Attributes Program for Printing and Binding (GPO Publication 310.1, effective May 1979 (revised 9-19)).

SUBCONTRACTING: Accordingly, Contract Clause 6, "Subcontracts," the provisions of GPO Contract Terms (GPO Publication 310.2, effective December 1, 1987 (Rev. 01-18)) are modified to permit subcontracting of the binding operations only.

NOTE: Any operations or functions that will be subcontracted for the performance of this contract must be disclosed prior to award. As part of the responsibility, the Government may evaluate the capability of any subcontractor(s) to be utilized in the performance of this contract.

PREDOMINANT PRODUCTION FUNCTION: Presswork for printing firms.

WARRANTY: Contract Clause 15, "Warranty", of GPO Contract Terms (GPO Publication 310.2, effective December 1, 1987 (Rev. 01-18)) is amended for the solicitation to the effect that the warranty period is EXTENDED from 120 days to one calendar year from the date the check is tendered as final payment. All other provisions remain the same.

GPO QATAP (GPO Publication 310.1) – <https://www.gpo.gov/docs/default-source/forms-and-standards-files-for-vendors/qatap-rev-09-19.pdf>.

RESTRICTED RADIUS: All production facilities used in the manufacture of this product will be within 75 mile radius of zero milestone – Washington DC.

PRODUCT: Smyth Sewn, Case Bound book with Endleaves, Dust Jacket, and Head/Tailbands

TITLE: American Shrines: The Architecture of Presidential Commemoration

QUANTITY: 5021 Books (includes 80 Departmental Random "Blue Label" Copies) plus 20 QARCS.

TRIM SIZE:

Case Cover: 9.5 x 10.75”

Text: 9.25 x 10.5”

Dust Jacket: Approx. 32.5 x 13.75”

Endleaves: Approx. 18.5 x 10.5”

PAGES: 344 + front and back endleaves + case bound cover + dust jacket

GOVERNMENT TO FURNISH: via email and GPO FileSharing after award.

One (1) Purchase Order

One (1) Zip File containing all production files.

One (1) PDF file with Packing & Shipping Instructions for Chicago Distribution Center.

One (1) PDF file with Palletization Instructions for GPO Laurel Distribution Center.

GPO Form 892 (R. 12/17) Proofs

GPO Form 2678 (departmental random copies-blue label).

GPO Form 917 (Certificate of Selection).

GPO Form 915 (Business Reply Label).

GPO Form 2686 QARC Random copies sampling & shipping instructions.

Contractor to download the "Labeling and Marking Specifications" form (GPO Form 905, R. 7-15) from gpo.gov, fill in appropriate blanks, and attach to shipping containers.

CONTRACTOR TO FURNISH: All materials and operations, other than those listed under “GOVERNMENT TO FURNISH,” necessary to produce the product(s) in accordance with these specifications.

ELECTRONIC PREPRESS: Prior to image processing, the contractor shall perform a basic check (preflight) of the furnished media and publishing files to assure correct output of the required reproduction image. Any errors, media damage, or data corruption that might interfere with proper file image processing must be reported to the contract administrator.

The contractor shall create or change any necessary trapping, set proper screen angles and screen frequency, and define file output selection for the imaging device being utilized. Furnished files must be imaged as necessary to meet the assigned quality level.

Minimum 175 line screens required.

PROOFS:

(1) set of digital color content proofs for text, endleaves, cover, and dust jacket. Direct to plate must be used to produce the final product with a minimum of 2400 x 2400 dpi. Proofs must be created using the same Raster Image Processor (RIP) that will be used to produce the product. Proofs shall be collated with all elements in proper position (not pasted up), imaged face and back, trimmed and folded to the finished size of the product.

PLUS

One (1) set of digital one-piece composite laminated halftone proofs for text, endleaves, and dust jacket on the actual production stock (Kodak Approval, Polaroid PolaProof, CreoSpectrum, or Fuji Final Proof) with a minimum resolution of 2400 x 2400 dpi for the entire book.

Spot gloss dry trap varnish may be shown as either a digital content proof or as an overlay on the one piece laminated proofs. Foil stamping may be shown as a digital content proof.

At contractor's option, one (1) set of inkjet proofs that are G7 profiled and use pigment-based inks may be submitted in lieu of digital one-piece composite laminated halftone proofs. A proofing RIP that provides an option for high quality color matching such as Device Links Technology and/or ICC Profiles Technology, and meets or exceeds industry tolerance to ISO 12647-7 standard for Graphic Technology (as of 2016 and future amendments) must be utilized. Proofs must be ripped and sent at plate resolution (minimum of 2400 x 2400 dpi). If using a 1 bit tiff, the tiff must be made at a minimum of 2400 dpi. Output must be a minimum of 2400 x 1200 dpi on a GRACoL or SWOP certified proofing media. Proofs must contain both of the following to be evaluated for accuracy: 3-tier color control strip: IDEAlliance ISO 12647-7 2013(i1), and the GPO Resolution target found www.gpo.gov/gporestarget.pdf. NOTE: If a contractor chooses this proof option, prior evaluation and approval of this proofing method must be provided by GPO, Quality Control for Published Products, to ensure that the final product will be produced in accordance with contract specifications. See instructions at: <https://www.gpo.gov/docs/default-source/forms-and-standards-files-for-vendors/qlsamples6f200c30b44a64308413ff00001d133d.pdf>. Failure to obtain this evaluation and approval may be cause for the job to be rejected should the final product not match the proofs for color.

Proofs must contain color control bars (such as Brunner, GATF, GRETAG, or RIT) for each color of ink on the sheet. Control bars must be placed parallel to the press's ink rollers and must show areas consisting of minimum 1/8 x 1/8" solid color patches; tint patches of 25, 50 and 75%; dot gain scale; and gray balance patches for process color (if applicable). These areas must be repeated consecutively across the sheet.

The make and model number of the proofing system utilized shall be furnished with the proofs. These proofs must contain all elements, be in press configuration, and indicate margins. Proofs will be used for color match on press. Direct to plate must be used to produce the final product with a minimum of 2400 x 2400 dpi.

Minimum 175-line screen to be used for all images.

Spot gloss dry trap varnish may be shown as either a digital content proof or as an overlay on the one piece laminated proofs. Foil stamping may be shown as a digital content proof.

Send one (1) set of digital content proofs together with the furnished media (copy, electronic files) via traceable means directly to: U.S. Commission of Fine Arts, 401 F Street NW, Suite 312, Washington DC 20001-2728, Attn: Thomas Luebke / Anna Brown, 202-878-0622.

Send one (1) set of high-resolution proofs via traceable means to: USGPO, Quality Control for Procured Products, Mail Stop CSPS, Room C613, 732 N Capitol Street NW, Washington DC 20401, Attn: cguasto@gpo.gov, Reference# Jkt 432-002.

Contractor must provide a minimum of two (2) days advance notice of shipment of proofs to tluebke@cfa.gov, abrown@cfa.gov and cc: cguasto@gpo.gov plus upon shipment of proofs, contractor must immediately provide tracking information to tluebke@cfa.gov, abrown@cfa.gov and cc: cguasto@gpo.gov.

Contractor must also call GPO Contract Compliance Section at 202-512-0520, or e-mail information to compliance@gpo.gov immediately upon sending/delivering proofs and immediately upon notification that the proofs are available for pickup at the department. Proofs will be withheld not more than five (5) workdays from receipt in the department to when they are made available for pickup at the department. CONTRACTOR MUST NOT PRINT PRIOR TO RECEIVING AN "OK TO PRINT".

PLUS

PRIOR TO PRODUCTION SAMPLES (Foil stamping required; no printing required):

Prior to the commencement of the bindery operations of the contract production quantity, the contractor shall submit two (2) bound/stamped construction samples of the case (printing not required) via traceable means to: U.S. Commission of Fine Arts, 401 F Street NW, Suite 312, Washington DC 20001-2728, Attn: Thomas Luebke / Anna Brown, 202-878-0622.

Contractor must provide a minimum of two (2) days advance notice of shipment of prior to production samples to: tluebke@cfa.gov, abrown@cfa.gov and cc: cguasto@gpo.gov plus upon shipment of proofs, contractor must immediately provide tracking information to tluebke@cfa.gov, abrown@cfa.gov and cc: cguasto@gpo.gov.

The samples must have the same components (number of leaves and endleaves plus head/tailbands) as the final book. The container and accompanying documentation shall be marked PREPRODUCTION SAMPLES and shall include the GPO jacket and purchase order numbers. The samples must be submitted in sufficient time to allow Government testing of the samples and production and shipment in accordance with the shipping schedule.

The Government will approve, conditionally approve, or disapprove the samples within five (5) workdays of the receipt thereof. Approval or conditional approval shall not relieve the contractor from complying with the specifications and all other terms and conditions of the contract. A conditional approval shall state any further action required by the contractor. A notice of disapproval shall state the reasons therefor.

If the samples are disapproved by the Government, the Government, at its option, may require the contractor to submit additional samples for inspection and test, in the time and under the terms and conditions specified in the notice of rejection. Such additional samples shall be furnished, and necessary changes made, at no additional cost to the Government and with no extension in the shipping schedule. The Government will require the time specified above to inspect and test any additional samples

required.

In the event the additional samples are disapproved by the Government, the contractor shall be deemed to have failed to make delivery within the meaning of the default clause in which event this contract shall be subject to termination for default, provided however, that the failure of the Government to terminate the contract for default in such event shall not relieve the contractor of the responsibility to deliver the contract quantities in accordance with the shipping schedule.

In the event the Government fails to approve, conditionally approve, or disapprove the samples within the time specified, the Contracting Officer shall automatically extend the shipping schedule in accordance with Contract Clause 12, "Notice of Compliance With Schedules," of GPO Contract Terms (GPO Publication 310.2, effective December 1, 1987 (Rev. 01-18)).

Manufacture of the final product prior to approval of the sample submitted is at the contractor's risk. Samples will not be returned to the contractor. All costs, including the costs of all samples, shall be included in the contract price for the production quantity.

All samples shall be manufactured at the facilities in which the contract production quantities are to be manufactured.

Prior to production samples will NOT be returned. Contractor to accept approval via email.

THE CONTRACTOR MUST NOT PRINT PRIOR TO RECEIPT OF AN "OK TO PRINT".

STOCK/PAPER: The specifications of all paper furnished must be in accordance with those listed herein or listed for the corresponding JCP Code numbers in the "Government Paper Specification Standards No. 13" dated September 2019. https://www.gpo.gov/docs/default-source/forms-standards-pdf-files/vol_13.PDF.

Grain must run parallel to spine for text, endleaves, and dust jacket. Cracks and wrinkles are unacceptable.

Dust Jacket: JCP Code A181, White, No. 1 Coated Text, Gloss-Finish, Basis Size 25 X 38", 100 Ib.

*JCP exception: Paper must be acid free and brightness average not less than 94%.

Exception to Paper Specification Standards (September 2019, No. 13), under "Testing" - The acceptance criteria in Part 4 SHALL apply for Opacity ONLY.

Cloth Case Cover: Exact match of Holliston Pearl Linen #47240 Midnight Blue

Text: JCP Code A261, White, No. 1 Coated Text, Dull-Finish, Basis Size 25 X 38", 100 Ib.

JCP exception: Paper must be acid free and brightness average not less than 94%.

Exception to Paper Specification Standards (September 2019, No. 13), under "Testing" - The acceptance criteria in Part 4 SHALL apply for Opacity ONLY.

Endleaves: JCP Code L21, Smooth and Fancy-Finish Cover, Basis Size 20 X 26", Exact match of 80 Ib. Rainbow "Eggshell" color with New Morocco finish #949.

JCP exception: Paper must be acid free.

Book Board: JCP Code R30, Book Cover Board, Basis Size 25-1/4 X 30-1/4", Thickness 0.12". Book board for front and back covers and spine must be of equal caliper.

Headband and Tailband: Alternating dark blue and gold.

All paper and materials used in each copy must be of a uniform shade. All paper and materials used in printing and binding this publication must come from the same lot.

STAMPING:

Case Cover: Foil stamp an approx. 4 x 4" area on Cover 1 and approx. 0.75 x 10.5" area centered on the spine in an exact match of Lustrifoil #S33. Stamping must have solid impressions, no picking, pinholes or filled letters.

PRINTING: DIGITAL PRINTING IS NOT ACCEPTABLE

Dust Jacket: Covers 1, 4, spine, and flaps print in 4-color process with type matter, photograph, agency logo, plus some type and art elements reversing out to appear white and solid coverage. Full bleeds on all sides. After printing, laminate the entire surface of the face only with a clear, scuff-free gloss laminate having a thickness of 1.5 mil. The printed matter must remain clear and legible.

Contractor must ensure that heavy solid areas do not have banding, toning, roller marks, or other imperfections.

If spine width of dust jacket requires adjustment, contractor must contact Carrie Guasto at cguasto@gpo.gov (202-512-0866) with width requirement. Customer will determine if the file may be adjusted by the contractor, or if they will submit a revised file.

Text: Folio pages 1 through 344 print face and back (head to head) in 4-color process and Pantone 185 Red with type/rule matter, tints/solids, illustrations, and photos. Uncommon bleeds throughout. After printing, dry trap spot varnish the entire surface of each image (approx. 500 images) with a clear non-yellowing gloss varnish to prevent scratching and smearing.

Some pages contain crossovers which MUST print, register, and align across the bind. Contractor to adjust art as necessary, but must ensure image alignment is maintained.

Endleaves: Endleaves 2, 3, 6, and 7 print in 4-color process with full coverage photos and full bleeds.

Contractor must ensure that heavy solid areas do not have banding, toning, roller marks, or other imperfections.

Endleaves contain crossovers which MUST print, register, and align across the bind. Contractor to adjust art as necessary, but must ensure image alignment across fold is maintained.

If the contractor has any questions, concerns, or notices any discrepancies between the furnished material (including the artwork) and the specifications, IMMEDIATELY contact Carrie Guasto at cguasto@gpo.gov or 202-512-0866

PRESS SHEET INSPECTION: The contractor must provide notification of the date and time the press sheet inspection can be performed to Carrie Guasto (GPO) cguasto@gpo.gov and Anna Brown / Thomas Luebke (CFA) abrown@cfa.gov, tluebke@cfa.gov. In order for proper arrangements to be made, notification must be given a minimum of five (5) days prior to the inspection.

Final makeready press sheets for text, endleaves, and dust jacket will be inspected and approved at the contractor's plant for the purpose of establishing specified standards for use during the actual press run. Upon approval of the sheets, contractor is charged with maintaining those standards throughout the press run (within QATAP tolerances when applicable) and with discarding all makeready sheets that preceded approval. See GPO Publication 315.3 (Guidelines for Contractors Holding Press Sheet Inspections) issued January 2015. NOTE: A press sheet inspection is for the purpose of setting specific standards that are to be maintained throughout the entire run. It does not constitute a prior approval of the entire run.

Press sheets must contain control bars for each color of ink on the sheet. Control bars must be placed parallel to the press' ink rollers. The control bars must show areas consisting of 1/8" x 1/8" minimum solid color patches; tint patches of 25, 50, and 75%; dot gain scale (such as, BRUNNER, GATF, GRETAG, or RIT); and gray balance patches for process color (if applicable). These areas must be repeated across the entire press sheet.

Viewing Light: Press sheets will be viewed under controlled conditions with 5000 degrees Kelvin overhead luminaries. The viewing conditions must conform to ISO 3664-2009; a viewing booth under controlled conditions with 5000 degrees Kelvin overhead luminaries with neutral gray surroundings must be provided.

See contract clauses, paragraph 14(e)(1), Inspections and Tests of GPO Contract Terms (GPO Publication 310.2, effective December 1, 1987 (Rev. 1 18)). When supplies are not ready at the time specified by the contractor for inspection, the Contracting Officer may charge to the contractor the additional cost of the inspection.

INK:

Text: 4-color process + dry trap spot gloss varnish on all images.

Endleaves and Dust Jacket: 4-color process.

MARGINS: Inadequate gripper. Follow electronic files.

BINDING: Reinforce the first and last signatures with strips of ungummed, sized cotton cloth extending 1/4" on the inner side of the signatures and 1" on the endleaves. Smyth (signature) sew. Trim 3 sides, square back with alternating dark blue/gold headband and tailband. Reinforce back with crash and strong paper liner. Case bind with suitable squares. Case covers not to exceed 9.5 x 10.75".

Score and fold the laminated dust jacket. Type must be centered on the spine. Contractor to determine spine thickness and adjust spine of the dust jacket, if necessary.

Dust jacket must have 6" flaps with 1.5" French-folds (scored on folds) at top and bottom. All scores and folds must be clean. Cracks and wrinkles are not acceptable.

PACKING / LABELING:

Film shrink wrap each book individually.

Pack suitably in cartons and shipping containers to avoid any damage during transit.

Cartons shipping to U.S Commission of Fine Arts must not exceed 30 lbs each.

See GFM PDF files for packing and shipping instructions for shipments to Chicago Distribution Center and GPO's Laurel Publications Distribution Center.

QUALITY ASSURANCE LEVELS AND STANDARDS: The following levels and standards shall apply to these specifications:

Product Quality Levels:

- (a) Printing Attributes -- Level I.
- (b) Finishing Attributes -- Level I.

Inspection Levels (from ANSI/ASQC Z1.4):

- (a) Non-destructive Tests -- General Inspection Level I.
- (b) Destructive Tests -- Special Inspection Level S-2.

Specified Standards: The specified standards for the attributes requiring them shall be:

ATTRIBUTE	SPECIFIED STANDARD
P-7. Type Quality and Uniformity	OK'd Press Sheets / OK'd Priors
P-9. Solid or Screen Tints Color Match	OK'd Press Sheets / Pantone Matching System
P-10. Process Color Match	OK'd Press Sheets

QUALITY ASSURANCE RANDOM COPIES: The contractor will be required to execute a statement furnished by GPO certifying that copies were selected as directed. Business Reply Mail labels will be furnished for mailing the quality assurance random copies. The copies are to be mailed at the same time as the first scheduled shipment. A U.S. Postal Service approved Certificate of Mailing, identified by Jacket and Purchase Order numbers, must be furnished with billing as evidence of mailing.

DISTRIBUTION: Deliver F.O.B. Destination

Contractor must notify the ordering agency on the same day that the product ships/delivers via e-mail sent to tluebke@cfa.gov, abrown@cfa.gov, and cc: cguasto@gpo.gov. The subject line of this message shall be "Distribution Notice for Jacket 432-002, Requisition 5-00001". The notice must provide all applicable tracking numbers, shipping method, and Title. Contractor must be able to provide copies of all delivery, mailing, and shipping receipts upon agency request.

Deliver 250 copies via traceable means to: U.S. Commission of Fine Arts, 401 F Street NW, Suite 312, Washington DC 20001, Attn: Thomas Luebke, 202-878-0622.

Deliver 500 copies via traceable means to: The University of Massachusetts Press, c/o The University of Chicago Press / Chicago Distribution Center, 11030 South Langley Avenue, Chicago IL 60628, Attn: Dennis Kraus, Inventory Manager, 773-834-3499.

See GFM provided Packing & Shipping Instructions for carton packing and labeling and delivery instructions.

Deliver 4250 copies (includes 80 Departmental Random "Blue Label" Copies) via traceable means to: USGPO - Laurel Publications Distribution Center, c/o - Receiving – CFA Jkt 432-002, 8660 Cherry Lane, Ste# 32, Laurel MD 20707, Phone: 202-512-1401, Email: laurelpc2@gpo.gov. See GFM provided for Palletization Instructions.

Receiving hours are 07:30 to 15:00 ET, Mon-Fri (except Federal holidays)

Any LTL or TL delivery must contact using info above for appointments.

Standard load information should be included: Item number, # of pieces, # of cartons, # of pallets, etc.

Note: For the "Blue Label" Copies -- A copy of the Government furnished certificate (GPO Form 917) must accompany the voucher sent to GPO, Financial Management Service, for payment. Failure to furnish the certificate may result in delay in processing the voucher. NOTE: Form is also available at <https://www.gpo.gov/pdfs/vendors/sfas/Form917.pdf>

Deliver 20 copies via traceable means to: BAC (FDLP) 1520-01, U.S. Government Publishing Office, Federal Depository Library Program (FDLP), Document Warehouse, 8660 Cherry Lane, Laurel MD 20707-4986. Marked as: Depository Item 0432.

Deliver 1 copy via traceable means to: BAC (By-Law) 1525-01, Library of Congress, U.S. Government Documents Section, U.S./Anglo Division, 101 Independence Avenue SE, Stop 4276, Washington DC

20540-4276. Marked: Depository File Copies. NOTE: All shipments to this destination must be via FedEx, UPS or United States Postal Service (USPS).

Deliver 1 sample copy via traceable means to: U. S. Government Publishing Office, 732 N. Capitol St. NW, Washington DC 20401, Attn: Carrie Guasto, 202-512-0866.

All expenses incidental to returning materials, submitting proofs, and furnishing samples must be borne by the contractor.

SCHEDULE: Purchase order and GFM will be available via email/GPO's FileSharing site after award and no later than November, 26, 2024.

Deliver to arrive at destinations by February 28, 2025. See "Distribution" herein. If production schedule allows, delivery prior to February 28, 2025 is acceptable.

OFFERS: Offers must include the cost of all materials and operations for the total quantity ordered in accordance with these specifications. In addition, a price must be submitted for each additional 1000 copies. The price for additional quantities must be based on a continuing run, exclusive of all basic or preliminary charges and will not be a factor for determination of award.

PREAWARD SURVEY: In order to determine the responsibility of the prime contractor or any subcontractor, the Government reserves the right to conduct an on-site pre-award survey at the contractor's/subcontractor's facility or to require other evidence of technical, production, managerial, financial, and similar abilities to perform, prior to the award of a contract. As part of the financial determination, the contractor in line for award may be required to provide one or more of the following financial documents:

- 1) Most recent profit and loss statement
- 2) Most recent balance sheet
- 3) Statement of cash flows
- 4) Current official bank statement
- 5) Current lines of credit (with amounts available)
- 6) Letter of commitment from paper supplier(s)
- 7) Letter of commitment from any subcontractor

The documents will be reviewed to validate that adequate financial resources are available to perform the contract requirements. Documents submitted will be kept confidential, and used only for the determination of responsibility by the Government. Failure to provide the requested information in the time specified by the Government may result in the Contracting Officer not having adequate information to reach an affirmative determination of responsibility.

PAYMENT: Submitting invoices for payment via the GPO fax gateway (if no samples are required) utilizing the GPO barcode coversheet program application is the most efficient method of invoicing.

Instruction for using this method can be found at the following web address:
<http://winapps.access.gpo.gov/fms/vouchers/barcode/instructions.html>.

Invoices may also be mailed to: U.S. Government Publishing Office, Office of Financial Management, Attn: Comptroller, Stop: FMCE, Washington, DC 20401.

For more information about the billing process refer to the General Information of the Office of Finance web page located at <https://www.gpo.gov/how-to-work-with-us/vendors/how-to-get-paid>.

