

§ 299.4 Reproduction of Public Use Forms by public and private entities.

(a) *Duplication requirements.* All forms required for applying for a specific benefit in compliance with the immigration and naturalization regulations, including those which have been made available for purchase by the Superintendent of Documents as listed in § 299.3, may be printed or otherwise reproduced. Such reproduction must be by an appropriate duplicating process and at the expense of the public or private entity. Forms printed or reproduced by public or private entities shall be:

- (1) In black ink or dye that will not fade or “feather” within 20 years, and
- (2) Conform to the officially printed forms currently in use with respect to:
 - (i) Size,
 - (ii) Wording and language,
 - (iii) Arrangement, style and size of type, and
 - (iv) Paper specifications (White, standard copier or typing paper).

(b) *Requirements for electronic generation.* Public or private entities may electronically generate forms required for applying for a specific benefit, in compliance with the immigration and naturalization regulations, at their own expense. This includes forms that have been made available for purchase by the Superintendent of Documents, as listed in § 299.3 provided that each form satisfies the following requirements:

- (1) An electronic reproduction must be complete, containing all questions which appear on the official form. The wording and punctuation of all data elements and identifying information must match exactly. No data elements may be added or deleted. The sequence and format for each item on the form must be replicated to mirror the authorized agency form. Each item must be printed on the same page in the same location. Likewise, multiple-part sets may be printed as single sheets provided that the destination of the carbon copy is clearly identified on the bottom of the form. An electronic reproduction of a multi page form does not need to match the head-to-head or head-to-foot printing configuration of the official form. In the case of the

Form I-20 A-B/I-20ID, Certificate of Eligibility for Nonimmigrant (F-1) Student Status—For Academic and Language Students, private entities may generate this form in single-page format rather than double-sided format, provided that the student’s name, school, and date of birth is printed in a shaded box on the top of page 4 of the form, using the same type size and font style as the body of the form.

(2) The final form must match the design, format, and dimensions of the official form. All blocks must remain the same size and lines must remain the same length. No variations will be permissible.

(c) The accuracy of electronically generated forms is the responsibility of the private entities. Changes to existing forms, as announced by the Service, must be promptly incorporated into the private entity software program application. Deviations from the aforementioned standards may result in the return or denial of the applicant’s application/petition for a particular benefit.

(d) Electronic printers that provide for near-letter-quality documents should be used to generate electronic forms. Dot matrix printers that are only capable of producing draft quality documents should not be used for form generation, but may be used for the entry of data in a preprinted form where appropriate.

(e) Any form with poor print quality or other defect which renders it illegible, difficult to read, or displays added or missing data elements, will be rejected by the Service. Any problems regarding the acceptability of a specific electronic version of a particular Service form may be brought to the attention of the Director, Policy Directives and Instructions Branch, 425 “I” Street, NW., Room 4034, Washington, DC 20536, telephone number (202) 514-3048.

[59 FR 25558, May 17, 1994, as amended at 61 FR 47801, Sept. 11, 1996; 65 FR 61260, Oct. 17, 2000]

§ 299.5 Display of control numbers.

The following listing includes the Immigration and Naturalization Service public use forms and reports which are cited for use throughout Title 8 of

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the Code of Federal Regulations, Chapter I. The information collection requirements contained in this title have been approved by the Office of Manage-

ment and Budget (OMB) under the provisions of the Paperwork Reduction Act. The form numbers, titles, and OMB control numbers read as follows:

INS form No.	INS form title	Currently assigned OMB control No.
AR-11	Alien's Change of Address Card	1115-0003
G-79A	Data Relating to Beneficiary of Private Bill	1115-0044
G-146	Nonimmigrant Checkout Letter	1115-0075
G-325	Biographic Information	1115-0066
G-639	Freedom of Information/Privacy Act Request	1115-0087
G-845	Document Verification Request	1115-0122
G-845S	Document Verification Request (SAVE)	1115-0122
G-845T	Document Verification Request (TVS)	1115-0122
G-884	Request for the Return of Original Document(s)	1115-0162
G-942	Applicant Survey	1115-0188
I-9	Employment Eligibility Verification	1115-0136
I-17	Petition for Approval of School for Attendance by Nonimmigrant Students	1115-0070
I-20A-B/I-20ID	Certificate of Eligibility of Nonimmigrant (F-1) Student Status—For Academic and Language Students.	1115-0051
I-20M-N/I-20ID	Verification of Eligibility for Nonimmigrant (M-1) Student Status for Vocational Students.	1115-0051
I-43	Baggage and Personal Effects of Detained Alien	1115-0063
I-68	Canadian Border Boat Landing Permit	1115-0065
I-90	Application to Replace Alien Registration Card	1115-0004
I-92	Aircraft/Vessel Report	1115-0078
I-94	Arrival-Departure Report	1115-0077
I-94T	Arrival-Departure Record (Transit without VISA)	1115-0139
I-94W	Nonimmigrant Visa Waiver Arrival—Departure Document	1115-0148
I-95AB	Crewman's Landing Permit	1115-0040
I-102	Application for Replacement/Initial Nonimmigrant Arrival—Departure Document	1115-0079
I-104	Alien Address Report Card	1115-0115
I-129	Petition for a Nonimmigrant Worker	1115-0168
I-129F	Petition for Alien Fiance(e)	1115-0071
I-129S	Nonimmigrant Petition Based on Blanket L Petition	1115-0128
I-129W	H-1B Data Collection and Filing Exemption	1115-0225
I-130	Petition for Alien Relative	1115-0054
I-131	Application for Travel Document	1115-0005
I-134	Affidavit of Support	1115-0062
I-140	Immigrant Petition for Alien Worker	1115-0061
I-175	Application for Nonresident Alien's Canadian Border Crossing Card	1115-0047
I-190	Application for Nonresident Alien's Mexican Border Crossing Card	1115-0019
I-191	Application for Advance Permission to Return to Unrelinquished Domicile	1115-0032
I-192	Application for Advance Permission to Enter as Nonimmigrant	1115-0028
I-193	Application for Waiver of Passport and/or Visa	1115-0042
I-212	Application for Permission to Reapply for Admission into the U.S. After Deportation or Removal.	1115-0099
I-243	Application for Removal	1115-0020
I-246	Application for Stay of Removal	1115-0055
I-356	Request for Cancellation of Public Charge Bond	1115-0046
I-360	Petition for Amerasian, Widow(er), or Special Immigrant	1115-0117
I-361	Affidavit of Financial Support and Intent to Petition for Legal Custody for Amerasian.	1115-0118
I-363	Request to Enforce Affidavit of Financial Support and Intent to Petition for Legal Custody for Amerasian.	1115-0116
I-408	Application to Pay Off or Discharge Alien Crewman	1115-0073
I-418	Passenger List-Crew List	1115-0083
I-485	Application to Register Permanent Resident or Adjust Status	1115-0053
I-485 Supplement B	NACARA Supplement to Form I-485 Instructions	1115-0221
I-485 Supplement C	HRIFA Supplement to Form I-485 Instructions	1115-0229
I-485 Supplement D	LIFE Legalization Supplement to Form I-485 Instructions	1115-0239
I-508	Waiver of Rights, Privileges, Exemptions, and Immunities	1115-0037
I-510	Guarantee of Payment	1115-0029
I-515	Notice to Student or Exchange Visitor	1115-0068
I-526	Immigrant Petition by Alien Entrepreneur	1115-0081
I-538	Certification by Designated School Official	1115-0060
I-539	Application to Extend/Change Nonimmigrant Status	1115-0093
I-566	I-539 Supplement A Filing Instructions for V nonimmigrant status	1115-0237
I-566	Inter-Agency Record of Individual Requesting Change/Adjustment to or from, A or G Status, or Requesting A and G Dependent Employment Authorization.	1115-0090
I-589	Application for Asylum and Withholding of Removal	1115-0086
I-590	Registration for Classification as Refugee (section 207, I&N Act)	1115-0057

INS form No.	INS form title	Currently assigned OMB control No.
I-600	Petition to Classify Orphan as an Immediate Relative	1115-0049
I-600A	Application for Advance Processing or Orphan Petition	1115-0049
I-601	Application for Waiver of Grounds of Excludability	1115-0048
I-602	Application by Refugee for Waiver of Grounds of Excludability	1115-0098
I-612	Application for Waiver of the Foreign Residence Requirement	1115-0059
I-643	Health and Human Services Statistical Data for Refugee Asylee Adjusting Status.	1115-0104
I-644	Supplementary Statement for Graduate Medical Trainees	1115-0108
I-690	Application for Waiver of Grounds of Excludability	1115-0132
I-693	Medical Examination of Aliens Seeking Adjustment of Status	1115-0134
I-694	Notice of Appeal of Decision	1115-0135
I-695	Application of Temporary Replacement Card	1115-0129
I-697A	Changes of Address Card	1115-0130
I-698	Application to Adjust Status from Temporary to Permanent Resident (Under Section 245A of Pub. L. 99-603).	1115-0155
I-699	Certificate of Satisfactory Pursuit	1115-0154
I-730	Refugee/Asylee Relative Petition	1115-0121
I-736	Guam Visa Waiver Information	1115-0141
I-751	Petition to Remove Conditions on Residence	1115-0145
I-760	Guam Visa Waiver Agreement	1115-0140
I-765	Application for Employment Authorization	1115-0163
I-775	Visa Waiver Pilot Program Agreement	1115-0149
I-777	Application for Issuance or Replacement of Northern Mariana Card	1115-0151
I-817	Application for Family Unity Benefits	1115-0166
I-821	Application for Temporary Protected Status	1115-0170
I-823	Application—Alternative Inspection Services	1115-0174
I-824	Application for Action on an Approved Application or Petition	1115-0176
I-829	Petition by Entrepreneur to Remove Conditions	1115-0190
I-833	INSPASS Application	1115-0179
I-847	Report of Complaint	1115-0191
I-854	Inter-Agency Alien Witness and Informant Record	1115-0196
I-855	ABC Change of Address Form	1115-0197
I-864	Affidavit of Support under Section 213A of the Act	1115-0214
I-864A	Contract between Sponsor and Household Member	1115-0214
I-865	Sponsor's Notice of Change of Address	1115-0215
I-866	Application—Checkpoint Pre-enrolled Access Lane	1115-0210
I-881	Application for Suspension of Deportation or Special Rule Cancellation of Removal (pursuant to section 203 of Pub. L. 105-100 (NACARA)).	1115-0227
I-907	Request for Premium Processing Services	1115-0241
M-398	Systematic Alien Verification for Entitlements User Satisfaction Survey	1115-0185
N-4	Monthly Report—Naturalization Papers Forwarded	1115-0189
N-14A	Arrival Information	1115-0082
N-25	Request for Verification of Naturalization	1115-0007
N-300	Application to File Declaration of Intention	1115-0008
N-336	Request for Hearing on a Decision in Naturalization Procedures under Section 336 of the Act.	1115-0180
N-400	Application for Naturalization	1115-0009
N-422	Form letter re: Information from Selective Service File	1115-0011
N-426	Request for Certification of Military or Naval Service	1115-0022
N-445	Notice of Naturalization Oath Ceremony	1115-0052
N-455	Application for Transfer of Petition for Naturalization	1115-0035
N-470	Application to Preserve Residence for Naturalization Purpose	1115-0014
N-565	Application for Replacement Naturalization/Citizenship Document	1115-0015
N-600	Application for Certification of Citizenship	1115-0018
N-643	Application for Certificate of Citizenship in Behalf of an Adopted Child	1115-0152
N-644	Application for Posthumous Citizenship	1115-0173
N-648	Medical Certification for Disability Exceptions	1115-0205
	User Fee	1115-0142
	Judicial Recommendations Against Deportation, Controlled Substance Violations.	1115-0158
	Dedicated Commuter Lane Usage Survey	1115-0181
	Guidelines on Producing Master Exhibits for Asylum Application	1115-0182
	The Immigration and Naturalization Service is Soliciting Proposals from Interested Parties to Participate in Pilot Immigration Program (Notice).	1115-0183
	Emergency Federal Law Enforcement Assistance	1115-0184
	Nonimmigrant Classes; NATO-1, 2, 3, 4, 5, 6, and 7; Control of Employment of Aliens.	1115-0187
	Telephone Verification System (TVS) Pilot Phase II	1115-0192
	Generic Clearance of Customer Service Surveys	1115-0195

[59 FR 25559, May 17, 1994; 59 FR 35978, July 14, 1994, as amended at 59 FR 62303, Dec. 5, 1994; 60 FR 44271, Aug. 25, 1995; 60 FR 50390, Sept. 29, 1995; 61 FR 28013, June 4, 1996; 61 FR 47801,

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Sept. 11, 1996; 61 FR 53833, Oct. 16, 1996; 62 FR 10394, Mar. 6, 1997; 62 FR 12923, Mar. 19, 1997; 62 FR 19026, Apr. 18, 1997; 62 FR 54356, Oct. 20, 1997; 63 FR 3797, Jan. 27, 1998; 63 FR 12987, Mar. 17, 1998; 63 FR 27834, May 21, 1998; 63 FR 65660, Nov. 30, 1998; 64 FR 25774, May 12, 1999; 64 FR 27881, May 21, 1999; 65 FR 10685, Feb. 29, 2000; 66 FR 29682, 29686, June 1, 2001; 66 FR 46705, Sept. 7, 2001]