

Type of report	Required information	Timing and frequency
(d) Financial Status Report ...	Status of project's funds through identification of project transactions and within 90 days after the end of your TAG's funding period.	Annually, within 90 days after the anniversary date of the start of your TAG project.
(e) Final Report .....	Description of project goals and objectives, activities undertaken to achieve goals and objectives, difficulties encountered, technical advisors' work products and funds spent.	Within 90 days after the end of your project.

[65 FR 58858, Oct. 2, 2000, as amended at 73 FR 15922, Mar. 26, 2008]

**§ 35.4175 What other reporting and record keeping requirements are there?**

In addition to the report requirements § 35.4170 describes, EPA requires your group to:

- (a) Comply with any reporting requirements in the terms and conditions of the “grant agreement”;
- (b) Keep complete financial records accurately showing how you used the Federal funds and the match, whether it is in the form of cash or in-kind assistance; and
- (c) Comply with any reporting and record keeping requirements in OMB Circular A–122 and 40 CFR part 30.

**§ 35.4180 Must my group keep financial records after we finish our TAG?**

- (a) You must keep TAG financial records for ten years from the date of the final Financial Status Report, or until any audit, litigation, cost recovery, and/or disputes initiated before the end of the ten-year retention period are settled, whichever, is longer.
- (b) At the ten-year mark, you may dispose of your TAG financial records if you first get written approval from EPA.
- (c) If you prefer, you may submit the financial records to EPA for safe-keeping when you give us the final Financial Status Report.

**§ 35.4185 What does my group do with reports our technical advisor prepares for us?**

You must send to EPA a copy of each final written product your advisor prepares for you as part of your TAG. We will send them to the local Superfund site information repository(ies) where all site-related documents are available to the public.

**PROCURING A TECHNICAL ADVISOR OR OTHER CONTRACTOR WITH TAG FUNDS**

**§ 35.4190 How does my group identify a qualified technical advisor?**

- (a) Your group must select a technical advisor who possesses the following credentials:
  - (1) Demonstrated knowledge of hazardous or toxic waste issues, relocation issues, redevelopment issues or public health issues as those issues relate to hazardous substance/toxic waste issues, as appropriate;
  - (2) Academic training in a relevant discipline (for example, biochemistry, toxicology, public health, environmental sciences, engineering, environmental law and planning); and
  - (3) Ability to translate technical information into terms your community can understand.
- (b) Your technical advisor for public health issues must have received his or her public health or related training at accredited schools of medicine, public health or accredited academic institutions of other allied disciplines (for example, toxicology).