

**PART 62—LIVESTOCK, MEAT, AND  
OTHER AGRICULTURAL COM-  
MODITIES (QUALITY SYSTEMS  
VERIFICATION PROGRAMS)**

**Subpart A—Quality Systems Verification  
Programs Definitions**

- Sec.  
62.000 Meaning of terms.
- ADMINISTRATION
- 62.100 Administrator.
- SERVICE
- 62.200 Services.  
62.201 Availability of service.  
62.202 How to apply for service.  
62.203 How to withdraw service.  
62.204 Authority to request service.  
62.205 Conflict of interest.  
62.206 Access to program documents and activities.  
62.207 Official assessment.  
62.208 Publication of QSVP assessment status.  
62.209 Reassessment.  
62.210 Denial, suspension, or cancellation of service.  
62.211 Appeals.  
62.212 Official assessment reports.  
62.213 Official identification.
- CHARGES FOR SERVICE
- 62.300 Fees and other costs for service.  
62.301 Payment of fees and other charges.

MISCELLANEOUS

**OMB Control Number**

- 62.400 OMB control number assigned pursuant to the Paperwork Reduction Act.

AUTHORITY: 7 U.S.C. Sec. 1621-1627.

SOURCE: 70 FR 58791, Oct. 11, 2005, unless otherwise noted.

**Subpart A—Quality Systems  
Verification Programs Definitions**

**§ 62.000 Meaning of terms.**

Words used in this subpart in the singular form shall be deemed to impart the plural, and vice versa, as the case may demand. For the purposes of such regulations, unless the context otherwise requires, the following terms shall be construed, respectively, to mean:

*Administrator.* The Administrator of the Agricultural Marketing Service (AMS), or any officer or employee of AMS to whom authority has heretofore

been delegated or to whom authority may hereafter be delegated, to act in the Administrator's stead.

*Agricultural Marketing Service.* The Agricultural Marketing Service of the U.S. Department of Agriculture.

*Applicant.* Any individual or business with financial interest in QSVP services who has applied for service under this part.

*Assessment.* A systematic review of the adequacy of program or system documentation, or the review of the completeness of implementation of a documented program or system.

*Auditor.* Person authorized by the Livestock and Seed Program to conduct official assessments.

*Branch.* The Audit, Review, and Compliance Branch of the Livestock and Seed Program.

*Chief.* The Chief of the ARC Branch, or any officer or employee of the Branch to whom authority has heretofore been delegated, or to whom authority may hereafter be delegated, to act in the Chief's stead.

*Conformance.* A user's quality manual and supporting documentation.

*Deputy Administrator.* The Deputy Administrator of the Livestock and Seed Program, or any officer or employee of the Livestock and Seed Program to whom authority has heretofore been delegated, or to whom authority may hereafter be delegated, to act in the Deputy Administrator's stead.

*Financially interested person.* Any individual, partnership, corporation, other legal entity, or Government agency having a financial interest in the involved product or service.

*Livestock.* Bovine, ovine, porcine, caprine, bison or class of Osteichthyes.

*Official mark.* Official mark or other official identification means any form of mark or other identification, used under the regulations to show the conformance of products with applicable program requirements, or to maintain the identity of products for which service is provided under the regulations.

*Official memoranda or assessment reports.* Official memorandum means any assessment report of initial or final record of findings made by an authorized person of services performed pursuant to the regulations.

## Agricultural Marketing Service, USDA

## § 62.204

*Products.* Includes all agricultural commodities and services within the scope of the Livestock and Seed Program. This includes livestock, meat, meat products, seed, feedstuffs, as well as processes involving the production of these products, agricultural product data storage, product traceability and identification.

*QSVP Procedures.* Audit rules and guidelines set forth by the Agricultural Marketing Service regarding the development, documentation, and implementation of QSVP.

*Quality Manual.* A collection of documents that describe the applicant's quality management system, as it applies to the requested service.

*Quality Systems Verification Programs (QSVP).* A collection of voluntary, audit-based, user-fee programs that allow applicants to have program documentation and program processes assessed by AMS auditor(s) and other USDA officials under this part.

*Regulations.* The regulations in this part.

*USDA.* The U.S. Department of Agriculture.

### ADMINISTRATION

#### § 62.100 Administrator.

The LS Program Deputy Administrator is charged with the administration of official assessments conducted according to the regulations in this part and approved LS Program QSVP procedures.

### SERVICE

#### § 62.200 Services.

QSVP, under this regulation, provide applicants, the ability to have USDA assess documented processes or systems.

(a) Assessment services provided under the regulations shall consist of:

(1) A review of the adequacy of an applicant's quality manual against LS Program QSVP procedures, internationally recognized guidelines, or other requirements as approved by the LS Program;

(2) An onsite assessment of the applicant's program to ensure implementation of provisions within the quality manual and the applicant's conform-

ance with applicable program requirements and LS Program QSVP procedures; and

(3) A reassessment of the applicant's program to ensure continued implementation of provisions within the quality manual and the applicant's conformance with program requirements and applicable LS Program QSVP procedures;

(b) Developmental assistance in the form of training to explain LS Program QSVP procedures is available upon request.

#### § 62.201 Availability of service.

QSVP services under these regulations are available to international and domestic government agencies, private agricultural businesses and any financially interested person.

#### § 62.202 How to apply for service.

Applicants may apply for QSVP services by submitting the following information to the ARC Branch headquarters office at USDA, AMS, LSP, ARC Branch, 1400 Independence Avenue, SW., STOP 0294, Room 2627-S, Washington, DC 20250-0294; by fax to: (202) 690-1038, or e-mail to: [ARCBranch@usda.gov](mailto:ARCBranch@usda.gov).

(a) The original completed form LS-313, Application for Service;

(b) A letter requesting QSVP services; and

(c) A complete copy of the applicant's program documentation, as described in the LS Program QSVP procedures.

#### § 62.203 How to withdraw service.

Service may be withdrawn by the applicant at any time; provided that, the applicant notifies the ARC Branch in writing of his/her desire to withdraw the application for service and pays any expenses the Department has incurred in connection with such application.

#### § 62.204 Authority to request service.

Any person requesting service may be required to prove his/her financial interest in the product or service at the discretion of the Deputy Administrator.