

**Jacket:** Strapped Jackets 504-830 to 504-839  
**Title:** US MEDICAL OUTPATIENT AND DENTAL TREAT RECORDS  
**Agency:** DLA  
**Bid Opening:** June 10, 2021

at 2:00 PM

Contractor Name	504-830	504-831	504-832	504-833	504-834	504-835	504-836	504-837	504-838	504-839	Total Bid	Terms		Discounted Total
S&W Manufacturing	\$52,000.00	\$52,000.00	\$52,000.00	\$52,000.00	\$52,000.00	\$52,000.00	\$52,000.00	\$52,000.00	\$52,000.00	\$52,000.00	\$520,000.00	1.00%	20 days	\$514,800.00

Verified by: Mike Sommer 06/14/2021

## SPECIFICATIONS

U.S. Government Publishing Officer (GPO) – Philadelphia  
Southampton, Pennsylvania 18966-3820

**BID SUBMISSION:** Bids shall be opened at 2:00 PM, prevailing Philadelphia, PA time on, **Thursday June 10, 2021** at the U.S. Government Publishing Office, Philadelphia Regional Office. Due to the COVID-19 pandemic, this will NOT be a public bid opening.

Any questions before or after award concerning these specifications, email Melita Webb at [mwebb@gpo.gov](mailto:mwebb@gpo.gov) or call (215)364-6465, Ext 5.

**BIDDERS PLEASE NOTE:** Due to the COVID-19 pandemic, the physical office will NOT be open. Based on this bidder MUST submit emails bids to [bidsphiladelphia@gpo.gov](mailto:bidsphiladelphia@gpo.gov) for the solicitation. No other method of bid submission will be accepted at this time.

**ADDITIONAL EMAILED BID SUBMISSION PROVISIONS:** The Government will not be responsible for any failure attributable to the transmission or receipt of the emailed bid including but no limited to, the following.

- Illegibility of bid.
- Emails over 75 MB may not be received by GPO due to size limitations for receiving emails.
- The bidder's email provider may have different size limitations for sending email; however, bidders are advised not to exceed GPO's stated limit.
- When the email bid is received by GPO, it will remain unopened until the specified bid opening time. Government personnel will not validate receipt of the emailed bid prior to bid opening. GPO will use the prevailing time (specified as the local time zone) and the exact time that the email is received by GPO's email server as the official time stamp for bid receipt at the specified location.

**Offers:** Offers must include the cost of all materials and operations for the total quantity ordered in accordance with these specifications. The price for additional quantities must be based on a continuing run, exclusive of all basic or preliminary charges and will not be a factor for determination of award. Note: The GPO 910 "BID" Form is no longer required; bidders are to fill out, sign initial, as applicable, and return page 8 and 9.

**GPO CONTRACT TERMS:** Any contract which results from this Invitation for Bid will be subject to the applicable provisions, clauses, and supplemental specifications of GPO Contract Terms (GPO Pub. 310.2, effective 12/1/87, Rev. 01-18) and GPO Contract Terms, Quality Assurance Through Attributes Program (GPO Pub. 310.1, effective May 1979, (Rev. 09/19).

- GPO Contract Terms (GPO Publication 310.2) – <https://www.gpo.gov/docs/default-source/forms-and-standards-files-for-vendors/contractterms2018.pdf>
- GPO QATAP (GPO Publication 310.1) – <https://www.gpo.gov/docs/default-source/forms-and-standards-files-for-vendors/qatap-rev-09-19.pdf>.

**WARRANTY:** Contract Clause 15, "Warranty", of GPO Contract Terms (Publications 310.2, effective December 1, 1987 (Rev. 01-18) is amended for the solicitation to the effect that the warranty period is EXTENDED from 120 days to one calendar year from the date the check is tendered as final payment

**PREAWARD SURVEY:** In order to determine the responsibility of the prime contractor or any subcontractor, the Government reserves the right to conduct an on-site preaward survey at the contractor's/subcontractor's facility or to require other evidence of technical, production, managerial, financial, and similar abilities to perform, prior to the award of a contract. As part of the financial determination, the contractor in line for award may be required to provide one or more of the following financial documents:

- 1) Most recent profit and loss statement
- 2) Most recent balance sheets
- 3) Statement of cash flows
- 4) Current official bank statement
- 5) Current lines of credit (with amounts available)
- 6) Letter of commitment from paper supplier(s)
- 7) Letter of commitment from any subcontractor

The documents will be reviewed to validate that adequate financial resources are available to perform the contract requirements. Documents submitted will be kept confidential, and used only for the determination of responsibility by the Government. Failure to provide the requested information in the time specified by the Government may result in the Contracting Officer not having adequate information to reach an affirmative determination of responsibility.

**PAYMENT:** Submitting invoices for payment via the GPO fax gateway (if no samples are required) utilizing the GPO barcode coversheet program application is the most efficient method of invoicing. Instruction for using this method can be found at the following web address:

Invoices may also be mailed to: U.S. Government Publishing Office, Office of Financial Management, Attn: Comptroller, Stop: FMCE, Washington, DC 20401.

For more information about the billing process refer to the General Information of the Office of Finance web page located at <https://www.gpo.gov/how-to-work-with-us/vendors/how-to-get-paid>.

**NOTE:** For billing purposes, each Jacket Number must be **BILLED SEPARATELY**. The contractor must submit the same series of the ordering documents and receipts for each individual invoice/jacket.

**GOVERNMENT TO FURNISH:** 10 prior printed folders as reference for stock, layout, construction; 1 CD for each folder; Specifications for Kraft-Wrapping, Labeling, Cartons & Pallets (1 sheet); Delivery Instructions – Navy Forms Material (10); GPO 905 carton label camera copy (10); Warehouse Unit-of-Issue Label (10); GPO Delivery Confirmation Fax Sheet.

All expense incidental to picking up and returning materials and furnishing samples must be borne by the contractor. See GPO Contract Terms.

**PREFLIGHT:** Prior to image processing, the contractor shall perform a basic check (preflight) of the furnished media and publishing files to assure correct output of the required reproduction image. Any errors, media damage, or data corruption that might interfere with proper file image processing must be reported to [mwebb@gpo.gov](mailto:mwebb@gpo.gov).

Any discrepancies of the Government Furnished Materials (GFM) and these specifications, or instances of missing files, fonts, instructions, etc. are to immediately be brought to the attention of the GPO Philadelphia regional office.

**CONTRACTOR TO FURNISH:** All materials and operations, other than those listed under “Government to Furnish”, necessary to produce the product(s) in accordance with these specifications.

**PRODUCT:** File Folders - Letter size expansion type, full cut top tab, two-leaved with one divider, two reinforced edges, cloth gussets, requiring printing, die cutting, folding, gluing, affixing four metal fasteners, packing and shipping.

**QUANTITY :** 40,000 each of 10 Folders – Total = 400,000 +/- none  
Plus, Two (2) Departmental Samples of each Jacket (20 total).

**TITLE:** US Navy Medical Outpatient and Dental Treatment Record Folders.

**PROOFS:** Contractor to submit one Press Quality PDF soft proof (for content only) using the same Raster Image Processor (RIP) that will be used to produce the final printed product. PDF proof will be evaluated for text flow, image position, and color breaks. Proof will not be used for color match.

Contractor must email [Lashineda.alsevido@dla.mil](mailto:Lashineda.alsevido@dla.mil), [Thomas.hayward@dla.mil](mailto:Thomas.hayward@dla.mil) and copy [mwebb@gpo.gov](mailto:mwebb@gpo.gov)

Proofs will be held not more than 2 day.

The contractor must not print prior to receipt of OK to print.

**DESCRIPTION:**

JKT #	FORM #	STOCK #	CONTROL #	COLOR	QUANTITY
504-830	NAVMED 6150/21	0105-LF-116-8700	SA70041142127	GREEN PMS 360	40,000
504-831	NAVMED 6150/26	0105-LF-116-9300	SA70041142132	WHITE	40,000
504-832	NAVMED 6150/24	0105-LF-116-9100	SA70041142130	TAN PMS 465	40,000
504-833	NAVMED 6150/22	0105-LF-116-8800	SA70041142128	YELLOW PMS 114	40,000
504-834	NAVMED 6150/25	0105-LF-116-9200	SA70041142131	BLUE PMS 310	40,000
504-835	NAVMED 6150/27	0105-LF-116-9400	SA70041142133	BROWN PMS 464	40,000
504-836	NAVMED 6150/30	0105-LF-116-9700	SA70041142136	ORANGE PMS 160	40,000
504-837	NAVMED 6150/23	0105-LF-116-9000	SA70041142129	GRAY PMS 414	40,000
504-838	NAVMED 6150/29	0105-LF-116-9600	SA70041142135	RED PMS 184	40,000
504-839	NAVMED 6150/28	0105-LF-116-9500	SA70041142134	PINK PMS 182	40,000

**TRIM SIZE:** Overall flat size: 19-1/2 x 11-3/4”  
 Front Leaf (Page 1 & 2) – 9 x 11-3/4”  
 Inner Leaf (Page 3 & 4) – 9 x 11-1/4”  
 Back Leaf (Page 5 & 6) – 9-1/2 x 11-3/4”

**NOTE:** Each item will surprint in black ink on a different Pantone color background, except for Jacket 504-831 which prints black only. Pantone color backgrounds are in designated areas on folders; folders are not flood coated in entirety.

**COMPOSITION:** Ten (10) different forms: NAVMED 6150/21, 22, 23, 24, 25, 26, 27, 28, 29 and 30. The last digit of each number is the Group Number which prints in the upper right corner in the next to last square on the top right inside back leaf (when constructed). The type changes from form to form will consist of this Group No. and the Form and Stock Nos. on the front outside leaf.

Three (3) terminal digit scales (0 through 9) printing in three places, on the back leaf only. When folded as one reinforced edge, it is on the upper left and prints as part of the top tab. As the second reinforced edge, it is on the right side and wraps around to the outside of the back leaf. These scales are 1/2 x 1/2” squares.

**Flat Form:**

- Front outside leaf prints landscape with type and rule- no type matter bleeds, pantone color bleeds.
- Front inside leaf prints portrait with type and rule, no bleeds.
- Divider front prints portrait with type and rule, no bleeds.
- Divider back prints landscape with type and rule, no bleeds.
- Back inside leaf prints portrait for type, rule and dental illustrations, no bleeds.
- Back outside leaf prints landscape with type and rule- no type matter bleeds, pantone color bleeds.

**Constructed Form:**

Back inside leaf has two reinforced edges. When folded, full top tab is reinforced and right edge is reinforced. Each edge prints type matter and pantone color. The top edge will view landscaped and right edge will view vertical. Reinforced edges do not overlap each other.

**STOCK/PAPER:** The specifications of all paper furnished must be in accordance with those listed herein or listed for the corresponding JCP Code numbers in the "Government Paper Specification Standards No. 12" dated March 2011.

White, High-Finish Folder Stock, basic weight: 150lb. per 500 sheets, 24 x 36", equal to P20.

**PRINTING:** All ten folders print in black ink on all leaves. Nine folders overprint black ink on specified Pantone colors in designated areas. The designated areas are the same for the nine folders.

Front leaf (page 1): Two, 2" wide bands of the Pantone color, print top and bottom, bleed all sides.

Back leaf (page 5): When folded, a 1" wide band of the Pantone color, is the top and right reinforced edges.

Back leaf (page 6): When folded, two, 2" wide bands of Pantone color, print across the top and bottom and 1" color band on vertical left edge.

Divider Leaf: Pages 3 and 4, prints black ink only.

**ROUND CORNERS:** Two, on the 11-3/4" reinforced outside edges of the back leaf.

**DIE-CUT:** Divider Leaf (pages 3 and 4) has rounded die-cut 1" from bottom and 1/2" in width, to create an indentation for visibility of all type matter of the right side back leaf reinforced edge.

**REINFORCE:** Reinforce the 11-3/4" outside \*edge of the back leaf with a 1" fold over to the inside, securely glued. Reinforce the 9-1/2" bottom \*edge of the back leaf with a fold over, 1" wide to the inside, securely glued; this reinforcement shall extend along the edge from the fold to (but not overlapping) the outside edge reinforcement. In relation to the position of the type, these edges are the top and right edges of the back leaf.

**WORKMANSHIP:** All workmanship in connection with the folders manufactured under this specification must be first class in every respect.

All operations required such as imposition, press makeready, press running and binding must be performed with care to insure that (1) the printing on the product delivered will be good, clear, and sharp; (2) the margins as indicated in this specification are followed and uniform on all copies; (3) the printed image will be square with the trimmed edges; and (4) the folders will be uniformly trimmed, scored, and folded to the size indicated in the specification, with the metal fasteners permanently bonded inside the folder, smoothly and straight in the proper position.

**FASTENERS:** Each inside leaf to be equipped with a permanently affixed, prong type, one piece, rust resistant metal fastener, similar to Permcip or other fastener of similar design and equal quality and durability which meet the following requirements.

- a. Quality of metal: Fastener to be made of bonderized and/or baked enamel finished steel, 0.013" plus/minus 0.001" thickness, Rockwell Hardness F-79 to F-89 and to be of such ductility that it will withstand a minimum of 20 ninety-degree flexings without fracture.

Bend-Test: With the fasteners in the normal flat position, bend the prongs to a vertical position, (an arc of 90 degree), insert one sheet of punched paper on the prongs and bend the prongs back to the flat position (90 degree arc). Continue this cycle of bends a minimum of 20 times not less than 1 minute to complete the 20 cycles.

- b. Fastener must be permanently bonded to the inside of folder from the inside with the absence of any external projections so as to preclude all possibilities of catch and scratch points. As used in this context, the term "permanently bonded" means that the overlay which retains the prong to the folder will remain bonded to the folder for the life of folder, approximately 75 years, and that in forcibly removing the overlay the folder itself will be torn.
- c. Prongs: Width 7/32"; Length 5-3/4" from point to point. Spaced 2-3/4" center to center. Non-woven fiber material is 1" width. Metal prongs are 1-1/2" on each side.
- d. The fasteners shall be produced with properly maintained dies to ensure that the finished product is free from burrs, sharp edges, cracks, flaws and malformations which may cause injury to personnel or damage to filed

papers. The fasteners shall be free from oil or grease. The overlay which retains the prongs to the folders shall be made of material with tear strength adequate for the severe usage.

- e. Permcip type, or equal, fasteners to be securely affixed with permanent type, nonwoven fabric material consisting of 20% polyester, 30% nylon, and 50% cellulose, laminated to the folder with an adhesive which will permanently bond the fastener, remain flexible for the life of the folder, and not permit fungus or algae growth. Prong to be one continuous piece.

**LOCATION OF FASTENERS** (4 per folder – all prongs inside);

- 1) One at the bottom of the front leaf (page 2), center of fastener 5/8” from bottom edge and 4-1/2” from the fold.
- 2) Two at the top of the divider leaf (pages 3 & 4), center of fastener 5/8” from the top edge and 4-1/2” from the fold.
- 3) One at the top of the back leaf, center of fastener 5/8” from top edge and 4-1/2” from the fold.

**CLOTH STRIPS:** Tan or light brown pyroxylin impregnated book cloth that conforms to the American National Standard to Fabrics for Book Covers, designated ANSI L.29.1 1977 Group O or polyofin book plastic.

Cloth strips are scored and folded at 3/8” intervals (for expansion feature) plus approximately 1/2” overlap on all leaves of the folder. Total expansion 1-1/2” (3/4” on each side of the inner leaf). Inner cloth strips are approximately 1-3/4” wide, outer cloth strip is approximately 2-1/2” wide.  
Total expansion: 1-1/2” (3/4” on each side of the inner leaf).

Leaves are to be flush with the left edge.

See Attachment for folder, fastener, cloth and prong visuals.

**PACKING:** Pack each Jacket Separately – Do Not Mix Colors. Box 50 folders per carton. Total of 800 Boxes for each Jacket-Do not intermix products in cartons or pallets. Warehouse Unit of Issue Label & GPO 905 Yellow Labels required on each carton of 50. It may be placed on the ends of the packages, if possible, or on the face of each package, centered. Reproduce Unit of Issue labels for each package. Camera-ready label art is provided to produce this label. Reproduce at approximately 3-1/4 X 5-1/2 inches, if possible. For smaller packages - this label art may be reduced in size to fit the package, as long as the type remains legible. Print on 50 Lb. White Offset Book or better or 110 Lb. White Index. Warehouse Unit of Issue labels must include Title, Stock Number, Form Number, Control Number, and Quantity. Labeling and Marking Specifications must be followed.

Pack in shipping containers. Each shipping container must not exceed 40 lbs. when fully packed. GPO form 905 (L&M Specs.) are required on each carton and must be reproduced on YELLOW stock (20 # writing or equal). Carton dimensions (do not exceed): Height: 11 to 12-1/2 inches; Length: 11 to 11-1/2 inches; Width: 17-1/2 to 18 inches. Use only new corrugated solid fiberboard containers with minimum bursting strength of 275 p.s.i. Single or double-wall containers are authorized for use. Triple-walled shipping containers are NOT authorized and must not be used. NOTE: Uniform cartonization is required. Cartons are to contain equal amounts of Units of Issue in each shipping carton. There may be 1 carton with an odd amount, which will be placed on top of the first skid with its lesser quantity clearly marked. Failure to properly cartonize unit of issue boxes and shipping cartons will result in refusal at the warehouse, and return to the Contractor for proper packing and reshipment at the Contractor expense.

**PALLETS:** Pallets are required for all destinations receiving 10 or more shipping containers. NOTE: Failure to properly palletize may be cause for either repalletizing or refusal to accept, requiring the contractor to pick up, repalletize and re-deliver the job at their expense. Pallets must meet the following requirements to be used with the Standard Warehouse Operating System in the Army distribution warehouse.

Packages shall be clearly marked with specific contents and quantities and shall weigh no more than 50 lbs. individually. Blue Label boxes (if any), should be clearly marked and placed near the top of the pallet. Boxes should be of sufficient strength to support stacking on a pallet. Palletized shipments shall be shrink wrapped and secure not to exceed 56” in height with pallets suitable for movement with material handling equipment.

JFOL requires advance notification of pending shipments once scheduled with carrier for delivery to include tracking or PRO #'s forwarded to the following individuals:

Shaun Sullivan – shaun.sullivan@dla.mil – (405) 226-3068  
Lindsay Brock – lindsay.brock@dla.mil – (405) 203-8806

**SCHEDULE:** Adherence to this schedule must be maintained. See “Notice of Compliance with Schedules”, in GPO Pub. 310.2 Rev. 1-18. Purchase Order and furnished material will be electronically available to provide to the contractor by **June 15, 2021**.

Unscheduled material such as shipping documents, receipts or instructions, delivery lists, labels, etc., will be furnished with the order or shortly thereafter. In the event such information is not received in due time, the contractor will not be relieved of any responsibility in meeting the shipping schedule because of failure to request such information.

**RECEIPT FOR DELIVERY:** As applicable, the contractor must furnish their own receipts for deliveries. These receipts must include the GPO jacket number; total quantity delivered number of cartons, and quantity per carton; date delivery made; and signature of the Government agent accepting delivery. The original copies of these receipts must accompany the contractor’s invoice for payment.

Ay Order Delivery/Tracking Report is required for all deliveries. Contractor to update report with each shipment and each confirmed delivery and email to: [Lashineda.alsevido@dla.mil](mailto:Lashineda.alsevido@dla.mil), [Thomas.hayway@dla.mil](mailto:Thomas.hayway@dla.mil) and [mwebb@gpo.gov](mailto:mwebb@gpo.gov).

**DISTRIBUTION** – Deliver F.O.B destination. Ship all destinations by traceable means. All expenses incidental to picking up and returning materials and samples must be borne by the contractor

**Deliver Partial of 10,000 (1,000 each of the 10 Jackets) on/or before July 12, 2021:**

**Deliver Balance of 390,000 (39,000 each of the 10 Jackets) on/or before September 30, 2021:**

Deliveries shall be made to the following address during the day and times listed below:

DLA-J67F JFOL  
3420 D. Avenue, Building 1, Door 5  
Tinker AFB, OK 73145  
Attn: Shaun Sullivan  
(405) 855-3039  
Monday – Friday – 7:00 AM – 3:00 PM

Advance Notice is Required for Delivery.

Instructions are subject to change prior to each contract award and if changes occur JFOL will contact appropriate personnel once specified.

**Return GFM, CD & 2 Samples of each Jacket to:**

DLA Strategic Data Operations  
Attn: Lashineda Alsevido -- 504-830 through 504-839  
700 Robbins Avenue, Bldg. 4-D  
Philadelphia, PA 19111

**QUALITY ASSURANCE LEVELS AND STANDARDS:** The following levels and standards shall apply to these specifications:

Product Quality Levels:

- (a) Printing Attributes -- Level III
- (b) Finishing Attributes – Level. III

Inspection Levels (from ANSI/ASQC Z1.4):

- (a) Non-destructive Tests -- General Inspection Level I.
- (b) Destructive Tests -- Special Inspection Level S-2.

Specified Standards: The specified standards for the attributes requiring them shall be:

<u>Attribute</u>	<u>Specified Standard</u>
P-7. Type Quality and Uniformity	Government furnished Sample/Digital Media/Approve Proofs
P-9. Solid or Screen Tints Color Match	Pantone Matching System/ Approve Proofs

**QUALITY ASSURANCE RANDOM COPIES:** The contractor is required to submit quality assurance random copies to test for compliance against specifications. The contractor must divide the entire order into **32 equal sublots** for each Jacket and select a copy from a different general area of each subplot. The contractor will be required to execute a statement furnished by GPO certifying that copies were selected as directed. A copy of the purchase order/specifications must be included.

Business Reply Mail labels will be furnished for mailing the quality assurance random copies (**\*\*\*NOTE: to be mailed to WASHINGTON, DC**). The copies are to be mailed at the same time as the first scheduled shipment. A U.S. Postal Service approved Certificate of Mailing, identified by Jacket and Purchase Order number must be furnished with billing.

\*\*\*Immediately upon completion and shipping of the above materials, return 2 samples of each Jacket, and all GFM's. Itemized receipts and copies of "Packing Slips", including "Proof of Delivery" receipts with signatures for the above shipment email to [lashineda.alselvido@dla.mil](mailto:lashineda.alselvido@dla.mil). Contractor's invoice for this order will not be paid unless DLA Document Services has verified receipt of Government Furnished Material.



**BID OFFER**

**SHIPMENT(S):** Shipments will be made from: City \_\_\_\_\_, State \_\_\_\_\_

<b><u>504-830:</u></b>	<b>Bid Price \$</b> _____	<b>Additional Rate, per 1,000</b>	<b>\$</b> _____
<b><u>504-831:</u></b>	<b>Bid Price \$</b> _____	<b>Additional Rate, per 1,000</b>	<b>\$</b> _____
<b><u>504-832:</u></b>	<b>Bid Price \$</b> _____	<b>Additional Rate, per 1,000</b>	<b>\$</b> _____
<b><u>504-833:</u></b>	<b>Bid Price \$</b> _____	<b>Additional Rate, per 1,000</b>	<b>\$</b> _____
<b><u>504-834:</u></b>	<b>Bid Price \$</b> _____	<b>Additional Rate, per 1,000</b>	<b>\$</b> _____
<b><u>504-835:</u></b>	<b>Bid Price \$</b> _____	<b>Additional Rate, per 1,000</b>	<b>\$</b> _____
<b><u>504-836:</u></b>	<b>Bid Price \$</b> _____	<b>Additional Rate, per 1,000</b>	<b>\$</b> _____
<b><u>504-837:</u></b>	<b>Bid Price \$</b> _____	<b>Additional Rate, per 1,000</b>	<b>\$</b> _____
<b><u>504-838:</u></b>	<b>Bid Price \$</b> _____	<b>Additional Rate, per 1,000</b>	<b>\$</b> _____
<b><u>504-839:</u></b>	<b>Bid Price \$</b> _____	<b>Additional Rate, per 1,000</b>	<b>\$</b> _____

**Total for all 10 Jackets \$** \_\_\_\_\_

Initials: \_\_\_\_\_

**DISCOUNTS:** Discounts are offered for payment as follows: \_\_\_\_\_ Percent, \_\_\_\_\_ calendar days. See Article 12 "Discounts" of Solicitation Provisions in GPO Contract Terms (Publication 310.2).

**BID ACCEPTANCE PERIOD:** In compliance with the above, the undersigned agree, if this bid is accepted within \_\_\_\_\_ calendar days (60 calendar days unless a different period is inserted by the bidder) from the date for receipt of bids, to furnish the specified items at the price set opposite each item, delivered at the designated points(s), in exact accordance with specifications.

NOTE: Failure to provide a 60-day bid acceptance period may result in expiration of the bid prior to award.

**AMENDMENT(S):** Bidder hereby acknowledges amendment(s) number(ed) \_\_\_\_\_

**BIDDER'S NAME AND SIGNATURE:** Unless specific written exception is taken, the bidder, by signing and submitting a bid, agrees with and accepts responsibility for all certifications and representations as required by the solicitation and GPO Contract Terms – Publication 310.2. When responding by email, fill When responding by fax or mail, fill out and return one completed copy of all applicable pages that include the Jacket Number, Bid Price, Additional Rate, Discounts, Amendments, Bid Acceptance Period, and Bidder's Name and Signature, including signing where indicated. Valid electronic signatures will be accepted in accordance with the Uniform Electronic Transactions Act, § 2. Electronic signatures must be verifiable of the person authorized by the company to sign bids.

Failure to sign the signature block below may result in the bid being declared non-responsive.

\_\_\_\_\_  
(Company Name) (GPO Contractor's Code)

\_\_\_\_\_  
(Street Address, City, State and Zip Code)

\_\_\_\_\_  
(Printed Name and Title) (Telephone number)

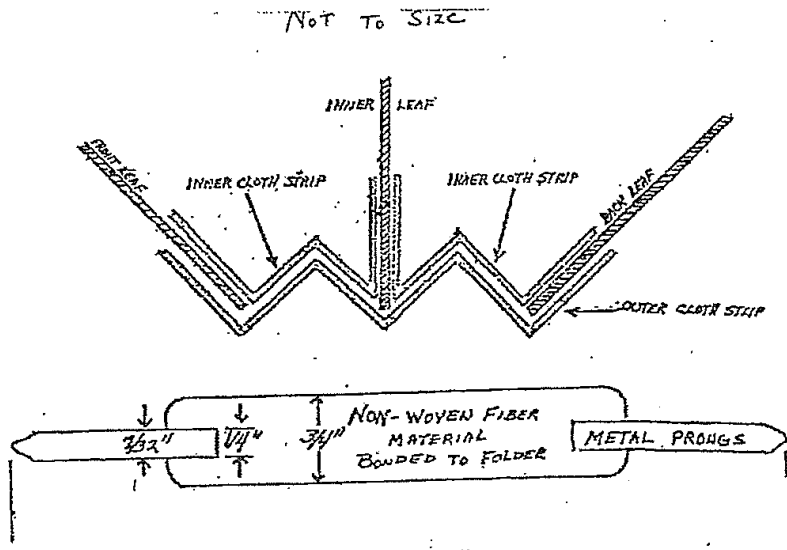
\_\_\_\_\_  
(Signature) (Date)

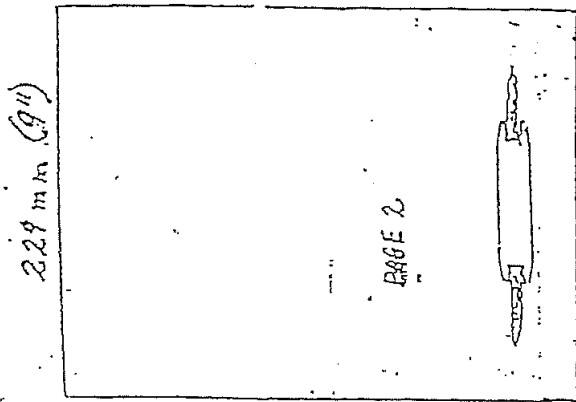
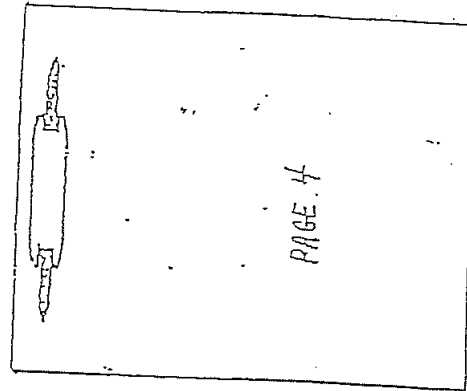
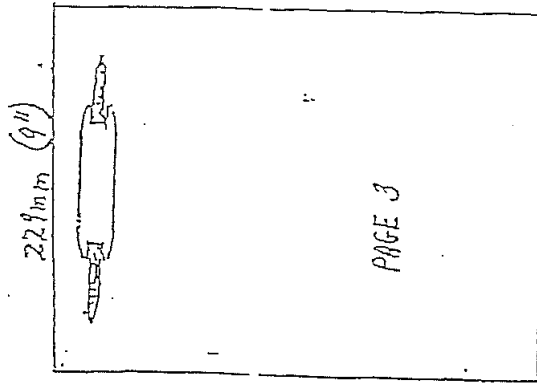
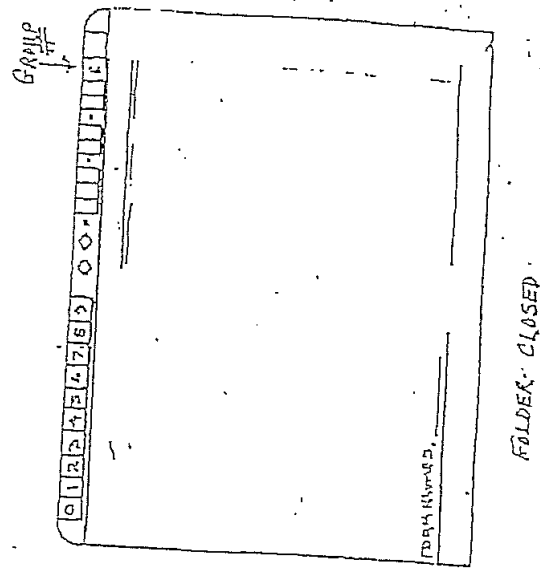
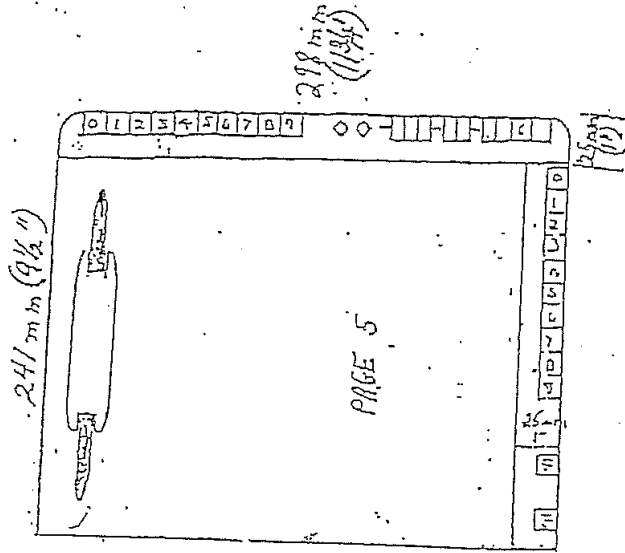
\_\_\_\_\_  
(E-Mail) (Facsimile Number)

\*\*\*\*\*

THIS SECTION FOR GPO USE ONLY

Certified by: \_\_\_\_\_ Date: \_\_\_\_\_ Contracting Officer: \_\_\_\_\_ Date: \_\_\_\_\_ (Initials)





11 3/4  
298 mm

Not to Scale (Shows approximate position of fasteners and areas to be die-cut).