WASHINGTON COUNTY COMPREHENSIVE COMMUNITY PLAN

HURRICANE EVACUATION ELEMENT

HT
168
.W38
H87
1982

AUTHENTICATED
U.S. GOVERNMENT
INFORMATION
GPO

WASHINGTON COUNTY

COMPREHENSIVE COMMUNITY PLAN

HURRICANE EVACUATION ELEMENT

JUNE 1982

Property of CSC Library

U.S. DEPARTMENT OF COMMERCE NOAA
COASTAL SERVICES CENTER
2234 SOUTH HOBSON AVENUE
CHARLESTON, SC 29405-2413

HT168.W38 H87 1982

HURRICANE EVACUATION PLAN

for

Washington County, N.C.

Prepared by the

Washington County Planning Department

Raymond P. Sturza, II
County Planner

Ann C. Keyes
Secretary

This Hurricane Evacuation Plan is a revision of an earlier plan created by Civil Preparedness Officials for Washington County in 1977. The Washington County Planning Department is responsible for this revised edition and wishes to acknowledge the assistance of Mr. Ted Martus, Washington County Civil Preparedness Coordinator and Col. David Spivey, both of whom shared their time and expertise with the planner-in-charge.

June, 1982

Table of Contents

I. Introduction..... Page 1

II. Hurricane Season..... Page 2

III. Plan Organization..... Page 3

A. Introduction..... Page 3
B. Control Group..... Page 3
C. Support Group..... Page 3
D. Emergency Operations Center (EOC)..... Page 4
E. Concept of Operations..... Page 4
F. Increased Readiness Action Checklist..... Page 5

IV. Public Information..... Page 6

V. Evacuation Shelter Locations..... Page 7

A. Shelter Locations..... Page 7
B. Overflow Shelter..... Page 7
C. Evacuation Routes..... Page 7
D. Shelter Operations..... Page 8
E. Reentry..... Page 8
F. Responsibilities..... Page 8
G. Communications..... Page 9
H. Exercises..... Page 10
I. Emergency Shelter Locations Map..... Page 11
J. Washington County Increased Readiness Action Checklist... Page 12

VI. Emergency Personnel..... Page 26

A. Control Group..... Page 26
B. Support Group..... Page 26

VII. Approval..... Page 27

A. Washington County Board of Commissioners..... Page 27
B. Town of Creswell..... Page 27
C. Town of Plymouth..... Page 27
D. Town of Roper..... Page 27
E. American Red Cross..... Page 27

Appendix A - Emergency Powers Ordinance

Appendix B - Emergency Plan For War

Appendix C - Interagency Agreement

Appendix D - Warning & Alert Flowchart

I. INTRODUCTION

Long recognized as one of nature's most destructive forces, hurricanes have wreaked havoc on the world's coastal communities throughout history. The awesome fury of the high winds and rising seas associated with a hurricane's approach was once perceived as a punishment from the gods for wrongdoings or lack of proper tribute. Progress in the fields of science and meteorology has provided us with the knowledge that hurricanes are regularly occurring natural phenomenon. But despite our gains in understanding the nature of these powerful storms, the danger they pose to life and property in our coastal zone has not diminished. Rapid and intensive development along our nation's coastlines has in fact increased the potential for death and destruction when a major hurricane makes landfall on a large coastal population center or resort.

Emergency management planners and local officials responsible for public health and safety cannot prevent a hurricane from moving ashore. But unlike our less fortunate predecessors, we will know in advance when a hurricane is about to strike our area. We can promote emergency preparations designed to reduce the level of destruction we know will occur when a hurricane comes ashore in our area. We can also provide shelter for our citizens in the event their well-being is threatened by a hurricane or major storm.

This Hurricane Evacuation Plan spells out the procedures we will follow when a situation that demands emergency management response develops. A flyer summarizing this plan has been distributed about our community in an attempt to make everyone better informed about the dangers posed to our community by hurricanes and precautions we can take to minimize loss of life and property. Please read this flyer carefully and keep it for further reference.

II. HURRICANE SEASON: JUNE - NOVEMBER

With the arrival of the vacation season comes also the beginning of the six month (June 1 - November 30) period known as hurricane "season." The National Hurricane Center in Miami, Florida serves as the hurricane tracking and information center during this period of time. Once a tropical disturbance is detected, it is watched carefully by both the National Hurricane Center and the National Weather Service. Should the disturbance become organized and obtain a surface wind strength between 39 and 73 miles per hour, it will be identified as a tropical storm. Should sustained wind strength increase to 74 miles per hour, it will be upgraded to hurricane status.

The National Hurricane Center has designed an early warning system that provides notice to any area that a hurricane or tropical storm may threaten. The two major categories of this warning system are as follows:

1) Hurricane Watch - an announcement that a hurricane poses a threat to the georgaphical area defined in the announcement (i.e... a hurricane watch is in effect for the northeastern North Carolina coastal area from Cape Lookout northward to the Virginia border...). Persons in the watch zone should inventory their emergency supplies, stay abreast of weather advisories, and be prepared to take further action in the event a hurricane warning becomes in effect.

2) Hurricane Warning - an announcement that the dangerous effects of high winds in excess of 73 miles per hour and rising seas are expected to occur in the area defined in the Warning Announcement within 24 hours or less. Persons in a warning zone should take action to secure their property according to the procedures suggested in this plan and residents of all low lying areas should be prepared to evacuate to shelters should Civil Preparedness officials deem such action advisable.

III. ORGANIZATION

A. Introduction

Hurricane evacuation involves areas under county and municipal jurisdiction. As coordinated action is required of county and municipal governments, a joint organization for decision making is needed. To facilitate such coordination and make the best possible use of manpower resources available, two panels have been established. The first, known as the Control Group, consists of elected officials of Washington County and its municipalities. The second, the Support Group, consists of various local officials and other personnel who will be called upon in the event this plan becomes operational. Throughout the plan, the terms "civil defense", "civil preparedness", and "emergency management" can be used interchangeably.

B. The Control Group

1) Mission & Responsibilities - to exercise overall direction and control of hurricane evacuation operations, including making the decision to institute county-wide increased readiness conditions and to respond to other situations as they arise.

2) Composition - the Control Group will be composed of the following elected officials:

   (a) The Chairperson of the Washington County Board of Commissioners, who will also chair the Control Group.
   (b) The Mayors of the Towns of Plymouth, Roper, and Creswell, and
   (c) The Washington County Emergency Management Coordinator, who will serve as advisor to the Control Group.

C. The Support Group

1) Mission & Responsibilities - to provide personnel, material resources, and technical assistance for the implementation of preplanned actions and actions as directed by the Control Group, to provide directions to personnel engaged in emergency operations,

and to provide information and recommendations to the Control Group.

2) Composition - The following individuals will serve as members of the Support Group:

(a) Washington County Manager - functions as Group Chief and Public Information Officer
(b) Washington County Sheriff
(c) Director of Social Services
(d) Superintendent of Schools
(e) County Health Director
(f) County Planner
(g) Plymouth Town Manager
(h) State Highway Patrol Liaison Officer
(i) EMT/Rescue Squad Representative
(j) Red Cross Liaison Officer
(k) Chief, Fire Departments of Plymouth, Roper, & Creswell, Mid County and Lake Phelps

D. Emergency Operations Center

The Control and Support Groups will operate from the Washington County Emergency Operations Center (OEC), which will be the Washington County Courthouse Building. The Plymouth Town Hall will function as the back-up EOC should the Courthouse Building become inoperable.

E. Concept of Operations:

The Concept for hurricane evacuation in Washington County calls for:

1) Early alerting of officials and concerned agencies in the entire county.
2) Overall direction and decision making by a Control Group.
3) Increased readiness actions taken progressively as the hurricane approaches and as the threat of injury and damage increases.
4) Evacuation of residents and visitors in threatened low-lying areas upon decision of the Control Group.
5) Movement of evacuees to designated and operating public shelters, or out of Washington County and the threatened area.
6) Mass care for evacuees in predesignated shelters in accordance with agreements.
7) Reentry of evacuees to evacuated areas when authorized by the Control Group and when the hurricane threat has passed or damage assessments indicate that reentry is feasible.
8) Local governments request State and/or Federal Assistance, as necessary, before or after a hurricane. (See North Carolina Disaster Relief and Assistance Program (NCDR&AP), Annex D).

F. Increased Readiness Action Checklist:

1) The following increased readiness conditons are established:

Condition 5	Hurricane Season (June 1 - November 30)
Condition 4	Alert - Hurricane Advisory
Condition 3	Hurricane Watch - approximately 48 hours to forecasted landfall
Condition 2	Hurricane Warning - approximately 24 hours to forecasted landfall
Condition 1	12 hours or less to forecasted landfall
Condition 0	Landfall
Reentry	Threat removed, damage assessment possible

2) The Control Group will declare conditions 3 through "reentry". The Support Group will implement actions for each condition when announced. Actions to be taken by individual members are detailed in the increased readiness action checklist. The County Manager will be responsible for conditions 4 & 5 as a part of the Public Information responsibilities.

IV. PUBLIC INFORMATION

The County Manager will serve as the Public Information Officer during an emergency and will provide information to the public via the news media and other means based on the decisions of the Control Group. Acting in this capacity his responsibilities will include:

1) Notification to Control and Support Group members that an emergency situation may or has developed, calling both groups to active or standby status.

2) Issuance of precautionary/preparatory measures recommended for the public.

3) Evacuation instructions.

4) Reentry instructions.

5) Damage information.

Specific instructions for Washington County residents will be transmitted by radio station WPNC/WKLX-FM 96, Plymouth, North Carolina.

V. EVACUATION SHELTER LOCATIONS

A. The following buildings have been designated as temporary shelters for emergency evacuations. If an emergency situation develops, persons in areas to be evacuated will be advised to proceed to the nearest shelter on the list below:

In Plymouth -

1) Fourth Street Elementary School
2) Plymouth High School
3) Washington Street Elementary School

In Roper -

1) Washington County Union School
2) Roper Elementary School

In Creswell -

1) Creswell Elementary School
2) Creswell High School

B. Emergency Shelter for Motorists

In the event a major storm requires the evacuation of the Outer Banks, motorists and campers may seek shelter in Washington County. The Senior Citizens' Center located on N.C. 45 and U.S. 64 will operate as a shelter for nonresidents if the situation demands. (Should this building become operational as a shelter, precautionary steps must be taken to protect large glass windows from high winds)

C. Evacuation Routes

1) Evacuation Routes and designated shelters are as indicated on the Evacuation Route Map.

2) Residents wishing to seek shelter (mobile home residents or persons living in any structure which does not provide adequate protection) should go to the nearest designated shelter once the public has been notified of shelter openings.

D. Shelter Operations

1) For the purposes of this plan, a shelter is defined as a predesignated structure of sufficient strength to withstand high winds, which is located in an area not subject to flooding or storm surge and which will safeguard a certain number of evacuees.

2) A shelter must have adequate sanitary facilities. In addition, a shelter should be prestocked with adequate supplies of food, emergency drinking water, blankets, cots, and have mass feeding facilities.

3) The Control Group will determine the timing for opening of shelters. Any or all shelters may be opened initially as required by the situation.

4) The Public Information Officer will release information to the public by radio and TV as the situation develops. Final instructions to evacuees will include items to bring to shelter since rarely will items be prestocked.

5) The county is responsible for providing shelter for all county residents and visitors. The shelters will be managed and staffed by agreement with the American Red Cross. (See Attachment 6.)

6) The Salvation Army will support shelter operations, assist in on site feeding, and other actions necessary to meet the immediate needs of evacuees.

E. Reentry

1) Upon cancellation of all hurricane warnings and watches which include Washington County and when no damage has been experienced, the Control Group will authorize reentry to all evacuated areas.

2) When hurricane damages have resulted, reentry to evacuated area will be based upon damage assessments and any rescue or other relief operations in progress. Reentry will be authorized by the Control Group to specific evacuated areas and under conditions specified.

F. Responsibilities

1) Local

a. Control Group - Overall direction as contained in paragraph IV-B.

b. Support Group - As shown in responsibility blocks of the Increased Readiness Action Checklist Attachment 4.

c. County Emergency Management Coordinator

(1) Serves as advisor to the Control Group.
(2) Coordinates actions of the Support Group and operations involving local nongovernment organizations and operations of forces from outside the county.
(3) Operates the County EOC.
(4) Furnishes Situation Reports to State EOC.
(5) Develops and conducts exercises to test and evaluate this Plan.

2) State and Federal Agencies

a. National Weather Service - Provides hurricane watches, warnings and related weather information.

b. U. S. Coast Gurad

(1) Provides warning to ships and boats in affected coastal areas.

(2) Assists in coastal evacuation upon request.

c. State Highway Patrol

(1) Operates State Warning Point and passes weather information via Police Information Network (PIN).

(2) Responsible for traffic control on State Highway systems.

d. State Division of Emergency Management

(1) Receives requests for assistance, coordinates State actions, and arranges for assistance from Federal agencies.

(2) Area A Emergency Management Coordinator

a. Assists in coordination of evacuation efforts.
b. Assists in coordination of State assistance.

G. Communications

1) Communications will be accordance with Annex B, NCDR&AP and the Washington County Civil Preparedness Operations Plan for War, Annex F.

2) The Plymouth Police Department operates the County Warning System.

3) The Sheriff will ensure communications between the Control and Support Groups, shelters, and traffic control points.

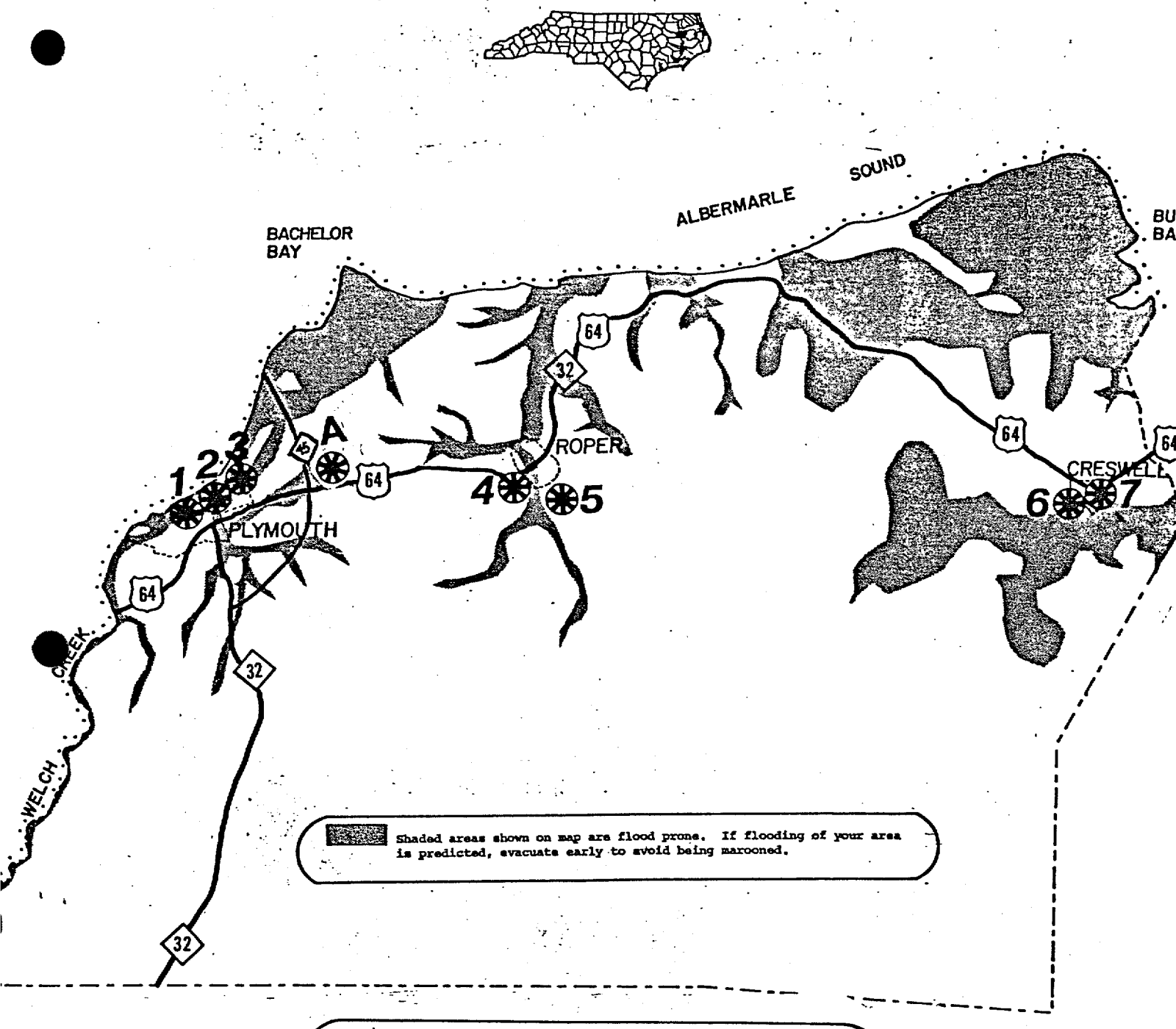
H. Exercises

1) An exercise will be conducted annually to test and evaluate this plan. This exercise will be conducted in early June.

WASHINGTON COUNTY

NORTH CAROLINA

I. EMERGENCY SHELTER LOCATIONS MAP



Hurricane Shelters

LOCAL RESIDENTS: Take best route to the nearest school shown below for shelter:

- 1. Washington Street Elementary
- 2. Fourth Street Elementary
- 3. Plymouth High School
- 4. Roper Elementary
- 5. Washington County Union
- 6. Creswell High School
- 7. Creswell Elementary

TRANSIENTS: Should move through the county on U.S. 64 West or N.C. 32 South.

Alternate Shelter "A", located at the Resources Center Building near the intersection of U.S. 64 and N.C. 45 will be made available as a shelter to motorists passing through the area if the situation demands.

J. WASHINGTON COUNTY INCREASED READINESS ACTION CHECKLIST

COUNTY MANAGER

Responsibilities:

- -Maintain financial data
- -Adapt accounting system to provide emergency expenditure information upon request

CONDITION 5 BEGINNING OF HURRICANE SEASON	1. Review hurricane evacuation plan. 2. Ensure notification rosters are current.
CONDITION 4 72 HOURS ALERT	1. Review plans and procedures and alert personnel. 2. Coordinate preparations as necessary.
CONDITION 3 48 HOURS ALERT	
CONDITION 2 24 HOURS OR HURRICANE WARNING	1. Record all expenditures relating to hurricane in separate accounts. 2. Representative man EOC.
CONDITION 1 12 HOURS OR LESS EVACUATION	
CONDITION 0 "LANDFALL"	1. Shelter
REENTRY	1. Assemble personnel. 2. Provide financial data on emergency expenditures to Control Group. 3. Instruct Tax Supervisor to furnish damage assessment data to EOC as necessary. When danger has subsided, revise property records.

WASHINGTON COUNTY INCREASED READINESS ACTION CHECKLIST

SUPERINTENDENT OF SCHOOLS

Responsibilities

-Provide facilities to be used as shelters.

CONDITION 5 BEGINNING OF HURRICANE SEASON	1. Review hurricane plan. 2. Ensure notification rosters are current. 3. Ensure that shelters are designated IAW Red Cross Agreement and plans to operate shelters are current. 4. Conduct exercise to test plan.
CONDITION 4 72 HOURS ALERT	1. Review plans and procedures and alert personnel. 2. Coordinate preparations as necessary.
CONDITION 3 48 HOURS ALERT	1. Make initial contact with Red Cross on using existing schools as shelters as planned.
CONDITION 2 24 HOURS OR HURRICANE WARNING	1. Representative report to EOC. 2. Close schools. Send pupils home. 3. Conduct joint inspection of designated shelters with Red Cross representative. 4. Mobilize personnel for school shelter operations.
CONDITION 1 12 HOURS OR LESS EVACUATION	1. Close schools. Send pupils home, if not already done. 2. Mobilize personnel. Send them to designated shelters. 3. Representative man EOC.
CONDITION 0 "LANDFALL"	1. Operate shelters with Red Cross.
REENTRY	1. Provide personnel as required in the operation of shelters.

WASHINGTON COUNTY INCREASED READINESS ACTION CHECKLIST

COUNTY HEALTH DIRECTOR

Responsibilities:

-Ensure that health and medical needs are provided during evacuation, shelter and reentry.

CONDITION 5 BEGINNING OF HURRICANE SEASON	1. Review hurricane plan. 2. Ensure notification rosters are current. 3. Conduct exercise to test plan.
CONDITION 4 72 HOURS ALERT	1. Review plans and procedures and alert personnel. 2. Coordinate preparations as necessary.
CONDITION 3 48 HOURS ALERT	1. Coordinate use of EMT's for shelter first aid stations.
CONDITION 2 24 HOURS OR HURRICANE WARNING	1. Representative report to EOC.
CONDITION 1 12 HOURS OR LESS EVACUATION	1. Ensure adequate health personnel in shelters. 2. Ensure shelters are maintained in a sanitary condition. 3. Report pertinent health information to officials.
CONDITION 0 "LANDFALL"	1. Shelter Support.
REENTRY	1. Evaluate and provide to the Control Group a recommendation on the health aspect of reentry into damage areas

WASHINGTON COUNTY INCREASED READINESS ACTION CHECKLIST

AMERICAN NATIONAL RED CROSS LOCAL CHAPTER

Responsibilities:

-Operate designated Red Cross shelters.

-Provide other Red Cross assistance.

CONDITION 5 BEGINNING OF HURRICANE SEASON	1. Review shelter plan. 2. Ensure notification rosters are current 3. Ensure that shelters are designated IAW Red Cross Agreement and plans to operate shelters are current.
CONDITION 4 72 HOURS ALERT	1. Review plans and procedures and alert personnel. 2. Coordinate preparations as necessary.
CONDITION 3 48 HOURS ALERT	1. Designate and assign personnel to specific shelters.
CONDITION 2	1. Mobilize personnel. 2. Brief shelter managers. 3. Conduct joint inventory of shelters with school officials. 4. Representative man EOC. 5. Upon EOC direction, open and operate shelters. 6. Keep EOC informed of shelter situation.
CONDITION 1	1. Keep EOC informed of shelter situation. 2. Open additional shelters if required.
CONDITION 0 "LANDFALL"	1. Keep EOC informed of shelter situation
REENTRY	1. Operate shelters as long as necessary 2. Render assistance to needy persons.

WASHINGTON COUNTY INCREASED READINESS ACTION CHECKLIST

EMERGENCY MANAGEMENT COORDINATOR

Responsibilities:

- -Coordination of plans of all agencies.
- -Overall coordination of operations.
- -Reports and operation of EOC.
- -Test and exercises.

CONDITION 5 BEGINNING OF HURRICANE SEASON	1. Review hurricane evacuation plan. 2. Check warning system and ensure notification rosters are current. 3. Release general hurricane information to public. 4. Conduct exercise to test entire plan.
CONDITION 4 72 HOURS ALERT	1. Review plans and procedures and alert personnel. 2. Coordinate preparations as necessary.
CONDITION 3 48 HOURS ALERT	1. Partial activation of EOC. 2. Check that key personnel are available and keep advised of situation. 3. Release hurricane preparedness information to the public. 4. Check communications.
CONDITION 2 24 HOURS OR HURRICANE WARNING	1. EOC under 24 hour operation schedule. 2. Liaison with EOC from all operating agencies. 3. Communications operational. 4. Continuous evaluation of information with control group.

	5. Implementation of decisions.
CONDITION 1 12 HOURS OR LESS EVACUATION	1. Gathering and dissemination of information to all agencies. 2. Coordination of all operations. 3. Implementation of decisions.
CONDITION 0 "LANDFALL"	1. Gathering and dissemination of information. 2. Reports to Area CP. 3. Requests for assistance.
REENTRY	1. Coordination of damage assessment and reports. 2. Clean up and recovery. 3. Coordination of reentry.

WASHINGTON COUNTY INCREASED READINESS ACTION CHECKLIST

WASHINGTON COUNTY SHERIFF'S DEPARTMENT

Responsibilities:

- -Direction & control of evacuation & reentry operations.
- -Serves as liaison officer for all law enforcement agencies within the county.
- -Assist communication between Control & Support Group, Shelter & Traffic Control Points.

CONDITION 5 BEGINNING OF HURRICANE SEASON	1. Review hurricane plan. 2. Conduct exercise to test plan.
CONDITION 4 72 HOURS ALERT	1. Review plans and procedures.
CONDITION 3 48 HOURS ALERT	1. Gas up all vehicles. 2. Check all equipment. 3. Test communications and emergency power generators.
CONDITION 2 24 HOURS OR HURRICANE WARNING	1. Mobilize personnel. 2. Finalize plans to direct evacuation if ordered. 3. Assist motorists presently evacuating voluntarily. 4. Representative man EOC.
CONDITION 1 12 HOURS OR LESS EVACUATION	1. Vehicles with loudspeakers to areas in which evacuation ordered. 2. Patrol evacuated area. 3. Coordinate provision of communications between shelters, checkpoints and EOC.
CONDITION 0 "LANDFALL"	1. Maintain law and order.
REENTRY	1. Prevent looting. 2. Check personnel and equipment. Request needed assistance.

3. Control access to evacuated areas.
4. Maintain liaison with other law enforcement agencies.

WASHINGTON COUNTY INCREASED READINESS ACTION CHECKLIST

PLYMOUTH POLICE DEPARTMENT

Responsibillties:

- -Operate County Warning System.

CONDITION 5 BEGINNING OF HURRICANE SEASON	1. Review hurricane plan. 2. Check warning system and ensure notification rosters are current. 3. Conduct exercise to test plan.
CONDITION 4 72 HOURS ALERT	1. Provide 72 hour notice to Control & Support Groups. 2. Review plans and procedures.
CONDITION 3 48 HOURS ALERT	1. Notify Control and Support Group members that Hurricane Watch issued. 2. Gas up all vehicles. 3. Check all equipment. 4. Test communications and emergency power generators.
CONDITION 2 24 HOURS OR HURRICANE WARNING	1. Notify Control & Support Groups that Hurricane Warning issued. 2. Mobilize personnel. 3. Finalize plans to direct evacuation if ordered. 4. Assist motorists presently evacuating voluntarily. 5. Representative man EOC.
CONDITION 1 12 HOURS OR LESS EVACUATION	1. Vehicles with loudspeakers to areas in which evacuation ordered. 2. Patrol evacuated area. 3. Coordinate provision of communications between shelters, checkpoints and EOC.

CONDITION 0 "LANDFALL"	1. Maintain law and order.
REENTRY	1. Prevent looting. 2. Check personnel and equipment. Request needed assistance. 3. Control access to evacuated areas. 4. Maintain liaison with other law enforcement agencies.

WASHINGTON COUNTY INCREASED READINESS ACTION CHECKLIST

DIRECTOR OF SOCIAL SERVICES

Responsibilities:

- -Overall shelter operations.
- -Provides personnel to assist in operation of shelters and registration of evacuees.
- -Devise, coordinate and implement transportation plan for evacuees who need assistance in reaching shelter.

CONDITION 5	1. Review hurricane plan. 2. Ensure notification rosters are current. 3. Ensure that shelters are designated IAW Red Cross Agreement and plans to operate shelters and current. 4. Conduct exercise to test plan.
CONDITION 4 72 HOURS ALERT	1. Review plans and procedures and alert personnel. 2. Coordinate preparations as necessary with schools and Red Cross.
CONDITION 3 48 HOURS ALERT	1. Assist manager with public service announcement instructions for citizens in need of transportation to shelters.
CONDITION 2 24 HOURS OR HURRICANE WARNING	1. Assign personnel to shelters. 2. Assure availability of evacuation vehicles and assign driver responsibility. 3. Assist school and Red Cross personnel in preparing shelters for use. 4. Set up shelter coordination section at EOC.
CONDITION 1 12 HOURS OR LESS EVACUATION	1. Provide personnel to assist with shelter registration.

	2. Begin evacuee pickup. 3. Maintain contact with all shelters. Provide shelter information to EOC personnel.
CONDITION 0 "LANDFALL"	1. Expedite assistance required for shelter operation.
REENTRY	1. Continue to assist Red Cross as needed. 2. Assist in closure of shelter system.

WASHINGTON COUNTY INCREASED READINESS ACTION CHECKLIST

FIRE DEPARTMENT CHIEFS

Responsibilities:

-Coordinate fire fighting support throughout the county (paid and volunteer)

CONDITION 5 BEGINNING OF HURRICANE SEASON	1. Review hurricane plan. 2. Ensure notification rosters are current. 3. Conduct exercise to test plan.
CONDITION 4 72 HOURS ALERT	1. Review plans and procedures and alert personnel. 2. Coordinate preparations as necessary.
CONDITION 3 48 HOURS ALERT	1. Gas up all fire fighting vehicles. 2. Check all fire fighting equipment
CONDITION 2 24 HOURS OR HURRICANE WARNING	1. Mobilize personnel(chiefs). 2. Render assistance as requested. 3. Coordinate fire fighting activities.
CONDITION 1 12 HOURS OR LESS EVACUATION	1. Provide personnel to assist in traffic control and evacuation as requested.
CONDITION 0 "LANDFALL"	1. Shelter.
REENTRY	1. Assist in clean up efforts as required.

WASHINGTON COUNTY INCREASED READINESS ACTION CHECKLIST

COUNTY RESCUE SQUAD REPRESENTATIVE

Responsibilities:

- -Coordinate provision of rescue support operation.
- -Provide ambulance service to transport nonambulatory persons.

CONDITION 5 BEGINNING OF HURRICANE SEASON	1. Review hurricane plan. 2. Ensure notification rosters are current. 3. Conduct exercise to test plan.
CONDITION 4 72 HOURS ALERT	1. Review plans and procedures and alert personnel. 2. Coordinate preparations as necessary.
CONDITION 3 48 HOURS ALERT	1. Gas up all rescue vehicles. 2. Check all rescue equipment.
CONDITION 2 24 HOURS OR HURRICANE WARNING	1. Mobilize personnel. 2. Move nonambulatory and provide other assistance as requested. 3. Coordinate rescue operations.
CONDITION 1 12 HOURS OR LESS EVACUATION	1. Provide EMT's for shelter first aid.
CONDITION 0 "LANDFALL"	1. Shelter.
REENTRY	1. Transportation of nonambulatory personnel to homes.

VI. EMERGENCY PERSONNEL LIST

CONTROL GROUP

Mrs. Mayme W. Davenport, Chairperson
Washington County Board of Commissioners
Tel.: 797-4783 - Residence

Mr. Joe W. Foster, Vice-Chairman
Washington County Board of Commissioners
Tel.: 793-2151 - Residence

Mr. W. R. Flowers, Mayor
Town of Plymouth
Tel.: 793-4543 - Residence
Tel.: 793-4181 - Business

Mr. Reginald Dalton Phelps, Mayor
Town of Creswell
Tel.: 797-4774 - Residence
797-4852 - Business

Mr. Ted C. Martus
Emergency Management Coordinator
Tel.: 793-2771 - Residence

SUPPORT GROUP

Mr. Jack DiSarno
Washington County Manager
Tel.: 793-9226 - Residence
793-5823 - Business

Mr. Jim Whitehurst
Washington County Sheriff
Tel.: 793-2035 - Residence
793-2422 - Business

Mr. Jerry Rhodes, Director
Washington County Department of Social Services
Tel.: 793-5046 - Residence
793-4041 - Business

Mr. Robert Alligood, Superintendent,
Washington County Schools
Tel.: 793-9393 - Residence
793-5173 - Business

Mr. H. B. Glover, Director
Washington County Health Department
Tel.: 792-1051 - Residence
793-3023 - Business

Mr. William F. Whitley
Plymouth Fire Chief
Tel.: 793-2222 - Residence

Mr. Marvin E. Hassell
Roper Fire Chief
Tel.: 793-3771 - Residence

Mr. James M. Davenport
Creswell Fire Chief
Tel.: 797-4826

Mr. Billy Ray Phelps
Lake Phelps Fire Chief
Tel.: 797-4829

Mr. John Stillman
Mid County Fire Chief
Tel.: 793-4273

Mr. Cleveland Paylor
Plymouth Town Manager
Tel.: 793-3620 - Residence
793-3622 - Business

VII. Approval

Having reviewed the contents and provisions of this document, the undersigned approve its use and application in their respective jurisdictions:

Mayme W. Davenport, Chairperson
Washington County Board of Commissioners

William R. Flowers, Mayor
Plymouth, North Carolina

Reginald Dalton Phelps, Mayor
Creswell, North Carolina

Dr. A. L. Whitehurst, Chairman
Albemarle-Pamlico Chapter
American Red Cross

E. V. Wilkins, Mayor
Roper, North Carolina

Appendix A - State of Emergency Ordinance

AN ORDINANCE AUTHORIZING THE PROCLAMATION OF A STATE OF EMERGENCY AND THE IMPOSITION OF PROHIBITIONS AND RESTRICTIONS DURING A STATE OF EMERGENCY

Under the authority of North Carolina General Statutes Chapter 14, as amended, the County of Washington ordains:

Article 36A.

Section 1. State of Emergency; Restrictions Authorized:

(a) A state of emergency shall be deemed to exist whenever during times of public crisis, disaster, rioting, catastrophe, or similar public emergency, for any reason, public safety authorities are unable to maintain public order or afford adequate protection for lives, safety or property, or whenever the occurrence of any such condition is imminent.

(b) In the event of an existing or threatened state of emergency endangering the lives, safety, health and welfare of the people within Washington County or any part thereof, or threatening damage to or destruction of property, the Chairman of the Board of Commissioners of Washington County is hereby authorized and empowered under Section 14-288.13 to issue a public proclamation declaring to all persons the existence of such a state of emergency, and, in order to more effectively protect the lives and property of people within the county, to place in effect any or all of the restrictions hereinafter authorized.

(c) The Chairman is hereby authorized and empowered to limit by the proclamation the application of all or any part of such restrictions to any area specifically designated or described within the county and to specific hours of the day or night; and to exempt from all or any part of such restrictions, while acting in the line of and within the scope of their respective duties, law enforcement officers, firemen and other public employees, rescue squad members, doctors, nurses, employees of hospitals and other medical facilities; on-duty military personnel whether state or federal; on-duty employees of public utilities, public transportation companies, and newspaper, magazine, radio broadcasting, and television broadcasting corporations operated for profit; and such other classes of persons as may be essential to the preservation of public order and immediately necessary to serve the safety, health and welfare needs of the people within the county.

Section 2. Proclamation Imposing Prohibitions and Restrictions:

(a) The Chairman of the Board of Commissioners of Washington County by proclamation may impose the prohibitions and restrictions specified in Section 3 through 7 of this ordinance in the manner described in those

sections. The Chairman may impose as many of those specified prohibitions and restrictions as he finds are necessary, because of an emergency, to maintain an acceptable level of public order and services, and to protect lives, safety, and property. The Chairman shall recite his findings in the proclamation.

(b) The proclamation shall be in writing. The Chairman shall take reasonable steps to give notice of the terms of the proclamation to those affected by it and shall post a copy of it in the County Courthouse. The Chairman shall retain a text of the proclamation and furnish upon request certified copies of it for use as evidence.

Section 3. Curfew:

(a) The proclamation may impose a curfew prohibiting in certain areas and during certain periods the appearance in public of anyone who is not a member of an exempted class. The proclamation shall specify the geographical area or areas and the period during each 24-hour day to which the curfew applies. The Chairman may exempt from some or all of the curfew restrictions classes of people whose exemption the Chairman finds necessary for the preservation of the public health, safety, and welfare. The proclamation shall state the exempted classes and the restrictions from which each is exempted.

(b) Unless otherwise specified in the proclamation, the curfew shall apply during the specified period each day until the Chairman by proclamation removes the curfew.

Section 4. Restrictions on Possession, Consumption, or Transfer of Intoxicating Liquor.

(a) The proclamation may prohibit the possession or consumption of any intoxicating liquor, including beer and wine, other than on one's own premises, and may prohibit the transfer, transportation, sale or purchase of any intoxicating liquor within the area of the County described in the proclamation. The prohibition, if imposed, may apply to transfers of intoxicating liquor by employees of Alcoholic Beverage Control stores as well as by anyone else within the geographical area described.

Section 5. Restrictions on Possession, Transportation, and Transfer of Dangerous Weapons and Substances.

(a) The proclamation may prohibit the transportation or possession off one's own premises, or the sale or purchase of any dangerous weapon or substance. The Chairman may exempt from some or all of the restrictions classes of people whose possession, transfer, or transportation of certain dangerous weapons or substances is necessary to the preservation of the public health, safety, or welfare. The proclamation shall state the exempted classes and the restrictions from which each is exempted.

(b) "Dangerous weapon or substance" means:

(1) Any deadly weapon, ammunition, incendiary device, explosive, gasoline, or other instrument or substance

designed for a use that carries a threat of serious bodily injury or destruction of property.

(2) Any other instrument or substance that is capable of being used to inflict serious bodily injury or destruction of property, when the circumstances indicate that there is some probability that such instrument or substance will be so destructively used.

(3) Any part or ingredient in any instrument or substance included above.

(c) If imposed, the restrictions shall apply throughout the jurisdiction of the County or such part thereof as designated in the proclamation.

Section 6. Restrictions on Access to Areas.

(a) The proclamation may prohibit obtaining access or attempting to obtain access to any area, designated in the manner described in this section, in violation of any order, clearly posted notice, or barricade indicating that access is denied or restricted.

(b) Areas to which access is denied or restricted shall be designated by the Sheriff and his subordinates when directed in the proclamation to do so by the Chairman. When acting under this authority, the Sheriff and his subordinates may restrict or deny access to any area, street, highway or location within the County if that restriction or denial of access or use is reasonably necessary to promote efforts being made to overcome the emergency or to prevent further aggravation of the emergency.

Section 7. The proclamation may prohibit or restrict:

(a) Movements of people in public places;

(b) The operation of offices, business establishments, and other places to or from which people may travel or at which they may congregate; and

(c) Other activities or conditions the control of which may be reasonably necessary to maintain order and protect lives or property during the state of emergency, within the area designated in the proclamation.

Section 8. Amendments of the Proclamation.

The Chairman may amend or extend the proclamation from time to time, making such modifications as he would have been authorized to include in the orginial proclamation. The proclamation shall expire five days after its last imposition unless sooner terminated.

Section 9. Removal of Prohibitions and Restrictions.

The Chairman shall by proclamation remove the prohibitions and restrictions as the emergency no longer requires them, or when directed to do so by the Board of Commissioners.

Section 10. Separate and Superseding Proclamations.

The Chairman in his discretion may invoke the restrictions authorized by this ordinance in separate proclamations, and may amend any proclamation by means of a superseding proclamation.

Section 11. In Case of Absence or Disability of Chairman.

In case of the absence or disability of the Chairman, the Vice-Chairman of the Board of Commissioners, or such other person as may be designated by the Board of Commissioners, shall have and exercise all of the powers herein given the Chairman.

Section 12. Penalty for Violation.

Any person violating any prohibition or restriction imposed by a proclamation authorized by this ordinance shall be guilty of a misdemeanor, punishable upon conviction by a fine not exceeding 50 dollars or imprisonment not exceeding 30 days, as provided by G.S. 14-4.

Section 13. Repeal of Conflicting Ordinances.

All ordinances in conflict with the provisions of this ordinance are hereby repealed.

Section 14. Territorial Applicability.

This ordinance shall not apply within the corporate limits of any Municipality, or within any area of the County over which the Municipality has jurisdiction to enact general police-power ordinances, unless the Municipality by resolution consents to its application, in which event it shall apply to such areas as fully and to the same extent as elsewhere in the County.

Section 15. Validity.

If any section, subsection, sentence, clause, or phrase of this ordinance is for any reason held to be invalid, such decision shall not affect the validity of the remaining portions of this ordinance. The Board of Commissioners hereby declares that it would have passed this ordinance and each section, subsection, clause, and phrase thereof, irrespective of the fact that any one or more sections, subsections, sentences, clauses, or phrases be declared invalid.

Section 16. Effective Date of Ordinance.

This ordinance shall take effect on the 15th day of August 1977.

WASHINGTON COUNTY

CIVIL PREPAREDNESS EMERGENCY OPERATION PLAN FOR WAR
ANNEX A-ORDINANCE
WASHINGTON COUNTY CIVIL PREPAREDNESS AGENCY

Under the authority of North Carolina General Statutes Chapter 166 as amended the County of Washington ordains:

Article 1 Washington County Civil Preparedness Agency

Section 1. Short Title

This ordinance shall be known and may be cited and referred to as "Civil Preparedness Ordinance for the County of Washington."

Section 2. Intent and Purpose

(1) It is the intent and purpose of this ordinance to establish an office that will insure the complete and efficient utilization of all of the County of Washington's and the incorporated municipalities's resources to combat disaster resulting from enemy actions or other disasters as defined herein.

(2) The Washington County Office of Civil Preparedness will be the coordinating agency for all activities in connection with Civil Preparedness; it will be the instrument through which the Washington County Board of Commissioners and Town Councils may exercise the authority and discharge the responsibilities vested in them during disaster emergencies.

(3) This Ordinance will not relieve any Town or County Department of the moral responsibilities or authority given to it in the Town or County Charter or by local ordinances, nor will it adversely affect the work of any volunteer agency organized for relief in disaster emergencies.

Section 3. Definitions

(1) The following definitions shall apply in the interpretation of this Article:

(a) "Washington County" shall mean all incorporated and unincorporated areas within the boundaries of Washington County.

(b) "Civil Preparedness" shall mean those plans, actions and procedures necessary to provide protection to the people against loss of life, injury, and

loss or damage to property caused by natural phenomena or man-made causes such as war, insurrection, riot or accidents; and those measures necessary to mitigate the effects of the destructive forces of man and nature, to provide for response to disaster conditions and for the relief of suffering and hardship resulting from such conditions and to initiate rehabilitation of persons and restoration of essential services and acceptable standards of living. (GS-162-2 (1) Extract)

(c) "Attack" shall mean direct or indirect assault against the County of Washington, its government, its environs, or of the nation, by the forces of a hostile nation or the agents thereof, including assault by bombing, conventional or nuclear, chemical or biological warfare, or sabotage or other weapons or processes.

(d) "Disaster" includes, but is not limited to, actual or threatened enemy sabotage, extraordinary fire, flood, storm, epidemic or other impending or actual calamity endangering or threatening to endanger health, life or property or constituted government.

(e) "Civil Preparedness Forces: shall mean the employees, equipment and facilities of all Town and County departments, boards, councils, institutions and commissions; and, in addition, it shall include all volunteer personnel, equipment and facilities contributed by, or obtained from, volunteer persons or agencies.

(f) "Volunteer" shall mean contributing a service, equipment or facilities to the Civil Preparedness Agency without remuneration.

(g) "Civil Preparedness Volunteer" shall mean any person duly registered, identified and appointed by the Coordinator of the Washington County Civil Preparedness Agency and assigned to participate in the civil preparedness activity.

(h) "Coordinator" shall mean the Coordinator of the Washington County Civil Preparedness Agency, appointed as prescribed in this Ordinance.

(i) "Regulations" shall include plans, programs and other emergency procedures deemed essential to civil preparedness.

Section 4. Organization and Appointments

(1) The organization shall consist of the following:

(a) An agency of Civil Preparedness within the executive department of the Washington County government under the direction of the Washington County Board of Commissioners. The agency head of the Washington County Civil Preparedness Agency shall be known as the Coordinator, and such assistants and other employees as are deemed necessary for the proper functioning of the agency will be appointed. (6 Aug. 1973 Resolution-Washington County Board of Commissioners)

(b) The employees, and resources of all Towns and County departments, boards, institutions, and councils will participate in the civil preparedness activities. Duties assigned to Town or County departments shall be the same or similar to the normal duties of the department, where possible.

(c) Volunteer personnel and agencies offering service to, and accepted by the towns and county.

(2) The Washington County Board of Commissioners shall appoint a Coordinator of the Washington County Civil Preparedness Agency who shall be a person well versed and trained in planning operations involving the activities of many different agencies which will operate to protect the public health, safety and welfare in the event of danger from enemy action or disaster as defined in this Ordinance.

(3) The Coordinator shall designate and appoint Deputy Coordinators (with the concurrence of the County Board of Commissioners) to assume the emergency duties of the Coordinator in the event of his absence or inability to act.

Section 5. Emergency Powers and Duties

(1) Coordinator of Washington County Civil Preparedness Agency

(a) During any period when disaster threatens or when Washington County has been struck by disaster, within the definition of this Ordinance, the Civil Preparedness Coordinator may promulgate such regulations as he deems necessary to protect life and property and preserve critical resources. This promulgation of regulations solely by the Coordinator will be only when immediacy of necessary action precludes contact and discussion with the Washington County Commissioners or the Washington County Manager.

1. Regulations prohibiting or restricting the movement of vehicles in order to facilitate the work of civil preparedness forces, or to facilitate the mass movement of persons from critical areas within the county.

2. Regulations pertaining to the movement of persons from areas deemed to be hazardous or vulnerable to disaster.

3. Such other regulations necessary to preserve public peace, health and safety.

4. Regulations promulgated in accordance with the authority above will be given widespread circulation through all avenues of the media.

Section 6. Day-to-Day Duties and Responsibilities of the Coordinator

(1) The Coordinator shall be responsibile to the Washington County Board of Commissioners in regard to all phases of the Civil preparedness activity. The Coordinator shall be responsible for the planning, coordination and operation of the civil preparedness activities in Washington County and its municipalities. The Coordinator shall maintain liaison with the State and Federal authorites and the authorities of nearby political subdivisions so as to insure the most effective operation of the civil preparedness plans. The Coordinator's duties shall include, but not be limited to, the following:

(a) Coordinating the recruitment of volunteer personnel and agencies to augment the personnel and facilities of the County of Washington for civil preparedness purposes.

(b) Development and coordination of plans for the immediate use of all facilities, equipment, manpower and other resources of Washington County for the purpose of minimizing or preventing damage to persons and property; and protecting and restoring to usefulness governmental services and public utilities necessary for the public health, safety, and welfare.

(c) Negotiating and concluding agreements with owners or persons in control of building or other property for the use of such building or other property for the civil preparedness purposes and designating suitable buildings as public shelters.

(d) Through public informational programs, educating the populace as to actions necessary and required for the protection of their persons and property in case of enemy attack or disaster as defined herein, either impending or present.

(e) Conducting public practice alerts and exercises to insure the efficient operation of the civil preparedness forces and to familiarize residents with civil preparedness regulations, procedures operations.

(f) Coordinating the activity of all other public and private agencies engaged in any civil preparedness activities.

Section 7. Civil Preparedness Plans

(1) Comprehensive civil preparedness plans shall be adopted and maintained by resolution of the Washington County Board of Commissioners. In the preparation of these plans as it pertains to county organization, it is intended that the services, equipment, facilities and personnel of all existing departments and agencies shall be utilized to the fullest extent. When approved, it shall be the duty of all county and municipal departments and agencies to perform the functions assigned by these plans and to maintain their portions of the plans in a current state of readiness at all times. Emergency Operations Plans and regulations shall have the effect of law whenever a disaster, as defined in this ordinance, has been proclaimed.

(2) The Coordinator shall prescribe in the emergency plans those positions within the disaster organization, in addition to his own, for which lines of succession are necessary. In each instance, the responsible person will designate and keep on file with the Coordinator a current list of three (3) persons as successors to his position. The list will be in order of succession and will designate persons most capable of carrying out all assigned duties and functions.

(3) Each service chief and department head assigned responsibility in the Basic Plan shall be responsible for carrying out all duties and functions assigned herein. Duties will include the organization and training of assigned employees and where needed volunteers. Each chief shall formulate the operation plan for his service which, when approved, shall be an annex to and a part of the Emergency Operations Plans.

(4) Amendments to the Emergency Operations Plans shall be submitted to the Coordinator. If approved, the Coordinator, will then submit the amendments to the Washington County Board of Commissioners with his recommendation for their approval.

(5) When a required competency or skill for a disaster function is not available within local government, the Coordinator is authorized to seek assistance from persons outside of government. The assignment of duties, when of a supervisory nature, shall also grant authority for the persons so assigned to carry out such duties prior, during, and after the occurence of a disaster. Such services from persons outside of government may be accepted by local government on a volunteer

basis. Such citizens shall be enrolled as civil preparedness volunteers in cooperation with the heads of local government departments affected.

Section 8. No County, Municipal or Private Liability

(1) This ordinance is an exercise by the County of Washington of its governmental functions for the protection of the public peace, health, and safety, and neither the County of Washington and its Towns nor agents, and representatives if some, or any individual, receiver, firm, partnership, corporation, association, or trustee, or any of the agents thereof in good faith carrying out, complying with or attempting to comply with any order, rule or regulation promulgated pursuant to the provisions of this Ordinance, shall be liable for any damage sustained to persons or property as the result of said activity.

(2) Any person owning or controlling real estate or other premises who voluntarily and without compensation grants the County of Washington the right to inspect, designate and use the whole or any part or parts of such real estate or premises for the purpose of sheltering persons during an actual, impending or practice disaster situation shall not be civilly liable for the death of, or injury to, any persons on or about such real estate or premises under such license, privilege or other permission; or for loss of, or damage to, the property of such person.

Section 9. Violation of Regulations

It shall be unlawful for any person to violate any of the provisions of this Ordinance or of the regulations or plans issued pursuant to the authority contained herein, or to willfully obstruct, hinder or delay any member of the Civil Preparedness organization as herein defined in the enforcement of the provisions of this Ordinance or any regulations or plan issued thereunder.

Section 10. Severability

Should any provision of this Ordinance be declared invalid for any reason, such declaration shall not affect the validity of other provisions, or of this Ordinance, as a whole, it being the legislation intent that the provisions of this Ordinance shall be severable and remain valid notwithstanding such declaration.

Section 11. Conflicting Ordinances, Orders Rules and Regulations Suspended

At all times when the orders, rules and regulations made and promulgated pursuant to this Article shall be in effect, they shall supersede all existing ordinances, orders, rules and regulations insofar as the latter may be inconsistent therewith.

Section 12. Effective Date

This Ordinance shall take effect on the 5 day of April, 1976.

Appendix C - Interagency Agreement

STATEMENT OF UNDERSTANDING BETWEEN THE ALBEMARLE-PAMLICO CHAPTER OF THE AMERICAN NATIONAL RED CROSS AND THE WASHINGTON COUNTY BOARD OF EDUCATION AND WASHINGTON COUNTY

The purpose of this plan is to provide facilities for the mass sheltering of persons during a natural disaster or for those who may need temporary housing as a result of a natural disaster.

Temporary shelters may be located in any of the following schools mutually agreed upon by the Board of Education and Red Cross:

1. Fourth Street Elementary, Plymouth
2. Plymouth High School, Plymouth
3. Washington Street Elementary, Plymouth
4. Roper Elementary, Roper
5. Washington County Union School, Roper
6. Creswell High School, Creswell
7. Creswell Elementary, Creswell

I. THE RED CROSS AGREES:

1. To provide personnel for the supervision and operation of the shelter.
2. To train selected school personnel in shelter management.
3. To identify the facility as a Red Cross shelter when it is opened and to remove all identification when the shelter is closed.
4. To replace or reimburse the school for any food or other items used by Red Cross while the shelter is in operation.
5. To use only those areas of the school agreed to at the time the shelter is opened.
6. At the request of the Board of Education, arrange for or reimburse the school for cleaning of the building when the shelter is closed.
7. To provide a list of Red Cross officials authorized to request the opening of a shelter.

II. THE BOARD OF EDUCATION AGREES:

1. To permit, upon the request of Red Cross, the use of selected schools as natural disaster shelters.
2. To designate staff members from each of the schools to represent the Board of Education on the staff operating the shelter.
3. To open the schools day or night when requested by Red Cross officials.

III. WASHINGTON COUNTY AGREES:

1. To permit upon the request of the Red Cross, the use of the Human Resources Center building as a natural disaster shelter.

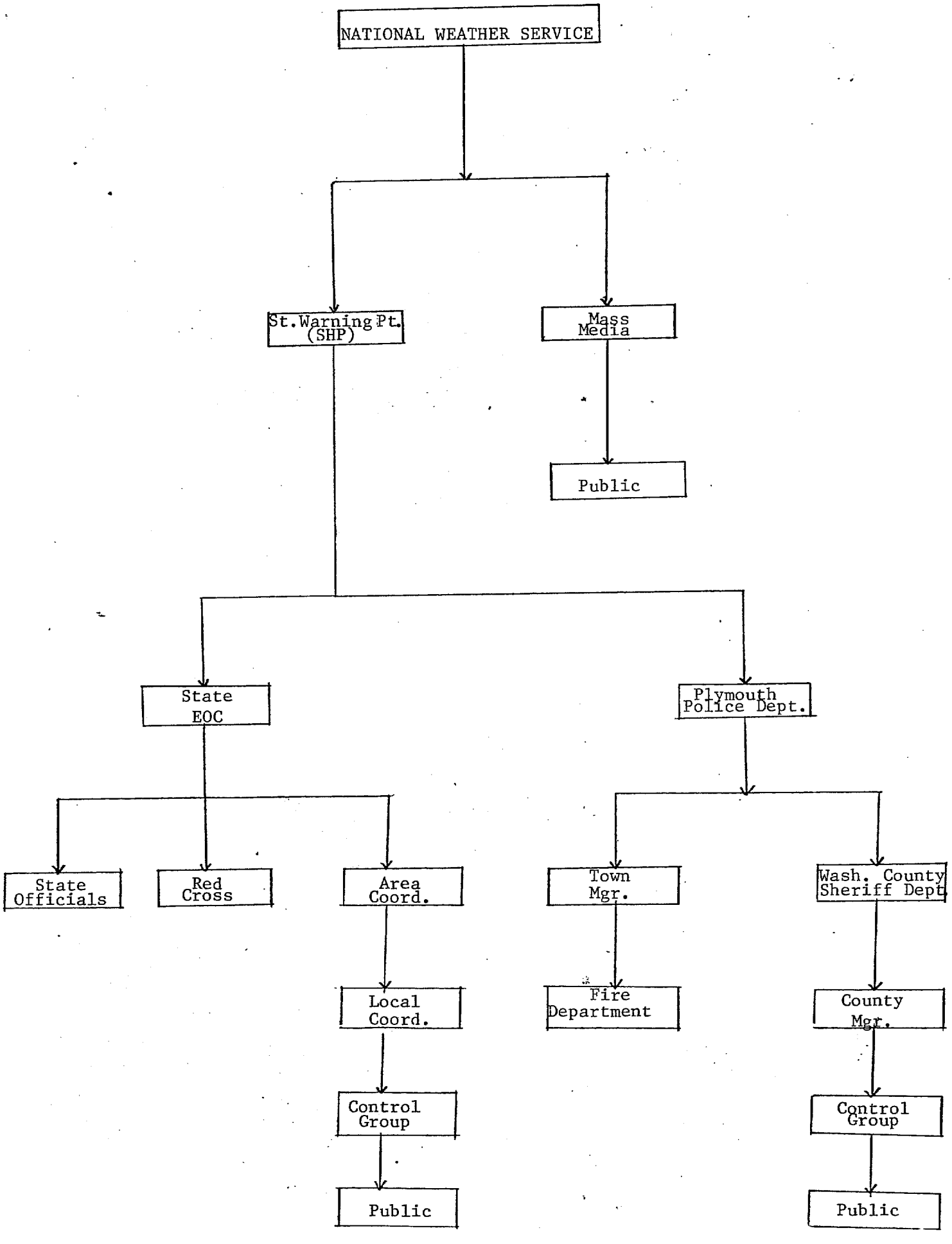
2. To designate county employees to represent the County on the staff operating the shelter.
3. To open the Human Resources Center for shelter purposes day or night when requested by Red Cross officials.

IV. The Board of Education, the Red Cross, and Washington County agree that a joint inspection will be made at each school or building when the shelter is opened and again upon closing. Any unusual conditions will be reported in writing to both parties.

This agreement may be updated at the request of the Board of Education, the Red Cross, or Washington County.

DATED: _____

Dr. A. L. Whitehurst, Chairman Albemarle-Pamlico Chapter American National Red Cross	Robert Alligood, Superintendent Washington County Board of Education

Jack DiSarno
Washington County Manager

Appendix D - Warning & Alert Flowchart