

## § 300.4

## 9 CFR Ch. III (1-1-12 Edition)

staff offices that report to the Administrator, are located at U.S. Department of Agriculture headquarters in Washington, DC.

(1) *Program Offices.* FSIS's headquarters offices are the Office of Public Health and Science, which provides scientific analysis, advice, data, and recommendations on matters involving public health and science; the Office of Management, which provides centralized administrative and support services; the Office of Policy and Program Development, which develops and articulates the Agency's policies regarding food safety and other consumer protections; the Office of Field Operations, which manages regulatory oversight and inspection (see paragraph (c) of this section); the Office of Food Security and Emergency Preparedness, which works to prevent or, if necessary, coordinate a response to an intentional attack on the food supply; the Office of Program Evaluation, Enforcement, and Review, which acts to

ensure that Agency programs are functioning in an efficient and effective manner; the Office of Public Affairs, Education, and Outreach, which is responsible for facilitating communications between FSIS and Congress, the Agency's constituents, and the media; and the Office of International Affairs, which is responsible for recommending and developing international policy activities.

(2) [Reserved]

(c) *Field.* FSIS's field structure consists of eighteen district offices and a technical center.

(1) *District offices.* Each district office, under the direction of a District Manager, manages a farm-to-table food safety program of regulatory oversight and inspection in a district consisting of a State or several States and territories.

The locations of the district offices and the districts' geographic boundaries are as follows:

<i>Alameda, CA .....</i>	California.
<i>Boulder, CO .....</i>	Arizona, Colorado, Nevada, New Mexico, Utah, Alaska, American Samoa, Guam, Hawaii, Idaho, Northern Mariana Islands, Oregon, and Washington.
<i>Salem, OR (satellite office)</i>	Minnesota, Montana, North Dakota, South Dakota, and Wyoming.
<i>Minneapolis, MN .....</i>	Iowa and Nebraska.
<i>Des Moines, IA .....</i>	Kansas and Missouri.
<i>Lawrence, KS .....</i>	Arkansas, Louisiana, and Oklahoma.
<i>Springdale, AR .....</i>	Texas.
<i>Dallas, TX .....</i>	Michigan and Wisconsin.
<i>Madison, WI .....</i>	Illinois, Ohio, and Indiana.
<i>Chicago, IL .....</i>	Pennsylvania and New Jersey.
<i>Pickering, OH, (satellite office)</i>	Connecticut, Maine, Massachusetts, New Hampshire, New York, Rhode Island, and Vermont.
<i>Philadelphia, PA .....</i>	Delaware, District of Columbia, Maryland, Virginia, and West Virginia.
<i>Albany, NY .....</i>	North Carolina, South Carolina, and Kentucky.
<i>Beltsville, MD .....</i>	Florida, Georgia, Puerto Rico, and the Virgin Islands.
<i>Raleigh, NC .....</i>	Alabama, Mississippi, and Tennessee.
<i>Atlanta, GA .....</i>	
<i>Jackson, MS .....</i>	

(2) *Technical Service Center.* The Technical Service Center, which is located in Omaha, Nebraska, provides technical guidance, review, and training on the interpretation and application of regulatory requirements.

[63 FR 72354, Dec. 31, 1998, as amended at 69 FR 253, Jan. 5, 2004]

## § 300.4 Organizational terminology; personnel.

(a) Unless otherwise specifically provided or required in the context of a particular part of the regulations:

**Food Safety and Inspection Service, USDA****§ 300.6**

*Administrator* means the Administrator of the Food Safety and Inspection Service or any other officer or employee of the Department to whom authority has been or may in the future be delegated to act in his or her stead.

*Circuit Supervisor* means the official of the Inspection Service who is assigned responsibility for supervising the conduct of inspection at a specific group of official establishments.

*Inspection program, inspection service, or program* means the organizational unit within the Department with responsibility for carrying out the FMIA, the PPPIA, and the EPIA.

*Inspection program employee, inspection service employee, or program employee* means an inspector or other government employee who is authorized to conduct any inspection or perform any other duty in connection with the inspection program, inspection service, or program.

*Inspection service supervisor or Inspection program supervisor* means an inspection program or service employee or program employee who is delegated authority to exercise supervision over one or more phases of the inspection program.

*Inspector* means an inspector of the inspection program, inspection service, and program. (“Inspector” includes an employee or official of the Federal government or the government of a State or territory or the District of Columbia who is authorized by the Administrator to inspect meat and meat products or poultry and poultry products under the authority of the FMIA or the PPPIA, respectively, under an agreement entered into between the Administrator and the appropriate State or other agency.)

*Inspector in charge or IIC* means an inspection program employee, inspection service employee, or program employee who has primary responsibility for inspection program functions at a particular official establishment.

*Secretary* means the Secretary of Agriculture of the United States or his or her delegate.

(b) FSIS has replaced the regional office and import field office structure referenced in some parts of subchapter A of this chapter. Authority previously delegated to Regional Directors now is delegated to district managers; author-

ity previously delegated to area supervisors and import supervisors now is delegated to inspection program supervisors in the successor district offices.

[69 FR 253, Jan. 5, 2004]

**§ 300.6 Access to establishments and other places of business.**

(a) *General.* Upon presentation of credentials—

(1) Persons subject to provisions of the FMIA or the PPPIA must afford representatives of the Secretary access to establishments that slaughter or otherwise prepare livestock products or process poultry products and to other places of business subject to regulation thereunder; and

(2) Persons subject to provisions of the EPIA must afford representatives of the Secretary access as specified in part 590 of this chapter.

(b) *Meat and poultry establishments and related industries.* (1) At all times, by day or night, whether the establishment is being operated or not, inspection program employees must have access to the premises and to every part of an establishment that slaughters livestock or otherwise prepares meat products or slaughters poultry or otherwise processes poultry products that are subject to inspection for the purpose of conducting an inspection or performing any other inspection program duty. The numbered official badge of an inspection program employee is sufficient identification to entitle him or her to admittance to all parts of such an establishment and its premises.

(2) At all ordinary business hours, upon presentation of credentials by a representative of the Secretary, any person (including any firm or corporation or other business unit) subject to recordkeeping requirements under section 202 of the FMIA or section 11(b) of the PPPIA must permit such representative to enter his or her place of business to examine the facilities and inventory and to examine and copy the records specified in § 320.1 and § 381.175, respectively, of this chapter and, upon payment of the fair market value