

**Office of the Secretary of Defense**

**§ 239.15**

(1) *HAPMIS*. The Homeowners Assistance Program Management Information System (HAPMIS) provides program management assistance to field offices and indicators to managers at field offices, regional headquarters and HQUSACE at the Service Member level of detail. The Privacy Act applies to this program and the management information system to protect the privacy information of Expanded HAP applicants.

(2) *CEFMS*. The Corps of Engineers Financial Management System (CEFMS) will provide detailed funds execution and tracking, to include:

- (i) Funds issued to field offices for execution accountability.
- (ii) Funds committed and obligated by applicant category, installation, State and county.

(b) *System of Records Notice (SORN)*. The Privacy Act limits agencies to maintaining "only such information about an individual as is relevant and necessary to accomplish a purpose of the agency required to be accomplished by statute or Executive order of the President." 5 U.S.C. 552a(e)(1). The SORN for the Homeowners Assistance Program can be found at [http://www.defenselink.mil/privacy/notices/army/A0405-10q\\_CE.shtml](http://www.defenselink.mil/privacy/notices/army/A0405-10q_CE.shtml). The Privacy Impact Assessment for the system can be reviewed at: <http://www.army.mil/ciog6/privacy.html>.

Individuals seeking to determine whether information about them is contained in this system should address written inquiries to the Chief of Engineers, Headquarters U.S. Army Corps of Engineers, ATTN: CERE-R, 441 G Street, NW., Washington, DC 20314-1000.

**§ 239.11 Appeals.**

Applicant appeals will be processed at the District level and forwarded through the MSC, CEMP-CR to the DASA(I&H) for review and consideration. DASA(I&H) may approve an appeal but must forward recommendations for denial to the DUSD(I&E) for decision.

**§ 239.12 Tax Documentation.**

For disbursed funds, tax documents will be certified by HQUSACE Finance Center, and distributed to applicants

and the Internal Revenue Service (IRS) on an annual basis.

**§ 239.13 Program Performance Reviews.**

HQUSACE will prepare monthly program performance reviews using the Homeowners Assistance Program Management Information System; HQUSACE Annual Management Command Plan and Management Control Checklist. In addition, program monitoring will also be conducted (through HAPMIS and CEFMS reports) at the Headquarters Department of the Army and at the DUSD(I&E) levels.

**§ 239.14 On-Site Inspections.**

The HQUSACE and MSCs may conduct periodic on-site inspections of district offices and monitor program execution through HAPMIS and CEFMS reports.

**§ 239.15 List of HAP field offices.**

Homeowners Assistance Program field offices that process HAP applications for installations and applicants located in the State indicated. Questions should be directed to the field office listed within the State applicable to the installation.

Field office	For installations located in
U.S. Army Engineer District, Sacramento, CESPK, 1325 J Street, Sacramento, CA 95814-2922. (916) 557-6850 or 1-800-811-5532. Internet Address: <a href="http://www.spk.usace.army.mil">http://www.spk.usace.army.mil</a> .	Alaska, Arizona, California, Nevada, Utah, Idaho, Oregon, Pacific Ocean Rim, Washington, Montana and Hawaii.
U.S. Army Engineer District, Savannah, CESAS, ATTN: RE-AH, P.O. Box 889, Savannah, GA 31402-0889. 1-800-861-8144. Internet Address: <a href="http://www.sas.usace.army.mil/hapinv/index.html">http://www.sas.usace.army.mil/hapinv/index.html</a> .	Georgia, North Carolina, South Carolina, Alabama, Mississippi, Tennessee, Florida, Illinois, Indiana, Kentucky, Michigan, Ohio, Maryland, Delaware, District of Columbia, Pennsylvania, Virginia, Rhode Island, New York, Vermont, New Hampshire, Massachusetts, Connecticut, Maine, New Jersey, West Virginia and Europe.
U.S. Army Engineer District, Fort Worth, CESWF, P.O. Box 17300, Fort Worth, TX 76102-0300. (817) 886-1112. 1-888-231-7751. Internet Address: <a href="http://www.swf.usace.army.mil">http://www.swf.usace.army.mil</a> .	Arkansas, Louisiana, Oklahoma, Texas, New Mexico, Colorado, Iowa, Nebraska, Michigan, Minnesota, North and South Dakota, Wisconsin, Wyoming, Kansas and Missouri.