

a.m. and 4:30 p.m. Requests for this information should be made to the FOIA Coordinator at the following address:

Freedom of Information Act Coordinator,
Animal and Plant Health Inspection Service, Legislative and Public Affairs, Freedom of Information, 4700 River Road, Unit 50, Riverdale, Maryland 20737-1231.

Copies of such material may be obtained in person or by mail. Applicable fees for copies will be charged in accordance with the regulations prescribed by the Office of Operations and Finance, USDA, pursuant to §2.75 of this title. See §1.10 and appendix A—Fee Schedule in part 1, subtitle A of this title.

[44 FR 53490, Sept. 14, 1979, as amended at 51 FR 30836, Aug. 29, 1986; 59 FR 67611, Dec. 30, 1994]

§ 370.5 Requests for records.

(a) Requests for APHIS records or information other than material published or made available under the preceding sections, shall be made in writing in accordance with 7 CFR 1.3(a) and submitted to the APHIS Freedom of Information Act Coordinator at the following address:

Freedom of Information Act Coordinator, (FOIA Request), Animal and Plant Health Inspection Service, Legislative and Public Affairs, Freedom of Information, 4700 River Road, Unit 50, Riverdale, Maryland 20737-1231.

The request shall identify each record with reasonable specificity as prescribed in §1.3(b) of this title. The APHIS FOIA Coordinator is hereby delegated authority to make determinations with respect to such requests in accordance with 7 CFR.

(b) The FOIA Coordinator or his designee is authorized to receive requests and to exercise the authority under §1.4(c) of this title to:

- (1) Make determinations to grant or deny requests,
- (2) Extend the administrative deadline,
- (3) Make discretionary releases of exempt records, and
- (4) Make determinations regarding charges pursuant to the fee schedule.

(c) In exercising his authority under §1.4(c) of this title to grant and deny requests, the Coordinator will comply

with subsection (b) of the Freedom of Information Act, as amended (5 U.S.C. 552(b)), which requires that any reasonably segregable portion of a document shall be provided to a person requesting such document after deletion of any portions which are exempt under the Act. Therefore, unless the disclosable and non-disclosable portions are so inextricably linked that it is not reasonably possible to separate them, the document will be released with the non-disclosable portions deleted, except that the Coordinator may exercise discretion as limited by §1.11 of this title, to release the entire document, or to make only a minimum number of deletions, e.g., the names of individuals.

[40 FR 43223, Sept. 19, 1975, as amended at 44 FR 53490, Sept. 14, 1979; 51 FR 30837, Aug. 29, 1986; 59 FR 67611, Dec. 30, 1994]

§ 370.6 Appeals.

If the request for information made under §370.5 is denied in whole or in part, the requester may file an appeal pursuant to §1.3(e) of this title. The appeal should be in writing and should be addressed as follows:

Administrator, Animal and Plant Health Inspection Service (FOIA Appeal), Room 313-E, U.S. Department of Agriculture, Washington, DC 20250.

[44 FR 53490, Sept. 14, 1979]

§ 370.7 Agency response to requests.

(a) The response to requests for information and to appeals shall be made in accordance with the Department regulations in §1.5 of this title and the regulations in this part.

(b) Requests for records and information which have customarily been directed to field stations and agency headquarters may continue to be directed to those locations, notwithstanding the provisions of these regulations. If the information is not available at the location at which the request is made, or the official receiving the request is in doubt as to whether the information should be released, the official shall (1) promptly forward the request to the FOIA Coordinator, or (2) inform the requester of the procedures established in these regulations by which the request may be sent directly

to the FOIA Coordinator. The date of receipt of the request by the Coordinator shall be the determining date for purposes of the time limitations under the Freedom of Information Act and the regulations.

PART 371—ORGANIZATION, FUNCTIONS, AND DELEGATIONS OF AUTHORITY

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- 371.1 General statement.
- 371.2 The Office of the Administrator.
- 371.3 Plant Protection and Quarantine.
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- 371.5 Management and Budget.
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- 371.9 Policy and Program Development.
- 371.10 Recruitment and Development.
- 371.11 Legislative and Public Affairs.
- 371.12 Science and Technology.
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- 371.14 Delegations of authority.
- 371.15 Concurrent authority and responsibility to the Administrator.
- 371.16 Reservation of authority.
- 371.17 Availability of information and records.

AUTHORITY: 5 U.S.C. 301.

SOURCE: 54 FR 23194, May 31, 1989, unless otherwise noted.

§371.1 General statement.

(a) The Animal and Plant Health Inspection Service (APHIS) was created by the Secretary of Agriculture on April 2, 1972 (37 FR 6327, March 28, 1972).

(b) *Central Office.* The central offices of APHIS are located at Washington, DC, and Riverdale, Maryland, and consist of the offices of the Administrator, the Associate Administrator, six Deputy Administrators, and five Directors, as follows:

Administrator
Associate Administrator
Deputy Administrator, Plant Protection and Quarantine (PPQ)
Deputy Administrator, Veterinary Services (VS)
Deputy Administrator, Management and Budget (M&B)
Deputy Administrator, Animal Damage Control (ADC)
Deputy Administrator, Regulatory Enforcement and Animal Care (REAC)

Deputy Administrator, International Services (IS)
Director, Policy and Program Development (PPD)
Director, Recruitment and Development (R&D)
Director, Legislative and Public Affairs (LPA)
Director, Science and Technology (S&T)
Director, Biotechnology, Biologics, and Environmental Protection (BBEP)

(c) *Field organization:* The locations of the principal field offices for the major programs are as follows:

(1) PPQ.

Northeastern Region: 505 South Lenola Road, Building Blason II, First Floor, Moorestown, NJ 08057.

Southeastern Region: 3505 25th Avenue, P.O. Box 3659, Gulfport, MS 39501.

South Central Region: 3505 Boca Chica Boulevard, Suite 360, Brownsville, TX 78521.

Western Region: 9580 Micron Avenue, Suite I, Sacramento, CA 95827.

(2) VS.

Western Region: 317 Inverness Way South, Englewood, CO 80112.

Northern Region: Building 12, GSA Depot, Scotia, NY 12302.

Southeastern Region: 500 Zack St., Suite 310, Tampa, FL 33602-4021.

Central Region: 1600 Throckmorton St., Suite 308, Forth Worth, TX 76102.

(3) Management and Budget.

Field Servicing Office: Butler Square West, 100 North Sixth St., Minneapolis, MN 55403.

(4) ADC.

Western Region: Building 16, Denver Federal Center, P.O. Box 25266, Denver, CO 80225-0266.

Eastern Region: 215 Centerview Drive, Suite 104, Brentwood, TN 37027.

(5) S&T.

Methods Development Centers:

Hoboken Methods Development Center, 209 River Street, Hoboken, NJ 07030.

Mission Methods Development Center, Moore Air Base, Route 3, Box 1000, Edinburg, TX 78539.

Otis Methods Development Center, Building 1398, Otis ANGB, MA 02542.

Whiteville Methods Development Center, P.O. Box 279, Whiteville, NC 28472.

Research Center: Denver Wildlife Research Center, Building 16, Denver Federal Center, P.O. Box 25266, Denver, CO 80225-0266.

Laboratories:

National Veterinary Services Laboratories, P.O. Box 844, Ames, IA 50010.