

**National Labor Relations Board**

**§ 103.3**

16—Fort Worth .....	8:15 a.m.—4:45 p.m.
Houston .....	8:00 a.m.—4:30 p.m.
San Antonio .....	8:00 a.m.—4:30 p.m.
18—Minneapolis .....	8:00 a.m.—4:30 p.m.
Milwaukee .....	8:00 a.m.—4:30 p.m.
19—Seattle .....	8:15 a.m.—4:45 p.m.
Portland .....	8:00 a.m.—4:30 p.m.
Anchorage .....	8:15 a.m.—4:45 p.m.
20—San Francisco .....	8:30 a.m.—5:00 p.m.
Honolulu .....	8:00 a.m.—4:30 p.m.
21—Los Angeles .....	8:30 a.m.—5:00 p.m.
San Diego .....	8:30 a.m.—5:00 p.m.
22—Newark .....	8:45 a.m.—5:15 p.m.
25—Indianapolis .....	8:30 a.m.—5:00 p.m.
Peoria .....	8:30 a.m.—5:00 p.m.
27—Denver .....	8:30 a.m.—5:00 p.m.
28—Phoenix .....	8:15 a.m.—4:45 p.m.
Albuquerque .....	8:15 a.m.—4:45 p.m.
Las Vegas .....	8:30 a.m.—5:00 p.m.
29—Brooklyn .....	9:00 a.m.—5:30 p.m.
31—Los Angeles .....	8:30 a.m.—5:00 p.m.
32—Oakland .....	8:30 a.m.—5:00 p.m.

[80 FR 77238, Dec. 14, 2015]

**PART 103—OTHER RULES**

**Subpart A—Jurisdictional Standards**

- Sec.
- 103.1 Colleges and universities.
- 103.2 Symphony orchestras.
- 103.3 Horseracing and dogracing industries.

**Subpart B—Election Procedures**

- 103.20 Election procedures and blocking charges; filing of blocking charges; simultaneous filing of offer of proof; prompt furnishing of witnesses.

**Subpart C—Appropriate Bargaining Units**

- 103.30 Appropriate bargaining units in the health care industry.

**Subpart E [Reserved]**

**Subpart F—Remedial Orders**

- 103.100 Offers of reinstatement to employees in Armed Forces.

AUTHORITY: 29 U.S.C. 156, in accordance with the procedure set forth in 5 U.S.C. 553.

**Subpart A—Jurisdictional Standards**

**§ 103.1 Colleges and universities.**

The Board will assert its jurisdiction in any proceeding arising under sec-

tions 8, 9, and 10 of the Act involving any private nonprofit college or university which has a gross annual revenue from all sources (excluding only contributions which, because of limitation by the grantor, are not available for use for operating expenses) of not less than \$1 million.

[35 FR 18370, Dec. 3, 1970]

**§ 103.2 Symphony orchestras.**

The Board will assert its jurisdiction in any proceeding arising under sections 8, 9, and 10 of the Act involving any symphony orchestra which has a gross annual revenue from all sources (excluding only contributions which are because of limitation by the grantor or not available for use for operating expenses) of not less than \$1 million.

[38 FR 6177, Mar. 7, 1973]

**§ 103.3 Horseracing and dogracing industries.**

The Board will not assert its jurisdiction in any proceeding under sections 8, 9, and 10 of the Act involving the horseracing and dogracing industries.

[38 FR 9507, Apr. 17, 1973]

**Subpart B—Election Procedures****§ 103.20 Election procedures and blocking charges; filing of blocking charges; simultaneous filing of offer of proof; prompt furnishing of witnesses.**

Whenever any party to a representation proceeding files an unfair labor practice charge together with a request that it block the processing of the petition to the election, or whenever any party to a representation proceeding requests that its previously filed unfair labor practice charge block the further processing of a petition, the party shall simultaneously file, but not serve on any other party, a written offer of proof in support of the charge. The offer of proof shall provide the names of the witnesses who will testify in support of the charge and a summary of each witness's anticipated testimony. The party seeking to block the processing of a petition shall also promptly make available to the regional director the witnesses identified in its offer of proof. If the regional director determines that the party's offer of proof does not describe evidence that, if proven, would interfere with employee free choice in an election or would be inherently inconsistent with the petition itself, and thus would require that the processing of the petition be held in abeyance absent special circumstances, the regional director shall continue to process the petition and conduct the election where appropriate.

[79 FR 74490, Dec. 15, 2014]

**Subpart C—Appropriate Bargaining Units****§ 103.30 Appropriate bargaining units in the health care industry.**

(a) This portion of the rule shall be applicable to acute care hospitals, as defined in paragraph (f) of this section: Except in extraordinary circumstances and in circumstances in which there are existing non-conforming units, the following shall be appropriate units, and the only appropriate units, for petitions filed pursuant to section 9(c)(1)(A)(i) or 9(c)(1)(B) of the National Labor Relations Act, as amended, except that, if sought by labor organiza-

tions, various combinations of units may also be appropriate:

- (1) All registered nurses.
- (2) All physicians.
- (3) All professionals except for registered nurses and physicians.
- (4) All technical employees.
- (5) All skilled maintenance employees.
- (6) All business office clerical employees.
- (7) All guards.

(8) All nonprofessional employees except for technical employees, skilled maintenance employees, business office clerical employees, and guards.

*Provided That* a unit of five or fewer employees shall constitute an extraordinary circumstance.

(b) Where extraordinary circumstances exist, the Board shall determine appropriate units by adjudication.

(c) Where there are existing non-conforming units in acute care hospitals, and a petition for additional units is filed pursuant to sec. 9(c)(1)(A)(i) or 9(c)(1)(B), the Board shall find appropriate only units which comport, insofar as practicable, with the appropriate unit set forth in paragraph (a) of this section.

(d) The Board will approve consent agreements providing for elections in accordance with paragraph (a) of this section, but nothing shall preclude regional directors from approving stipulations not in accordance with paragraph (a), as long as the stipulations are otherwise acceptable.

(e) This rule will apply to all cases decided on or after May 22, 1989.

(f) For purposes of this rule, the term:

(1) *Hospital* is defined in the same manner as defined in the Medicare Act, which definition is incorporated herein (currently set forth in 42 U.S.C. 1395x(e), as revised 1988);

(2) *Acute care hospital* is defined as: either a short term care hospital in which the average length of patient stay is less than thirty days, or a short term care hospital in which over 50% of all patients are admitted to units where the average length of patient stay is less than thirty days. Average length of stay shall be determined by reference to the most recent twelve

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month period preceding receipt of a representation petition for which data is readily available. The term "acute care hospital" shall include those hospitals operating as acute care facilities even if those hospitals provide such services as, for example, long term care, outpatient care, psychiatric care, or rehabilitative care, but shall exclude facilities that are primarily nursing homes, primarily psychiatric hospitals, or primarily rehabilitation hospitals. Where, after issuance of a subpoena, an employer does not produce records sufficient for the Board to determine the facts, the Board may presume the employer is an acute care hospital.

(3) *Psychiatric hospital* is defined in the same manner as defined in the Medicare Act, which definition is incorporated herein (currently set forth in 42 U.S.C. 1395x(f)).

(4) The term *rehabilitation hospital* includes and is limited to all hospitals accredited as such by either Joint Committee on Accreditation of Healthcare Organizations or by Commission for Accreditation of Rehabilitation Facilities.

(5) A *non-conforming unit* is defined as a unit other than those described in paragraphs (a) (1) through (8) of this section or a combination among those eight units.

(g) Appropriate units in all other health care facilities: The Board will

determine appropriate units in other health care facilities, as defined in section 2(14) of the National Labor Relations Act, as amended, by adjudication.

[54 FR 16347, Apr. 21, 1989]

**Subpart E [Reserved]**

**Subpart F—Remedial Orders**

**§ 103.100 Offers of reinstatement to employees in Armed Forces.**

When an employer is required by a Board remedial order to offer an employee employment, reemployment, or reinstatement, or to notify an employee of his or her entitlement to reinstatement upon application, the employer shall, if the employee is serving in the Armed Forces of the United States at the time such offer or notification is made, also notify the employee of his or her right to reinstatement upon application in accordance with the Military Selective Service Act of 1967, as amended, after discharge from the Armed Forces.

[37 FR 21939, Oct. 17, 1972, as amended at 38 FR 9506, Apr. 17, 1973]

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**PARTS 105–199 [RESERVED]**