

Jacket: 578-142
Title: Retention Items
Agency: Dept of Defense
Bid Opening: October 10, 2024

at 10AM (EST)

Contractor Name	Bid	Terms		Discounted Total	
USA Promo Solutions LLC	\$203,600.00	0.3%	10 days	\$203,600.00	AWARDED
			days	\$0.00	
			days	\$0.00	
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Jacket 578-142
Specifications by MB
Reviewed by RW

U.S. GOVERNMENT PUBLISHING OFFICE

Northwest Region

GENERAL TERMS, CONDITIONS, AND SPECIFICATIONS

For the Procurement of

Retention Items

as requisitioned from the U.S. Government Publishing Office (GPO) by the

Department of Defense

Single Award

BID OPENING: Bids shall be opened virtually at 1:00 P.M., Eastern Time (ET), on October 10, 2024 at the U.S. Government Publishing Office. All parties interested in attending the bid opening shall email bids@gpo.gov one (1) hour prior to the bid opening date and time to request a Microsoft Teams live stream link. This must be a separate email from the bid submission. The link will be emailed prior to the bid opening.

BID SUBMISSION: Bidders must email bids to bids@gpo.gov for this solicitation. No other method of bid submission will be accepted at this time. The Jacket 578-142 and bid opening date must be specified in the subject line of the emailed bid submission. ***Bids received after the bid opening date and time specified above will not be considered for award.***

ADDITIONAL EMAILED BID SUBMISSION PROVISIONS: The Government will not be responsible for any failure attributable to the transmission or receipt of the emailed bid including, but not limited to, the following –

1. Illegibility of bid.
2. Emails over 75 MB may not be received by GPO due to size limitations for receiving emails.
3. The bidder's email provider may have different size limitations for sending email; however, bidders are advised not to exceed GPO's stated limit.
4. When the email bid is received by GPO, it will remain unopened until the specified bid opening time. Government personnel will not validate receipt of the emailed bid prior to bid opening. GPO will use the prevailing time (specified as the local time zone) and the exact time that the email is received by GPO's email server as the official time stamp for bid receipt at the specified location.

For information of a technical nature, contact infonorthwest@gpo.gov and mbailey@gpo.gov.

SECTION 1. - GENERAL TERMS AND CONDITIONS

GPO CONTRACT TERMS: Any contract which results from this Invitation for Bid will be subject to the applicable provisions, clauses, and supplemental specifications of GPO Contract Terms (GPO Publication 310.2, effective December 1, 1987 (Rev. 01-18)) and GPO Contract Terms, Quality Assurance Through Attributes Program for Printing and Binding (GPO Publication 310.1, effective May 1979 (revised 9-19)).

GPO Contract Terms (GPO Publication 310.2) – <https://www.gpo.gov/docs/default-source/forms-and-standards-files-for-vendors/contractterms2018.pdf>

GPO QATAP (GPO Publication 310.1) – <https://www.gpo.gov/docs/default-source/forms-and-standards-files-for-vendors/qatap-rev-09-19.pdf>.

PREDOMINANT PRODUCTION FUNCTION: The predominant production function is hereby waived. Printing firms, manufacturers, dealers, or brokers may submit offers for this solicitation.

SUBCONTRACTING: The contractor may make contracts for the furnishing of all or any part of the supplies or work specified. Accordingly, Contract Clause 6, "Subcontracts," of GPO Contract Terms (GPO Publication 310.2, effective December 1, 1987 (Rev. 01-18)), does not apply to this procurement.

BUY AMERICAN ACT - NOTE: In compliance with Contract Terms 310.2 (Rev. 01-18), Contractor must state within the quote submitted either that the end product is a Domestic end product or a Foreign end product as defined in Contract Clause 37 for the requested promotional item. Domestic end product or Foreign end product must be indicated in the comments field when submitting Quotes using Contractor Connect. The contractor shall indicate "product of unknown origin" when it is unknown if the product offered is a domestic end product; in that instance, GPO will consider the quote as a Foreign end product, in accordance with Contract Terms, Certifications C-2 (Buy American Certification), that components of unknown origin have been considered to have been mined, produced, or manufactured outside the United States.

QUALITY ASSURANCE LEVELS AND STANDARDS: The following levels and standards shall apply to these specifications:

Product Quality Levels:

- (a) Printing (page related) Attributes -- Level III.
- (b) Finishing (item related) Attributes -- Level III.

Inspection Levels (from ANSI/ASQC Z1.4):

- (a) Non-destructive Tests - General Inspection Level I.
- (b) Destructive Tests - Special Inspection Level S-2.

Specified Standards: The specified standards for the attributes requiring them shall be:

P-7. Type Quality and Uniformity

Approved Proofs

PREAWARD SURVEY: In order to determine the responsibility of the prime contractor or any subcontractor, the Government reserves the right to conduct an on-site preaward survey at the contractor's/subcontractor's facility or to require other evidence of technical, production, managerial,

financial, and similar abilities to perform, prior to the award of a contract. As part of the financial determination, the contractor in line for award may be required to provide one or more of the following financial documents:

- 1) Most recent profit and loss statement
- 2) Most recent balance sheet
- 3) Statement of cash flows
- 4) Current official bank statement
- 5) Current lines of credit (with amounts available)
- 6) Letter of commitment from paper supplier(s)
- 7) Letter of commitment from any subcontractor

The documents will be reviewed to validate that adequate financial resources are available to perform the contract requirements. Documents submitted will be kept confidential and used only for the determination of responsibility by the Government. Failure to provide the requested information in the time specified by the Government may result in the Contracting Officer not having adequate information to reach an affirmative determination of responsibility.

PAYMENT: Submitting invoices for payment via the GPO fax gateway (if no samples are required) utilizing the GPO barcode coversheet program application is the most efficient method of invoicing. Instruction for using this method can be found at the following web address:
<http://winapps.access.gpo.gov/fms/vouchers/barcode/instructions.html>.

Invoices may also be mailed to: U.S. Government Publishing Office, Office of Financial Management, Attn: Comptroller, Stop: FMCE, Washington, DC 20401.

For more information about the billing process refer to the General Information of the Office of Finance web page located at <https://www.gpo.gov/how-to-work-with-us/vendors/how-to-get-paid>.

SECTION 2.- SPECIFICATIONS

SCOPE: These specifications cover the engraving of multiple promotional items.

TITLE: Retention Items

QUANTITY: 2,600 Items in All

- Item 1 - Tac Ruck Bottle – Coyote Brown – 800 Quantity
- Item 2 - Pack Hatchet – Coyote Brown – 800 Quantity
- Item 3 - Armbar Slim Drive – Burnt Bronze - 800 Quantity
- Item 4 - Quadrant – Bamboo – 200 Quantity

NUMBER OF PAGES:

One side of four (4) items.

TRIM SIZE:

Various, see links provided below.

GOVERNMENT TO FURNISH:

Two Adobe *.ai files: arng_OR_rgb_color.ai; ARNG_Oregon Horizontal – CMY.ai
Font file: USArmy-Regular.otf
Adobe *.pdf file: ARNG_Oregon Horizontal – CMYK.pdf
Mockup also provided as visual for illustrative purposes.

Files will be sent by email. Contractor to contact the Northwest Regional office for file transmission.
Contractor to resize/ adjust focus as necessary to proper format suitable for engraving.

NOTE: If changes are made to the files furnished, during the proofing stage, at the agency's request, or per the specifications, the contractor must create a revised file with all changes incorporated therein for return to the agency after completion of the order.

CONTRACTOR TO FURNISH: All materials and operations, other than those listed under “GOVERNMENT TO FURNISH,” necessary to produce the products in accordance with these specifications.

ELECTRONIC PREPRESS -- Prior to image processing, the contractor shall perform a basic preflight check of the furnished media and publishing files to assure correct output of the required reproduction image. If any errors, media damage, or data corruption that might interfere with proper file image processing are discovered during inspection by the contractor, work must be discontinued and further instructions should immediately be requested from the contract administrator in sufficient time to comply with the shipping schedule, see below.

This preflight must identify any problem areas with digital file submission and must include but not be limited to missing or damaged fonts, damaged disks, missing bleeds, improper trim size, and improper color definition. The Contractor is also responsible for creating or altering any necessary trapping, setting proper screen angles and frequency (unless indicated otherwise by the Government), and defining proper file output selection for the imaging device being used. All furnished files must be imaged as necessary to meet the assigned Quality Assurance Through Attributes Program (QATAP) level.

IDENTIFICATION MARKS: Identification markings such as register marks, ring folios, rubber stamped jacket numbers, commercial identification marks of any kind, etc., including GPO imprint, form number, and revision date, carried on copy, electronic files, or film, must not print on finished product.

PROOFS: One (1) virtual *.PDF proof, and one (1) imprint image *.PDF proof of each item.

VIRTUAL PROOF: Contractor to submit one each virtual *.PDF proof of each item that shows the outline and shows the illustrations in the imprint areas. Proofs will not be used for color match.

IMPRINT IMAGE PROOF: Contractor to submit one "Press Quality" PDF "soft" proof for each item (for content only) using the same Raster Image Processor (RIP) that will be used to produce the final product. The PDF proofs will be evaluated for text flow, image position, and color breaks. Proof will not be used for color match. Email PDF proofs to: Oranrgorders@gmail.com. Contractor must confirm receipt of proofs by calling Dimitri Fenrick at (503) 887-5792.

Proofs will be withheld not more than 2 workdays from receipt in agency until contractor is notified of an "OK to print". Contractor must not print prior to receipt of an "OK to print".

STOCK/PAPER: N/A.

DESCRIPTION:

Engraving in two locations required for all items. Substitute items are not acceptable.

Each item must be engraved with the Oregon Army National Guard logo with one of two logo versions provided. The Shield logo should be used on the water bottle and the hatchet. The horizontal logo should be used on the knives. If the horizontal logo does not easily fit the engraving space, the “1-800-GO-GUARD”, small star and nationalguard.com” section may be removed. The logo elements of “OREGON, ARMY NATIONAL GUARD, large star and gold lines” may not be removed. The shield logo may not be altered. Each item must also be engraved with “#ServiceOfChoice”. This text should use the font provided.

Item 1: Tac Ruck Bottle, <https://www.zerofoxtrot.com/products/tac-ruck-bottle?variant40305465884730>

Item 2: Pack Hatchet, <https://www.gerbergear.com/en-us/shop/featured/sale/pack-hatchet-coyote-brown-31-003484n>

Item 3: Armbar Slim Drive, <https://www.gerbergear.com/en-us/shop/featured/sale/armbar-slim-drive-burnt-bronc-30-001732>

Item 4: Quadrant, <https://www.gerbergear.com/en-us/shop/knives/all-knives/quadrant-bamboo-30-001702>.

INK: N/A

MARGINS: Follow files.

DISTRIBUTION:

NOTIFICATION OF DELIVERY WITH SIGNATURE: Immediately after delivery, the contractor MUST furnish proof of delivery receipts with signature of receiver. Include the order title, GPO jacket number, requisition number, date of delivery, quantity (copies, # of cartons, etc.). Failure to furnish signed delivery receipts may result in delayed payment to contractor. Contact Oranrgorders@gmail.com to arrange transmission of proof of delivery receipts.

Pack each item separately. Mark outside of cartons with item and quantity contained therein. Cartons should contain only one product type. Pallets are required; 45lbs maximum weight per carton. Delivery location requires lift gate.

Deliver the entire quantity to a single location.
RRC Marketing NCOIC
1776 Militia Way
Salem, OR 97301
Attn: SFC Dimitri Fenrick (503) 887-5792

SCHEDULE: Government Furnished Material and Purchase Order will be available for pickup on or before October 16, 2024.

Deliver Complete by December 5, 2024.

FOB Destination.

Prices must include the cost of all required materials and operations for the total quantity ordered in accordance with these specifications. In addition, a price must be submitted for each additional 1,000 copies per each item. The price for additional quantities must be based on a continuing run, exclusive of all basis or preliminary charges, (i.e., running rate not including makeready) and will not be a factor for determination of award.

The Contracting Officer reserves the right to reject any offer that contains prices for individual items of production that are inconsistent or unrealistic in regard to other prices in the same offer, or to GPO prices for the same operation if such action would be in the best interest of the Government.

All vouchers submitted to the GPO shall be based on the most economical method of production. Bids for each item listed must include the cost of all required materials and operations in accordance with these specifications.

Bidder must make an entry in each of the spaces provided. Bids submitted with any obliteration, revision, or alteration of the order and manner of submitting bids, may be declared nonresponsive.

An entry of NC (No Charge) shall be entered if bidder intends to furnish individual items at no charge to the Government.

Bids submitted with NB (No Bid) or blank spaces for an item may be declared nonresponsive.

JACKET 578-142 TOTAL BID PRICE: \$ _____

	PRICE	ADDED RATE/M
Item (1) Ruc Tac Bottle	\$ _____	\$ _____
Item (2) Pack Hatchet	\$ _____	\$ _____
Item (3) Armband Slim	\$ _____	\$ _____
Item (4) Quadrant	\$ _____	\$ _____

DISCOUNTS: Discounts are offered for payment as follows: _____ Percent, _____ calendar days. See Article 12 "Discounts" of Solicitation Provisions in GPO Contract Terms (Publication 310.2).

AMENDMENT(S): Bidder hereby acknowledges amendment(s) number(ed) _____

BID ACCEPTANCE PERIOD: In compliance with the above, the undersigned agree, if this bid is accepted within _____ calendar days (60 calendar days unless a different period is inserted by the bidder) from the date for receipt of bids, to furnish the specified items at the price set opposite each item, delivered at the designated points(s), in exact accordance with specifications. *Failure to provide a 60-day bid acceptance period may result in expiration of the bid prior to award.*

BIDDER’S NAME AND SIGNATURE: Unless specific written exception is taken, the bidder, by signing and submitting a bid, agrees with and accepts responsibility for all certifications and representations as required by the solicitation and GPO Contract Terms – Publication 310.2. When responding by email, fill out and return one copy of all pages in “SECTION 4. – SCHEDULE OF PRICES,” including initialing/signing where indicated. Valid electronic signatures will be accepted in accordance with the Uniform Electronic Transactions Act, §2. Electronic signatures must be verifiable of the person authorized by the company to sign bids. *Failure to sign the signature block below may result in the bid being declared non-responsive.*

Bidder _____
(Contractor Name) (GPO Contractor’s Code)

(Street Address)

(City – State – Zip Code)

By _____
(Printed Name, Signature, and Title of Person Authorized to Sign this Bid) (Date)

(Person to be Contacted) (Telephone Number)

(Email) (Fax Number)

THIS SECTION FOR GPO USE ONLY

Certified by: _____ Date: _____ Contracting Officer: _____ Date: _____
(Initials) (Initials)



Branding must be ENGRAVED. Mock-up is for illustration purposes only.



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