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not meet admission criteria, the highest ranking alternate is appointed and charged.

(c) *Competitive nominee method.* The group of competitive nominees are evaluated, ranked according to merit, and the highest-ranked nominee, if meeting the admission criteria, is appointed and charged.

(d) *Multiple Congressional nominations.* For candidates receiving numerous nominations, normally the candidate is charged to the congressional source. If the candidate is nominated by several congressional sources, the candidate normally is charged to the slate of the congressional member where the candidate ranks the highest, unless the candidate is the principal nominee or a numbered alternate.

(e) *Other sources of nomination.* All other candidates not nominated by congressional, Vice-Presidential, or U.S. Possessions who are appointed are charged to that nominating source (Presidential, AFJROTC, AFROTC, CODDV, Medal of Honor, etc.).

(f) *Qualified alternates.* To bring the Cadet Wing up to strength, the qualified alternate appointed according to § 901.19 is charged to the Secretary of the Air Force as a qualified alternate. Those candidates having congressional, Vice-Presidential, or U.S. Possessions nominations appear as a qualified alternate for that nominating source.

(g) *Multiple congressional and other sources of nominations.* For appointees who have multiple nominations, USAFA/RRS determines the appointment category to which they are assigned. Normally a cadet with both congressional and non-congressional nominations is assigned to a congressional authority. Designation of "charged" cadets (those filling a Vice-Presidential, congressional, or U.S. Possessions quota) also is accomplished by USAFA/RRS according to § 901.18. USAFA/RRS notifies HQ USAF/DPPA of these assignments which are audited and verified by HQ USAF/DPPA. The Vice Presidential and nominating authorities in Congress and U.S. Possessions are notified of their charged appointees and other nominees who win appointments by HQ USAF/DPPA.

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§ 901.28 OMB approval of information collection requirements.

The information collection requirements in this part 901 have been approved by the Office of Management and Budget under control numbers 0701-0026, 0701-0063, 0701-0064, 0701-0066 and 0701-0087.

PART 903—AIR FORCE ACADEMY PREPARATORY SCHOOL

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AUTHORITY: 10 U.S.C. 8012, except as otherwise noted.

SOURCE: 44 FR 47929, Aug. 16, 1979, unless otherwise noted.

NOTE: This part is derived from Air Force Regulation 53-14, May 22, 1979.

Part 806 of this chapter states the basic policies and instructions governing the disclosure of records and tells members of the public what they must do to inspect or obtain copies of the material referenced herein.

§ 903.1 Purpose.

This part tells how to apply for the Air Force Academy Preparatory School Program. It also explains the procedures for selection, disenrollment, and assignment.

NOTE: This part is affected by the Privacy Act of 1974. The systems of records prescribed here are authorized by Headquarters USAF (AFOMO 126) letter, April 11, 1969; and 10 U.S.C. 8012. Each form that is subject to AFR 12-35, paragraph 30, and is required by

this part has a Privacy Act Statement, either incorporated in the body of the document or in a separate statement accompanying the document.

§903.2 Preparatory school.

The mission of the United States Air Force Academy Preparatory School (USAFAPS) is to prepare and evaluate selected personnel for entrance into the Cadet Wing of the United States Air Force Academy. It provides indepth instruction in mathematics, English, and the basic sciences, to enable students to qualify for entering into the Cadet Wing.

§903.3 Yearly schedule.

Classes are conducted each year from July to early May. A limited number of Regular and Reserve airmen may be enrolled at appropriate times after the July starting date.

§903.4 School location.

The USAFAPS is located at the United States Air Force Academy near Colorado Springs, Colorado.

§903.5 Who is eligible.

To be eligible, USAFAPS candidates must:

- (a) Be at least 17 years old and not have passed their 21st birthday by July 1 of the year to be admitted.
- (b) Be a citizen of the United States.
- (c) Be unmarried and have no dependent children.
- (d) Be on extended active duty. Air Force Reserve or Air National Guard members may apply while not on extended active duty but must agree to a call to active duty if selected to attend. Air National Guard members selected to attend will be transferred to the Air Force Reserve prior to being called to active duty.
- (e) Agree, if a Regular member of the Armed Forces, to extend his or her current enlistment, if the obligated tour of duty or enlistment contract expires prior to the date of preparatory school graduation.
- (f) Be medically qualified for an appointment to the Air Force Academy.
- (g) Achieve a satisfactory score on the Scholastic Aptitude Test (SAT) offered by the Educational Testing Service, or on the American College Testing

(ACT) program tests, or on the Air Force Academy Selection Test.

(h) Have an acceptable academic record as determined by the Air Force Academy Director of Cadet Admissions.

(i) Not have previously attended a service academy preparatory school.

(j) Have received a nomination to the Air Force Academy, if a Regular member of the Army, Navy, or Marine Corps.

(k) Have completed Basic Training, if a Reserve airman entering after normal July entry date.

§903.6 When to apply.

(a) Regular and Reserve members of the Air Force must send a complete application to the Air Force Academy Director of Cadet Admissions not later than May 1.

(b) Regular members of the Army, Navy, or Marine Corps who are nominated for an appointment to the Air Force Academy must establish their eligibility for nomination by May 1.

§903.7 Application procedures.

(a) Regular and Reserve members of the Air Force must send the following through their organization commander and servicing CBPO (active duty only) to the Air Force Academy Director of Cadet Admissions.

(1) AF Form 1786, Application for Appointment to the United States Air Force Academy Under Quota Allotted to Enlisted Members of the Regular and Reserve Components of the Air Force.

(2) A certified transcript from each high school, civilian preparatory school, or college that the applicant attended.

(b) Regular members of the Army, Navy or Marine Corps must request enrollment by sending a letter as shown in §903.14 to the Air Force Academy Director of Cadet Admissions through their organization commander.

(c) The organization commander is responsible for:

(1) Sending the following to the Air Force Academy Director of Cadet Admissions (for active duty Air Force personnel, the commander will send the completed application to the servicing CBPO):

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(i) An AF Form 1786 for a Regular or Reserve member of the Air Force, or a letter requesting enrollment by a Regular member of the Army, Navy, or Marine Corps.

(ii) Certified transcripts from each high school, civilian preparatory school, or college attended by the applicant.

(iii) One copy of the applicant's most recent Airman Performance Report (AF Form 909 or 910, as applicable).

(iv) One copy of the applicant's Report of Individual Report (RIP).

(v) A recommendation for selection or nonselection which gives a full description of the applicant's character and suitability for the Preparatory School program and includes the following statement:

Information regarding component, length of service, and date of birth have been verified from official records.

(d) The servicing CBPO (for active duty personnel) is responsible for:

(1) Making sure that the applicant is assigned an Assignment Availability Code "05" IAW table 3-3, AFR 39-11.

(2) Sending the application to the Air Force Academy Director of Cadet Admissions.

§ 903.8 Selection procedures.

Applicants are selected for enrollment by the Air Force Academy on the basis of test scores, medical examination, prior academic record, recommendation of the organization commander, and other reports and records which indicate the applicant's aptitude, achievement, or ability to complete the program successfully.

§ 903.9 Notification of selection or non-selection.

(a) When applicable, the Air Force Academy Director of Cadet Admissions will send a notice of nonselection for Air Force personnel, to the applicant and the servicing CBPO.

(b) Upon receipt of a notice of nonselection, the servicing CBPO for Regular members of the Air Force will cancel the applicant's Assignment Availability Code 05.

(c) Upon selection of Air Force personnel to attend the USAFAPS, the Air Force Academy Director of Cadet Admissions will notify the Air Force

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Academy CBPO/DPMUM of the selectee's name, grade, SSAN, AFSC, and unit of assignment. The Air Force Academy CBPO will insure that the selectee is assigned to the USAFAPS, USAF Academy CO 80840.

(d) The Department of Defense Medical Examination Review Board (DODMERB) will notify applicants of their medical status.

(e) Air Force personnel entering the USAF Academy Preparatory School will enter in the highest active duty grade they held as of the date of entrance without change to DOR or effective date. Future promotions will be in accordance with AFR 39-29.

§ 903.10 Disenrollment.

Students may be disenrolled when the Commander of the Prep School determines that one or more of the following conditions exist:

(a) The student has failed to meet and maintain academic standards.

(b) The student has failed to demonstrate adaptability and suitability for the Air Force Academy academic, military, or physical training programs.

(c) The student's conduct is unsatisfactory.

(d) The student's retention in the program is not in the best interests of the government.

(e) The student marries.

(f) The student becomes medically disqualified for an appointment to the Air Force Academy.

(g) The student request disenrollment.

§ 903.11 Reassignment of students who are disenrolled or not offered an appointment to a service academy.

These students will be reported by USAFA/PL to USAFA/DPMU.

(a) Regular Air Force members will be reported by USAFA/DPMU to AFMPC/MPCRAC 3 for reassignment as follows:

(1) Name, grade, and SSAN.

(2) CAFSC, PAFSC, and any additional AFSCs.

(3) Former unit, base, and command of assignment.

(4) DOS.

(5) ODS/STRD and last area of oversea assignment.

- (6) Oversea volunteer status.
- (7) Assignment preferences.
- (8) Assignment deferment status.
- (9) Reason for reassignment action.
- (10) Statement as to the airman's possible appointment to another service academy.

(b) Air Force reservists are reassigned as follows:

(1) Reserve Air Force members called to active duty solely to attend the school will be discharged from the United States Air Force under the authority of this part and AFR 39-10.

(2) Reserve Air Force members previously assigned to a Reserve Unit will be released from active duty and reassigned to the Air Reserve Personnel Center under the authority of this part and AFR 39-10.

(3) Air National Guard members previously assigned to an ANG unit will be released from active duty and reassigned to the appropriate State Adjutant General under the authority of this part and AFR 39-10.

(c) Regular members of the other services will be reported as follows:

(1) Members of the Navy will be reported to the Officer-in-Charge, NAVUN Lowry, Colorado Springs Detachment, 801 Prospect Lake Drive, Colorado Springs CO 80901.

(2) Members of the Army will be reported as currently specified in AR 600-635.

(3) Members of the Marine Corps will be reported to MARTU, MARTC, Denver CO 80240.

§903.12 Reassignment of regular and reserve members of the Air Force and regular members of the Army, Navy, and Marine Corps who accept an appointment to a service academy.

(a) Regular and Reserve Airmen will be released from enlisted active duty and will be reassigned as active duty Air Force Academy cadets, to be effective on the date of entry into the Academy in accordance with:

(1) DAF Letter, "Members of the Armed Forces Appointed to a Service Academy," July 8, 1957.

(2) 10 U.S.C. 516, 8201, 8203, 8205, and 8214.

(3) AFR 39-10.

(b) Records for Regular and Reserve members of the Air Force who enter

the Air Force Academy will be retained by the Academy until the airman is commissioned or disenrolled. These members will not be issued DD Form 214, Report of Separation from Active Duty.

(c) Records for Regular Airmen who enter one of the other academies will be forwarded to AFMPC/MPCDOB for processing.

(d) Regular airmen who enter any of the three service academies will be required to sign the statement shown at §903.15.

(e) Regular members of the Army, Navy, or Marine Corps who enter the Air Force Academy will be reported to the appropriate service as shown in §903.11(c).

(f) HQ USAFA/DPMQS will publish relieved from active duty orders for USAF Academy Preparatory School students who are regular and reserve airmen and who, upon completion of the USAF Academy Preparatory School, accept appointments to a service academy.

§903.13 Reserve enlistment procedures.

The enlistment into the Air Force Reserve of civilian selectees for the USAF Academy Preparatory School will be accomplished as follows:

(a) The Office of Cadet Admissions and Registrar (RRS), USAF Academy, CO, will send to each selectee a DD Form 1966, Application for Enlistment—Armed Forces of the United States, with instructions for its completion. The selectee will be instructed to send the completed DD form 1966 to HQ ARPC/DPRPP, Denver CO 80280. A preaddressed envelope will be provided for this purpose.

(b) Upon receipt of the completed DD Form 1966, HQ ARPC/DPRPP will review the form for completion and acceptance of the applicant for enlistment.

(c) If the applicant is acceptable for enlistment, HQ ARPC/DPRPP will complete a DD Form 4, Enlistment or Reenlistment Agreement—Armed Forces of the United States, for each applicant.

(d) HQ ARPC/DPRPP and the USAF Academy Preparatory School will be responsible for administering the oath

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of enlistment for each applicant. This oath is administered on the date of inprocessing at the USAF Academy Preparatory School, and the effective date of enlistment is the date the applicant took the oath.

(e) HQ ARPC/DPRPP will publish Reserve Orders placing the applicant on active duty for the purpose of attending the USAF Academy Preparatory School. The school will determine the date of call to active duty (usually, this is the date the applicant was administered the oath of enlistment). HQ ARPC/DPRPP will give copies of the orders to the CBPO/DPMA, USAF Academy CO 80840 on the date of inprocessing.

§ 903.14 Sample letter.

Subject: Application To Attend Air Force Academy Preparatory School.
Thru: Organization Commander.
To: USAFA/RRS USAF Academy CO 80840.

1. I hereby apply under the provision of AFR 53-14 to attend the Air Force Academy Preparatory School for Air Force Academy candidates.

1. (Use appropriate sentence(s) listed below):

a. I have been nominated by (indicate name of Senator/Representative) for appointment to the Air Force Academy.

b. I have applied for candidacy to the Air Force Academy under the following competition(s) (list those that apply)

Presidential.

Sons or Daughters of Deceased or Disabled Veterans.

Sons or Daughters of Medal of Honor Recipients.

3. (Use appropriate sentence(s) listed below):

a. My academic transcripts are attached.

b. My academic transcripts are being requested from the appropriate school officials. They will mail them to the Director of Cadet Admissions, USAFA/RRS. I last attended (name of high school, college, or preparatory school), (address of school).

4. I was born on (day) (month) (year). My present enlistment expires (day) (month) (year).

NAME, Grade, Branch of Service.

SSAN.

Organization.

Location.

Telephone No.

NOTE: To be used only by military nominee—see §903.7(b) (Army, Navy, and Marine Corps only) (Regular and Reserve Air Force applicants must use AF Form 1786).

§ 903.15 Statement.

Upon acceptance as a Cadet in the _____ Academy, effective _____ I understand that in accordance with the provisions of Pub. L. 614, 84th Congress, should my appointment be terminated for reasons other than acceptance of a commission in a Regular or Reserve component of the Armed Forces, or for physical Disability, I will revert to my former enlisted or inducted status in effect immediately prior to acceptance of appointment as a cadet in the _____ for the purpose of completing any remaining active and inactive service required under my enlistment contract or my service obligation under the Universal Military Training and Service Act, or both, as appropriate. I further understand that any time served as a Cadet shall be counted as time served under my enlistment contract or period of obligated service, or both, as appropriate.