## Jacket: 719-103  
**Title:** DA Form 3444  
**Agency:** Army

### Bid Opening: June 8, 2020 at 11:00 a.m. EST

<table>
<thead>
<tr>
<th>Contractor Name</th>
<th>Jacket</th>
<th>Bid</th>
<th>Terms</th>
<th>Discount</th>
</tr>
</thead>
<tbody>
<tr>
<td>S &amp; W Manufacturing</td>
<td>390-77295</td>
<td>$20,687.80</td>
<td>1% 20 days</td>
<td>$20,480.92</td>
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<tr>
<td>S &amp; W Manufacturing</td>
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<tr>
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<td>$15,724.33</td>
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<tr>
<td>S &amp; W Manufacturing</td>
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<tr>
<td>S &amp; W Manufacturing</td>
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<td>$31,324.72</td>
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<tr>
<td>S &amp; W Manufacturing</td>
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<tr>
<td>S &amp; W Manufacturing</td>
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<tr>
<td>S &amp; W Manufacturing</td>
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<td>$36,477.56</td>
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<tr>
<td>S &amp; W Manufacturing</td>
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<tr>
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<tr>
<td>S &amp; W Manufacturing</td>
<td>390-77295</td>
<td>$37,372.00</td>
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<td>$36,624.56</td>
</tr>
<tr>
<td>S &amp; W Manufacturing</td>
<td>390-77295</td>
<td>$31,904.00</td>
<td>2% 20 days</td>
<td>$31,265.92</td>
</tr>
<tr>
<td>S &amp; W Manufacturing</td>
<td>390-77295</td>
<td>$32,512.00</td>
<td>2% 20 days</td>
<td>$31,861.76</td>
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<tr>
<td><strong>TOTAL</strong></td>
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</tr>
</tbody>
</table>

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<tr>
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<th>Bid</th>
<th>Terms</th>
<th>Discount</th>
</tr>
</thead>
<tbody>
<tr>
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<tr>
<td>District Creative Printing</td>
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<td>$32,512.00</td>
<td>2% 20 days</td>
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<tr>
<td><strong>TOTAL</strong></td>
<td></td>
<td><strong>$349,820.00</strong></td>
<td>2% 20 days</td>
<td><strong>$342,823.60</strong></td>
</tr>
</tbody>
</table>

jmg / RG
FACSIMILE BID SPECIFICATIONS
U.S. Government Publishing Office (GPO)
291 Virginia Beach Blvd., Ste. 401
Virginia Beach Regional Printing Procurement Office
Virginia Beach, Virginia 23462

BID OPENING: Bids shall be publicly opened at 11:00 a.m., prevailing Eastern Standard Time June 8, 2020 at the U.S. Government Publishing Office, Virginia Beach Regional Office, 291 Independence Blvd., Suite 401, Virginia Beach, VA 23462. Due to COVID-19, this will NOT be a public bid opening.

ANY QUESTIONS BEFORE AWARD CONCERNING THESE SPECIFICATIONS CALL JOY GOODEN (757) 490-7942 AFTER AWARD, REFER ALL QUESTIONS TO YOUR CONTRACT ADMINISTRATOR WHOSE NAME APPEARS IN THE UPPER PORTION OF THE PURCHASE ORDER. NO COLLECT CALLS.

BID SUBMISSION: Due to the COVID-19 pandemic, the physical office of Virginia Beach Regional Office will NOT be open. Based on this, bidders MUST submit email bids to bidsVirginiaBeach@gpo.gov for this solicitation. No other method of bid submission will be accepted at this time. The jacket number and bid opening date must be specified in the subject line of the emailed bid submission. Bids received after 11:00 a.m. on the bid opening date specified above will not be considered for award.

ADDITIONAL EMAILED BID SUBMISSION PROVISIONS: The Government will not be responsible for any failure attributable to the transmission or receipt of the emailed bid including, but not limited to, the following –

1) Illegibility of bid.

2) Emails over 75 MB may not be received by GPO due to size limitations for receiving emails.

3) The bidder’s email provider may have different size limitations for sending email; however, bidders are advised not to exceed GPO’s stated limit.

4) When the email bid is received by GPO, it will remain unopened until the specified bid opening time. Government personnel will not validate receipt of the emailed bid prior to bid opening. GPO will use the prevailing time (specified as the local time zone) and the exact time that the email is received by GPO’s email server as the official time stamp for bid receipt at the specified location.

OFFERS: Offers must include the cost of all materials and operations for the total quantity ordered in accordance with these specifications. In addition, a price must be submitted for each additional 100’s. The price for additional quantities must be based on a continuing run, exclusive of all basic or preliminary charges and will not be a factor for determination of award.

The jacket number and bid opening date must be specified with the faxed bid submission. Refer to Facsimile Bids in Solicitation Provisions of GPO Contract Terms, GPO Publication 310.2, as revised January, 2018.
Bids received after 11:00 a.m. on the bid opening date specified above will not be considered for award. For information regarding the solicitation requirements prior to award, email Joy Gooden at jgooden@gpo.gov. For contract administration after award, contact Virginia Beach at (757) 490-7942.

GPO CONTRACT TERMS: Any contract which results from this Invitation for Bid will be subject to the applicable provisions, clauses, and supplemental specifications of GPO Contract Terms (GPO Publication 310.2, effective December 1, 1987 (Rev. 01-18)) and GPO Contract Terms, Quality Assurance Through Attributes Program for Printing and Binding (GPO Publication 310.1, effective May 1979 (revised 9-19)).


DOING BUSINESS WITH GPO CUSTOMER SERVICES DURING CORONAVIRUS PANDEMIC
Contractors should continue performance on contracts. Contractors must continue to fully comply with the terms and conditions of these contracts. Deliveries, proof approvals, and press sheet inspections for agencies may be impacted. It is requested that contractors contact a Government employee at the delivery location to confirm their availability to receive prior to shipping.

Schedules and other adjustments will be made in accordance with GPO Contract Terms. Caution should be used to safeguard all products should any delivery delays be imposed by the Government.

As a reminder, contractors must furnish contract compliance information required in accordance with GPO Contract Terms, Contract Clause 12: Notice of Compliance With Schedules.

Contractors should immediately contact your GPO contract administrator(s) and/or contracting officer(s) to identify impacted orders if any delay is anticipated, including temporarily closure of a production facility or the planned suspension of any services.

If you have any questions on a particular contract, please contact the Customer Services contract administrator and/or contracting officer for your contract (best method of communicating with them is via email). Office team e-mail addresses can be found at https://www.gpo.gov/how-to-work-with-us/agency/services-for-agencies/procurement-services-team.

SUBCONTRACTING: The predominant production function is printing. Bidders who must subcontract this operation will be declared non-responsible.

PREAWARD SURVEY: In order to determine the responsibility of the prime contractor or any subcontractor, the Government reserves the right to conduct an on-site pre-award survey at the contractor's/subcontractor's facility or to require other evidence of technical, production, managerial, financial, and similar abilities to perform, prior to the award of a contract. As part of the financial determination, the contractor in line for award may be required to provide one or more of the following financial documents:

1) Most recent profit and loss statement
2) Most recent balance sheet
3) Statement of cash flows
4) Current official bank statement
5) Current lines of credit (with amounts available)
6) Letter of commitment from paper supplier(s)
7) Letter of commitment from any subcontractor
The documents will be reviewed to validate that adequate financial resources are available to perform the contract requirements. Documents submitted will be kept confidential, and used only for the determination of responsibility by the Government. Failure to provide the requested information in the time specified by the Government may result in the Contracting Officer not having adequate information to reach an affirmative determination of responsibility.

NOTE: Prior to award the apparent low vendor must be able to show ability to produce the product in question and may be asked to supply samples of similar items.

PAYMENT: Submitting invoices for payment via the GPO fax gateway (if no samples are required) utilizing the GPO barcode coversheet program application is the most efficient method of invoicing. Instruction for using this method can be found at the following web address: http://winapps.access.gpo.gov/fms/vouchers/barcode/instructions.html.


MODS: If any additional costs are incurred during the production of this job due to Government action (i.e. AAs), contractor is REQUIRED to contact the Printing Specialist for written approval in writing BEFORE proceeding.

PRODUCT: Folders

TITLE: 719-103: DA Form 3444-2 Treatment Records PMS 114 (Yellow)
719-104: DA Form 3444-7 Treatment Records PMS 464 (Brown)
719-105: DA Form 3444-3 Treatment Records PMS 414 (Gray)
719-106: DA Form 3444-4 Treatment Records PMS 141 (Tan)
719-107: DA Form 3444-1 Treatment Records PMS 360 (Green)
719-108: DA Form 3444-5 Treatment Records PMS 310 (Lt Blue)
719-109: DA Form 3444-6 Treatment Records
719-110: DA Form 3444 Treatment Records PMS 163 (Orange)
719-111: DA Form 3444-8 Treatment Records PMS 182 (Pink)
719-112: DA Form 3444-9 Treatment Records PMS 185 (Red)

QUANTITY: 719-103: 98,000
719-104: 75,744
719-105: 77,400
719-106: 90,000
719-107: 88,200
719-108: 75,240
719-109: 83,160
719-110: 88,560
719-111: 75,600
719-112: 77,040

PAGES: 2 pages (head to head) prior to construction

TRIM SIZES: Flat: 19-3/8 x 12-5/8"     Finished: 9-1/2 x 11-5/8"

DESCRIPTION: NOTE: Box on lower right of front is a critical alignment square; align exactly between the "R" block and the "S" block when front leaf is folded; alignment after folding, on the right side must be within 1/16"
719-103: Flood coat face of flat sheet (prior to construction) in PMS 114 (Yellow)
719-104: Flood coat face of flat sheet (prior to construction) in PMS 464 (Brown)
719-105: Flood coat face of flat sheet (prior to construction) in PMS 414 (Gray)
719-106: Flood coat face of flat sheet (prior to construction) in PMS 141 (Tan)
719-107: Flood coat face of flat sheet (prior to construction) in PMS 360 (Green)
719-108: Flood coat face of flat sheet (prior to construction) in PMS 310 (Lt Blue)
719-110: Flood coat face of flat sheet (prior to construction) in PMS 163 (Orange)
719-111: Flood coat face of flat sheet (prior to construction) in PMS 182 (Pink)
719-112: Flood coat face of flat sheet (prior to construction) in PMS 185 (Red)

APPLIES TO ALL: Prints head to head in black. Box in quantities of 400. PDF proof and one set of preproduction samples of each Jacket are required. Deliver by traceable means to St Louis, MO

NOTE: only Jacket 719-109 prints only in black, all other require flood coat of face of flat sheet prior to construction, this constitutes front panel and back panel of the folder.

CONSTRUCTION: one piece, folded by scoring to result in a front flap with an exposed top and right edge. Front flap to be scored for 3/4" expansion at intervals of either 1/4" or 3/8". DIECUT to form front flap of 1/2" narrower than the top and right edge of back flap. Back leaf to have a 1" double-ply reinforced straight tab at the top and right side. Round corner on back flap, but not front.

FASTENER: Back flap to be equipped with permanently affixed prong type, one-piece rust-resistant metal fastener, ribbed lengthwise for rigidity plus or minus 0.001" thickness with a Rockwell Hardness F-79 to F-89 and be of such ductility that it will withstand a minimum of 20 90-degree flexing cycle without fracture when tested. Fasteners to be free from burrs, sharp edges, flaws, cracks, and malfunctions which may cause injury to personnel or damage the filed papers. A 2-prong metal fastener to be in the No 1 position. Prongs to be 2-3/4" apart, center to center. Length of prongs to be 1-7/16 to 1-9/16". A plus/minus tolerance of 1/16" will be allowed. Fasteners to be permanently installed. Each flap to be die-cut and embossed so that the base of fastener will be flush on the outside of the folder with a minimum of thickness so as not to snag other folders while being removed from or inserted in files. Fastener to be secured to folder flap by means of no less than eight clinching ears of tabs.

GOVERNMENT TO FURNISH: Ten PDF print file will be emailed after award.

CONTRACTOR TO FURNISH: All materials and operations, other than those listed under "Government to Furnish," necessary to produce the product in accordance with these specifications.

ELECTRONIC PREPRESS: Prior to image processing, the contractor shall perform an extensive check (preflight) of the furnished media and publishing files to assure correct output of the required reproduction image. Any errors, media damage, or data corruption that might interfere with proper file image processing must be reported to GPO.

The contractor shall create any necessary trapping, set proper screen angles and screen frequency, and define file output selection for the imaging device being utilized. Furnished files must be imaged as necessary to meet the assigned quality level.

When required by the Government, the contractor shall make minor revisions to the electronic files. It is anticipated that the Government will make all major revisions.

Upon completion, the contractor must furnish final production native application files with the furnished material. The digital deliverables must be an exact representation of the final printed product and shall be returned on the same type of storage media as was originally furnished. The Government will not accept, as digital deliverables, PostScript files, or any proprietary file formats other than those supplied, unless specified by the Government.

PROOFS: When emailing, please be reminded that not all emails are entered correctly and many Government agencies have significant firewalls, as such a phone call to confirm receipt of email is required.
Contractor to submit one Press Quality PDF soft proof (for content only) using the same Raster Image Processor (RIP) that will be used to produce the final printed product. PDF proof will be evaluated for text flow, image position, and color breaks. Proof will not be used for color match. Include REMINDER that agency can keep proof Two (2) workdays. Date of receipt is NOT considered first workday.

EMAIL to Tony.Ragin.civ@mail.mil; and jgooden@gpo.gov
CALL (703) 693-1482 to confirm receipt.

NOTE: After approval of the PDF, the preproduction samples are due within five (5) days.

EMAIL tracking# to Tony.Ragin.civ@mail.mil; and jgooden@gpo.gov CALL (703) 693-1482 to confirm receipt. Supply proof sign-off sheet, return airbill, copy of specifications, all furnished materials, & reminder agency can only keep proof Two (2) workdays. Date of receipt is not considered first day. Contractor is responsible for costs incurred and arrangements of delivery and pickup of proofs. PROOFS WILL NOT BE RETURNED TO CONTRACTOR.

Prior to the commencement of production of the contract production quantity, the contractor shall submit one set of preproduction samples of each Jacket to: Tony Ragin. Samples will be tested for conformance of material(s), functionality, printed image quality, and for construction. The container and accompanying documentation shall be marked “PREPRODUCTION SAMPLES” and shall include the GPO jacket and the job title. The samples must be submitted in sufficient time to allow Government testing of the samples and production and shipment in accordance with the shipping schedule.

The Government will approve, conditionally approve, or disapprove the samples within 2 workdays of the receipt thereof. Approval or conditional approval shall not relieve the contractor from complying with the specifications and all other terms and conditions of the contract. A conditional approval shall state any further action required by the contractor. A notice of disapproval shall state the reasons therefor.

If the samples are disapproved by the Government, the Government, at its option, may require the contractor to submit additional samples for inspection and test, in the time and under the terms and conditions specified in the notice of rejection. Such additional samples shall be furnished, and necessary changes made, at no additional cost to the Government and with no extension in the shipping schedule. The Government will require the time specified above to inspect and test any additional samples required.

In the event the additional samples are disapproved by the Government, the contractor shall be deemed to have failed to make delivery within the meaning of the default clause in which event this contract shall be subject to termination for default, provided however, that the failure of the Government to terminate the contract for default in such event shall not relieve the contractor of the responsibility to deliver the contract quantities in accordance with the shipping schedule.

In the event the Government fails to approve, conditionally approve, or disapprove the samples within the time specified, the Contracting Officer shall automatically extend the shipping schedule in accordance with Contract Clause 12, "Notice of Compliance With Schedules," of GPO Contract Terms (GPO Publication 310.2, effective December 1, 1987 (Rev. 01-18)).

Manufacture of the final product prior to approval of the sample submitted is at the contractor’s risk. Samples will not be returned to the contractor. All costs, including the costs of all samples shall be included in the contract price for the production quantity. All samples shall be manufactured at the facilities in which the contract production quantities are to be manufactured.

The contractor must not print prior to receipt of an "OK to print."

Deliver one set of preproduction samples with GFM to:
18466 Quantico Gateway Drive
Triangle, VA 22172
Attn: Tony Ragin, 703-693-1482
PRINTING: APPLIES TO ALL: Prints head to head in black
719-103: Flood coat face of flat sheet (prior to construction) in PMS 114 (Yellow)
719-104: Flood coat face of flat sheet (prior to construction) in PMS 464 (Brown)
719-105: Flood coat face of flat sheet (prior to construction) in PMS 414 (Gray)
719-106: Flood coat face of flat sheet (prior to construction) in PMS 141 (Tan)
719-107: Flood coat face of flat sheet (prior to construction) in PMS 360 (Green)
719-108: Flood coat face of flat sheet (prior to construction) in PMS 310 (Lt Blue)
719-110: Flood coat face of flat sheet (prior to construction) in PMS 163 (Orange)
719-111: Flood coat face of flat sheet (prior to construction) in PMS 182 (Pink)
719-112: Flood coat face of flat sheet (prior to construction) in PMS 185 (Red)

STOCK/PAPER: The specifications of all paper furnished must be in accordance with those listed herein or listed for the corresponding JCP Code numbers in the "Government Paper Specification Standards No. 13" dated September 2019. BIDDERS, PLEASE NOTE: GPO has issued a new Government Paper Specification Standards, No. 13, dated September 2019. Prospective bidders should carefully read this publication as the applicable standards within become an integral part of this contract. The document with a list of major revisions is posted at https://www.gpo.gov/how-to-work-with-us/vendors/forms-and-standards

All paper used in each copy must be of a uniform shade and all paper must have the grain parallel to the fold.

White High-Finish Folder, basis weight: 140-160 lbs. per 500 sheets, 24 x 36", equal to JCP Code P20.

INK: Black; PMS 114; PMS 464; PMS 414; PMS 141; PMS 360; PMS 310; PMS 163; PMS 182; and PMS 185.

MARGINS: a coat face of flat sheet

BINDING: One piece, folded by scoring to result in a front flap with an exposed top and right edge. Front flap to be scored for 3/4" expansion at intervals of either 1/4" or 3/8". DIECUT to form front flap of 1/2" narrower than the top and right edge of back flap. Back leaf to have a 1" double-ply reinforced straight tab at the top and right side. Round corner on back flap, but not front.

PACKING: Pack suitable quantities in shipping containers with a minimum bursting strength of 275 psi.

All shipments which fill less than a shipping container must be packaged with materials of sufficient strength and durability and in such a manner which will guarantee that the product will not be damaged and the package will not open nor split during delivery/mailing process.

THE CONTRACTOR IS ADVISED TO MAKE CERTAIN THAT THE CONTAINER AND THE PALLET REQUIREMENTS ARE EXACTLY AS INDICATED. NO SUBSTITUTIONS WILL BE ACCEPTED FOR EITHER OF THESE.

Package to ensure no damage prior to receipt by agency. Pack in uniform quantities. Boxes must be filled to capacity without air & NOT exceed 32 pounds in weight. LABEL ALL BOXES WITH GTA#06-05-001
-Order ships on ~5" Wooden Pallet (Wrap to prevent spillage) construction must be as follows:

-48 wide across the front where the forklift slots are located
-40 deep x 5-6 high (Maximum height: 52", to include the pallet).

When multiple pallets are required to package the same product, the containers must be identified as to number of containers (e.g., 1 of 3, 2 of 3, and 3 of 3).

LABELING AND MARKING (Package and/or Container label): Each package or carton must be labeled. The label MUST indicate full title, quantity, Jacket number, and total number of boxes shipped, i.e. 6 of 10.
SCHEDULE: Purchase Order and furnished material will be emailed by June 11, 2020.

Submit proofs as soon as possible in order to comply with the shipping schedule. Proofs will be withheld two (2) workdays from receipt until approval of proofs. Date of receipt is not considered first day. **PROOFS WILL NOT BE RETURNED.**

Inside delivery must be made by July 31, 2020 by 2pm local time

Unscheduled material such as shipping documents, receipts or instructions, delivery lists, labels, etc., will be furnished with the order or shortly thereafter. In the event such information is not received in due time, the contractor will not be relieved of any responsibility in meeting the shipping schedule because of failure to request such information.

**DEPARTMENTAL RANDOM COPIES (BLUE LABEL):** Order must be divided into 200 equal sublots. A random copy must be selected from each sublot. Do not choose copies from the same general area in each sublot. The contractor will be required to execute a statement furnished by GPO certifying that copies were selected as directed. The random copies constitute a part of the total quantity ordered, and no additional charge will be allowed.

These randomly selected copies must be packed separately and identified by a special government-furnished blue label, affixed to each affected container. The container and its contents shall be recorded separately on all shipping documents and sent to St Louis, MO.

**NOTIFICATION OF SHIPMENT:** Immediately after the order has shipped, the contractor must email tracking# to Tony.Ragin.civ@mail.mil and jgooden@gpo.gov on same day product ships. Ensure all boxes contain title, job#, and box# of total shipment.

**DISTRIBUTION:** Shipping costs need to be included in the bid price.


*** Locations may not have a dock, THE DRIVER WILL NEED TO REMAIN UNTIL UNLOADED
*** Schedule delivery at least 24 hours in advance (M-F)

Vendor MUST call ahead to ensure someone will be available to receive at each location.

DELIVERY TO: Media Distribution Division – Army Publishing Directorate
1655 Woodson Road
St Louis, MO 63114-6128 DO NOT MIX BOXES
ATTN: Jen Kekeris-Anderson (314) 592-0900

INSIDE DELIVERY OF 1 Sample of each jacket to: GPO Virginia Beach
291 Independence Blvd, Suite 401
Virginia Beach, VA 23462
Attn: Joy Gooden 757-490-7942

INSIDE DELIVERY OF proofs and 1 sample of each jacket to:
18466 Quantico Gateway Drive
Triangle, VA 22172
Attn: Tony Ragin, 703-693-1482

**QUALITY ASSURANCE LEVELS AND STANDARDS:** The following levels and standards shall apply to these specifications:

Product Quality Levels:
(a) Printing Attributes -- Level III.
(b) Finishing Attributes -- Level III.
Inspection Levels (from ANSI/ASQC 21.4):
   (a) Non-destructive Tests - General Inspection Level I.
   (b) Destructive Tests - Special Inspection Level S-2.

Specified Standards: The specified standards for the attributes requiring them shall be:

<table>
<thead>
<tr>
<th>Attribute</th>
<th>Specified Standard</th>
</tr>
</thead>
<tbody>
<tr>
<td>P-7. Type Quality and Uniformity</td>
<td>Approved Preproduction Sample / O.K. Proofs</td>
</tr>
<tr>
<td>P-9. Solid or Screen Tints Color Match</td>
<td>Approved Preproduction Sample / Pantone Matching System</td>
</tr>
</tbody>
</table>

Prior to award, contractor may be required to provide information related to specific equipment that will be used prior to production.
Bidders must fill out page 9 and 10, and return it.

719-103: 98,000: Total Bid Price $_______________ Additional Rate $_______________ Per 100

719-104: 75,744: Total Bid Price $_______________ Additional Rate $_______________ Per 100

719-105: 77,400: Total Bid Price $_______________ Additional Rate $_______________ Per 100

719-106: 90,000: Total Bid Price $_______________ Additional Rate $_______________ Per 100

719-107: 88,200: Total Bid Price $_______________ Additional Rate $_______________ Per 100

719-108: 75,240: Total Bid Price $_______________ Additional Rate $_______________ Per 100

719-109: 83,160: Total Bid Price $_______________ Additional Rate $_______________ Per 100

719-110: 88,560: Total Bid Price $_______________ Additional Rate $_______________ Per 100

719-111: 75,600: Total Bid Price $_______________ Additional Rate $_______________ Per 100

719-112: 77,040: Total Bid Price $_______________ Additional Rate $_______________ Per 100

DISCOUNTS: Discounts are offered for payment as follows: _______ Percent, _______ calendar days. See Article 12 “Discounts” of Solicitation Provisions in GPO Contract Terms (Publication 310.2).

BID ACCEPTANCE PERIOD: In compliance with the above, the undersigned agree, if this bid is accepted within__________ calendar days (60 calendar days unless a different period is inserted by the bidder) from the date for receipt of bids, to furnish the specified items at the price set opposite each item, delivered at the designated point(s), in exact accordance with specifications.

NOTE: Failure to provide a 60-day bid acceptance period may result in expiration of the bid prior to award.

AMENDMENT(S): Bidder hereby acknowledges amendment(s) number(ed) __________________________

BIDDER’S NAME AND SIGNATURE: Unless specific written exception is taken, the bidder, by signing and submitting a bid, agrees with and accepts responsibility for all certifications and representations as required by the solicitation and GPO Contract Terms - Publication 310.2. When responding by email, fill out and return one completed copy of all applicable pages that include the Jacket Number, Bid Price, Additional Rate, Discounts, Amendments, Bid Acceptance Period, and Bidder’s Name and Signature, including signing where indicated. Valid electronic signatures will be accepted in accordance with the Uniform Electronic Transactions Act, § 2. Electronic signatures must be verifiable of the person authorized by the company to sign bids.

(Initials)
Failure to sign the signature block below may result in the bid being declared non-responsive.

Bidder ___________________________________________  ___________________________________________
                 (Contractor Name)  (GPO Contractor’s Code)

________________________________________
                 (Street Address)

________________________________________
                 (City – State – Zip Code)

By ___________________________________________  ___________________________________________
                 (Printed Name, Signature, and Title of Person Authorized to Sign this Bid)  (Date)

________________________________________
                 (Person to be Contacted)  (Telephone Number)  (Email)

COMPLETE THIS PAGE AND SUBMIT AS YOUR BID

*******************************************************************************************
THIS SECTION FOR GPO USE ONLY

Certified by:__________  Date:___________  Contracting Officer:__________  Date:___________
                 (Initials)  (Initials)

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