Afriecan Development Foundation

headquarters, 1724 Massachusetts Ave-

nue NW., Suite 200, Washington, DC

20036.

§ 1501.5 Substantive rules of general
applicability.
ADF’s regulations published under
the provisions of the Administrative
Procedure Act are found in chapter XV
of title 22 of the Code of Federal Regu-
lations and the FEDERAL REGISTER.
These regulations are supplemented
from time to time by amendments ap-
pearing initially in the FEDERAL REG-
ISTER.

PART 1502—AVAILABILITY OF
RECORDS

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4.

SOURCE: 50 FR 28933, July 17, 1985, unless
otherwise noted.

§ 1502.1 Introduction.

(a) It is the policy of the African De-
velopment Foundation that informa-
tion about its operations, procedures,
and records be freely available to the
public in accordance with the provi-
sions of the Freedom of Information
Act.

(b) The Foundation will make the
fullest possible disclosure of its infor-
mation and identifiable records con-
sistent with the provisions of the Act
and the regulations in this part.

(c) The Director of Administration
and Finance (A&F) shall be responsible
for the Foundation’s compliance with
the processing requirements of the
Freedom of Information Act.

§ 1502.2 Definitions.

As used in this part, the following
words have the meanings set forth below:

(a) Act means the Act of June 5, 1967,
sometimes referred to as the “Freedom
of Information Act” or the Public In-
formation Section of the Administra-
tive Procedure Act, as amended, Pub.
L. 90–23, 81 Stat. 54, codified at 5 U.S.C.
552.

(b) Foundation means the African De-
velopment Foundation.

(c) President means the President of
the Foundation.

(d) Record(s) includes all books, pa-
pers, or other documentary materials
made or received by the Foundation in
connection with the transaction of its
business which have been preserved or
are appropriate for preservation by the
Foundation as evidence of its organiza-
tion, functions, policies, decisions, pro-
cedures, operations, or other activities,
or because of the informational value
of the data contained therein. Library
or other material acquired and pre-
served solely for reference or exhibi-
tion purposes, and stocks of publica-
tions and other documents provided by
the Foundation to the public in the
normal course of doing business are not
included within the definition of the
word “records.” The latter will con-
tinue to be made available to the pub-
lic without charge.

§ 1502.3 Access to Foundation records.

Any person desiring to have access to
Foundation records may call or apply
in person between the hours of 10 a.m.
and 4 p.m. on weekdays (holidays ex-
cluded) at the Foundation offices at
1724 Massachusetts Avenue, NW., Suite
200, Washington, DC 20036. Requests for
access should be made to the Director
of A&F, at the Foundation offices. If
request is made for copies of any
record, the Office of A&F will assist
the person making such request in see-
ing that such copies are provided ac-
cording to the rules in this part.

§ 1502.4 Written requests.

In order to facilitate the processing
of written requests, every petitioner
should:

(a) Address his or her request to: Di-
rector, Administration and Finance Di-
vision, African Development Founda-
tion, 1724 Massachusetts Avenue, NW.,
Suite 200, Washington, DC 20036.