

## 677-013 Bidders Abstract

<u>CONTRACTOR</u>	<u>CITY,STATE</u>	<u>QUOTE</u>	<u>DISCOUNT</u>	<u>TERMS</u>	<u>ADD'L RATE</u>
KD8 Ent., LLC ***	Centerville, UT	\$49,988.00	\$49,738.06	0.5%/20	\$499.00/M
Gallant, Inc	Orland, FL	\$64,032.00	\$64,032.00	Net/30	\$63.99/?
GEPP, LLC.	Warwick, RI	\$69,034.50	\$69,034.50	Net/30	\$69.00/?
On Time Mark. Corp.	Southern Shore, NC	\$76,038.00	\$76,038.00	Net/30	\$76.00/C
World of Promo.	Evanston, IL	\$90,045.00	\$90,045.00	Net/30	\$0.90/?
Handy Bindery	Clinton Twp., MI	\$98,980.00	\$97,000.40	2%/20	\$96.00/M
Creative Vinyl Prod.	Elk Grove Village, IL	\$130,728.65	\$129,421.35	1%/20	\$101.00/?
4imprint, Inc.	Oshkosh, WI	\$133,138.00	\$133,138.00	Net/30	N/A

\*\*\*AWARDED CONTRACTOR

**GENERAL TERMS, CONDITIONS AND SPECIFICATIONS**  
For the Procurement of  
**Caregiver & IPV Outreach Foldable Tote Bag**  
As requisitioned from the U.S. Government Publishing Office by the  
Department of Veterans Affairs

**BIDS WILL BE PUBLICLY OPENED AT 2:00 PM, PREVAILING TIME (PST), Oct. 26, 2018**

**BID SUBMISSION:** Submit bid to: U.S. Government Publishing Office, 4735 E Marginal Way S, #1111, Seattle, WA 98134-2397. Facsimile bids in response to this solicitation are permitted. FAX bids may be submitted directly to the Seattle Regional Office at (206) 764-6706. The Jacket number, **677-013**, and the bid opening date must be specified with the bid. Refer to Facsimile Bids in Solicitation Provisions of GPO Contract Terms, GPO Publication 310.2, Rev. Jan. 2018. Hand delivered bids are to be taken to the U.S. Government Publishing Office, 4735 E Marginal Way S, #1111, Seattle, Washington, 98134 between the hours of 6:30am and 4:00pm Pacific Time, Monday thru Friday. If further instruction is required, call (206) 764-3726, Ext 6.

The GPO 910 "BID" Form is no longer required. Bidders are to fill out, sign/initial, as applicable page 8 of this solicitation. Prices must include the cost of all required materials and operations for each item listed in accordance with these specifications.

**PAYMENT:** Submitting invoices for payment via the GPO fax gateway, (if no samples are required, utilizing the GPO barcode coversheet program application is the most efficient method of invoicing. Instructions for using this method can be found at:  
<http://winapps.access.gpo.gov/fms/vouchers/barcode/instructions.html>

Invoices may also be mailed to: U.S. Government Publishing Office, Office of Financial Management, Attn: Comptroller, Stop: FMCE, Washington, DC 20401.

For more information about the billing process, refer to the General Information of the Office of Finance web page at: <https://www.gpo.gov/how-to-work-with-us/vendors/how-to-get-paid>

Direct questions concerning these specifications to Willie O. Anderson III, [wanderson@gpo.gov](mailto:wanderson@gpo.gov), or (206) 764-3726, Ext 6.

**PRODUCT:** Foldable Tote Bag.

**PREDOMINANT PRODUCTION FUNCTION:** The predominant production function is hereby waived.

**SUBCONTRACTING:** The contractor may make contracts for the furnishing of all or any part of the supplies or work specified. Accordingly, Contract Clause 6, "Subcontracts," of GPO Contract Terms (GPO Publication 310.2, effective December 1, 1987 (Rev. 01-18)), does not apply to this procurement.

**GPO CONTRACT TERMS:** Any contract which results from this Invitation for Bid will be subject to the applicable provisions, clauses, and supplemental specifications of GPO Contract Terms (GPO Publication

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310.2, effective December 1, 1987 (Rev. 01-18)) and GPO Contract Terms, Quality Assurance Through Attributes Program for Printing and Binding (GPO Publication 310.1, effective May 1979 (revised 8-02)).  
---<https://www.gpo.gov/docs/default-source/forms-and-standards-files-for-vendors/terms.pdf>.

**BIDDERS, PLEASE NOTE:** GPO has issued a new *GPO Publication 310.2, GPO Contract Terms - Solicitation Provisions, Supplemental Specifications, and Contract Clauses (Rev 1-18)*. Prospective bidders should carefully read this publication as the applicable terms within become an integral part of this contract. The document is posted at <https://www.gpo.gov/how-to-work-with-us/vendors/forms-and-standards> along with a list of major revisions.

**PREAWARD SURVEY:** In order to determine the responsibility of the prime contractor or any subcontractor, the Government reserves the right to conduct a pre-award survey or to require other evidence of technical, production, managerial, financial and similar abilities to perform, prior to the award of a contract.

**TITLE:** Caregiver & IPV Outreach Tote Bag.

**QUALITY LEVEL:** 3

**QUANTITY:** 100,050

**SIZE:** 16" W x 15"H x 18" Long Dual Handles.

**SCHEDULE:** Furnished material will be available by email on **Oct. 29, 2018**.

Contact the Seattle GPO for the files.

Deliver 100,050 foldable tote bags to arrive by **January 22, 2019**.

F.O.B. Destination.

**SCOPE:** These specifications cover the acquisition of 100,050 foldable tote bags, branding in two colors and delivery to 134 addresses throughout the United States.

**BRANDING:** Screen-print the VA Identity Mark on one side in two ink colors. Contractor is to adjust the image size to suitably fit the imprint area. Do not alter the shape by stretching or condensing in any way. Do not rotate the mark, or add any effects such as "drop shadows".

**GOVERNMENT TO FURNISH:** An Adobe Illustrator file of the VA Identity Mark, a .pdf file of a guide with VA Identity Mark requirements, a .pdf containing the complete distribution list are available by email. See below for ELECTRONIC PREPRESS REQUIREMENTS.

GPO Form 905 for shipping container labeling with marking instructions.

**CONTRACTOR TO FURNISH:** 100,050 final foldable tote bags + 3 Prior-to-Production samples as proof. Contractor to provide "Purple" colored totes, made of durable 210D polyester with dual handles for easy carrying, and drawstring corner to collapse the bag for simple storage.

Examples of tote bags can be found at:

<http://www.bagmasters.com/promotional/corner-fold-up-tote>.

[https://www.4imprint.com/product/116193?gclid=EAIaIQobChMI05T0mZTb2gIVzUoNCh3tYwu pEAQYAyABEgIWFfD BwE&gfeed=1&mkid=1pla116193&ef\\_id=VnL@GQAABSIKzCJo:20180427191107:s](https://www.4imprint.com/product/116193?gclid=EAIaIQobChMI05T0mZTb2gIVzUoNCh3tYwu pEAQYAyABEgIWFfD BwE&gfeed=1&mkid=1pla116193&ef_id=VnL@GQAABSIKzCJo:20180427191107:s).

<https://www.customearthpromos.com/folding-tote-wholesale-bags.html>.

If requested by the GPO, bidders are required to provide either a link to a website containing an item description for the product they are bidding on or written specifications for the product they are bidding on within 2 hours of the written or verbal request from GPO. Bidders unable to comply may not be considered for award.

**INK:** Pantones 2725 & 715.

**SIDES:** One side. VA branding must be on the opposite side manufacturer's branding.

**PROOF:** Two proofing stages:

-1- Email a press quality **.pdf proof** and a virtual .pdf proof to: [Nelson.Colon@va.gov](mailto:Nelson.Colon@va.gov); [Penny.Woods2@va.gov](mailto:Penny.Woods2@va.gov) -- The proofs will be used to evaluate image size and position, and color breaks. Proof will not be used for a color match.

The email Subject line must include the word PROOF, the GPO Jacket number and the job title. Call Nelson Colon to confirm receipt of proof, (202) 461-5515

Proof will be held not more than two workdays.

-2- Three **Prior-to-Production** samples as proof. The Priors must be imprinted as specified using the form, materials, inks, equipment, and method of production which will be used in producing the final product. Sample must be manufactured at the facility in which the contract production quantity will be manufactured. Proof will be used to color and overall quality.

Deliver samples along with a Proof Slip and a return airbill to:

U.S. Dept. of Veterans Affairs  
810 Vermont Ave NW, Room 740F  
Washington, DC 20420  
Attn: Nelson Colon, (202) 461-5515

The package containing the proofs must be boldly marked on the outside as PROOFS, and must indicate the GPO Jacket Number 677-013, Requisition Number 19-00104 and the job title.

Proof will be held not more than two workdays from receipt by the Government to receipt in Contractor's plant. Do not print prior to receipt of an 'OK to print'.

**PACKING:** Pack uniformly in sturdy shipping containers to protect against shipping damage, (min. 275 pounds PSI bursting strength). Packed containers are not to exceed 45 lbs.

**LABELING AND MARKING:** (Package and/or Container label): Reproduce shipping container label from the furnished repro, fill in appropriate blanks and attach a copy to each shipping container.

**QUALITY ASSURANCE LEVELS AND STANDARDS:** The following levels and standards shall apply to the product ordered under these specifications:

Inspection Levels (from ANSI/ASQC Z1.4):

- (a) Non-destructive Tests -- General Inspection Level I.
- (b) Destructive Tests -- Special Inspection Level S-2.

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Specified Standards-- The specified standards for the attributes requiring them shall be:

ATTRIBUTE	SPECIFIED STANDARD
P-7. Type Quality and Uniformity	Approved Proofs
P-9. Solid or Screen Tints Color Match	Pantone Matching System

**DISTRIBUTION:** F.O.B. Destination

All expenses incidental to returning material and furnishing sample copies must be borne by the contractor.

Deliver various quantities to 134 addresses throughout the United States to arrive at destinations on or before **January 22, 2019**.

**NOTE: The MS Excel \*.XLS file containing the distribution list is available upon request. Contact wanderson@gpo.gov.**

475 to Augusta, ME 04330  
 475 to Providence, RI 02708  
 525 to Manchester, NH 03104  
 775 to Brockton, MA 02301  
 475 to Leeds, MA 01053  
 775 to West Haven, CT 06516  
 525 to White River Jct, VT 05009  
 475 to Bedford, MA 01730  
 775 to Albany, NY 12208  
 425 to Wappingers Falls, NY 12590  
 575 to Bath, NY 14810  
 775 to Canandigua, NY 14424  
 775 to Bronx, NY 10468  
 775 to Buffalo, NY 14215  
 1025 to Lyons, NJ 07939  
 1025 to Orange, NY 07018  
 775 to Northport, NY 11768  
 475 to Lebanon, PA 17042  
 775 to Erie, PA 16504  
 775 to Altoona, PA 16602  
 775 to Wilmington, 19805  
 575 to Pittsburgh, PA 15215  
 575 to Butler, PA 16001  
 775 to Coatesville, PA 19320  
 775 to Wilkes-Barre, PA 18711  
 775 to Philadelphia, PA 19104  
 775 to Baltimore, MD 21201  
 775 to Clarksburg, WV 26301  
 375 to Beckley, WV 25801  
 775 to Huntington, WV 25704  
 775 to Martinsburg, WV 25405  
 775 to Salisbury, NC 28144

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775 to Salem, VA 24153  
775 to Richmond, VA 23249  
775 to Asheville, NC 28805  
775 to Hampton VA 23667  
775 to Fayetteville, NC 28301  
775 to Durham, NC 27705  
775 to Atlanta, GA 30033  
475 to Augusta, GA 30904  
475 to Charleston, SC 29401  
775 to Columbia, SC 29209  
775 to Dublin, GA 31021  
375 to Birmingham, AL 35233  
475to Tuskegee, AL 36083  
775 to Bay Pines, FL 33744  
775 to Gainesville, FL 32608  
775 to Miami, FL 33125  
575 to West Palm Beach, FL 33410  
1275 to San Juan, PR 00921  
775 to Tampa, FL 33612  
1275 to Orlando, FL 32827  
775 to Nashville, TN 37212  
525 to Lexington, KY 40511  
775 to Memphis, TN 38104  
475 to Louisville, KY 40206  
775 to Mountain Home, TN 37684  
775 to Cincinnati, OH 45220  
775 to Battle Creek, MI 49037  
775 to Chillicothe, OH 45601  
1075 to Cleveland, OH 44106  
775 to Dayton, OH 45428  
475 to Ann Arbor, MI 48105  
775 to Detroit, MI 48201  
775 to Indianapolis, IN 46202  
775 to Fort Wayne, IN 46805  
775 to Saginaw, MI 48602  
775 to Columbus, OH 43219  
775 to Hines, IL 60141  
775 to Madison, WI 53705  
775 to Tomah, WI 54660  
775 to Milwaukee, WI 53295  
775 to Iron Mountain, MI 49801  
775 to Danville, IL 61832  
775 to North Chicago, IL 60064  
775 to Chicago, IL 60612  
1075 to Poplar Bluff, MO 63901  
775 to Marion, IL 62959  
375 to Kansas City, MO 64128  
475 to Columbia, MO 65201

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525 to Wichita, KS 67218  
425 to St. Louis, MO 63106  
375 to Pineville, LA 71360  
775 to Biloxi, MS 39531  
775 to Mobile, AL 36604  
1775 to Pensacola, FL 32507  
675 to Fayetteville, AR 72703  
475 to Houston, TX 77030  
775 to Jackson, MS 39216  
775 to Little Rock, AR 72114  
375 to New Orleans, LA 70119  
875 to Shreveport, LA 71101  
775 to Arlington, TX 76006  
775 to Big Spring, TX 79720  
775 to Dallas, TX 75216  
775 to San Antonio, TX 78229  
775 to Temple, TX 76504  
775 to Harlingen, TX 78550  
775 to El Paso, TX 79930  
775 to Fort Harrison, MT 59636  
775 to Cheyenne, WY 82001  
775 to Grand Junction, CO 81501  
775 to Salt Lake City, UT 84148  
775 to Sheridan, WY 82801  
775 to Muskogee, OK 74401  
775 to Oklahoma City, OK 73104  
575 to Boise, ID 83702  
775 to Spokane, WA 99205  
775 to Portland, OR 97239  
775 to Walla Walla, WA 99362  
525 to Tacoma, WA 98493  
475 to White City, OR 97503  
475 to Anchorage, AK 99504  
475 to Roseburg, OR 97471  
775 to San Francisco, CA 94121  
575 to Fresno, CA 93703  
325 to Menlo Park, CA 94025  
1775 to McClellan, CA 95652  
775 to Albuquerque, NM 87108  
1025 to Long Beach, CA 90822  
1275 to Loma Linda, CA 92357  
1275 Phoenix, AZ 85012  
775 to Prescott, AZ 86313  
1275 to San Diego, CA 92161  
775 to Tucson, AZ 85723  
1025 to Los Angeles, CA 90073  
775 to Sioux Falls, SD 57105  
775 to Fort Meade, SD 57741

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775 to Minneapolis, MN 55417  
 775 to Fargo, ND 58102  
 475 to St. Cloud, MN 56303  
 775 to Iowa City, IA 52246  
 775 to Des Moines, IA 50310  
 1275 to Washington, DC 20420

Notify **Nelson Colon** of the day that the foldable tote bags will deliver: Nelson.Colon@VA.GOV  
 cc: InfoSeattle@gpo.gov.

The email subject line message is to be "Delivery Notice for Jacket **677-013**". The notice must provide all applicable tracking numbers and shipping method. Contractor must be able to provide copies of all delivery, mailing, and shipping receipts upon agency request.

**OFFERS:** Offers must include the cost of all materials and operations for the total quantity ordered in accordance with these specifications. In addition, a price must be submitted for **each additional 100 tote bags**. The price for additional quantities must be based on a continuing run, exclusive of all basic or preliminary charges and will not be a factor for determination of award.

**Facsimile bids are permitted.**

(A) Definition. "Facsimile bid," as used in this solicitation, means a bid, modification of a bid, or withdrawal of a bid that is transmitted to and received by the Government via electronic equipment that communicates and reproduces both printed and handwritten material.

(B) Bidders may submit facsimile bids as responses to this solicitation. These responses must arrive at the place and by the time specified in the solicitation

(C) Facsimile bids that fail to furnish required representations or information or that reject any of the terms, conditions, and provisions of the solicitation will be excluded from consideration.

(D) Facsimile bids must contain the required signatures.

(E) The government reserves the right to make award solely on the facsimile bid. However, bidders agree to promptly submit the complete original signed bid.

(F) Submit facsimile bid to **FAX NUMBER 206-764-6706**, one bid per facsimile.

(G) If the bidder chooses to transmit a facsimile bid, the Government will not be responsible for any failure attributable to the transmission or receipt of the facsimile bid including, but not limited to, the following:

- (1) Receipt of garbled or incomplete bid.
- (2) Availability or condition of the receiving facsimile equipment.
- (3) Incompatibility between the sending and receiving equipment
- (4) Delay in transmission or receipt of bid.
- (5) Failure of the bidder to properly identify the bid.
- (6) Illegibility of bid.
- (7) Security of bid data.

**ELECTRONIC PREPRESS:** Prior to image processing, the contractor shall perform a basic preflight check of the furnished media and publishing files to assure correct output of the required reproduction image. If any errors, media damage, or data corruption that might interfere with proper file image processing are



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discovered during inspection by the contractor, work must be discontinued and further instructions should immediately be requested from your contract administrator.

---This preflight must identify any problem areas with digital file submission and must include but not be limited to missing or damaged fonts, damaged disks, missing bleeds, improper trim size and improper color definition. The Contractor is also responsible for creating or altering any necessary trapping, setting proper screen angles and frequency (unless indicated otherwise by the Government), and defining proper file output selection for the imaging device being used. All furnished files must be imaged as necessary to meet the assigned Quality Assurance Through Attributes Program (QATAP) level.

**BIDS:**

Bid Price: \$ \_\_\_\_\_

Add'l Rate: \$ \_\_\_\_\_

\* \* \* \* \*

**DISCOUNTS:** Discounts are offered for payment as follows: \_\_\_\_\_ Percent, \_\_\_\_\_calendar days. See Article 12 "Discounts" of Solicitation Provisions in GPO Contract Terms (Publication 310.2).

**AMENDMENT(S):** Bidder hereby acknowledges amendment(s) number(ed) \_\_\_\_\_

**BID ACCEPTANCE PERIOD:** In compliance with the above, the undersigned agree, if this bid is accepted within \_\_\_\_\_ calendar days (60 calendar days unless a different period is inserted by the bidder) from the date for receipt of bids, to furnish the specified items at the price set opposite each item, delivered at the designated points(s), in exact accordance with specifications.

NOTE: Failure to provide a 60-day bid acceptance period may result in expiration of the bid prior to award.

**BIDDER'S NAME AND SIGNATURE:** Unless specific written exception is taken, the bidder, by signing and submitting a bid, agrees with and accepts responsibility for all certifications and representations as required by the solicitation and GPO Contract Terms - Publication 310.2. When responding by fax or mail, fill out and return one copy of page 8 of 8 of this solicitation.

Failure to sign the signature block below may result in the bid being declared non-responsive.

Bidder \_\_\_\_\_  
(Contractor Name) (GPO Contractor's Code)

\_\_\_\_\_  
(Street Address)

\_\_\_\_\_  
(City - State - Zip Code)

By \_\_\_\_\_  
(Printed Name, Signature, and Title of Person Authorized to Sign this Bid) (Date)

\_\_\_\_\_  
(Person to be Contacted) (Telephone Number) (Email)