

**Jacket:** 671-372

**Title:** JTF-SB Signage

**Agency:** DLA

**Bid Opening:** April 25, 2025 at 1:00 PM

<b>Contractor Name</b>	<b>Bid</b>	<b>Terms</b>		<b>Discounted Total</b>
Shaletra Jordan	\$80,397.60	1.0%	10 days	\$80,397.60
Interstate Graphics	\$110,040.00	0.5%	20 days	\$109,489.80
Better Deal Printing, LLC	\$115,440.00	0.5%	7 days	\$115,440.00
Timsco Graphics	\$124,000.00	0.00%	30 days	\$124,000.00
Serigraphics Sign Systems, Inc.	\$168,428.00	0.00%	30 days	\$168,428.00
Execuprint	\$199,000.00	0.25%	20 days	\$198,502.50
DPRINT (Douglass Screen Printers, Inc.)	\$235,000.00	0.5%	20 days	\$233,825.00

**AWARDED**

**BID OPENING:** Bids shall be opened virtually at **1 pm Eastern Time (ET), on Friday, April 25, 2025** at the U.S. Government Publishing Office. All parties interested in attending the bid opening shall email [bids@gpo.gov](mailto:bids@gpo.gov) one (1) hour prior to the bid opening date and time to request a Microsoft Teams live stream link. This must be a separate email from the bid submission. The link will be emailed prior to the bid opening.

**BID SUBMISSION:** Bidders must email bids to [bids@gpo.gov](mailto:bids@gpo.gov) for this solicitation. No other method of bid submission will be accepted at this time. The jacket number and bid opening date must be specified in the subject line of the emailed bid submission. ***Bids received after the bid opening date and time will not be considered for award.***

Note: The GPO 910 "BID" Form is no longer required; **bidders are to fill out, sign/initial, as applicable, and return page 7 to [bids@gpo.gov](mailto:bids@gpo.gov).**

For information regarding the solicitation requirements prior to award please email at [tsankey@gpo.gov](mailto:tsankey@gpo.gov). For contract administration after award, contact the Southwest Team at 202-512-0488.

**ADDITIONAL EMAILED BID SUBMISSION PROVISIONS:** The Government will not be responsible for any failure attributable to the transmission or receipt of the emailed bid including, but not limited to, the following:

1. Emails over 75 MB may not be received by GPO due to size limitations for receiving emails.
2. The vendor's email provider may have different size limitations for sending e-mail, however vendors are advised not to exceed GPO's stated limit. The bidder's email provider may have different size limitations for sending email; however, bidders are advised not to exceed GPO's stated limit.
3. Illegibility of bid.
4. When the email bid is received by GPO it will remain unopened until the specified bid opening time. Government personnel will not validate receipt of the e-mailed bid prior to bid opening. GPO will use the prevailing time (specified as the local time zone) and the exact time that the e-mail is received by GPO's email server as the official time stamp for bid receipt at the specified location.

**GPO CONTRACT TERMS:** Any contract which results from this Invitation for Bid will be subject to the applicable provisions, clauses, and supplemental specifications of GPO Contract Terms (GPO Publication 310.2) – <https://www.gpo.gov/docs/default-source/forms-and-standards-files-for-vendors/contractterms2018.pdf>

**GPO QATAP** (GPO Publication 310.1) – <https://www.gpo.gov/docs/default-source/forms-and-standards-files-for-vendors/qatap-rev-09-19.pdf>.

**PREAWARD SURVEY:** In order to determine the responsibility of the prime contractor or any subcontractor, the Government reserves the right to conduct an on-site pre-award survey at the contractor's/subcontractor's facility or to require other evidence of technical, production, managerial, financial, and similar abilities to perform, prior to the award of a contract. As part of the financial determination, the contractor in line for award may be required to provide one or more of the following financial documents:

- 1) Most recent profit and loss statement
- 2) Most recent balance sheet
- 3) Statement of cash flows
- 4) Current official bank statement
- 5) Current lines of credit (with amounts available)
- 6) Letter of commitment from paper supplier(s)
- 7) Letter of commitment from any subcontractor

The documents will be reviewed to validate that adequate financial resources are available to perform the contract requirements. Documents submitted will be kept confidential, and used only for the determination of responsibility by the Government. Failure to provide the requested information in the time specified by the Government may result in the Contracting Officer not having adequate information to reach an affirmative determination of responsibility.

**QUALITY ASSURANCE LEVELS AND STANDARDS:** The following levels and standards shall apply to these specifications:

Product Quality Levels:

- (a) Printing (signs) Attributes -- Level III.
- (b) Finishing (fabrication) Attributes -- Level III.

Inspection Levels (from ANSI/ASQC Z1.4):

- (a) Non-destructive Tests -- General Inspection Level I.
- (b) Destructive Tests -- Special Inspection Level S-2.

Specified Standards: The specified standards for the attributes requiring them shall be:

<u>Attribute</u>	<u>Specified Standard</u>
P-7. Type Quality and Uniformity	Approved Priors
P-9. Solid and Screen Tint Color Match	Approved Priors
P-10. Process Color Match	Approved Priors

**PREDOMINANT FUNCTION:** The predominant function for this procurement is the printing of the signs.

**SUBCONTRACTING:** Subcontracting is **NOT** authorized.

**PRODUCT:** Aluminum Signs with Hardware

**TITLE:** JTF-SB Signage

**QUANTITY:** 4000

**SIZES:** 12 x 18"

**PENDING AWARD INFORMATION:** To be considered for award, GPO may require bidders to send the same day notified of pending award a specification sheet, photo, or web link that clearly shows how the product offered complies with the features below. Government to approve/disapprove within 2 workdays from receipt. Additionally, GPO will require specific information about the printing equipment utilized to perform these production requirements.

**POST-AWARD CONFERENCE:** GPO may require a post-award conference to be held within 2 days via Teams meeting at a date and time to be determined. The purpose of the conference will be to discuss and review with production personnel all aspects of the contractors internal and external operations required to complete this contract. Attending this meeting will be Government representatives to establish coordination of all required operations.

**IMPORTANT NOTE:** Contractor must not order all materials for this procurement until prior to production proofs have been approved. Only the material needed to produce the prior to production samples is authorized to be purchased until proofs have been approved.

**GOVERNMENT TO FURNISH (GFM):** Receive via email/GPO filesharing site after award.

One (1) Purchase order.

One (1) PDF file to use for production and one (1) PDF with hardware information, see attachments.

GPO Form 2678 (departmental random copies-blue label).

GPO Form 917 (Certificate of Selection).

GPO Form 892c (R. 12/17) Proofs.

Contractor can download the "Labeling and Marking Specifications" form (GPO Form 905, R. 7-15) from [gpo.gov](http://gpo.gov), fill in appropriate blanks, and attach to shipping containers.

**CONTRACTOR TO FURNISH:** All materials and operations, other than those listed under "GOVERNMENT TO FURNISH," necessary to produce the product(s) in accordance with these specifications.

**ELECTRONIC PREPRESS:** Prior to image processing, the contractor shall perform a basic check (preflight) of the furnished media and publishing files to assure correct output of the required reproduction image. Any errors, media damage, or data corruption that might interfere with proper file image processing must be reported to the contract administrator.

The contractor shall create or change any necessary trapping, set proper screen angles and screen frequency, and define file output selection for the imaging device being utilized. Furnished files must be imaged as necessary to meet the assigned quality level.

Government will make all minor and major revisions as required. GPO imprint is waived and must not print on the finished product.

**PROOFS:**

E-MAIL PROOFS (indicate margins): CONTRACTOR MUST NOT PRINT PRIOR TO RECEIVING AN "OK TO PRINT". One set of E-Mailed Electronic Page Proofs. Contractor to submit one "Press Quality" PDF "soft" proof (for content only) using the same Raster Image Processor (RIP) that will be used to produce the final printed product. PDF proof will be evaluated for text flow, image position, and color breaks. Proof will not be used for color match. Contractor must show hole drill locations.

E-Mailed proofs (marked with Jacket/Req. Number plus return name and E-Mail address) directly to the Agency to: [christian.prout@dla.mil](mailto:christian.prout@dla.mil) and cc: [tsankey@gpo.gov](mailto:tsankey@gpo.gov). Contractor must call GPO Contract Compliance Section at (202) 512-0520 immediately upon E-Mailing proofs and immediately upon receiving the returned proofs (or OK E-Mail) back from the Department. Proofs will be withheld not more than (2) workdays from receipt at the Department to receipt in the contractor's plant.

**AFTER PDF PROOF APPROVAL: PRIOR TO PRODUCTION SAMPLES**

Prior to the commencement of production of the contract production quantity, the contractor shall submit two (2) samples via traceable means to two different locations, location 1: HQDA G-4 ATTN: BG John Dreska (Room 1E360) 500 Army Pentagon, Washington, DC 20310-0500, (703) 614-0325 and to location 2: JTF-SB J4 Section 70525 Kelsay Ave, Fort Huachuca, AZ 85613. Samples will be tested for conformance of materials and for construction. Samples must be printed and constructed as specified using the form, materials, equipment, and methods of production, which will be used in producing the final product. All samples shall be manufactured at the facilities in which the contract production quantities are to be manufactured. Samples must include all required elements, including hardware.

Samples will be inspected and tested and must comply with the specifications in all respects. The container and accompanying documentation shall be marked PREPRODUCTION SAMPLES and shall include the GPO jacket, and purchase order. The samples must be submitted in sufficient time to allow Government testing of the samples and production and shipment in accordance with the shipping schedule.

The Government will approve, conditionally approve, or disapprove the samples within (3) workdays of the receipt thereof. Approval or conditional approval shall not relieve the contractor from complying with the specifications and all other terms and conditions of the contract. A conditional approval shall state any further action required by the contractor. A notice of disapproval shall state the reasons therefor.

If the samples are disapproved by the Government, the Government, at its option, may require the contractor to submit additional samples for inspection and test, in the time and under the terms and conditions specified in the notice of rejection. Such additional samples shall be furnished, and necessary changes made, at no additional cost to the Government and with no extension in the shipping schedule. The Government will require the time specified above to inspect and test any additional samples required.

In the event the additional samples are disapproved by the Government, the contractor shall be deemed to have failed to make delivery within the meaning of the default clause in which event this contract shall be subject to

termination for default, provided however, that the failure of the Government to terminate the contract for default in such event shall not relieve the contractor of the responsibility to deliver the contract quantities in accordance with the shipping schedule.

In the event the Government fails to approve, conditionally approve, or disapprove the samples within the time specified, the Contracting Officer shall automatically extend the shipping schedule in accordance with Contract Clause 12, "Notice of Compliance With Schedules," of GPO Contract Terms (GPO Publication 310.2, effective December 1, 1987 (Rev. 01-18)).

Manufacture of the final product prior to approval of the sample submitted is at the contractor's risk. Samples will not be returned to the contractor. All costs, including the costs of all samples shall be included in the contract price for the production quantity.

All samples shall be manufactured at the facilities in which the contract production quantities are to be manufactured.

Contractor must notify the ordering agency/GPO with tracking information on the same day that the proof ships via e-mail sent to [christian.proust@dla.mil](mailto:christian.proust@dla.mil) and cc: [tsankey@gpo.gov](mailto:tsankey@gpo.gov). The subject line of this message shall be "PROOF Notice for Jacket 671-372, Requisition Number 5-320705W-927782".

Note: Agency must approve electronic proof and prior to production samples before going to full production.

#### **SPECIFICATIONS:**

**PRINTING:** Signs print face only with type/rule matter and solids (heavy coverage) in red and black made up of four-color process with some elements reversing out to appear white, no bleeds. Contractor can convert red to Pantone 186 or print as four-color process. If four-color process, red shall be a close match to Pantone 186. Signs must be printed using UV cured inks. After printing, apply a clear, non-yellowing UV inhibitor on the entire printed surface for weather and scuff protection.

#### **MATERIAL:**

- .100-.125" thick, heavy duty, and durable white reflective aluminum (ACM not permitted).
- Coated on the face only with white high intensity grade retroreflective sheeting.
- Must be printed direct to substrate.
- Ink to be fade resistant - must use inks with UV inhibitors suitable for sunlight exposure and outdoor use. Final product MUST be suitable for usage outdoors and be able to withstand humidity, UV and extreme heat and cold with no detectable / appreciable degradation.
- Must be chemical, abrasion, and moisture resistant.
- Must be able to face temperatures from -58 to 194 Fahrenheit.

**BINDING:** Trim 4 sides (square), drill 2 holes towards top and 2 holes towards middle bottom, 1/4" in diameter. Center of holes to be 2" from the center of the sign in each direction. Center of holes at the top to be approx. 1-3/8" from the top edge of the sign and center of holes to be approx. 7-5/8" from the bottom edge of the sign. Contractor must ensure that size of holes will accommodate provided hardware. Contractor must ensure there is no loss of information where drilling holes or when hardware is attached. See attachment for reference.

**HARDWARE:** Each sign will require the following hardware: (4) 1/4"-20 x 2" hex bolt, zinc; (4) 1/4"-20 hex nut, zinc; (8) 1/4" flat washers, zinc.

Additionally, contractor must supply, in total, 4000' of 3/4" 28ga pipe hanger strap, galvanized (AKA plumbers tape, plumbers tape must have 1/4" holes every 1").

Hardware can all be packaged separately (i.e. does not have to be collated). All bolts can travel separately, all nuts can travel separately, etc.

**INK:** 4-color process or Pantone 186 and black, see 'PRINTING' above.

**MARGINS:** Adequate gripper (no bleeds). Follow Electronic Files.

**INSTALLATION:** None.

**WARRANTY:** Contract Clause 15, "Warranty", of GPO Contract Terms (GPO Publication 310.2, effective December 1, 1987 (Rev. 01-18)) is amended for the solicitation to the effect that the warranty period is EXTENDED from 120 days to five calendar years from the date the check is tendered as final payment. All other provisions remain the same.

**PACKING:**

Pack suitably to ensure components are not damaged during transit. Signs and hardware to be packed separately and clearly marked/labeled with contents.

MARK CARTONS WITH THE FOLLOWING INFORMATION:

JOB TITLE: JTF-SB Signage

DESCRIPTION: Signs or Sign Hardware (specify)

REQUISITION: 5-320705W-927782

JACKET NO.: 671-372

QUANTITY: \_\_\_\_\_

NUMBER OF BOXES: EX. Box 1 of 4, Box 2 of 4...

**DISTRIBUTION:**

NOTIFICATION OF SHIPMENT TO AGENCY AND DELIVERY TO SOUTHWEST REGION GPO:

Inform the Southwest Region GPO of the actual delivery date (not the shipped date) as soon as known on all orders. Email the Jacket number and delivery date to [compliance@gpo.gov](mailto:compliance@gpo.gov) with cc to [tsankey@gpo.gov](mailto:tsankey@gpo.gov).

Order is time sensitive, contractor can deliver as soon as production is complete and deliver in partials as needed (minimum 500 signs with hardware per shipment if delivering partials on an earlier schedule than what is shown in delivery schedule). Contractor must include in bid price 4 shipments, see delivery schedule below.

Contractor must notify the ordering agency on the same day that the product ships/delivers via e-mail sent to [christian.prout@dla.mil](mailto:christian.prout@dla.mil), [shirita.m.long.mil@army.mil](mailto:shirita.m.long.mil@army.mil) and cc: [tsankey@gpo.gov](mailto:tsankey@gpo.gov). The subject line of this message shall be "Distribution Notice for Jacket 671-372, Requisition 5-320705W-927782". The notice must provide all applicable tracking numbers, shipping method, and Title. Contractor must be able to provide copies of all delivery, mailing, and shipping receipts upon agency request.

(F.O.B Destination):

Deliver 4000 signs with hardware (includes 200 Departmental Random Blue Label copies, 50 for each shipment) via traceable means to: Shirita Long, US Army, Building 1092, Taylor Street, Fort Bliss, TX 79906, 931-980-1659. Delivery Instructions: Please call prior to the delivery.

Note: For the "Blue Label" Copies -- A copy of the Government furnished certificate (GPO Form 917) must accompany the voucher sent to GPO, Financial Management Service, for payment. Failure to furnish the certificate may result in delay in processing the voucher. NOTE: Form is also available at <https://www.gpo.gov/docs/default-source/forms-and-standards-files-for-vendors/form917.pdf>

All expenses incidental to returning materials, submitting/returning proofs, and furnishing samples must be borne by the contractor.

**SCHEDULE:** The Purchase Order and GFM will be available via e-mail or contractor's FTP site/GPO filesharing site after award no later than May 1, 2025. Contractor to submit proofs as soon as the contractor deems necessary in order to comply with the delivery schedule and no later than May 8, 2025.

F.O.B. destination. 1<sup>st</sup> delivery: Deliver a minimum of 1000 signs with hardware by May 23, 2025. 2<sup>nd</sup> delivery: Deliver a minimum of another 1000 signs with hardware by May 30, 2025. 3<sup>rd</sup> delivery: Deliver a minimum of another 1000 signs with hardware by June 6, 2025. Deliver complete by June 16, 2025.

Contractors are to report information regarding each order for compliance reporting purposes and include date of delivery (or shipment if applicable) for proofs and delivery schedules in accordance with the contract requirements by contacting Shared Support Services Compliance Section via e-mail to [compliance@gpo.gov](mailto:compliance@gpo.gov) or by calling (202) 512-0520 or faxing (202) 512-1364. Personnel receiving the e-mail or call will be unable to respond to questions of a technical nature or transfer any inquiries.

**BIDS:** Bids must include the cost of all materials and operations for the total quantity ordered in accordance with these specifications. The price for additional quantities must be based on a continuing run, exclusive of all basic or preliminary charges, (i.e., running rate not including makeready) and will not be a factor for determination of award. Bids must be received by the exact date and time specified. Late bids will not be considered.

**PAYMENT:** Submitting invoices for payment via the GPO fax gateway (if no samples are required) utilizing the GPO barcode coversheet program application is the most efficient method of invoicing.

Instruction for using this method can be found at the following web address:  
<http://winapps.access.gpo.gov/fms/vouchers/barcode/instructions.html>.

Invoices may also be mailed to: U.S. Government Publishing Office, Office of Financial Management, Attn: Comptroller, Stop: FMCE, Washington, DC 20401.

For more information about the billing process refer to the General Information of the Office of Finance web page located at <https://www.gpo.gov/how-to-work-with-us/vendors/how-to-get-paid>.

**PARTIAL PAYMENTS:** Partial payments are authorized on this jacket. Contractor is required to notify [tsankey@gpo.gov](mailto:tsankey@gpo.gov) when a partial payment is billed. Submit a copy of the purchase order, your company invoice and proof of delivery, per the GPO Billing Instructions.

**ATTACHMENT:** Attachment(s) is/are part of the specification, click 'Download Attachment(s)' link below to view and print the attachments that are part of these specifications. Download Attachment(s):  
[https://www.gpo.gov/docs/default-source/contracts/671-372\\_attachments.zip](https://www.gpo.gov/docs/default-source/contracts/671-372_attachments.zip)

**Bidders must fill out this page and return it. Bids must be received by the exact date and time specified.**

**BIDS:** Bids must include the cost of all materials and operations in accordance with these specifications. In addition, a price must be submitted for **additional signs with hardware (include 12” of 28ga pipe hanger strap in additional rate)**. This will not be a factor for determination of award.

**Bid Amount for Jacket 671-372:** \_\_\_\_\_

**Additional signs with hardware (per each) \$** \_\_\_\_\_

**DISCOUNTS:** Discounts are offered for payment as follows: \_\_\_\_\_ Percent, \_\_\_\_\_ calendar days. See Article 12 “Discounts” of Solicitation Provisions in GPO Contract Terms (Publication 310.2).

**AMENDMENT(S):** Bidder hereby acknowledges amendment(s) number(ed) \_\_\_\_\_

**BID ACCEPTANCE PERIOD:** In compliance with the above, the undersigned agree, if this bid is accepted within \_\_\_\_\_ calendar days (60 calendar days unless a different period is inserted by the bidder) from the date for receipt of bids, to furnish the specified items at the price set opposite each item, delivered at the designated points(s), in exact accordance with specifications.

**NOTE:** Failure to provide a 60-day bid acceptance period may result in expiration of the bid prior to award.

**BIDDER’S NAME AND SIGNATURE:** Unless specific written exception is taken, the bidder, by signing and submitting a bid, agrees with and accepts responsibility for all certifications and representations as required by the solicitation and GPO Contract Terms – Publication 310.2. When responding by email, fill out and return one completed copy of all applicable pages (pg. 7) that include the Jacket Number, Bid Price, Additional Rate, Discounts, Amendments, Bid Acceptance Period, and Bidder’s Name and Signature, including signing where indicated. Valid electronic signatures will be accepted in accordance with the Uniform Electronic Transactions Act, § 2. Electronic signatures must be verifiable of the person authorized by the company to sign bids.

**Failure to sign the signature block below may result in the bid being declared non-responsive.**

Bidder \_\_\_\_\_  
(Contractor Name) (GPO State & Contractor’s Code)

\_\_\_\_\_  
(Street Address)

\_\_\_\_\_  
(City – State – Zip Code)

By \_\_\_\_\_  
(Printed Name, Signature and Title of Person Authorized to Sign this Bid) (Date)

\_\_\_\_\_  
(Person to be Contacted) (Telephone Number) (Email)

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**THIS SECTION FOR GPO USE ONLY**

Certified by: \_\_\_\_\_ Date: \_\_\_\_\_ Contracting Officer: \_\_\_\_\_ Date: \_\_\_\_\_  
(Initials) (Initials)

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