

(k) The National Archives at Seattle is located at 6125 Sand Point Way, NE., Seattle, WA 98115-7999. The telephone number is 206-336-5115.

(l) The National Archives at Anchorage is located at 654 West Third Avenue, Anchorage, AK 99501-2145. The telephone number is 907-261-7820.

(m) The National Archives at St. Louis, the National Personnel Records Center archival research room is located at 9700 Page Ave., St. Louis, MO 63132-5100. The telephone number is 314-801-9195.

#### § 1253.8 Federal Register.

The location and business hours of the Office of the Federal Register are posted at <http://www.archives.gov>, and codified in 1 CFR 2.3.

#### § 1253.9 Federal holidays.

(a) NARA research rooms are closed on all Federal holidays.

(b) The exhibit areas in the National Archives Building are closed on Thanksgiving and December 25.

(c) The Presidential library museums are open every day except Thanksgiving, December 25, and January 1 (with the exception of the Lyndon Baines Johnson Library which is only closed December 25).

#### § 1253.10 Notification process for changes in hours.

(a) NARA will follow the procedure found in § 1253.10(c) when proposing to change hours of operations for research rooms, exhibit areas and museums, except as noted in § 1253.10(d).

(b) Changing hours of operations for research rooms, exhibit areas and museums may not be arbitrary. Proposed changes must be documented by evidence of a business need to change the hours of operation.

(c) The notification process must proceed as follows:

(1) Post a notice on <http://www.archives.gov>.

(2) Post notices in areas visible to the public in their research room, exhibit areas or museum.

(3) Issue a press release, e-mail notification, or other means normally used by that unit to notify the public of events at their location.

(4) These notices will provide written determination justifying the change in hours.

(d) In the event that emergency changes to hours of operations for research rooms, exhibit areas and museums are necessary, including but not limited to inclement weather, NARA units will give as much advance notice to the public as possible. Emergency notification will be posted at <http://www.archives.gov>.

## PART 1254—USING RECORDS AND DONATED HISTORICAL MATERIALS

### Subpart A—General Information

#### Sec.

1254.1 What kinds of archival materials may I use for research?

1254.2 Does NARA provide information about documents?

1254.4 Where and when are documents available to me for research?

1254.6 Do I need a researcher identification card to use archival materials at a NARA facility?

1254.8 What information do I need to provide when applying for a researcher identification card?

1254.10 For how long and where is my researcher identification card valid?

1254.12 Will NARA log or inspect my computer, other equipment, and notes?

1254.14 Are some procedures in regional archives and Presidential libraries different from those in the Washington, DC, area?

### Subpart B—Research Room Rules

#### GENERAL PROCEDURES

1254.20 What general policies apply in all NARA facilities where archival materials are available for research?

1254.22 Do I need to register when I visit a NARA facility for research?

1254.24 Whom does NARA allow in research rooms?

1254.26 What can I take into a research room with me?

1254.28 What items are not allowed in research rooms?

1254.30 Does NARA provide any supplies?

1254.32 What rules apply to public access use of the Internet on NARA-supplied computers?

#### RULES RELATING TO USING ORIGINAL DOCUMENTS

1254.34 What are my responsibilities when using documents?