

- (1) The date;
- (2) The manufacturer's name, model numbers and serial numbers of the instruments that were calibrated, inter-compared, or compared as required by paragraphs (a) and (b) of § 35.630;
- (3) The correction factor that was determined from the calibration or comparison or the apparent correction factor that was determined from an inter-comparison; and
- (4) The names of the individuals who performed the calibration, inter-comparison, or comparison.

**§ 35.2632 Records of teletherapy, remote afterloader, and gamma stereotactic radiosurgery full calibrations.**

- (a) A licensee shall maintain a record of the teletherapy unit, remote afterloader unit, and gamma stereotactic radiosurgery unit full calibrations required by §§ 35.632, 35.633, and 35.635 for 3 years.
  - (b) The record must include—
    - (1) The date of the calibration;
    - (2) The manufacturer's name, model number, and serial number of the teletherapy, remote afterloader, and gamma stereotactic radiosurgery unit(s), the source(s), and the instruments used to calibrate the unit(s);
    - (3) The results and an assessment of the full calibrations;
    - (4) The results of the autoradiograph required for low dose-rate remote afterloader units; and
    - (5) The signature of the authorized medical physicist who performed the full calibration.

**§ 35.2642 Records of periodic spot-checks for teletherapy units.**

- (a) A licensee shall retain a record of each periodic spot-check for teletherapy units required by § 35.642 for 3 years.
  - (b) The record must include—
    - (1) The date of the spot-check;
    - (2) The manufacturer's name, model number, and serial number of the teletherapy unit, source and instrument used to measure the output of the teletherapy unit;
    - (3) An assessment of timer linearity and constancy;
    - (4) The calculated on-off error;
    - (5) A determination of the coincidence of the radiation field and the

field indicated by the light beam localizing device;

- (6) The determined accuracy of each distance measuring and localization device;
- (7) The difference between the anticipated output and the measured output;
- (8) Notations indicating the operability of each entrance door electrical interlock, each electrical or mechanical stop, each source exposure indicator light, and the viewing and intercom system and doors; and
- (9) The name of the individual who performed the periodic spot-check and the signature of the authorized medical physicist who reviewed the record of the spot-check.
  - (c) A licensee shall retain a copy of the procedures required by § 35.642(b) until the licensee no longer possesses the teletherapy unit.

**§ 35.2643 Records of periodic spot-checks for remote afterloader units.**

- (a) A licensee shall retain a record of each spot-check for remote afterloader units required by § 35.643 for 3 years.
  - (b) The record must include, as applicable—
    - (1) The date of the spot-check;
    - (2) The manufacturer's name, model number, and serial number for the remote afterloader unit and source;
    - (3) An assessment of timer accuracy;
    - (4) Notations indicating the operability of each entrance door electrical interlock, radiation monitors, source exposure indicator lights, viewing and intercom systems, and clock and decayed source activity in the unit's computer; and
    - (5) The name of the individual who performed the periodic spot-check and the signature of the authorized medical physicist who reviewed the record of the spot-check.
      - (c) A licensee shall retain a copy of the procedures required by § 35.643(b) until the licensee no longer possesses the remote afterloader unit.

**§ 35.2645 Records of periodic spot-checks for gamma stereotactic radiosurgery units.**

- (a) A licensee shall retain a record of each spot-check for gamma stereotactic radiosurgery units required by § 35.645 for 3 years.