

**DEPARTMENT OF TRANSPORTATION****Federal Transit Administration**

[Docket No. FTA-2010-0034]

**Notice of Proposed Guidance and Request for Comment on the Federal Transit Administration's Research, Technical Assistance, and Training Programs: Application Instructions and Program Management Guidelines (FTA Circular 6100.1D)****AGENCY:** Federal Transit Administration (FTA), DOT.**ACTION:** Notice of availability of proposed guidance and request for comment.

**SUMMARY:** This notice proposes guidance in the form of a revised circular on the Federal Transit Administration's research, technical assistance, and training programs and seeks comment thereon. Proposed FTA Circular 6100.1D, "Research, Technical Assistance, and Training Programs: Application Instructions and Program Management Guidelines," modifies FTA's existing FTA Circular 6100.1C, "Transit Research and Technology Programs: Application Instructions and Program Management Guidelines" to reflect current policy and new FTA programs, restructures the circular, and clarifies FTA's requirements and processes.

**DATES:** Comments must be received by November 29, 2010. Late-filed comments will be considered to the extent practicable.

**ADDRESSES:** You must include the agency name (Federal Transit Administration) and the docket number (FTA-2010-0034) with your comments. To ensure your comments are not entered into the docket more than once, please submit comments, identified by the docket number (FTA-2010-0034) by only one of the following methods:

1. *Web site:* The U.S. Government electronic docket site is <http://www.regulations.gov>. Go to this Web site and follow the instructions for submitting comments into docket number FTA-2010-0034;
2. *Fax:* Telefax comments to 202-493-2251;
3. *Mail:* Mail your comments to U.S. Department of Transportation, 1200 New Jersey Avenue, SE., Docket Operations, M-30, Room W12-140, Washington, DC 20590; or
4. *Hand Delivery:* Bring your comments to the U.S. Department of Transportation, 1200 New Jersey Avenue, SE., Docket Operations, M-30, West Building Ground Floor, Room

W12-140, Washington, DC 20590, between 9 a.m. and 5 p.m., Monday through Friday, except Federal holidays.

*Instructions for submitting comments:* You must include the agency name (Federal Transit Administration) and Docket number (FTA-2010-0034) for this notice at the beginning of your comments. You should submit two copies of your comments if you submit them by mail or courier. For confirmation that FTA has received your comments, you must include a self-addressed stamped postcard. Note that all comments received will be posted without change to <http://www.regulations.gov>, including any personal information provided, and will be available to Internet users. You may review DOT's complete Privacy Act Statement in the **Federal Register** published April 11, 2000, (65 FR 19477), or you may visit <http://www.regulations.gov>.

*Docket:* For Internet access to the docket to read background documents and comments received, go to <http://www.regulations.gov>. Background documents and comments received may also be viewed at the U.S. Department of Transportation, 1200 New Jersey Avenue, SE., Docket Operations, M-30, West Building, Ground Floor, Room W12-140, Washington, DC 20590 between 9 a.m. and 5 p.m., Monday through Friday, except Federal holidays.

**FOR FURTHER INFORMATION CONTACT:** For program questions, please contact MaryAnne Polkiewicz at (202) 366-0203 or [maryanne.polkiewicz@dot.gov](mailto:maryanne.polkiewicz@dot.gov). For legal questions, please contact Linda Sorokin at 202-366-0959 or [linda.sorokin@dot.gov](mailto:linda.sorokin@dot.gov).

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**I. Overview**

The bulk of this proposed circular consists of restructuring of the 2003 edition of FTA Circular 6100.1C coupled with updates of Federal statutory and regulatory citations, to reflect current policy and new FTA programs; and clarify FTA's requirements and processes.

FTA seeks comments on the proposed circular, in particular those portions of the circular reflecting new guidance,

or interpretations. Comments received will be considered by FTA when it develops its final FTA Circular 6100.1D. FTA will reply to comments received in response to this notice in a second **Federal Register** notice to be published after the close of the comment period. The second notice will announce the availability of and the effective date of the final FTA Circular 6100.1D, which final circular will reflect the changes FTA implemented as a result of the comments received in response to this **Federal Register** notice.

**II. Chapter-by-Chapter Analysis***A. Chapter I—Introduction and Background*

The first four sections of this chapter are a general introduction to FTA that is proposed to be included in all new and revised program circulars for the orientation of readers new to FTA programs. Section 5 of this chapter sets forth definitions of terms appearing in the proposed circular to ensure a common understanding of terms.

*B. Chapter II—Program Overview*

Sections 1 and 2 describe the statutory authority and nature of the national research programs and activities for which this circular applies. Section 3 clarifies the project management roles and responsibilities of the recipient and FTA. Section 4 describes civil rights requirements, and Section 5 notes that Federal cross-cutting requirements will apply to these projects.

*C. Chapter III—Application Instructions*

Chapter III describes application instructions including the use of the Web-based Transportation Electronic Award and Management (TEAM system), the development of pre-applications or white papers, the development of formal applications including project budgets and statements of work, and other application requirements. Section 6 describes how FTA may request recipients to participate in Peer Review of applications.

*D. Chapter IV—Project Administration*

Chapter IV describes project administration requirements. Section 3 describes project identification requirements on all equipment, hardware, construction, reports, data or any similar items produced in the course of the project. Section 4 describes reporting requirements, clarifying that all recipients must submit quarterly Federal Financial Reports (FFR) and Milestone Progress Reports (MPR) in TEAM and clarifies

the development of Quarterly Narrative Reports. Section 4 also updates guidelines on the Final Report and other major technical report development and clarifies the requirements for electronic copies. Section 4 also clarifies that all FTA-sponsored reports, not just the Final Report, must contain an identification notice acknowledging FTA sponsorship. Section 5 clarifies prior approval requirements and procedures for obtaining prior approval. It clarifies prior approval requirements for transfers of financial assistance between cost categories and permits prior approvals to be requested and granted electronically by authorized officials. Section 6 describes project modifications including budget revisions and amendments. Sections 7, 8, and 9 describe recipient responsibilities for equipment, intangible property, and supplies. Section 10 clarifies the recipient's third party procurement responsibilities. Section 11 describes project close-out procedures. Sections 12 and 13 describe suspension and termination procedures. Section 14 describes responsibilities for record retention.

#### *E. Chapter V—FTA Oversight*

Section 1 is a general description of FTA's oversight program. Section 2 describes FTA's Oversight Programs that FTA may undertake. Section 3 describes the types of reviews that may apply to the FTA recipient or its projects. Section 3 describes the peer review process FTA may request recipients to participate in.

#### *F. Chapter VI—Financial Management*

Sections 2–6 describe the proper use and management of Federal assistance including internal controls, non-Federal matching share, the applicable Federal cost principles, indirect costs, and program income. Section 7 describes the single annual audit requirements and describes when these may be extended to for-profit organizations. Section 8 clarifies payment procedures requiring all recipients to make requests using the Request of Advance or Reimbursement Standard Form 270 (SF–270), as is current practice.

#### *G. Appendices*

Appendix A lists all FTA circulars. Appendix B provides an example of a Progress Report. Appendix C describes requirements for developing a Cost Allocation Plan. Appendix D provides instructions for submitting the Request of Advance or Reimbursement (SF–270). Appendix E provides FTA regional and metropolitan contact information.

Appendix F is the Subject and Location index.

Issued this 24th day of September 2010.

**Peter Rogoff,**

*Administrator.*

[FR Doc. 2010–24567 Filed 9–29–10; 8:45 am]

**BILLING CODE P**

## DEPARTMENT OF TRANSPORTATION

### Federal Aviation Administration

#### **Eighteenth Plenary Meeting: RTCA Special Committee 203: Unmanned Aircraft Systems**

**AGENCY:** Federal Aviation Administration (FAA), DOT.

**ACTION:** Notice of RTCA Special Committee 203: Unmanned Aircraft Systems.

**SUMMARY:** The FAA is issuing this notice to advise the public of a meeting of RTCA Special Committee 203: Unmanned Aircraft Systems.

**DATES:** The meeting will be held October 19–21, 2010 at 9 a.m. to 5 p.m. (Unless stated otherwise).

**ADDRESSES:** The meeting will be held at the RTCA Conference Rooms, 1828 L Street, NW., Suite 805, Washington, DC, 20036.

**FOR FURTHER INFORMATION CONTACT:** RTCA Secretariat, 1828 L Street, NW., Suite 805, Washington, DC, 20036; telephone (202) 833–9339; fax (202) 833–9434; Web site <http://www.rtca.org>.

**SUPPLEMENTARY INFORMATION:** Pursuant to section 10(a) (2) of the Federal Advisory Committee Act (Pub. L. 92–463, 5 U.S.C., Appendix 2), notice is hereby given for a Special Committee 203: Unmanned Aircraft Systems meeting. The agenda will include:

#### **Tuesday, October 19**

- 9 a.m.—Morning Opening Plenary Session.
- Introductory Remarks and Introductions.
- Approval of 17th Plenary Summary held.
- Plenary Presentations
  - Chairperson/Leadership Updates.
  - Designated Federal Official (DFO) Update.
  - Work Plan Status.
  - Work Group Update.
  - Overview of Product Team Breakout Session.
  - RTCA Workspace Web Tool.
  - Closing Plenary Session.
  - Plenary Adjourns until the Closing Session on Thursday.
- Mid-morning/Afternoon.—Work Group Breakout Sessions

- Systems Engineering Workgroup.
- Control and Communications Workgroup.
- Sense and Avoid Workgroup.

#### **Wednesday, October 20th**

- All Day—Work Group Breakout Sessions:
  - Systems Engineering Workgroup.
  - Control and Communications Workgroup.
  - Sense and Avoid Workgroup.

#### **Thursday, October 21st**

- Morning—Workgroup Breakout Sessions
  - Systems Engineering Workgroup.
  - Control and Communications Workgroup.
  - Sense and Avoid Workgroup.
- Mid-Morning/Afternoon—Closing Plenary Session
  - Workgroup Back Briefs.
  - Other Business.
  - Date, Place, and Time for next Plenary.
  - Adjourn.

Attendance is open to the interested public but limited to space availability. With the approval of the chairmen, members of the public may present oral statements at the meeting. Persons wishing to present statements or obtain information should contact the person listed in the **FOR FURTHER INFORMATION CONTACT** section. Members of the public may present a written statement to the committee at any time.

Issued in Washington, DC, on September 22, 2010.

**Robert L. Bostiga,**

*RTCA Advisory Committee.*

[FR Doc. 2010–24544 Filed 9–29–10; 8:45 am]

**BILLING CODE 4910–13–P**

## DEPARTMENT OF TRANSPORTATION

### Federal Aviation Administration

#### **Notice of Intent To Rule on Request To Release Airport Property at Monroe Regional Airport, Monroe, LA**

**AGENCY:** Federal Aviation Administration (FAA) DOT.

**ACTION:** Request for Public Comment.

**SUMMARY:** The FAA proposes to rule and invites public comment on the release of land at Monroe Regional Airport under the provisions of Title 49, U.S.C. Section 47153(c).

**DATES:** Comments must be received on or before November 1, 2010.

**ADDRESSES:** Comments on this application may be mailed or delivered to the FAA at the following address: Mr. Lacey D. Spriggs, Manager, Federal Aviation Administration, LA/NM