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**Bruce S. Gelber,**

*Deputy Chief, Environmental Enforcement Section, Environment and Natural Resources Division.*

[FR Doc. 99-32613 Filed 12-15-99; 8:45 am]

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## DEPARTMENT OF JUSTICE

### Notice of Lodging of Consent Decree Under Comprehensive Environmental Response, Compensation and Liability Act

In accordance with Departmental policy, 28 CFR 50.7, notice is hereby given that a proposed consent decree in *United States v. Viacom International Inc./Pacific Communications, Inc., et al.*, C.A. No. 7:99CV00850 (W.D. Va.), was lodged on November 23, 1999, with the United States District Court for the Western District of Virginia. The consent decree resolves the United States claims against three defendants with respect to response costs incurred, pursuant to section 107 of the Comprehensive Environmental Response, Compensation and Liability Act, 42 U.S.C. 9607, in connection with the clean-up of the Old Salem Tannery Site, located near Salem, Roanoke County, Virginia. Under the consent decree, defendants Viacom International Inc./Pacific Communications, Hercules Incorporated, and Yokohama Tire Corporation will pay the United States \$150,000 in reimbursement of a portion of the response costs incurred in connection with the clean-up of the Site. Said amount will be paid within thirty days after entry of the consent decree by the Court.

The Department of Justice will receive, for a period of thirty (30) days from the date of this publication, comments relating to the proposed consent decree. Comments should be addressed to the Assistant Attorney General for the Environment and Natural Resources Division, Department of Justice, Washington, DC 20530, and should refer to *United States v. Viacom International Inc./Pacific Communications, Inc., et al.*, DOJ Reference No. 90-11-3-06312.

The proposed consent decree may be examined at the Office of the United States Attorney, Thomas B. Mason Building, 105 Franklin Road, SW, Suite One, Roanoke, Virginia 24011; and the Region III Office of the Environmental Protection Agency, 1650 Arch Street, Philadelphia, Pennsylvania 19103-2029. A copy of the proposed decree may be obtained by mail from the

Department of Justice Consent Decree Library, P.O. Box 7611, Washington, D.C. 20044. In requesting a copy, please refer to the referenced case and enclose a check in the amount of \$7.75 (.25 cents per page production costs), payable to the Consent Decree Library.

**Walker B. Smith,**

*Deputy Chief, Environmental Enforcement Section, Environment and Natural Resources Division.*

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## DEPARTMENT OF JUSTICE

[AAG/A Order No. 187-99]

### Privacy Act of 1974; New System of Records

Pursuant to the Privacy Act of 1974 (5 U.S.C. 552a), notice is given that the Federal Bureau of Prisons (Bureau) proposed to establish a new system of records entitled, "National Institute of Corrections Academy Record System, (JUSTICE/BOP-103)."

The National Institute of Corrections Academy Record System, which will become effective February 14, 2000, is an automated database containing details on training seminars conducted by the National Institute of Corrections (NIC) Academy Division. This database has been developed to better maintain and retrieve current information concerning applicants, and instructors at the seminars, as well as to track all expenditures related to each seminar.

Title 5 U.S.C. 552a(e)(4) and (11) provide that the public be provided a 30-day period in which to comment on the routine uses of a new system. The Office of Management and Budget (OMB), which has oversight responsibilities under the Privacy Act, requires that it be given a 40-day period in which to review the system.

Therefore, please submit any comments by January 18, 2000. The public, OMB, and the Congress are invited to send written comments to Mary Cahill, Management and Planning Staff, Justice management Division, Department of Justice, Washington, D.C. 20530 (1400 National Place Building).

A description of the system of records is provided below. In addition, the Department of Justice has provided a report to OMB and the Congress in accordance with 5 U.S.C. 552a(r).

Dated: December 6, 1999.

**Stephen R. Colgate,**

*Assistant Attorney General for Administration.*

**JUSTICE/BOP-103**

**SYSTEM NAME:**

National Institute of Corrections Academy Record System.

**SYSTEM LOCATION:**

Records may be retained at the national headquarters of the National Institute of Corrections (NIC) and/or at the NIC Academy campus currently located in Longmont, Colorado.

**CATEGORIES OF INDIVIDUALS COVERED BY THE SYSTEM:**

NIC staff; training instructors also known as Technical Research Providers (TRP) contracted by the NIC Academy; corrections staff student applicants from federal, state, local, tribal, foreign and international government agencies, including corrections and other law enforcement agencies; employees from private corrections companies who have contracted to provide corrections services to government agencies.

**CATEGORIES OF RECORDS IN THE SYSTEM:**

Records in this system include: (1) Identification and logistical information for applicants, students, and TRPs at NIC Academy seminars, including name, gender, race, address, telephone number, Social Security number, position title, training history, professional history; (2) seminar applications; (3) seminar information including dates and location of each seminar and name of seminar coordinator; (4) financial/procurement data for each seminar, including budget information, printing orders and travel costs for TRPs and participants.

**AUTHORITY FOR MAINTENANCE OF THE SYSTEM:**

This system is established and maintained under the authority of 18 U.S.C. 4352.

**PURPOSE(S):**

The purpose of this system is to maintain a current database of student applicants, participants and instructors, or Technical Research Providers (TRPs) at NIC Academy training seminars; to track all expenditures related to each training seminar; and to maintain current biographical data on NIC staff and TRPs.

**ROUTINE USES OF RECORDS MAINTAINED IN THE SYSTEM, INCLUDING CATEGORIES OF USERS AND THE PURPOSES OF SUCH USES:**

Relevant data from this system will be disclosed as follows:

(a) To contractors or employees of the Department of Justice and/or other

federal agencies and/or state, local, tribal, foreign and international government agencies or professional organizations who have a need for the information in the performance of their official duties, e.g., when the employees are participating in NIC seminars or when the agencies seek information for their own purposes, such as training, budgeting, staffing, etc.;

(b) To federal, state, local, tribal, foreign and international law enforcement agencies and officials for law enforcement purposes such as investigations, possible criminal prosecutions, civil court actions, and/or regulatory proceedings;

(c) To a court or adjudicative body before which the Department of Justice or the Bureau is authorized to appear when any of the following is a party to litigation or has an interest in litigation and such records are determined by NIC to be arguably relevant to the litigation: (1) NIC, the Bureau, or any subdivision thereof, or (2) any NIC, Bureau, or Department of Justice employee in his or her official capacity, or (3) any NIC, Bureau, or Department of Justice employee in his or her individual capacity where the Department of Justice has agreed to provide representation for the employee, or (4) the United States, where NIC or the Bureau determines that the litigation is likely to affect it or any of its subdivisions;

(d) To a Member of Congress or staff acting upon the Member's behalf when the Member or staff requests the information on behalf of and at the request of the individual who is the subject of the record;

(e) To the National Archives and Records Administration and General Services Administration in records management inspections conducted under the authority of 44 U.S.C. 2904 and 2906.

**POLICIES AND PRACTICES FOR STORING, RETRIEVING, ACCESSING, RETAINING, AND DISPOSING OF RECORDS IN THE SYSTEM:**

**STORAGE:**

Information maintained in the system is stored in electronic media in NIC Academy and/or headquarters offices via a configuration of personal computer, client/server, and mainframe systems architecture. Computerized records are maintained on hard disk, floppy diskettes, magnetic tapes and/or optical disks. Documentary records are maintained in manual file folders and/or index cards.

**RETRIEVABILITY:**

Records are retrievable by identification information, e.g., names,

locations of TRP staff and/or student applicants; seminar information, e.g., subject, date and place of the seminar.

**SAFEGUARDS:**

Information is safeguarded in accordance with Bureau of Prisons rules and policy governing automated information systems security and access. These safeguards include the maintenance of records and technical equipment in restricted areas, and the required use of proper passwords and user identification codes to access the system. Only those NIC personnel who require access to perform their official duties may access the system equipment and the information in the system.

**RETENTION AND DISPOSAL:**

Biographical information about NIC staff and Technical Resource Providers (TRPs) is maintained for three (3) years and then either updated or destroyed by shredding and/or degaussing. Information about student applicants is maintained until such time as the records no longer serve the purpose described by this system. At such time, these records may be incorporated into an appropriate, published system of records with an approved retention schedule, or otherwise destroyed by shredding and/or degaussing.

**SYSTEM MANAGER(S) AND ADDRESS:**

Director, National Institute of Corrections, Room 5007, 320 First Street NW, Washington, DC. 20534.

**NOTIFICATION PROCEDURE:**

Inquiries concerning this system should be directed to the System Manager listed above.

**RECORD ACCESS PROCEDURES:**

All requests for records may be made in writing to the Director, National Institute of Corrections, Room 5007, 320 First Street NW, Washington, DC 20534, and should be clearly marked "Privacy Act Request."

**CONTESTING RECORD PROCEDURES:**

Same as above.

**RECORD SOURCE CATEGORIES:**

Records are generated by NIC staff and by individuals desiring to attend NIC seminars.

**SYSTEMS EXEMPTED FROM CERTAIN PROVISIONS OF THE ACT:**

None.

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**DEPARTMENT OF JUSTICE**

[AAG/A Order No. 188-99]

**Privacy Act of 1974; Notice of New System of Records**

Pursuant to the Privacy Act of 1974 (5 U.S.C. 552a), notice is given that the Federal Bureau of Prisons (Bureau) proposes to establish a new system of records entitled, "National Institute of Corrections Mailing List and Information Center Contacts Records System, (JUSTICE/BOP-104)", which will become effective February 14, 2000.

The National Institute of Corrections (NIC) has developed new automated databases containing names and addresses of NIC constituents and individuals who contact the Information Center requesting corrections information. These databases have been developed to more efficiently track and respond to persons who contact the Information Center and to generate labels for mailings initiated by NIC to groups of NIC constituents.

Title 5 U.S.C. 552a(e)(4) and (11) provide that the public be provided a 30-day period in which to comment on the routine uses of a new system. The Office of Management and Budget (OMB), which has oversight responsibilities under the Privacy Act, requires that it be given 40 days in which to review the system.

Therefore, please submit any comments by January 13, 2000. The public, OMB, and the Congress are invited to send written comments to Mary Cahill, Management and Planning Staff, Justice Management Division, Department of Justice, Washington, DC 20530 (1400 National Place Building).

A description of the system of records is provided below. In addition, the Department of Justice has provided a report to OMB and the Congress in accordance with 5 U.S.C. 552a(r).

Dated: December 6, 1999.

**Stephen R. Colgate,**  
*Assistant Attorney General for Administration.*

**JUSTICE/BOP-104**

**SYSTEM NAME:**

National Institute of Corrections Mailing List and Information Center Contacts Record System.

**SYSTEM LOCATION:**

Records may be retained at the national headquarters of the National Institute of Corrections (NIC) and/or at the NIC Information Center currently located in Longmont, Colorado and/or at the offices of an information management company authorized by