

## ITEMS

(See account 875 for items.)

**877 Measuring and regulating station expenses—City gate check stations.**

This account shall include the cost of labor, materials used and expenses incurred in operating measuring and regulating stations used to measure and regulate the receipt of gas at entry points to distribution systems.

NOTE: Pipe line companies shall include in the transmission functional classification city gate and main line industrial measuring and regulating stations, except that where pipe line companies measure deliveries of gas at entry points to their own distribution systems, they shall have the option, if consistently observed, of including such stations either in the transmission or distribution function for accounting purposes.

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(See account 875 for items.)

**878 Meter and house regulator expenses.**

This account shall include the cost of labor, materials used and expenses incurred in connection with removing, resetting, changing, testing, and servicing customer meters and house regulators.

## ITEMS

*Labor:*

(a) Removing, reinstalling, and changing or exchanging customer meters and house regulators:

1. Initiating or terminating service, including incidental meter reading.
2. Periodic replacement of meters and house regulators because of age.
3. Changing or exchanging meters and house regulators because of complaints or removal for inspection.
4. Resetting meters on existing connections.
5. Handling meters and house regulators to and from customer premises and meter shop.
6. Listing, tagging, and placing meter labels, etc., for removed and reset meters.
7. Changing position of meters or house regulators on the same premises.
8. Installing or removing blank linings.
9. Unproductive calls, etc.

(b) Turning on and turning off meters, except for failures of customers to pay bills:

10. Turning on meters, including necessary time to insure that gas lines are proper to

use and that appliances are in usable condition.

11. Turning off meters including time to make safety precautions.

(c) Other:

12. Supervising.
13. Clerical work on meter history and associated equipment record cards, test cards, and reports.
14. Handling and recording meters for stock.
15. Inspecting and testing meters and house regulators.
16. Inspecting and adjusting meter testing equipment.
17. Driving trucks used in meter operations.

*Materials and expenses:*

18. Meter locks and seals.
19. Lubricants, wiping rags, waste, etc.
20. Uniforms.
21. Freight, express, parcel post, trucking, and other transportation.
22. Utility services: light, water, telephone, heating.
23. Office supplies, stationery and printing.
24. Employees' transportation expenses.
25. Janitor, washroom, first aid supplies, etc.

NOTE: The cost of the first setting of a meter or house regulator shall be charged to account 382, Meter Installations, or account 384, House Regulator Installations, as appropriate.

**879 Customer installations expenses.**

A. This account shall include the cost of labor, materials used and expenses incurred in work on customer premises other than expenses includible in account 878, Meter and House Regulator Expenses, including the cost of servicing customer-owned appliances when the cost of such work is borne by the utility.

B. Damage to customer equipment by employees of the utility whether incidental to the work or the result of negligence, shall be charged to the job on which the employee was engaged at the time of damage.

## ITEMS

*Labor:*

1. Supervising.
2. Altering customer-owned service extensions or meter connections.
3. Investigating and correcting pressure difficulties or stoppages in customer-owned piping.

4. Adjusting and repairing burner pilots because of impurities in the gas or failure of the distribution system.

5. Oiling or spraying noisy customer meters.

6. Investigating and stopping gas leaks on customers' premises caused by defective meter, customer-owned piping, or customer appliances.

7. Inspecting new installations to determine that the customers' equipment and piping are properly installed and connected.

8. Consolidating meter installations, without change of size, due to elimination of separate meters for different service classifications.

9. Investigating and adjusting complaints of service on customers' premises.

10. Gas load surveys including the incidental preparations and replacement of meters.

11. Unproductive calls.

12. Stenographic and clerical work.

13. Janitorial services, etc.

14. Installing demand or test meters.

15. Inspecting, cleaning, repairing and adjusting customer-owned appliances for domestic, industrial, or commercial use, including house heating furnaces and other space heating appliances, hotel and restaurant appliances.

16. Replacing defective parts in customer-owned appliances and salvaging reusable appliance parts.

*Materials and expenses:*

17. Lubricants, wiping rags, waste, etc.

18. Uniforms.

19. Replacement parts for appliances.

20. Office supplies, printing and stationery.

21. Janitor, washroom, first aid supplies, etc.

22. Employees' transportation and travel expenses.

23. Utility services: light, water, telephone.

NOTE: Amounts billed customers for any work, the cost of which is charged to this account, shall be credited to this account. Any excess over costs resulting therefrom shall be transferred to account 488, Miscellaneous Service Revenues.

**880 Other expenses.**

This account shall include the cost of distribution maps and records, distribution office expenses, and the cost of labor and materials used and expenses incurred in distribution systems operations not provided for elsewhere, including the expenses of operating street lighting systems and research, development, and demonstration expenses.

**881 Rents.**

This account shall include rents for property of others used, occupied or operated in connection with the operation of the distribution system. Include herein rentals paid for regulator sites, railroad crossings, rights-of-way, annual payments to governmental bodies and others for use of public or private lands, and reservations for rights-of-way. (See operating expense instruction 3.)

**885 Maintenance supervision and engineering.**

This account shall include the cost of labor and expenses incurred in the general supervision and direction of maintenance of distribution system facilities. Direct field supervision of specific jobs shall be charged to the appropriate maintenance accounts. (See operating expense instruction 1.)

**886 Maintenance of structures and improvements.**

This account shall include the cost of labor, materials used and expenses incurred in the maintenance of structures, the book cost of which is includible in account 375, Structures and Improvements. (See operating expense instruction 2.)

**887 Maintenance of mains.**

This account shall include the cost of labor, materials used and expenses incurred in the maintenance of distribution mains, the book cost of which is includible in account 376, Mains. (See operating expense instruction 2.)

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1. Supervising.

2. Trenching, backfilling, and breaking and restoring pavement in connection with the installation of leak or reinforcing clamps.

3. Work performed as the result of municipal improvements, such as street widening, sewers, etc., where the gas mains are not retired.

4. Municipal inspections relating to maintenance work.

5. Other work of the following character:

a. Locating leaks incident to maintenance.

b. Cutting off mains without replacement.

(Minor cuts not retired.)

c. Repairing leaking joints.

d. Repairing broken mains.