

**Jacket:** 647-658  
**Title:** VA Aluminum Signs  
**Agency:** Veterans Affairs  
**Bid Opening:** August 12, 2025 at 11:00AM

Contractor Name	Bid	Terms		Discounted Total	A
090-04131 ARTOGRAPHX CREATIVE AGENCY	\$307,000.00	1.000%	20 days	\$303,930.00	N 3
020-12006 BETTER DEAL PRINTING, LLC	\$525,120.00	0.500%	7 days	\$525,120.00	Y 7
NOT A REGISTERED CONTRACTOR BOU GROUP CORP	\$652,000.00	0.000%	30 days	\$652,000.00	N 9
040-16252 CR&A CUSTOM APPAREL	\$223,000.00	0.000%	30 days	\$223,000.00	Y 2
040-31510 EXECUPRINT	\$172,549.00	0.250%	20 days	\$172,117.63	Y 1
NOT A REGISTERED CONTRACTOR KPL MANAGEMENT, INC.	\$530,000.00	1.000%	10 days	\$530,000.00	N 8
040-44026 IMAGE SQUARE, INC.	\$469,000.77	0.500%	5 days	\$469,000.77	Y 5
000-31984 (T) PREMIER VENTURES INTERNATIONAL	\$1,159,650.00	0.000%	30 days	\$1,159,650.00	Y 10
NO CONTRACTOR CODE ISSUED (T) SIGN SOLUTIONS USA	\$474,600.00	0.000%	30 days	\$474,600.00	Y 6
140-80467 SIGN TEAM, INC.	\$310,000.00	3.000%	15 days	\$310,000.00	Y 4
			days	\$0.00	
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**BID OPENING:** Bids shall be opened virtually at 12:00 pm, Eastern Time (ET), on August 12, 2025 at the U.S. Government Publishing Office. All parties interested in attending the bid opening shall email [bids@gpo.gov](mailto:bids@gpo.gov) one (1) hour prior to the bid opening date and time to request a Microsoft Teams live stream link. This must be a separate email from the bid submission. The link will be emailed prior to the bid opening.

**BID SUBMISSION:** Bidders MUST email bids to [bids@gpo.gov](mailto:bids@gpo.gov) for this solicitation. No other method of bid submission will be accepted at this time. The program number and bid opening date must be specified in the subject line of the emailed bid submission. *Bids received after the bid opening date and time specified above will not be considered for award.*

**ISSUE DATE:** August 6, 2025

ANY QUESTIONS BEFORE AWARD CONCERNING THESE SPECIFICATIONS, CALL (202) 512-0183 (MAXIANNE VILLALON).

### **SPECIFICATIONS**

U.S. Government Publishing Office (GPO)  
Southcentral Region

**GPO CONTRACT TERMS:** Any contract which results from this Invitation for Bid will be subject to the applicable provisions, clauses, and supplemental specifications of GPO Contract Terms (GPO Publication 310.2, effective December 1, 1987 (Rev. 01-18)) and GPO Contract Terms, Quality Assurance Through Attributes Program for Printing and Binding (GPO Publication 310.1, effective May 1979 (Rev. 09-19)).

**PRODUCT:** This specification is for proofing, printing, binding, packing and shipping of Aluminum Signs.

**WARRANTY:** Contract Clause 15, "Warranty", of GPO Contract Terms (GPO Publication 310.2, effective December 1, 1987 (Rev. 01-18)) is amended for the solicitation to the effect that the warranty period is EXTENDED from 120 days to two (2) calendar years from the date the check is tendered as final payment. All other provisions remain the same.

**TITLE:** Veterans Crisis Line Parking Lot Signs

**QUANTITY:** 20,000

**QUALITY LEVEL:** III Quality Assurance Through Attributes (GPO Pub 310.1, effective May 1979 (Rev. 09-19)) applies.

**PAGES:** Face only

**TRIM SIZE:** 18 X 24"

**DESCRIPTION:** OFFSET OR DIGITAL PRINTING IS ACCEPTABLE.

At contractor's option, the product may be produced via conventional offset or digital printing provided that Quality Level 3 standards are maintained. Final output must be a minimum of 150 line screen and at a minimum resolution of 2400 x 2400 dpi x 1 bit or 600 x 600 dpi x 8 bit depth technology. Digital device must have a RIP that provides an option for high quality color matching such as Device Links Technology and/or ICC Profiles.

**PRINTING:** Prints face only in Full- or Four-Color UV inks direct to approximately 1/16" thick white aluminum. Copy is line art illustrations, tints/solids with reversing, and type and line matter. If UV inks are not used, contractor

must fully coat sign face with UV inhibiting varnish. Signs must remain visible in outdoor temperatures and weather for up to 2 years.

**FINISHING:** Drill 1 hole, 3/4" in diameter, on all four corners and spaced 1/2" from each edge. Round corners suitable to sign size.

See Page 7 for visual of the furnished file.

**GOVERNMENT TO FURNISH:** PDF files of artwork and VA packing slips, as well as the Purchase Order emailed upon award. Contractor **MUST** use supplied packing/shipping label. Errors on packing label to be corrected at vendor's expense.

**ADDITIONAL INFORMATION:**

- Contractor must have the ability to edit PDF files (when furnished by the Government).
- Contractor is not to request that electronic files provided be converted to a different format. If contractor wishes to convert files to a different format, the final output must be of the same or higher quality and at no additional cost to the Government.
- The contractor is cautioned that furnished fonts are the property of the Government and/or its originator. All furnished fonts are to be eliminated from the contractor's archive immediately after completion of the contract.
- Identification markings such as register marks, commercial identification marks of any kind, etc., GPO imprint, form number and revision date, carried in the electronic files, must not print on the finished product.
- Prior to image processing, the contractor shall perform a basic check (preflight) of the furnished media and publishing files to assure correct output of the required reproduction image. Any errors, media damage or data corruption that might interfere with proper file image processing must be reported to your contract administrator.
- The contractor shall create/alter any necessary trapping, set proper screen angles and screen frequency, and define file output selection for the imaging device being utilized. Furnished files must be imaged as necessary to meet the assigned quality level.
- When PostScript Files are not furnished - prior to making revisions, the contractor shall copy the furnished files and make all changes to the copy.

**STOCK/PAPER:** The specifications of all paper furnished must be in accordance with those listed herein or listed for the corresponding JCP Code numbers in the *Government Paper Specification Standards, No. 13*, dated September 2019.

1/16" thick white aluminum - Contractor may print directly to the aluminum, or print to 5-7 mil thick white vinyl that must then be permanently attached to approximately 1/16" thick aluminum. UV coating required.

**INK:** Full Color or Four-Color Process with UV coating or UV inks.

**MARGINS:** No bleeds.

**PROOFS:** Adobe Acrobat PDF proofs required.

Contractor to submit one Press Quality PDF soft proof (for content only) using the same Raster Image Processor (RIP) that will be used to produce the final printed product. PDF proof will be evaluated for text flow, image position, and color breaks. Proof will not be used for color match.

Email proofs on or before August 18, 2025.

The proofs will be checked for quality and compliance with these specifications, approved or approved with comments and the contractor will be notified within TWO (2) workdays after receipt. If, in the opinion of the GPO and/or Department, the proofs are not a true representation of the furnished copy or contain noticeable defects they will be rejected must be corrected and reproofed at no additional expense to the Government. The schedule stated elsewhere in these specifications CANNOT be extended to allow for such reproofing.

Email proofs to [Matthew.Sigurdson@va.gov](mailto:Matthew.Sigurdson@va.gov); [thaddeus.cooks@va.gov](mailto:thaddeus.cooks@va.gov); [eric.allen@va.gov](mailto:eric.allen@va.gov) and [mvillalon@gpo.gov](mailto:mvillalon@gpo.gov).  
GPO jacket number 647-658 must appear on all correspondence.

If any contractor's errors are serious enough in the opinion of the GPO to require revised proofs, the revised proofs are to be provided at no expense to the Government. No extra time can be allowed for this reproofing; such operations must be accomplished within the original production schedule allotted in the specifications.

NOTE: The date of receipt by the Government is NOT considered the first workday.

CONTRACTOR MUST NOT PRINT PRIOR TO RECEIVING AN "OK TO PRINT".

**CONTRACTOR TO FURNISH:** All materials and operations, other than those listed under "Government to Furnish," necessary to produce the product(s) in accordance with these specifications.

**BINDING:** Drill 1 hole, 3/4" in diameter, on all four corners and spaced 1/2" from each edge. Round corners suitable to sign size.

**SCHEDULE:**

- Purchase Order and Government furnished material will be emailed to the contractor on or before August 14, 2025.
- Deliver soft proofs (PDF) on or before August 18, 2025.
- Deliver 20,000 Signs on or before September 12, 2025.

**PACKING/LABELING:** Shrink wrap in sets of 10. Pack suitable to ensure no damage occurs to product during transit. Ensure corners do not protrude from carton. Pack suitable in standard cartons NTE 30 lbs. NOTE: Depot receives freight on pallets between the hours of 7:00 - 14:00 Central Standard Time. Contractor MUST use supplied packing/shipping label. Errors on packing label to be corrected at vendor's expense.

Palletizing: Contractor will be required to furnish pallets for bulk shipments in shipping containers when the containers fill 2 layers or more on the pallet. Except for size, pallets must conform with Federal Specifications NN-P-71c, dated September 10, 1973 and any amendments thereto, as follows:

Type III (4-way (partial), flush, assembled, nonreversible). Size L 1 020 x W 1 220 mm (L 40 x W 48"), Full entry must be on the 1 220 mm (48") width. Group II (medium density wood) or Group III (high density wood), at contractor's option.

Fasten with straps over edge protectors when the containers fill more than 1 layer on the pallet. Pallets shall be suitably packed so as to ensure acceptance and safe delivery by common carriers to the point of delivery. Maximum height (including pallet) 1 190 mm (47"). Pack flush to corners, no overhang permitted at any edge. Voids must be to the interior of the pallet. Pack with care. Loaded pallets may be stored 2 high at destination.

All containers on pallets must be secured to prevent containers from shifting when pallets are hoisted to a high shelving area.

**DISTRIBUTION:** F.O.B. destination.

U.S. Department of Veterans Affairs  
SDC/EDOS – Suicide Prevention  
Bldg. 37, Door 14  
1st Avenue One Block North of Cermak  
Hines, IL 60141  
(708)786-7763

Depot receives freight on pallets between the hours of 7:00 - 14:00 Central Standard Time.

\*\*\* Notice of Tracking Number REQUIRED upon shipping. \*\*\*

**COMPLIANCE REPORTING:** Contractor must notify the ordering agency on the same day that the product ships/delivers via e-mail to [Matthew.Sigurdson@va.gov](mailto:Matthew.Sigurdson@va.gov) and [compliance@gpo.gov](mailto:compliance@gpo.gov). The subject line of this message shall be "Distribution Notice for Jacket 647-658, Req. 5-25098 / 025244". The notice must provide all applicable tracking numbers, shipping method, and title. Contractor must be able to provide copies of all delivery, mailing, and shipping receipts upon agency request.

**QUALITY ASSURANCE THROUGH ATTRIBUTES:** The bidder agrees that any contract resulting from bidder's offer under these specifications shall be subject to the terms and conditions of GPO Pub. 310.1 "Quality Assurance Through Attributes – Contract Terms" in effect on the date of issuance of the invitation for bid. GPO Pub 310.1 is available at <https://www.gpo.gov/docs/default-source/forms-and-standards-files-for-vendors/qatap-rev-09-19.pdf>

**LEVELS AND STANDARDS:** The following levels and standards shall apply to these specifications:

Product Quality Levels:

- (a) Printing (page related) Attributes – Level III
- (b) Finishing (item related) Attributes – Level III
- (c) Inspection Levels (from ANSI/ASQC Z1.4):
  - (a) Non-destructive Tests - General Inspection Level I.
  - (b) Destructive Tests - Special Inspection Level S-2.

Specified Standards: The specified standards for the attributes requiring them shall be:

Attribute Specified	Specified Standard
P-7 Type Quality and Uniformity	Electronic Media

NOTE: Prior to award, contractor may be required to provide information related to specific equipment that will be used for production.

**OFFERS:** Offers must include the cost of all materials and operations for the total quantity ordered in accordance with these specifications. In addition, a price must be submitted for each additional 1,000 printed copies at the same time as the original order. The price of the additional quantities must be based on a continuing run, exclusive of all basic or preliminary charges (but will include shipping), and will NOT be a factor for determination of award.

**BID SUBMISSION:** Bidders MUST submit email bids to [bids@gpo.gov](mailto:bids@gpo.gov) for this solicitation. No other method of bid submission will be accepted at this time.

The Jacket number (647-658) and bid opening date (August 12, 2025) must be specified in the subject line of the emailed bid submission. Bids received after the bid opening time/date specified above will not be considered for award.

NOTE: Bidders are to fill out, sign/initial, and return Page 6.

**ADDITIONAL EMAILED BID SUBMISSION PROVISIONS:** The Government will not be responsible for any failure attributable to the transmission or receipt of the emailed bid including, but not limited to, the following –

1. Illegibility of bid.
2. Emails over 75 MB may not be received by GPO due to size limitations for receiving emails.
3. The bidder's email provider may have different size limitations for sending email; however, bidders are advised not to exceed GPO's stated limit.
4. When the email bid is received by GPO, it will remain unopened until the specified bid opening time. Government personnel will not validate receipt of the emailed bid prior to bid opening. GPO will use the prevailing time (specified as the local time zone) and the exact time that the email is received by GPO's email server as the official time stamp for bid receipt at the specified location.

**PRE-AWARD SURVEY:** In order to determine the responsibility of the prime contractor or any subcontractor, the Government reserves the right to conduct an on-site preaward survey at the contractor's/subcontractor's facility or to require other evidence of technical, production, managerial, financial, and similar abilities to perform, prior to the award of a contract. As part of the financial determination, the contractor in line for award may be required to provide one or more of the following financial documents:

- 1) Most recent profit and loss statement
- 2) Most recent balance sheet
- 3) Statement of cash flows
- 4) Current official bank statement
- 5) Current lines of credit (with amounts available)
- 6) Letter of commitment from supplier(s) of fabric mats
- 7) Letter of commitment from any subcontractor

The documents will be reviewed to validate that adequate financial resources are available to perform the contract requirements. Documents submitted will be kept confidential, and used only for the determination of responsibility by the Government. Failure to provide the requested information in the time specified by the Government may result in the Contracting Officer not having adequate information to reach an affirmative determination of responsibility.

**PAYMENT:** Submitting invoices for payment via the GPO fax gateway (if no samples are required) utilizing the GPO barcode coversheet program application is the most efficient method of receiving payment. Instruction for using this method can be found at the following web address:  
<http://winapps.access.gpo.gov/fms/vouchers/barcode/instructions.html>.

Invoices may also be mailed to: U.S. Government Publishing Office, Office of Financial Management, Attn: Comptroller, Stop: FMCE, Washington, DC 20401.

For more information about the billing process, refer to the General Information of the Office of Finance web page located at: <https://www.gpo.gov/how-to-work-with-us/agency/billing-and-payment>.

**CONTRACTOR:** \_\_\_\_\_**SHIPMENT(S):** Shipments will be made from: City \_\_\_\_\_, State \_\_\_\_\_**JACKET 647-658:**                    **BID PRICE \$** \_\_\_\_\_

A cost must be submitted for each additional 1,000 Printed Signs.

**Additional 1,000 Printed Signs**                    \$ \_\_\_\_\_**DISCOUNTS:** Discounts are offered for payment as follows: \_\_\_\_\_ Percent, \_\_\_\_\_ calendar days. See Article 12 "Discounts" of Solicitation Provisions in GPO Contract Terms (Publication 310.2).**BID ACCEPTANCE PERIOD:** In compliance with the above, the undersigned agree, if this bid is accepted within \_\_\_\_\_ calendar days (60 calendar days unless a different period is inserted by the bidder) from the date for receipt of bids, to furnish the specified items at the price set opposite each item, delivered at the designated points(s), in exact accordance with specifications.

NOTE: Failure to provide a 60-day bid acceptance period may result in expiration of the bid prior to award.

**AMENDMENT(S):** Bidder hereby acknowledges amendment(s) number(ed) \_\_\_\_\_

**BIDDER'S NAME AND SIGNATURE:** Unless specific written exception is taken, the bidder, by signing and submitting a bid, agrees with and accepts responsibility for all certifications and representations as required by the solicitation and GPO Contract Terms - Publication 310.2. When responding by email, fill out and return one copy of Page 7, which includes "SCHEDULE OF PRICES," including initialing/signing where indicated. Valid electronic signatures will be accepted in accordance with the Uniform Electronic Transactions Act, §2. Electronic signatures must be verifiable of the person authorized by the company to sign bids. Failure to sign the signature block below may result in the bid being declared non-responsive.

\_\_\_\_\_  
(Contractor Name) (GPO Contractor's Code)\_\_\_\_\_  
(Street Address)\_\_\_\_\_  
(City – State – Zip Code)By \_\_\_\_\_  
(Printed Name, Signature, and Title of Person Authorized to Sign this Bid) (Date)\_\_\_\_\_  
(Person to be Contacted) (Telephone Number) (Email)

\*\*\*\*\*THIS SECTION FOR GPO USE ONLY\*\*\*\*\*

Certified by: \_\_\_\_\_ Contracting Officer: \_\_\_\_\_  
(Initials and Date) (Initials and Date)

**DIAL 988**  
**then PRESS 1**  
**NOW for**  
**CRISIS SUPPORT**

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Text  
**838255**

Chat  
**VeteransCrisisLine.net/Chat**

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<b>Department of Veterans Affairs</b>	<b>VA PROCUREMENT SLIP AND LABEL FORMS</b>																											
<small><b>NOTE:</b> Both the Packing Slip and Carton label are to be utilized in accordance with GPO 310.2. The below Packing Slip and Carton Label may be used as camera copy and may be reproduced in a larger or smaller size as needed.</small>																												
<b>VA PACKING SLIP</b>																												
<div style="border: 1px solid black; padding: 5px; margin: 0 auto; width: 80%;"> <div style="background-color: black; color: white; padding: 2px; display: flex; align-items: center;"> <b>Department of Veterans Affairs</b> </div> <div style="border: 1px solid black; padding: 2px;"> <small>FORM NO.</small>  </div> <div style="border: 1px solid black; padding: 2px;"> <small>REVISION DATE</small>  7/2025 </div> <div style="border: 1px solid black; padding: 2px;"> <small>UNIT OF ISSUE (sheet, pad, set, book, etc.)</small>  EA </div> <div style="border: 1px solid black; padding: 2px;"> <small>STOCK NO.</small>  P97025 </div> <div style="border: 1px solid black; padding: 2px;"> <small>TITLE</small>  Veterans Crisis Line Parking Lot Signs </div> <div style="border: 1px solid black; padding: 2px;"> <small>STANDARD PACKAGE QUANTITY</small>  10 </div> <div style="border: 1px solid black; padding: 2px;"> <small>CONTROL NO.</small>  025244 </div> </div>																												
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