

result of their increasing use by the public. The Institute awards grants to all types of museums, including but not limited to art, history, general, children's, natural history, science and technology, as well as historic houses, zoos and aquariums, botanical gardens and arboretums, nature centers, and planetariums.

The Institute currently makes grants in seven categories: general operating support, conservation project support, museum assessment, conservation assessment, professional services, technical assistance, and museum leadership initiatives.

General operating support grants are 2-year competitive awards that maintain or improve the operations of museums.

Conservation project support grants are annual competitive awards, for projects lasting up to 2 years, that provide funds for various conservation efforts.

Museum assessment program grants are one-time awards made to museums to provide for an independent, professional assessment of their programs and operations.

Conservation assessment program grants are one-time awards made to

museums to assess the condition of their environment and collections in order to identify conservation needs and priorities.

Professional services program grants provide funding to national, regional, State, or local private, nonprofit professional museum organizations and associations for proposals designed to strengthen museum services.

Technical assistance grants provide funds to small, emerging minority and rural museums for training and other implementation activities.

Museum leadership initiatives support projects that establish mentoring relationships between at least two parties, one of whom is a museum staff member.

#### Sources of Information

Grants, Contracts, and Cooperative Agreements Those interested in applying for Institute of Museum Services funding should contact the Program Office, Institute of Museum Services, Room 609, 1100 Pennsylvania Avenue NW., Washington, DC 20506. Phone, 202-606-8539.

For further information, contact the Program Director, Institute of Museum Services, Room 609, 1100 Pennsylvania Avenue NW., Washington, DC 20506. Phone, 202-606-8539.

## NATIONAL LABOR RELATIONS BOARD

1099 Fourteenth Street NW., Washington, DC 20570  
 Phone, 202-273-1000 (Central Locator). 202-273-4300 (TDD)

Chairman  
 Members

WILLIAM B. GOULD IV  
 MARGARET A. BROWNING, CHARLES  
 I. COHEN, SARAH M. FOX,  
 (VACANCY)  
 JOHN J. TONER  
 JEFFREY D. WEDEKIND, *Acting*  
 JOHN E. HIGGINS, JR., *Acting*  
 DAVID B. PARKER  
 DAVID S. DAVIDSON  
 FRED L. FEINSTEIN  
 MARY JOYCE CARLSON  
 BARRY J. KEARNEY

Executive Secretary  
 Solicitor  
 Inspector General  
 Director, Division of Information  
 Chief Administrative Law Judge  
 General Counsel  
     Deputy General Counsel  
     Associate General Counsel, Division of  
         Advice

|   |                                |
|---|--------------------------------|
| Associate General Counsel, Division of Enforcement Litigation | LINDA R. SHER                  |
| Associate General Counsel, Division of Operations Management  | B. ALLAN BENSON, <i>Acting</i> |
| Director, Division of Administration                          | GLORIA J. JOSEPH               |
| Director, Equal Employment Opportunity                        | BARBARA T. GAINEY              |

[For the National Labor Relations Board statement of organization, see the *Federal Register* of June 14, 1979, 44 FR 34215]

---

*The National Labor Relations Board administers the Nation's principal labor law, the National Labor Relations Act. The Board is vested with the power to prevent and remedy unfair labor practices committed by private sector employers and unions and to safeguard employees' rights to organize and determine, through secret ballot elections, whether to have unions as their bargaining representative.*

The National Labor Relations Board (NLRB) is an independent agency created by the National Labor Relations Act of 1935 (Wagner Act) (29 U.S.C. 167), as amended by acts of 1947 (Taft-Hartley Act), 1959 (Landrum-Griffin Act), and 1974 (Health Care Amendments).

The act affirms the right of employees to self-organization and collective bargaining through representatives of their own choosing, to engage in other protected, concerted activities, or to refrain from such activities. The act prohibits certain unfair labor practices by employers and labor organizations or their agents. It authorizes the Board to designate appropriate units for collective bargaining and to conduct secret ballot elections to determine whether employees desire representation by a labor organization.

As of July 1, 1971, the Postal Reorganization Act (39 U.S.C. note prec. 101) conferred jurisdiction upon the Board over unfair labor practice charges and representation elections affecting U.S. Postal Service employees. As of August 25, 1974, jurisdiction over all privately operated health care institutions was conferred on the Board by an amendment to the act (29 U.S.C. 152 *et seq.*).

#### Activities

Under the act, NLRB has two principal functions: preventing and remedying unfair labor practices by employers and labor organizations or their agents; and conducting secret ballot elections among employees in appropriate collective-

bargaining units to determine whether or not they desire to be represented by a labor organization in bargaining with employers about their wages, hours, and working conditions. The agency also conducts secret ballot elections among employees who have been covered by a union-security agreement to determine whether or not they wish to revoke their union's authority to make such agreements. In jurisdictional disputes between two or more unions, the Board determines which competing group of workers is entitled to perform the work involved.

Two major, separate components comprise NLRB. The Board itself has five members appointed by the President and primarily acts as a quasi-judicial body in deciding cases on the basis of formal records in administrative proceedings. The General Counsel, also appointed by the President, is independent from the Board.

Under the general supervision of the General Counsel, 33 regional directors and their staffs process representation, unfair labor practice, and jurisdictional dispute cases. (Some regions have subregional or resident offices.) They issue complaints in unfair labor practice cases; seek settlement of unfair labor practice charges; obtain compliance with Board orders and court judgments; and petition district courts for injunctions to prevent or remedy unfair labor practices. The regional directors direct hearings in representation cases; conduct elections pursuant to the agreement of the parties or the decision-making authority

delegated to them by the Board or pursuant to Board directions; and issue certifications of representatives when unions win or certify the results when unions lose employee elections. They process petitions for bargaining unit clarification, for amendment of certification, and for rescission of a labor organization's authority to make a union-shop agreement. They also conduct national emergency employee referendums.

The Board can act only when it is formally requested to do so. Individuals, employers, or unions may initiate cases by filing charges of unfair labor practices or petitions for employee representation elections with the Board field offices serving the area where the case arises.

In the event that a regional director declines to proceed on a representation

petition, the party filing the petition may appeal to the Board. When a regional director declines to proceed on an unfair labor practice charge, the charging party may appeal to the General Counsel.

For details concerning filing such appeals with those Washington, DC, offices, parties may contact the field office most convenient to them. Field office addresses and telephone numbers are listed below.

Administrative law judges conduct hearings in unfair labor practice cases, make findings of fact and conclusions of law, and recommend remedies for violations found. Their decisions can be appealed to the Board for a final agency determination. The Board's decisions are subject to review in the U.S. Courts of Appeals.

**Field Offices—National Labor Relations Board**

(RD: Regional Director; OC: Officer-in-Charge; RO: Resident Officer)

| Office/Address   | Director/Officer              | Telephone    |
|--|-------------------------------|--------------|
| Albany, NY (Clinton Ave. @ N. Pearl St., 12207)                | Thomas J. Sheridan (RO)       | 518-431-4155 |
| Albuquerque, NM (505 Marquette Ave. NW., 87102)                | (Vacancy) (RO)                | 505-248-5125 |
| Anchorage, AK (222 W. 7th Ave., 99513)                         | Minoru Hayashi (RO)           | 907-271-5015 |
| Atlanta, GA (101 Marietta St. NW., 30323)                      | Martin M. Arlook (RD)         | 404-331-2896 |
| Baltimore, MD (8th Fl., 103 S. Gay St., 21202)                 | Louis J. D'Amico (RD)         | 410-962-2822 |
| Birmingham, AL (3d Fl., 1900 3d Ave. N., 35203)                | C. Douglas Marshall (RO)      | 205-731-1492 |
| Boston, MA (10 Causeway St., 02222)                            | Rosemary Pye (RD)             | 617-565-6700 |
| Brooklyn, NY (1 Metro Tech Ctr., Jay St. & Myrtle Ave., 11201) | Alvin P. Blyer (RD)           | 718-330-7713 |
| Buffalo, NY (111 W. Huron St., 14202)                          | (Vacancy) (RD)                | 716-551-4931 |
| Chicago, IL (200 W. Adams St., 60606)                          | Elizabeth Kinney (RD)         | 312-353-7570 |
| Cincinnati, OH (550 Main St., 45202)                           | Richard Ahearn (RD)           | 513-684-3686 |
| Cleveland, OH (1240 E. 9th St., 44199)                         | Frederick Calatrello (RD)     | 216-522-3715 |
| Denver, CO (600 17th St., 80202)                               | (Vacancy) (RD)                | 303-844-3551 |
| Des Moines, IA (210 Walnut St., 50309)                         | Morris E. Petersen (RO)       | 515-284-4391 |
| Detroit, MI (477 Michigan Ave., 48226)                         | William C. Schaub (RD)        | 313-226-3200 |
| El Paso, TX (700 E. San Antonio Ave., 79901)                   | Laureano A. Medrano (RO)      | 915-534-6434 |
| Fort Worth, TX (819 Taylor St., 76102)                         | Michael Dunn (RD)             | 817-334-2921 |
| Grand Rapids, MI (82 Ionia NW., 49503)                         | David L. Basso (RO)           | 616-456-2679 |
| Hartford, CT (1 Commercial Plz., 06103)                        | Peter B. Hoffman (RD)         | 203-240-3522 |
| Hato Rey, PR (150 Carlos E. Chardon Ave., 00918)               | Mary Zelma Asseo (RD)         | 809-766-5347 |
| Honolulu, HI (300 Ala Moana Blvd., 96850)                      | Thomas W. Cestare (OC)        | 808-541-2814 |
| Houston, TX (440 Louisiana St., 77002)                         | Ruth E. Small (RO)            | 713-238-9632 |
| Indianapolis, IN (575 N. Pennsylvania St., 46204)              | (Vacancy) (RD)                | 317-226-7430 |
| Jacksonville, FL (400 W. Bay St., 32202)                       | James L. McDonald (RO)        | 904-232-3768 |
| Las Vegas, NV (600 Las Vegas Blvd. S., 89101)                  | James F. Small (RO)           | 702-388-6416 |
| Little Rock, AR (TCBY Twr., 425 W. Capitol Ave., 72201-3489)   | Thomas H. Smith, Jr. (RO)     | 501-324-6311 |
| Los Angeles, CA (Region 31) (11000 Wilshire Blvd., 90024)      | James J. McDermott (RD)       | 310-235-7352 |
| Los Angeles, CA (Region 21) (888 Figueroa St., 90017)          | Victoria E. Aguayo (RD)       | 213-894-5200 |
| Memphis, TN (1407 Union Ave., 38104)                           | Gerard P. Fleischut (RD)      | 901-722-2725 |
| Miami, FL (51 SW. 1st Ave., 33130)                             | Hector O. Nava (RO)           | 305-536-5391 |
| Minwaukee, WI (310 W. Wisconsin Ave., 53203)                   | Phillip Bloedorn, Acting (RD) | 414-297-3861 |
| Minneapolis, MN (110 S. 4th St., 55401)                        | Ronald M. Sharp (RD)          | 612-348-1757 |
| Nashville, TN (801 Broadway, 37203)                            | Alton W. Barksdale (RO)       | 615-736-5922 |
| Newark, NJ (970 Broad St., 07102)                              | William A. Pascarell (RD)     | 201-645-2100 |
| New Orleans, LA (1515 Poydras St., 70112)                      | (Vacancy) (RD)                | 504-589-6361 |
| New York, NY (26 Federal Plz., 10278)                          | Daniel Silverman (RD)         | 212-264-0300 |
| Oakland, CA (1301 Clay St., 94612)                             | James S. Scott (RD)           | 510-637-3300 |
| Overland Park, KS (8600 Farley St., 66212)                     | F. Rozier Sharp (RD)          | 913-236-3000 |
| Peoria, IL (300 Hamilton Blvd., 61602)                         | Glenn A. Zipp (RD)            | 309-671-7080 |
| Philadelphia, PA (615 Chestnut St., 19106)                     | Peter W. Hirsch (RD)          | 215-597-7601 |
| Phoenix, AZ (234 N. Central Ave., 85004)                       | (Vacancy) (RD)                | 602-379-3361 |
| Pittsburgh, PA (1000 Liberty Ave., 15222)                      | Gerald Kobell (RD)            | 412-644-2977 |
| Portland, OR (222 SW. Columbia St., 97201)                     | Delano D. Eyer (OC)           | 503-326-3085 |
| San Antonio, TX (615 E. Houston St., 78205)                    | Ruben R. Armendariz (RO)      | 210-229-6140 |

**Field Offices—National Labor Relations Board—Continued**

(RD: Regional Director; OC: Officer-in-Charge; RO: Resident Officer)

| Office/Address                             | Director/Officer          | Telephone    |
|--|---------------------------|--------------|
| San Diego, CA (555 W. Beech St., 92101)    | Steve Sorenson (RO)       | 619-557-6184 |
| San Francisco, CA (901 Market St., 94103)  | Robert H. Miller (RD)     | 415-356-5140 |
| Seattle, WA (915 2d Ave., 98174)           | John D. Nelson (RD)       | 206-220-6300 |
| St. Louis, MO (611 N. 10th St., 63101)     | Ralph R. Tremain (RD)     | 314-425-4167 |
| Tampa, FL (201 E. Kennedy Blvd., 33602)    | Rochelle Kenton (RD)      | 813-228-2641 |
| Tulsa, OK (111 W. 5th St., 74103)          | Francis Molenda (RO)      | 918-581-7951 |
| Washington, DC (2120 L St. NW., 20037)     | Steven L. Shuster (RO)    | 202-254-7612 |
| Winston-Salem, NC (251 N. Main St., 27101) | Willie L. Clark, Jr. (RD) | 910-631-5201 |

**Sources of Information**

**Contracts** Prospective suppliers of goods and services may inquire about agency procurement and contracting practices by writing to the Chief, Procurement and Facilities Branch, National Labor Relations Board, Washington, DC 20570. Phone, 202-273-4040.

**Employment** The Board appoints administrative law judges from a register established by the Office of Personnel Management. The agency hires attorneys, stenographers, and typists for all its offices; field examiners for its field offices; and administrative personnel for its Washington office. Inquiries regarding college and law school recruiting programs should be directed to the nearest regional office. Employment inquiries and applications may be sent to any regional office or the Washington personnel office.

**Publications** Anyone desiring to inspect formal case documents or read agency publications may use facilities of the Washington or field offices. The agency will assist in arranging reproduction of documents and order transcripts of hearings. The Board's offices offer free informational leaflets in limited quantities: *The National Labor Relations*

*Board and YOU (Unfair Labor Practices), The National Labor Relations Board and YOU (Representation Cases), Your Government Conducts an Election for You on the Job, and The National Labor Relations Board—What It Is, What It Does.* The Superintendent of Documents, Government Printing Office, Washington, DC 20402, sells *A Guide to Basic Law and Procedures Under the NLRA, the Annual Report, the Classified Index of National Labor Relations Board Decisions and Related Court Decisions*, volumes of Board decisions, and a number of subscription services, including the *NLRB Casehandling Manual* (in three parts), the *Weekly Summary of NLRB Cases*, the *NLRB Election Report*, and *An Outline of Law and Procedure in Representation Cases*. **Speakers** To give the public and persons appearing before the agency a better understanding of the National Labor Relations Act and the Board's policies, procedures, and services, Washington and regional office personnel participate as speakers or panel members before bar associations, labor, educational, civic, or management organizations, and other groups. Requests for speakers or panelists may be made to Washington officials or to the appropriate regional director.

For further information, contact the Information Division, National Labor Relations Board, 1099 Fourteenth Street NW., Washington, DC 20570. Phone, 202-273-1991.