

SUBCHAPTER D—GENERAL REGULATIONS

PART 295—AVAILABILITY OF INFORMATION AND RECORDS TO THE PUBLIC

Sec.

- 295.1 General statement.
- 295.2 Organizational description.
- 295.3 Informational and educational publications.
- 295.4 Program evaluation status reports.
- 295.5 Program statistical reports.
- 295.6 Public inspection and copying.
- 295.7 Indexes.
- 295.8 Requests.
- 295.9 Appeals.

AUTHORITY: 5 U.S.C. 301, 552; 7 CFR 1.1-1.23.

SOURCE: 61 FR 39047, July 26, 1996, unless otherwise noted.

§295.1 General statement.

This part is issued in accordance with the regulations of the Secretary of Agriculture at 7 CFR 1.1-1.23, and appendix A, implementing the Freedom of Information Act (5 U.S.C. 552). The Secretary's regulations, as implemented by the regulations in this part, govern the availability of records of FCS to the public.

§295.2 Organizational description.

The description of the central and field organization of FCS is published as a notice in the FEDERAL REGISTER and may be revised from time to time in like manner. Such description contains a listing of FCS headquarters and field organizational units and their functions.

§295.3 Informational and educational publications.

FCS publishes a wide variety of informational and educational periodicals, pamphlets, brochures, leaflets, guides, and educational aids explaining the operation of FCS food assistance programs. For more information concerning FCS publications and how to obtain them, write the Director, Public Information Staff, Food and Consumer Service, USDA, 3101 Park Center Drive, Alexandria, VA 22302-1500.

§295.4 Program evaluation status reports.

FCS also publishes summaries of objectives and findings of completed studies and projects concerning evaluation of FCS food assistance programs. A copy of the current status report on completed studies may be obtained by writing the Director, Office of Analysis and Evaluation, Food and Consumer Service, USDA, 3101 Park Center Drive, Alexandria, VA 22302-1500.

§295.5 Program statistical reports.

Current and historical information on FCS food assistance program size, monetary outlays, geographic distribution, racial and ethnic participation rates, and other data is published throughout the year. Limited supplies are available for public distribution upon request. Write the Director, Program Information Division, Food and Consumer Service, USDA, 3101 Park Center Drive, Alexandria, VA 22302-1500.

§295.6 Public inspection and copying.

5 U.S.C. 552(a)(2) requires that certain informational materials be made available for public inspection and copying. Such materials maintained by FCS may be inspected and copied during regular office hours (currently 8:30 a.m. to 5 p.m.). Interested parties may submit requests to the FCS Records Management Officer, Information Technology Division, 3101 Park Center Drive, Alexandria, VA 22302-1500.

§295.7 Indexes.

5 U.S.C. 552(a)(2) also requires an index of the materials required to be made available for public inspection and copying be published quarterly. Copies of this Index for FCS materials will be maintained for public inspection and copying during regular office hours in FCS Library, Room 810, 3101 Park Center Drive, Alexandria, Va. 22302-1500. Free copies of the current index may be obtained by writing or visiting any of the FCS offices listed in the local telephone directory or those listed below: