

DEPARTMENT OF COMMERCE

Fourteenth Street between Constitution and Pennsylvania Avenues NW.,
Washington, DC 20230
Phone, 202-482-2000

SECRETARY OF COMMERCE	WILLIAM M. DALEY
Chief of Staff	PAUL M. DONOVAN
Counsellor to the Secretary	NANCY A. LEAMOND
Assistant to the Secretary and Director, Office of Policy and Strategic Planning	DAVID LANE
Executive Assistant to the Secretary	SHIRLEY ROTH LISBERGER
Director, Office of White House Liaison	PARNICE GREEN
Executive Secretary	BETTIE BACA
Deputy Secretary of Commerce	(VACANCY)
Assistant Deputy Secretary	(VACANCY)
Associate Deputy Secretary	KENT HUGHES
Director, Office of Small and Disadvantaged Business Utilization	MICHAEL A. KEANE, <i>Acting</i>
General Counsel	(VACANCY)
Deputy General Counsel	PAUL JOFFE
Counselor to the General Counsel	(VACANCY)
Assistant General Counsel for Administration	BARBARA S. FREDERICKS
Assistant General Counsel for Legislation and Regulation	MICHAEL A. LEVITT
Assistant General Counsel for Finance and Litigation	ALDEN F. ABBOTT
Chief Counsel for Economics and Statistics Administration	ROXIE JONES
Chief Counsel for Export Administration	HOYT H. ZIA
Chief Counsel for Import Administration	STEPHEN J. POWELL
Chief Counsel for International Commerce	ELEANOR ROBERTS LEWIS
Chief Counsel for Minority Business Development	PERCY ROBINSON, <i>Acting</i>
Chief Counsel for Technology Administration	MARK BOHANNON
Assistant Secretary for Legislative and Intergovernmental Affairs	JANE BOBBITT
Deputy Assistant Secretary for Legislative and Intergovernmental Affairs	ELLEN BLOOM
Deputy Assistant Secretary for Intergovernmental Affairs	(VACANCY)
Inspector General	FRANK DEGEORGE
Deputy Inspector General	(VACANCY)
Counsel to the Inspector General	ELIZABETH T. BARLOW
Assistant Inspector General for Auditing	GEORGE E. ROSS
Assistant Inspector General for Investigations	DAMON L. BARBAT
Assistant Inspector General for Systems Evaluation	JUDITH J. GORDON
Assistant Inspector General for Inspections and Program Evaluations	JOHNNIE E. FRAZIER

Assistant Inspector General for Compliance and Administration	(VACANCY)
Director, Office of Public Affairs	MARIA T. CARDONA, <i>Acting</i>
Press Secretary, Office of the Press Secretary	MARIA T. CARDONA
Director, Office of Business Liaison	CHERYL BRUNER
Director, Office of Consumer Affairs	LAJUAN JOHNSON
Chief Financial Officer and Assistant Secretary for Administration	RAYMOND G. KAMMER, JR., <i>Acting</i>
Deputy Assistant Secretary for Administration	(VACANCY)
Director for Budget, Management, and Information and Deputy Chief Information Officer	ALAN P. BALUTIS
Director, Office of Budget	MARK E. BROWN
Director, Office of Management and Organization	STEPHEN C. BROWNING
Director, Office of Information Policy and Technology	JAMES MCNAMEE
Director, Office of Information Planning and Review	LISA A. WESTERBACK
Director, Office of Computer Services Manager, Decision Analysis Center	PATRICK F. SMITH CHARLES F. TREAT
Director, Office of Civil Rights	COURTLAND COX
Director for Executive Budgeting and Assistance Management	SONYA G. STEWART
Director, Office of Executive Assistance Management	JOHN J. PHELAN III
Director, Office of Executive Budgeting	THOMAS D. JONES
Director for Financial Management and Deputy Chief Financial Officer	JOHN D. NEWELL
Deputy Director	DOUGLAS K. DAY
Director, Office of Financial Policy and Assistance	THEODORE A. JOHNSON
Director, Office of Financial Management Systems	JOSEPH A. SCLAFANI
Director for Human Resources Management	ELIZABETH W. STROUD
Deputy Director	(VACANCY)
Human Resources Manager, Office of Personnel Operations	ANTHONY CALZA, <i>Acting</i>
Director, Office of Programs and Policies	PAMELA E. RANKIN
Director, Office of Automated Systems and Pay Policy	DIANE ATCHINSON
Director for Security and Administrative Services	HUGH L. BRENNAN
Director, Office of Safety and Building Management	ROBERT B. HEINEMANN
Director, Office of Real Estate Policy and Major Programs	JAMES M. ANDREWS
Director for Security	STEVEN E. GARMON
Director, Office of Administrative Operations	ROBERT A. GALPIN
Director for Acquisition Management	KENNETH J. BUCK, <i>Acting</i>
Director for Systems and Telecommunications Management	RONALD P. HACK
Director, Office of Telecommunications Management	THOMAS W. ZETTY

Director, Office of Information Systems	(VACANCY)
Director, Office of Technical Support	GEORGE H. IMBER
Under Secretary for Economic Affairs and Administrator, Economics and Statistics Administration	(VACANCY)
Deputy Under Secretary	PAUL A. LONDON
Associate Under Secretary	JOHN GRAY
Director, Office of Policy Development	JEFFREY L. MAYER
Director, STAT-U.S.A.	KENNETH ROGERS
Executive Director	JAMES K. WHITE
Director of Administration	B. JEROME JACKSON
Chief Economist	JAMES LEE PRICE
Director, Office of International Macroeconomic Analysis	SUMIYE OKUBO
Director, Office of Economic Conditions and Forecasting	CARL E. COX
Director, Bureau of the Census	MARTHA FARNSWORTH RICHE
Deputy Director	BRADFORD R. HUTHER
Associate Director for Communications	PHILLIP L. SPARKS
Principal Associate Director and Chief Financial Officer	FREDERICK T. ALT
Principal Associate Director for Programs	PAULA J. SCHNEIDER
Associate Director for Administration/ Comptroller	NANCY A. POTOK
Associate Director for Information Technology	(VACANCY)
Associate Director for Field Operations	MARVIN D. RAINES
Associate Director for Economic Programs	FREDERICK T. KNICKERBOCKER
Assistant Director for Economic Programs	THOMAS L. MESENBURG
Associate Director for Decennial Census	ROBERT W. MARX
Associate Director for Demographic Programs	NANCY M. GORDON
Associate Director for Methodology and Standards	CYNTHIA Z.F. CLARK
Director, Bureau of Economic Analysis	J. STEPHEN LANDEFELD
Deputy Director	BETTY L. BARKER
Associate Director for National Income Expenditures and Wealth Accounts	GERALD F. DONAHOE
Associate Director for Regional Economics	HUGH W. KNOX
Associate Director for International Economics	GERALD A. POLLACK
Associate Director for Industry Accounts	(VACANCY)
Chief Economist	JACK E. TRIPLETT
Chief Statistician	ROBERT P. PARKER
Under Secretary for Export Administration	WILLIAM A. REINSCH
Deputy Under Secretary	(VACANCY)
Director of Administration	ROBERT F. KUGELMAN
Director of Congressional and Public Affairs	ROSEMARY WARREN
Assistant Secretary for Export Administration	SUE E. ECKERT
Deputy Assistant Secretary	IAIN S. BAIRD
Assistant Secretary for Export Enforcement	(VACANCY)
Deputy Assistant Secretary	FRANK DELIBERTI
Assistant Secretary for Economic Development	PHILLIP A. SINGERMAN
Deputy Assistant Secretary	WILBUR F. HAWKINS

Deputy Assistant Secretary for Program Operations	CHESTER J. STRAUB, JR.
Deputy Assistant Secretary for Program Research and Evaluation	AWILDA R. MARQUEZ
Chief Counsel	EDWARD LEVIN
Under Secretary for International Trade	STUART EIZENSTAT
Deputy Under Secretary	TIMOTHY J. HAUSER
Counselor to the Department	JAN H. KALICKI
Director of Administration	ALAN NEUSCHATZ
Assistant Secretary for Market Access and Compliance	FRANKLIN J. VARGO, <i>Acting</i>
Deputy Assistant Secretary for Market Access and Compliance	(VACANCY)
Deputy Assistant Secretary for the Western Hemisphere	REGINA VARGO
Deputy Assistant Secretary for Europe	FRANKLIN J. VARGO
Deputy Assistant Secretary for Africa and the Near East	JUDITH BARNETT, <i>Acting</i>
Deputy Assistant Secretary for Asia and the Pacific	NANCY LINN PATTON
Deputy Assistant Secretary for Japan	MARJORY SEARING
Deputy Assistant Secretary for Agreements Compliance	DOUGLAS OLIN
Assistant Secretary for Import Administration	ROBERT S. LARUSSA, <i>Acting</i>
Deputy Assistant Secretary for Antidumping Countervailing Enforcement I	RICHARD W. MORELAND, <i>Acting</i>
Principal Deputy Assistant Secretary for Antidumping Countervailing Enforcement II	JEFFREY BIALOS
Deputy Assistant Secretary for Antidumping Countervailing Enforcement III	JOSEPH A. SPETRINI
Assistant Secretary for Trade Development	ELLIS R. MOTTUR, <i>Acting</i>
Deputy Assistant Secretary for Trade Development	DAVID MARCHICK
Deputy Assistant Secretary for Basic Industries	MICHAEL J. COPPS
Deputy Assistant Secretary for Technology and Aerospace Industries	ELLIS R. MOTTUR
Deputy Assistant Secretary for Service Industries and Finance	GRAHAM WHATLEY, <i>Acting</i>
Deputy Assistant Secretary for Textiles, Apparel, and Consumer Goods Industries	TROY H. CRIBB
Deputy Assistant Secretary for Environmental Technologies Exports	ANNE L. ALONZO
Deputy Assistant Secretary for Tourism Industries	LESLIE R. DOGGETT
Assistant Secretary and Director General of the U.S. and Foreign Commercial Service	MARJORY SEARING, <i>Acting</i>
Deputy Assistant Secretary for the U.S. and Foreign Commercial Service	(VACANCY)
Deputy Assistant Secretary for Domestic Operations	DANIEL J. McLAUGHLIN

Deputy Assistant Secretary for International Operations	DELORES F. HARROD
Deputy Assistant Secretary for Export Promotion Services	MARY FRAN KIRCHNER
Director, Minority Business Development Agency	JOAN PARROTT-FONSECA
Deputy Director	PAUL R. WEBBER IV, <i>Acting</i>
Assistant Director for External Affairs	BARBARA MADDOX
Assistant Director for Operations	PAUL R. WEBBER IV
Under Secretary for Oceans and Atmosphere and Administrator, National Oceanic and Atmospheric Administration	D. JAMES BAKER
Counselor to the Under Secretary	SUSAN B. FRUCHTER
Assistant Secretary for Oceans and Atmosphere and Deputy Administrator	TERRY D. GARCIA, <i>Acting</i>
Deputy Under Secretary for Oceans and Atmosphere	DIANA H. JOSEPHSON
Associate Deputy Under Secretary	JOHN J. CAREY
Chief Scientist	ALFRED M. BEETON, <i>Acting</i>
Deputy Assistant Secretary for International Affairs	WILLIAM E. MARTIN
Deputy Assistant Secretary for Oceans and Atmosphere	SALLY J. YOZELL
Assistant Administrator for Fisheries	ROLLAND A. SCHMITTEN
Assistant Administrator for Ocean Services and Coastal Zone Management	W. STANLEY WILSON
Assistant Administrator for Oceanic and Atmospheric Research	ALAN R. THOMAS, <i>Acting</i>
Assistant Administrator for Weather Services	ELBERT W. FRIDAY, JR.
Assistant Administrator for Satellites and Information Services	ROBERT S. WINOKUR
Director, Global Programs	J. MICHAEL HALL
Director, Coastal Ocean Program	DONALD SCAVIA
Director, Public and Constituent Affairs	LORI ANN ARGUELLES
Director, Sustainable Development and Intergovernmental Affairs	JOHN K. BULLARD
Director, Policy and Strategic Planning	SUSAN B. FRUCHTER
Director, Legislative Affairs	BRIAN WHEELER
Director, International Affairs	WILLIAM E. MARTIN
General Counsel	MONICA P. MEDINA
Director, National Oceanic and Atmospheric Administration Corps Operations	WILLIAM L. STUBBLEFIELD
Chief Financial Officer/Chief Administrative Officer	JOSEPH T. KAMMERER
Director, High Performance Computing and Communications	THOMAS N. PYKE, JR.
Director, Systems Acquisition	WILLIAM O. MEHURON
Assistant Secretary for Communications and Information	LARRY IRVING
Deputy Assistant Secretary	SHIRL G. KINNEY
Chief Counsel	BARBARA WELLBERY
Director, Policy Coordination and Management	(VACANCY)
Associate Administrator for Spectrum Management	RICHARD D. PARLOW

Associate Administrator for Policy Analysis and Development	KATHRYN C. BROWN
Associate Administrator for International Affairs	JACK A. GLEASON, <i>Acting</i>
Associate Administrator for Telecommunications and Information Applications	BERNADETTE A. MCGUIRE-RIVERA
Assistant Secretary and Commissioner of Patents and Trademarks	BRUCE A. LEHMAN
Deputy Assistant Secretary and Deputy Commissioner	LAWRENCE J. GOFFNEY, JR., <i>Acting</i>
Assistant Commissioner for Patents	(VACANCY)
Assistant Commissioner for Trademarks	PHILIP G. HAMPTON
Associate Commissioner and Chief Financial Officer	(VACANCY)
Chief Information Officer	DENNIS SHAW
Under Secretary for Technology	(VACANCY)
Deputy Under Secretary	GARY R. BACHULA
Staff Director for Technology	JOYCE S. HASTY
Chief Counsel	MARK BOHANNON
Assistant Secretary for Technology Policy	GRAHAM R. MITCHELL
Deputy Assistant Secretary for Technology Policy	KELLY H. CARNES
Director, Office of International Policy	PHYLLIS GENTHER YOSHIDA, <i>Acting</i>
Director, Office of Manufacturing Competitiveness	CARY GRAVATT
Director, Office of Space Commerce	KEITH CALHOUN-SENGHOR
Director, Office of Technology Competitiveness	JON PAUGH
Director, National Institute of Standards and Technology	ROBERT E. HEBNER, <i>Acting</i>
Deputy Director	ROBERT E. HEBNER, <i>Acting</i>
Director of Administration	JORGE R. URRUTIA
Director, Technology Services	PETER L.M. HEYDEMANN
Chief Financial Officer	HRATCH G. SEMERJIAN, <i>Acting</i>
Director, Electronics and Electrical Engineering Laboratory	JUDSON C. FRENCH
Director, Chemical Science and Technology Laboratory	HRATCH G. SEMERJIAN
Director, Physics Laboratory	KATHERINE B. GEBBIE
Director, Materials Science and Engineering Laboratory	LYLE H. SCHWARTZ
Director, Building and Fire Research Laboratory	RICHARD N. WRIGHT
Director, Information Technology Laboratory	SHUKRI WAKID
Director, Advanced Technology Program	LURA J. POWELL
Director, Manufacturing Extension Partnership Program	KEVIN M. CARR
Director, National Quality Program	HARRY S. HERTZ
Director, National Technical Information Service	DONALD R. JOHNSON
Deputy Director	DONALD W. CORRIGAN

The Department of Commerce encourages, serves, and promotes the Nation's international trade, economic growth, and technological advancement. The Department provides a wide variety of programs through the competitive free enterprise system. It offers assistance and information to increase America's competitiveness in the world economy; administers programs to prevent unfair foreign trade competition; provides social and economic statistics and analyses for business and government planners; provides research and support for the increased use of scientific, engineering, and technological development; works to improve our understanding and benefits of the Earth's physical environment and oceanic resources; grants patents and registers trademarks; develops policies and conducts research on telecommunications; provides assistance to promote domestic economic development; and assists in the growth of minority businesses.

The Department was designated as such by act of March 4, 1913 (15 U.S.C. 1501), which reorganized the Department of Commerce and Labor, created by act of February 14, 1903 (15 U.S.C. 1501), by transferring all labor activities into a new, separate Department of Labor. The Department of Commerce (DOC) is composed of the Office of the Secretary and the operating units.

Office of the Secretary

Secretary The Secretary is responsible for the administration of all functions and authorities assigned to the Department of Commerce and for advising the President on Federal policy and programs affecting the industrial and commercial segments of the national economy. The Secretary is served by the offices of Deputy Secretary, Inspector General, General Counsel, and the Assistant Secretaries of Administration, Legislative and Intergovernmental Affairs, and Public Affairs. Other offices whose public purposes are widely administered are detailed below.

Business Liaison This office develops and promotes a cooperative working relationship and ensures effective communication between the Department of Commerce and the business community. The Office's objectives are to keep the business community aware of Department and administration resources, policies, and programs, and to keep Department and administration officials aware of issues of concern to business. The Office also promotes

business involvement in departmental policymaking and program development, and provides technical assistance to businesses that desire help in dealing with the Government.

For further information, call 202-482-3942.

Consumer Affairs This office seeks to promote a better understanding between businesses and consumers, to help business improve the quality of their services, to educate consumers to make wise purchasing decisions, and to provide the consumer viewpoint in the development of economic policy. Through a variety of programs, the Office works with businesses, consumers, Government agencies, and international organizations to develop innovative ways to encourage American businesses to become more competitive both in the United States and in the global marketplace.

For further information, contact the Office of Consumer Affairs, U.S. Department of Commerce, Room H5718, Washington, DC 20230. Phone, 202-482-5001. Fax, 202-482-6007. E-mail, caffairs@doc.gov.

Small and Disadvantaged Business Utilization

The Office of Small and Disadvantaged Business Utilization (OSDBU) serves as the principal departmental advocate for small, minority, and women business owners. It assures that small firms fully participate in Commerce programs and receive the maximum amount of Commerce contract and subcontract dollars.

The Office is the focal point of the Department's constant efforts to increase awards to small firms by searching for

opportunities to match with the capabilities of small, minority, and women-owned firms.

It informs the small business community about Commerce opportunities by publishing the *Annual Forecast of Contracts*, by individual counseling, and by participating with

other Federal agencies and trade associations at procurement fairs.

The Office of Small and Disadvantaged Business Utilization was established by the Small Business Act, as amended (15 U.S.C. 644).

For further information, call 202-482-1472.

Economics and Statistics Administration

The Under Secretary for Economic Affairs advises the Secretary and other Government officials on matters relating to economic developments and forecasts and on the development of macroeconomic and microeconomic policy. The Under Secretary, as Administrator of the Economics and Statistics Administration, exercises

general supervision over the Bureau of the Census and the Bureau of Economic Analysis.

Current economic data are available to the public through the National Trade Data Bank and the Economic Bulletin Board.

For further information, call 202-482-1986.

Bureau of the Census

[For the Bureau of the Census statement of organization, see the *Federal Register* of Sept. 16, 1975, 40 FR 42765]

The Bureau of the Census was established as a permanent office by act of March 6, 1902 (32 Stat. 51). The major functions of the Bureau are authorized by the Constitution, which provides that a census of population shall be taken every 10 years, and by laws codified as title 13 of the United States Code. The law also provides that the information collected by the Bureau from individual persons, households, or establishments be kept strictly confidential and be used only for statistical purposes.

The principal functions of the Bureau include:

- decennial censuses of population and housing;
- quinquennial censuses of State and local governments, manufacturers, mineral industries, distributive trades, construction industries, and transportation;
- current surveys that provide information on many of the subjects

covered in the censuses at monthly, quarterly, annual, or other intervals;

- compilation of current statistics on U.S. foreign trade, including data on imports, exports, and shipping;

- special censuses at the request and expense of States and local government units;

- publication of estimates and projections of the population;

- publication of current data on population and housing characteristics; and

- current reports on manufacturing, retail and wholesale trade, services, construction, imports and exports, State and local government finances and employment, and other subjects.

The Bureau makes available statistical results of its censuses, surveys, and other programs to the public through printed reports, computer tape, CD-ROM's, the Internet, and other media and prepares special tabulations sponsored and paid for by data users. It also produces statistical compendia, catalogs, guides, and directories that are useful in locating information on specific subjects. Upon

request, the Bureau makes searches of decennial census records and furnishes certificates to individuals for use as

evidence of age, relationship, or place of birth. A fee is charged for searches.

Field Organization—Bureau of the Census

Office	Address
REGIONAL OFFICES:	
ATLANTA—AL, FL, GA (all counties except Catoosa, Dade, Walker, and Whitfield), and SC (counties of Aiken and Edgefield)	Suite 3200, 101 Marietta St. NW., Atlanta, GA 30303-2700
BOSTON—CT, MA, ME, NH, NY (counties of Albany, Allegany, Broome, Cattaraugus, Cayuga, Chautauqua, Chemung, Chautauque, Clinton, Columbia, Cortland, Delaware, Dutchess, Erie, Essex, Franklin, Fulton, Genesee, Greene, Hamilton, Herkimer, Jefferson, Lewis, Livingston, Madison, Monroe, Montgomery, Niagara, Oneida, Onondaga, Ontario, Orange, Orleans, Oswego, Otsego, Putnam, Rensselaer, St. Lawrence, Saratoga, Schenectady, Schoharie, Schuylker, Seneca, Steuben, Sullivan, Tioga, Tompkins, Ulster, Warren, Washington, Wayne, Wyoming, and Yates), RI, and VT	Suite 301, 2 Copley Pl., P.O. Box 9108, Boston, MA 02117-9108
CHARLOTTE—AK (Crittenden County), GA (counties of Catoosa, Dade, Walker, and Whitfield), IN (counties of Clark, Floyd, Harrison, and Scott), KY (all counties except Boone, Boyd, Bracken, Campbell, Carter, Gallatin, Grant, Greenup, Harrison, Henderson, Kenton, Pendleton, and Robertson), MS (De Soto County), NC, SC (all counties except Aiken and Edgefield), TN, and VA	Suite 106, 901 Center Park Dr., Charlotte, NC 28217-2935
CHICAGO—IL (all counties except Clinton, Jersey, Madison, Monroe, and St. Clair), IN (all counties except Clark, Dearborn, Floyd, Harrison, Ohio, and Scott), IA (Scott County), KY (Henderson County), and WI (all counties except Douglas, Pierce, and St. Croix)	Suite 5501, 2255 Enterprise Dr., Westchester, IL 60154-5800
DALLAS—AR (Miller County), LA, MS (all counties except De Soto), and TX	Suite 210, 6303 Harry Hines Blvd., Dallas, TX 75235-5269
DENVER—AZ, CO, IA, (Pottawattamie County), MT, NE (all counties except Dakota), ND (all counties except Cass), NM, NV, SD, UT, and WY	Suite 100, 6900 W. Jefferson Ave., Denver, CO 80235-2032
DETROIT—IN (counties of Dearborn and Ohio), KY (counties of Boone, Boyd, Bracken, Campbell, Carter, Gallatin, Grant, Greenup, Harrison, Kenton, Pendleton, and Robertson), MI, OH, and WV (all counties except Jefferson)	P.O. Box 33405, 1395 Brewery Park Blvd., Detroit, MI 48232-5405
KANSAS CITY—AR (all counties except Crittenden and Miller), IL (counties of Clinton, Jersey, Madison, Monroe, and St. Clair), IA (all counties except Pottawattamie and Scott), KS, MN, MO, ND (Cass County), NE (Dakota County), OK, and WI (counties of Douglas, Pierce, and St. Croix)	Suite 600, 400 State Ave., Kansas City, KS 66101-2410
LOS ANGELES—CA (counties of Fresno, Imperial, Inyo, Kern, Kings, Los Angeles, Madera, Mariposa, Merced, Monterey, Orange, Riverside, San Benito, San Bernardino, San Diego, San Luis Obispo, Santa Barbara, Tulare, and Ventura) and HI	Suite 300, 15350 Sherman Way, Van Nuys, CA 91406-4224
NEW YORK—NJ (counties of Bergen, Essex, Hudson, Middlesex, Morris, Passaic, Somerset, Union, and Warren) and NY (counties of Bronx, Kings, Nassau, New York, Queens, Richmond, Rockland, Suffolk, Sussex, and Westchester)	Rm. 37-130, 26 Federal Plz., New York, NY 10278-0044
PHILADELPHIA—DC, DE, MD, NJ (counties of Atlantic, Burlington, Camden, Cape May, Cumberland, Gloucester, Hunterdon, Mercer, Monmouth, Ocean, Salem, Sussex, and Warren), PA, and WV (Jefferson County)	105 S. 7th St., Philadelphia, PA 19106-3395
SEATTLE—AK, CA (counties of Alameda, Alpine, Amador, Butte, Calaveras, Colusa, Contra Costa, Del Norte, El Dorado, Glenn, Humboldt, Lake, Lassen, Marin, Mendocino, Modoc, Mono, Napa, Nevada, Placer, Plumas, Sacramento, San Francisco, San Joaquin, San Mateo, Santa Clara, Santa Cruz, Shasta, Sierra, Siskiyou, Solano, Sonoma, Stanislaus, Sutter, Tehama, Trinity, Tuolumne, Yolo, and Yuba), ID, OR, and WA	Suite 500, 101 Stewart St., Seattle, WA 98101-1098
DATA PREPARATION DIVISION	1201 E. 10th St., Jeffersonville, IN 47132
PERSONAL CENSUS SEARCH UNIT	P.O. Box 1545, Jeffersonville, IN 47131
HAGERSTOWN COMPUTER-ASSISTED TELEPHONE INTERVIEWING CENTER	319 E. Antietam St., Hagerstown, MD 21740-5701
TUCSON COMPUTER-ASSISTED TELEPHONE INTERVIEWING CENTER	Suite 151, 6363 S. Country Club Rd., Tucson, AZ 85706-5906

For further information, contact the Public Information Office, Bureau of the Census, Department of Commerce, Washington, DC 20233. Phone, 301-457-2804. Fax, 301-457-3670.

Bureau of Economic Analysis

[For the Bureau of Economic Analysis statement of organization, see the *Federal Register* of Dec. 29, 1980, 45 FR 85496]

The Bureau of Economic Analysis (BEA) is the Nation's economic accountant—integrating and interpreting a variety of source data to draw a complete and consistent picture of the U.S. economy. Its economic accounts provide information on such key issues as economic growth, regional development, and the Nation's position in the world economy.

The national income and product accounts—featuring gross domestic product—provide a quantitative view of the production, distribution, and use of the Nation's output. The Bureau also

prepares estimates of the Nation's tangible wealth and input-output tables that show how industries interact.

The regional economic accounts provide estimates of personal income, population, and employment for regions, States, and metropolitan areas. The Bureau prepares estimates of gross state product and projections of regional economic activity.

The international economic accounts encompass U.S. international transactions (balance of payments) with foreign countries and the international investment position of the United States. The Bureau provides survey-based data on foreign direct investment in the U.S. and U.S. direct investment abroad.

For further information, contact the Public Information Office, Bureau of Economic Analysis, Department of Commerce, Washington, DC 20230. Phone, 202-606-9900. Fax, 202-606-5310.

Bureau of Export Administration

[For the Bureau of Export Administration statement of organization, see the *Federal Register* of June 7, 1988, 53 FR 20881]

The Bureau of Export Administration was established as a separate agency within the Department of Commerce on October 1, 1987, to separate the functions of export promotion and export control as mandated by the Export Administration Act, as amended (50 U.S.C. app. 2401 *et seq.*).

The Bureau directs the Nation's export control policy. Major functions include processing license applications, conducting foreign availability studies to determine when products should be decontrolled, and enforcing U.S. export control laws.

Export Administration This office oversees export licensing, technology

and policy analysis, economic security and nonproliferation issues, and foreign availability determinations. These activities are instrumental in reducing processing time for granting export licenses and in keeping the list of controlled technology consistent with current risks. This office also works with our allies in seeking stronger, more uniform ways of controlling strategic exports.

Export Enforcement This office investigates breaches of U.S. export control laws and analyzes export intelligence to assess diversion risks. In addition, this office administers and enforces the antiboycott provisions of the Export Administration Act.

Field Offices—Bureau of Export Administration

Field Area	Address
Boston, MA	Rm. 350, 10 Causeway St., 02222
Dallas, TX	Rm. 622, 525 Griffin St., 75202
Des Plaines, IL	Suite 300, 2400 E. Devon Ave., 60018
Fort Lauderdale, FL	200 E. Lasolas Blvd., 33301

Field Offices—Bureau of Export Administration—Continued

Field Area	Address
Irvine, CA	Suite 310, 2601 Main St., 92714
Newport Beach, CA	Suite 345, 3300 Irvine Ave., 92660
San Jose, CA	Suite 250, 96 N. 3d St., 95112-5519
Santa Clara, CA	Suite 333, 5201 Great America Pkwy., 95054
Springfield, VA	Rm. 201, 8001 Forbes Pl., P.O. Box 1838, 22151
Staten Island, NY	2 Teleport Dr., 10311

For further information, contact the Bureau of Export Administration, Office of Public Affairs, Room 3897, Fourteenth Street and Constitution Avenue NW., Washington, DC 20230. Phone, 202-482-2721.

Economic Development Administration

The Economic Development Administration (EDA) was created in 1965 under the Public Works and Economic Development Act (42 U.S.C. 3121) as part of an effort to target Federal resources to economically distressed areas and to help develop local economies in the United States. It was mandated to assist rural and urban communities that were outside the mainstream economy and that, as a result, lagged in economic development, industrial growth, and personal income.

The Administration's economic development assistance programs (EDAP's) are carried out through a network of headquarters and regional personnel. It provides grants for public works and development facilities, planning and coordination, defense conversion, and other financial assistance that help to reduce substantial and persistent unemployment in economically distressed areas.

Public works and development facilities grants support infrastructure projects that foster the establishment or expansion of industrial and commercial businesses, supporting the retention and creation of jobs.

Planning grants support the design and implementation of effective economic development policies and programs, by

local development organizations, in States and communities.

Technical assistance grants provide for local feasibility and industry studies, management and operational assistance, natural resource development, and export promotion. In addition, EDA funds a network of university centers that provides technical assistance.

Research, evaluation, and demonstration funds are used to support studies about the causes of economic distress and to seek solutions to counteract and prevent such problems.

Economic readjustment grants help communities adjust to a gradual erosion or sudden dislocation of their local economic structure.

Defense conversion grants assist communities adversely affected by Department of Defense base closures and defense contract cutbacks, as well as Department of Energy realignments, by providing development tools that can be effectively and easily implemented.

The Trade Adjustment Assistance Program provides technical assistance to certified firms and industries which have been economically injured by the impact of decreased imports. Comprehensive technical assistance is provided through the Department's wide-ranging network of assistance centers.

Regional Offices—Economic Development Administration

Region	Address
Atlanta, GA	Suite 1820, 401 W. Peachtree St. NW., 30308-3510
Alabama	Rm. 134, 474 S. Court St., Montgomery, AL 36104
Florida	Rm. 423, 80 N. Hughey Ave., Orlando, FL 32801
Georgia	Suite 1820, 401 W. Peachtree St. NW., Atlanta, GA 30308-3510
Kentucky	Rm. 200, 771 Corporate Dr., Lexington, KY 40503-5477

Regional Offices—Economic Development Administration—Continued

Region	Address
Mississippi	Rm. 221, 100 W. Capitol St., Jackson, MS 39269
North Carolina	Rm. 128, 300 Fayetteville St. Mall, P.O. Box 2522, Raleigh, NC 27601
South Carolina	Rm. 840, Strom Thurmond Federal Bldg., Columbia, SC 29201
Tennessee	261 Cumberland Bend Dr., Nashville, TN 37228
Austin, TX	Suite 201, 611 E. 6th St., 78701
Arkansas	Rm. 2509, 700 W. Capitol St., Little Rock, AR 72201
Louisiana	Rm. 104, 412 N. 4th St., Baton Rouge, LA 70802-5523
New Mexico	P.O. Box 2662, 120 S. Federal Pl., Santa Fe, NM 87501
Oklahoma	Suite 148, 5500 N. Western, Oklahoma City, OK 73118-4011
Texas	Suite 201, 611 E. 6th St., Austin, TX 78701
Chicago, IL	Suite 855, 111 N. Canal, 60606-7204
Illinois	Suite 204, 509 W. Capitol St., Springfield, IL 62704
Indiana	Rm. 402, 46 E. Ohio St., Indianapolis, IN 46204
Michigan	Rm. 1018, 100 N. Warren Ave., Saginaw, MI 48606-0667
Minnesota	Rm. 104, 515 W. 1st St., Duluth, MN 55802
Ohio	Rm. 607, 200 N. High St., Columbus, OH 43214
Wisconsin	Rm. 202, 505 S. Dewey St., Eau Claire, WI 54701
Denver, CO	Suite 670, 1244 Speer Blvd., 80204
Colorado and Kansas	Rm. 632, 1244 Speer Blvd., Denver, CO 80204
Iowa	Rm. 593A, 210 Walnut St., Des Moines, IA 50309
Missouri	Rm. 8308H, 1222 Spruce St., St. Louis, MO 63103
Montana	Rm. 196, Federal Bldg., Helena, MT 59626
North Dakota	P.O. Box 1911, Bismarck, ND 58501
South Dakota and Nebraska	Rm. 219, Federal Bldg., Pierre, SD 57501
Utah and Wyoming	125 S. State St., Salt Lake City, UT 84138
Philadelphia, PA	105 S. 7th St., 19106
Connecticut and Rhode Island	450 Main St., Hartford, CT 06103
Maine	Rm. 410-D, 40 Western Ave., Augusta, ME 04330
Maryland, Delaware, and District of Columbia	2d Fl., 2568 Riva Rd., Annapolis, MD 21401
Massachusetts	Rm. 420, 10 Causeway St., Boston, MA 02222-1036
New Hampshire and Vermont	Suite 209, 143 N. Main St., Concord, NH 03301
New Jersey	Rm. 703, 44 S. Clinton Ave., Trenton, NJ 08609
New York	Suite 104, 620 Erie Blvd. W., Syracuse, NY 13204
Pennsylvania	1933A New Bernick Hwy., Bloomsburg, PA 17815
Puerto Rico and Virgin Islands	Rm. 620, 150 Carlos Chardon, Hato Rey, PR 00918-1738
Virginia	Rm. 8002, 400 N. 8th St., Richmond, VA 23240
West Virginia	Rm. 305, 550 Eagan St., Charleston, WV 25301
Seattle, WA	Rm. 1856, 915 2d Ave., 98174
Alaska	Rm. G-80, 605 W. 4th Ave., Anchorage, AK 99501-7594
Arizona	Rm. 3406, 230 N. 1st Ave., Phoenix, AZ 85025
California	Rm. 11105, 11000 Wilshire Blvd., Los Angeles, CA 90024
.....	Suite A, 1345 J St., Sacramento, CA 95814
.....	Suite B, 1345 J St., Sacramento, CA 95814
Hawaii, Guam, American Samoa, Marshall Islands, Micronesia, and Northern Marianas	P.O. Box 50264, Honolulu, HI 96850
Idaho	Rm. 441, 304 N. 8th St., Boise, ID 83702
Oregon	Suite 244, 121 SW. Salmon St., Portland, OR 97204
Washington	Rm. 1856, 915 2d Ave., Seattle, WA 98174

For further information, contact the Economic Development Administration, Department of Commerce, Washington, DC 20230. Phone, 202-482-5112. Fax, 202-482-0995.

International Trade Administration

[For the International Trade Administration statement of organization, see the *Federal Register* of Jan. 25, 1980, 45 FR 6148]

The International Trade Administration was established on January 2, 1980, by the Secretary of Commerce to promote world trade and to strengthen the international trade and investment position of the United States.

The Administration is headed by the Under Secretary for International Trade, who coordinates all issues concerning import administration, international economic policy and programs, and trade development. The Administration is responsible for nonagricultural trade operations of the U.S. Government and

supports the trade policy negotiation efforts of the U.S. Trade Representative.

Import Administration The Office of the Assistant Secretary for Import Administration defends American industry against injurious and unfair trade practices by administering efficiently, fairly, and in a manner consistent with U.S. international trade obligations the antidumping and countervailing duty laws of the United States; the machine tool arrangements with Japan and Taiwan under the President's Machine Tool Program; and the U.S.-Japan Semiconductor Agreement. The Office ensures the proper administration of foreign trade zones and advises the Secretary on establishment of new zones; and administers programs governing watch assemblies, and other statutory import programs.

Market Access and Compliance The Office of the Assistant Secretary for Market Access and Compliance advises on the analysis, formulation, and implementation of U.S. international economic policies and carries out programs to promote international trade, improve access by U.S. companies to overseas markets, and strengthen the international trade and investment position of the United States. Through the five regional Deputy Assistant Secretaries (Europe; Western Hemisphere; Asia and the Pacific; Africa and the Near East; and Japan), the Office analyzes and develops recommendations for region- and country-specific international economic, trade, and investment policy strategies and objectives. In addition, the Office is

responsible for implementing, monitoring, and enforcing foreign compliance with bilateral and multilateral trade agreements.

Trade Development The Office of the Assistant Secretary for Trade Development advises on international trade and investment policies pertaining to U.S. industrial sectors, carries out programs to strengthen domestic export competitiveness, and promotes U.S. industry participation in international markets. The Office manages an integrated trade development program that includes industry analysis and trade promotion organized by industry sectors, including technology and aerospace; basic industries; service industries and finance; textiles, apparel, and consumer goods; environmental technologies; and tourism.

U.S. and Foreign Commercial Service The U.S. and Foreign Commercial Service develops, produces, markets, and manages an effective line of high-quality products and services geared to the marketing information needs of the U.S. exporting and international business community. The Service delivers programs through 85 domestic offices, including 15 U.S. export assistance centers located in the United States, and 133 posts located in 69 countries throughout the world. It supports overseas trade promotion events; manages a variety of export promotion services and products; promotes U.S. products and services throughout the world market; conducts conferences and seminars in the United States; and assists State and private-sector organizations on export financing.

Domestic Offices—International Trade Administration

Address	Director/Manager	Telephone	Fax
Alabama (Rm. 707, 950 22d St. N., Birmingham, 35203)	George Norton	205-731-1331	205-731-0076
Alaska (421 W. First St., World Trade Ctr., Anchorage, 99501).	Charles Becker	907-271-6237	907-271-6242
Arizona (Suite 970, 2901 N. Central Ave., Phoenix, 85012) ...	Frank Woods	602-640-2513	602-640-2518
Arkansas (Suite 700, 425 W. Capitol Ave., Little Rock, 72201).	Lon J. Hardin	501-324-5794	501-324-7380
California			
Long Beach (Suite 1670, One World Trade Ctr., 90831)	Mary Delmage, <i>Acting</i>	310-980-4550	310-980-4561
Los Angeles (Rm. 9200, 11000 Wilshire Blvd., 90024)	Sherwin Chen	310-235-7104	310-235-7220
Monterey (Suite 200, 411 Pacific St., 93940)	Joe Katz	408-641-9850	408-641-9849
Novato (Suite 102, 330 Ignacio Blvd., 94949)	Elizabeth Krauth	415-883-1966	415-883-2711
Oakland (Suite 740, 530 Water St., 94607)	Raj Shea	510-273-7350	510-251-7352
Ontario (Suite 121, 2940 Inland Empire Blvd., 91764)	Fred Latuperissa	909-466-4134	909-466-4140

Domestic Offices—International Trade Administration—Continued

Address	Director/Manager	Telephone	Fax
Orange County (Suite 305, 3300 Irvine Ave., Newport Beach, 92660).	Paul Tambakis	714-660-1688	714-860-8039
Oxnard (Suite 290, 300 Esplanade Dr., 93030)	Gerald Vaughn	805-988-4106	805-988-1862
Sacramento (2d Fl., 917 7th St., 95814)	Brooks Ohlson	916-498-5155	916-498-5923
San Diego (Suite 230, 6363 Greenwich Dr., 92122)	Mary Delmage	619-557-5395	619-557-6176
San Francisco (14th Fl. 250 Montgomery St., 94104)	Matt Andersen	415-705-2300	415-705-2297
San Jose (Suite 1001, 101 Park Ctr. Plz., 95113)	James S. Kennedy	408-271-7300	408-271-7307
Santa Clara (Rm. 456, 5201 Great America Pkwy., 95054)	James Rigassio	408-970-4610	408-970-4618
Colorado (Suite 680, 1625 Broadway, Denver, 80202)	Ann Tull	303-844-6622	303-844-5651
Connecticut (Suite 903, 213 Court St., Middletown, 06457-3346).	Carl Jacobsen	860-638-6950	860-638-6970
Delaware (Suite 1501, 615 Chestnut St., Philadelphia, PA 19106).	Maria Galindo	215-597-6101	215-597-6123
Florida			
Clearwater (1130 Cleveland St., 34615)	George Martinez	813-461-0011	813-449-2889
Miami (Suite 617, 5600 NW. 36th St., 33166)	Peter B. Alois	305-526-7425	305-526-7434
Orlando (Suite 1270, 200 E. Robinson St., 32801)	(Vacancy)	407-648-6235	407-648-6756
Tallahassee (Rm. 366G, 107 West Gaines St., 32399)	Michael Higgins	904-488-6469	904-487-1407
Georgia			
Atlanta (Suite 200, 285 Peachtree Ctr. Ave., 30303-1229)	Tapan Banerjee	404-657-1900	404-657-1970
Savannah (Suite 100, 6001 Chatham Ctr. Dr., 31405)	Barbara Prieto	912-652-4204	912-652-4241
Hawaii (Rm. 4106, 300 Ala Moana Blvd., Honolulu, 96850)	George B. Dolan	808-541-1782	808-541-3435
Idaho (2d Fl., 700 W. State St., Boise, 83720)	Steve Thompson	208-334-3857	208-334-2783
Illinois			
Chicago (Suite 2440, 55 W. Monroe St., 60603)	Stanley Bokota	312-353-8040	312-353-8098
Highland Park (Suite 150, 610 Central Ave., 60035)	Robin F. Mugford	847-681-8010	847-681-8012
Rockford (515 N. Court St., 61110)	James Mied	815-987-8123	815-963-7943
Wheaton (201 E. Loop Rd., 60187)	Roy Dube	312-353-4332	312-353-4336
Indiana (Suite 106, 11405 N. Pennsylvania St., Carmel, 46032).	Dan Swart	317-582-2300	317-582-2301
Iowa (Rm. 817, 210 Walnut St., Des Moines, 50309)	(Vacancy)	515-284-4222	515-284-4021
Kansas (151 N. Volutsia, Wichita, 67214)	George D. Lavid	316-269-6160	316-683-7326
Kentucky			
Louisville (Rm. 6348, 601 W. Broadway, 40202)	John Autin	502-582-5066	502-582-6573
Somerset (Suite 320, 2292 S. Hwy. 27, 42501)	Sara Melton	606-677-6160	606-677-6161
Louisiana (Suite 2150, 365 Canal St., New Orleans, 70130)	David Spann	504-589-6546	504-589-2337
Maine (511 Congress St., Portland, 04101)	Jeffrey Porter	207-541-7400	207-541-7420
Maryland (Suite 2432, 401 E. Pratt St., Baltimore, 21202)	Michael Keaveny	410-962-4539	410-962-4529
Massachusetts			
Boston (Suite 307, 164 Northern Ave., 02210)	Frank J. O'Connor	617-424-5990	617-424-5992
Marlborough (Unit 102, 100 Granger Blvd., 01752)	William Davis	508-624-6000	508-624-7145
Michigan			
Ann Arbor (Suite 103, 425 S. Main St., 48104)	Paul Litton	313-741-2430	313-741-2432
Detroit (Suite 2220, 211 W. Fort St., 48226)	Neil Hesse	313-226-3650	313-226-3657
Grand Rapids (Suite 718-S, 301 W. Fulton St., 49504)	Thomas Maguire	616-458-3564	616-458-3872
Pontiac (Oakland Pointe Office Bldg., 250 Elizabeth Lake Rd., 48341).	Richard Corson	810-975-9600	810-975-9606
Minnesota (Rm. 108, 110 S. 4th St., Minneapolis, 55401)	Ronald E. Kramer	612-348-1638	612-348-1650
Mississippi (Suite 310, 201 W. Capitol St., Jackson, 39201)	(Vacancy)	601-965-4388	601-965-5386
Missouri			
Kansas City (Rm. 635, 601 E. 12th St., 64106)	Rick Villalobos	816-426-3141	816-426-3140
St. Louis (Suite 303, 8182 Maryland Ave., 63105)	Randall J. LaBounty	314-425-3302	314-425-3381
Montana (2d Fl., 700 W. State St., Boise, ID 83720)	Steve Thompson	208-334-3857	208-334-2783
Nebraska (11135 "O" St., Omaha, 68137)	Allen Patch	402-221-3664	402-221-3668
Nevada (Suite 152, 1755 E. Plumb La., Reno, 89502)	Jere Dabbs	702-784-5203	702-784-5343
New Hampshire (Suite 29, 601 Spaulding Tpk., Portsmouth, 03801).	Susan Berry	603-334-6074	603-334-6110
New Jersey			
Newark (9th Fl., 7-45 Raymond Plz. W., 07102)	Tom Rosengren	201-645-4682	201-645-4783
Trenton (Suite 100, 3131 Princeton Pk., 08648)	Rod Stuart	609-989-2100	609-989-2395
New Mexico (P.O. Box 20003, Santa Fe, 87504-5003)	Sandra Necessary	505-827-0350	505-827-0263
New York			
Buffalo (Rm. 1304, 111 W. Huron St., 14202)	George Buchanan	716-551-4191	716-551-5290
Harlem (Suite 904, 163 W. 125th St., New York, 10027)	K. L. Fredericks	212-860-6200	212-860-6203
Long Island (Rm. 207, 1550 Franklin Ave., Mineola 11501)	George Soteris	516-739-1765	516-571-4161
New York (Rm. 635, 6 World Trade Ctr., 10048)	Joel W. Barkan, <i>Acting</i>	212-466-5222	212-264-1356
Rochester (Suite 220, 111 East Ave., 14604)	James C. Mariano	716-263-6480	716-325-6505
Westchester (707 W. Chester Ave., White Plains, 10604)	William Spittler	914-682-6218	914-682-6698
North Carolina			
Charlotte (Suite 435, 521 E. Morehead St., 28202)	Roger Fortner	704-333-4886	704-332-2681
Greensboro (Suite 400, 400 W. Market St., 27401)	Samuel P. Troy	910-333-5345	910-333-5158
North Dakota (Rm. 108, 110 S. 4th St., Minneapolis, MN 55401).	Ronald E. Kramer	612-348-1638	612-348-1650
Ohio			
Cincinnati (Suite 700, 36 E. 7th St., 45202)	Michael Miller	513-684-2944	513-684-3227

Domestic Offices—International Trade Administration—Continued

Address	Director/Manager	Telephone	Fax
Cleveland (Suite 700, 600 Superior Ave. E., 44114)	John McCartney	216-522-4750	216-522-2235
Columbus (4th Fl., 37 N. High St., 43215)	(Vacancy)	614-365-9510	614-365-9598
Toledo (300 Madison Ave., 43604)	Robert Abrahams	419-241-0683	419-241-0684
Oklahoma			
Oklahoma City (Suite 330, 301 NW. 63d St., 73116)	Ronald L. Wilson	405-231-5302	405-231-4211
Tulsa (Rm. 505, 440 S. Houston St., 74127)	Thomas Strauss	918-581-7650	918-521-2844
Oregon			
Eugene (1401 Willamette St., 97401-4003)	Pamela Ward	541-465-6575	541-465-6704
Portland (Suite 242, 121 SW. Salmon St., 97204)	Denny Barnes	503-326-3001	503-326-6351
Pennsylvania			
Harrisburg (3d Fl., 417 Walnut St., 17101)	Deborah Doherty	717-232-0051	717-232-0054
Philadelphia (Suite 1501, 615 Chestnut St., 19106)	Maria Galindo	215-597-6101	215-597-6123
Pittsburgh (2002 Federal Bldg, 1000 Liberty Ave., 15222) ...	Ted Amn	412-644-2850	412-644-4875
Scranton (Suite B, One Montage Mt. Rd., Moosic, 18507) ...	Henry LaBlanc	717-969-2530	717-969-2539
Puerto Rico (Rm. G-55, Chardon Ave., Hato Rey, 00918) ...	J. Enrique Vilella	787-766-5555	787-766-5692
Rhode Island (One W. Exchange St., Providence, 02903)	Raimond Meerbach	401-528-5104	401-528-5067
South Carolina			
Charleston (81 Mary St., 29403)	David Kuhlmeier	803-727-4051	803-727-4052
Columbia (Suite 172, 1835 Assembly St., 29201)	Ann Watts	803-765-5345	803-253-3614
Greenville (Suite 109, 555 N. Pleasantburg Dr., 29607)	Denis Cszmadia	864-271-1976	864-271-4171
South Dakota (Rm. SS-29A, 2001 S. Summit Ave., Sioux Falls, 57197)	Harvey Timberlake	605-330-4264	605-330-4266
Tennessee			
Knoxville (301 E. Church Ave., 37915)	Thomas McGinty	423-545-4637	423-545-4435
Memphis (Suite 200, 22 N. Front St., 38103)	Ree Russell	901-544-4137	901-544-3646
Nashville (Suite 114, 404 James Robertson Pkwy, 37219) ..	Jim Charlet	615-736-5161	615-736-2454
Texas			
Austin (2d Fl., 1700 Congress, 78701)	Karen Parker	512-916-5939	512-916-5940
Dallas (Suite 170, 2050 N. Stemmons Fwy., 75207)	Bill Schrage	214-767-0542	214-767-8240
Fort Worth (100 E. 15th St., 76102)	Vavie Sellschopp	817-871-6001	817-871-6031
Houston (Suite 1160, 500 Dallas, 77002)	James D. Cook	713-718-3062	713-718-3060
San Antonio (Suite 450, 1222 N. Main, 78212)	Mitchel Auerbach	210-228-9878	210-228-9874
Utah (Suite 105, 324 S. State St., Salt Lake City, 84111)	Stephen P. Smoot	801-524-5116	801-524-5886
Vermont (4th Fl., 109 State St., Montpelier, 05609)	James Cox	802-828-4508	802-828-3258
Virginia (Suite 550, 740 E. Franklin St., Richmond, 23219) ...	Phillip A. Ouzts	804-771-2246	804-771-2390
Washington			
Seattle (Suite 650, 2001 6th Ave., 98121)	Lisa Kjaer-Schade	206-553-5615	206-553-7253
Spokane (1020 W. Riverside, 99210)	James K. Hellwig	509-459-4125	509-747-0077
West Virginia			
Charleston (Suite 807, 405 Capitol St., 25301)	W. Davis Coale, Jr.	304-347-5123	304-347-5408
Wheeling (2d Fl., 1310 Market St., 26003)	Martha Butwin	304-233-7472	304-233-7492
Wisconsin (Rm. 596, 517 E. Wisconsin Ave., Milwaukee, 53202)	Paul D. Churchill	414-297-3473	414-297-3470
Wyoming (Suite 680, 1625 Broadway, Denver, 80202)	Ann Tull	303-844-6622	303-844-5651
EASTERN REGION (Suite 2450, 401 E. Pratt St., Baltimore, MD 21202)	Thomas Cox	410-962-2805	410-962-2799
MID-EASTERN REGION (Suite 2025, 36 E. 7th St., Cincinnati, OH 45202)	Gordon B. Thomas	513-684-2947	513-684-3200
MID-WESTERN REGION (Suite 1011, 8182 Maryland Ave., St. Louis, MO 63105)	Sandra Gerley	314-425-3300	314-425-3375
WESTERN REGION (14th Fl., 250 Montgomery St., San Francisco, CA 94104)	Keith Bovetti	415-705-2310	415-705-2299

For further information, contact the International Trade Administration, Department of Commerce, Washington, DC 20230. Phone, 202-482-3809.

Minority Business Development Agency

[For the Minority Business Development Agency statement of organization, see the *Federal Register* of Mar. 17, 1972, 37 FR 5650, as amended]

The Minority Business Development Agency, formerly the Office of Minority Business Enterprise, was established by the Secretary of Commerce on

November 1, 1979, and operates under the authority of Executive Order 11625 of October 13, 1971. The Agency develops and coordinates a national program for minority business enterprise.

The Agency was created to assist minority businesses in achieving

effective and equitable participation in the American free enterprise system and in overcoming social and economic disadvantages that have limited their participation in the past. The Agency provides national policies and leadership in forming and strengthening a partnership of business, industry, and government with the Nation's minority businesses.

Management and technical assistance is provided to minority firms on request, primarily through a network of Minority Business Development Centers funded by the Agency, as well as Minority Enterprise Growth Assistance (MEGA)

Centers. Specialized business assistance is available to minority firms or potential entrepreneurs.

The Agency promotes and coordinates the efforts of other Federal agencies in assisting or providing market opportunities for minority business. It coordinates opportunities for minority firms in the private sector. Through such public and private cooperative activities, the Agency promotes the participation of Federal, State, and local governments, and business and industry in directing resources for the development of strong minority businesses.

Regional Offices—Minority Business Development Agency

Region	Address	Director	Telephone
Atlanta, GA	Suite 1715, 401 W. Peachtree St. NW., 30308-3516 ...	Robert Henderson	404-730-3300
Chicago, IL	Suite 1406, 55 E. Monroe St., 60603	David Vega	312-353-0182
Dallas, TX	Suite 7B23, 1100 Commerce St., 75242	Bobby Jefferson, <i>Acting</i>	214-767-8001
New York, NY	Suite 37-20, 26 Federal Plz., 10278	Heyward Davenport	212-264-3262
San Francisco, CA	Rm. 1280, 221 Main St., 94105	Melda Cabrera	415-744-3001

District Offices—Minority Business Development Agency

District	Address	Officer	Telephone
Boston, MA	Rm. 418, 10 Causeway St., 02222-1041	Rochelle K. Schwartz ..	617-565-6850
El Monte, CA	Suite 455, 9660 Flair Dr., 91713	Rodolfo Guerra	818-453-8636
Miami, FL	Rm. 1314, 51 SW. 1st Ave., 33130	Rodolfo Suarez	305-536-5054
Philadelphia, PA	Rm. 10128, 600 Arch St., 19106	Alfonso C. Jackson	215-597-9236

For further information, contact the Office of External Affairs, Minority Business Development Agency, Department of Commerce, Washington, DC 20230. Phone, 202-482-4547.

National Oceanic and Atmospheric Administration

U.S. Department of Commerce, Washington, DC 20230
Phone, 202-482-2985

[For the National Oceanic and Atmospheric Administration statement of organization, see the *Federal Register* of Feb. 13, 1978, 43 FR 6128]

The National Oceanic and Atmospheric Administration was formed on October 3, 1970, by Reorganization Plan No. 4 of 1970 (5 U.S.C. app.). Its principal functions are authorized by title 15, chapter 9, United States Code (National Weather Service); title 33, chapter 17, United States Code (National Ocean Survey); and title 16, chapter 9, United States Code (National Marine Fisheries Service).

The Administration's mission is to explore, map, and chart the global ocean and its living resources and to manage, use, and conserve those resources; to describe, monitor, and predict conditions in the atmosphere, ocean, Sun, and space environment; to issue warnings against impending destructive natural events; to assess the consequences of inadvertent environmental modification over several scales of time; and to manage and disseminate long-term environmental information.

The Administration is responsible for reporting the weather of the United States and its possessions and provides weather forecasts to the general public; issuing warnings against such destructive natural events as hurricanes, tornadoes, floods, and tsunamis; and providing services in support of aviation, marine activities, agriculture, forestry, urban air-quality control, and other weather-sensitive activities. The Administration also monitors and reports all non-Federal weather modification activities conducted in the United States.

The Administration conducts an integrated program of management, research, and services related to the protection and rational use of living marine resources and their habitats, and protects marine mammals and endangered marine species. It prepares and issues nautical and aeronautical charts, provides the Nation's precise geodetic surveys, and conducts broad research programs in marine and atmospheric sciences, solar-terrestrial physics, and experimental meteorology. The Administration also predicts tides, currents, and the state of the oceans; conducts research and development aimed at providing alternatives to ocean

dumping; and develops sound national policies in the areas of ocean mining and energy. It provides Federal leadership in promoting wise and balanced management of the Nation's coastal zone.

In addition, the Administration provides satellite observations of the environment by operating a national environmental satellite system; and conducts an integrated program of research and services relating to the oceans and inland waters, the lower and upper atmosphere, space environment, and the Earth to increase understanding of the geophysical environment. It acquires, stores, and disseminates worldwide environmental data through a system of meteorological, oceanographic, geodetic, and seismological data centers.

The Administration also manages and directs the oceanic research programs by providing grants to institutions for marine research, education, and advisory services; develops a system of data buoys for automatically obtaining and disseminating marine environmental data; and promotes the development of technology to meet future needs of the marine community.

Field Organization—National Oceanic and Atmospheric Administration

Organization	Address/Telephone	Director
National Weather Service		
Headquarters	1325 East-West Hwy., Silver Spring, MD 20910-3283. Phone, 301-713-0689.	Elbert W. Friday, Jr.
Office of Meteorology	1325 East-West Hwy., Silver Spring, MD 20910-3283. Phone, 301-713-0700.	Louis W. Uccellini
Office of Hydrology	1325 East-West Hwy., Silver Spring, MD 20910-3283. Phone, 301-713-1658.	Danny L. Fread
National Centers for Environmental Prediction.	5200 Auth Rd., Camp Springs, MD 20746-4304. Phone, 301-763-8016.	Ronald D. McPherson
Office of Systems Development	1325 East-West Hwy., Silver Spring, MD 20910-3283. Phone, 301-713-0745.	Douglas H. Sargeant
Office of Systems Operations	1325 East-West Hwy., Silver Spring, MD 20910-3283. Phone, 301-713-0165.	Walter Telesetsky
National Data Buoy Center	Rm. 344, Bldg. 1100, Stennis Space Center, MS 39529-6000. Phone, 601-688-2800.	Jerry C. McCall
Eastern region	630 Johnson Ave., Bohemia, NY 11716-2626. Phone, 516-244-0100.	John T. Forsing
Southern region	Rm. 10A26, 819 Taylor St., Fort Worth, TX 76102-6171. Phone, 817-334-2651.	Harry S. Hassel
Central region	Rm. 1836, 601 E. 12th St., Kansas City, MO 64106-2897. Phone, 816-426-5400.	Richard P. Augulis
Training center	Rm. 116, 617 Hardesty St., Kansas City, MO 64124-3097. Phone, 816-374-6238.	John L. Vogel
Western region	Rm. 1210, 125 S. State St., Salt Lake City, UT 84138-1102. Phone, 801-524-6295.	Thomas D. Potter
Alaska region	Rm. 517, 222 W. 7th Ave., Anchorage, AK 99513-7575. Phone, 907-271-5136.	Richard J. Hutcheon
Pacific region	Suite 2200, 737 Bishop St., Honolulu, HI 96813. Phone, 808-532-6413.	Richard H. Hagemeyer

Field Organization—National Oceanic and Atmospheric Administration—Continued

Organization	Address/Telephone	Director
Office of the Federal Coordinator for Meteorological Services and Supporting Research.	1500 Ctr., 8455 Colesville Rd., Silver Spring, MD 20910-3315. Phone, 301-427-2002.	Julian (Skip) Wright, Jr.
National Marine Fisheries Service		
Headquarters	1315 East-West Hwy., Silver Spring, MD 20910. Phone, 301-713-2239.	Rolland A. Schmitt
Alaska region	P.O. Box 21668, Juneau, AK 99802-1668. Phone, 907-586-7221.	Steven Pennoyer
Alaska Fisheries Science Center	Bin C15700, Bldg. 4, 7600 Sand Point Way NE., Seattle, WA 98115. Phone, 206-526-4000.	William Aron
Northwest region	Bin C15700, Bldg. 1, 7600 Sand Point Way NE., Seattle, WA 98115-0070. Phone, 206-526-6150.	William W. Stelle, Jr.
Northwest Fisheries Science Center ..	2725 Montlake Blvd. E., Seattle, WA 98112. Phone, 206-860-3200.	Usha Varanasi
Northeast region	1 Blackburn Dr., Gloucester, MA 01930. Phone, 508-281-9250.	Andrew Rosenberg
Northeast Fisheries Science Center ..	166 Water St., Woods Hole, MA 02543. Phone, 508-548-5123.	Michael Sissenwine
Southeast region	9721 Executive Ctr. Dr. N., St. Petersburg, FL 33702. Phone, 813-570-5301.	Andrew J. Kammerer
Southeast Fisheries Science Center ..	75 Virginia Beach Dr., Miami, FL 33149. Phone, 305-361-5761.	Brad Brown
Southwest region	Suite 4200, 501 W. Ocean Blvd., Long Beach, CA 90802. Phone, 310-980-4001.	Hilda Diaz-Soltero
Southwest Fisheries Science Center	P.O. Box 271, 8604 La Jolla Shores Dr., La Jolla, CA 92038. Phone, 619-546-7000.	Michael Tillman
National Environmental Satellite, Data, and Information Service		
Headquarters	Rm. 2069, 4401 Suitland Rd., Suitland, MD 20233. Phone, 301-457-5115.	Robert S. Winokur
Satellite operations	Rm. 0135, 4401 Suitland Rd., Suitland, MD 20233. Phone, 301-457-5130.	Gary K. Davis
Satellite data processing and distribution.	Rm. 1069, 4401 Suitland Rd., Suitland, MD 20233. Phone, 301-457-5120.	Helen M. Wood
Research and applications	NOAA Science Center, 5200 Auth Rd., Camp Springs, MD 20233. Phone, 301-763-8127.	George Ohring, <i>Acting</i>
Systems development	Rm. 3301C, 4401 Suitland Rd., Suitland, MD 20233. Phone, 301-457-5277.	W. John Hussey
National Climatic Data Center	151 Patton Ave., Asheville, NC 28801-5001. Phone, 704-271-4476.	Kenneth D. Hadeen
National Geophysical Data Center	RL-3, 325 Broadway, Boulder, CO 80303-3328. Phone, 303-497-6215.	Michael S. Loughridge, <i>Acting</i>
National Oceanographic Data Center	1315 East-West Hwy., Silver Spring, MD 20910. Phone, 301-713-3267.	Henry Frey
National Ocean Service		
Headquarters	Rm. 13632, 1305 East-West Hwy., Silver Spring, MD 20910. Phone, 301-713-3074.	W. Stanley Wilson
NOAA Coastal Services Center	Bin C15700, 2224 S. Hobson Ave., Charleston, SC 29405-2409. Phone, 803-974-6200.	Margaret Davidson
Pacific office	Bin C15700, 7600 Sand Point Way NE., Seattle, WA 98115. Phone, 206-526-6317.	David M. Kennedy
Coast survey	Rm. 6147, 1315 East-West Hwy., Silver Spring, MD 20910. Phone, 301-713-2770.	Frank W. Maloney
Aeronautical charting	Rm. 3426, 1305 East-West Hwy., Silver Spring, MD 20910. Phone, 301-713-2619.	Terry M. Laydom, <i>Acting</i>
National Geodetic Survey	Rm. 8657, 1315 East-West Hwy., Silver Spring, MD 20910. Phone, 301-713-3222.	Lewis A. Lapine
Ocean resources conservation and assessment.	Rm. 10409, 1305 East-West Hwy., Silver Spring, MD 20910. Phone, 301-713-2989.	Charles N. Ehler
Marine sanctuaries and reserves	Rm. 12520, 1305 East-West Hwy., Silver Spring, MD 20910. Phone, 301-713-3125.	Stephanie Thornton
Ocean and coastal resource management.	Rm. 11523, 1305 East-West Hwy., Silver Spring, MD 20910. Phone, 301-713-3155.	Jeffrey R. Benoit
Office of Oceanic and Atmospheric Research		
Headquarters	Rm. 11627, 1315 East-West Hwy., Silver Spring, MD 20910. Phone, 301-713-2458.	Alan R. Thomas, <i>Acting</i>
Environmental Research Laboratories	Rm. 11640, 1315 East-West Hwy., Silver Spring, MD 20910. Phone, 301-713-2458.	James L. Rasmussen
Forecast Systems Laboratory	325 Broadway, Boulder, CO 80303. Phone, 303-497-6818.	Alexander E. MacDonald
Space Environmental Laboratory	325 Broadway, Boulder, CO 80303. Phone, 303-497-3314.	Ernest Hildner
Aeronomy Laboratory	325 Broadway, Boulder, CO 80303. Phone, 303-497-3134.	Daniel L. Albritton

Field Organization—National Oceanic and Atmospheric Administration—Continued

Organization	Address/Telephone	Director
Climate Monitoring and Diagnostics Laboratory.	325 Broadway, Boulder, CO 80303. Phone, 303-497-6074.	Dave Hofman
Climate Diagnostics Center	325 Broadway, Boulder, CO 80303. Phone, 303-497-6878.	Randall M. Dole
Great Lakes Environmental Research Laboratory.	2205 Commonwealth, Ann Arbor, MI 48105-1593. Phone, 313-741-2244.	Peter Landrum, <i>Acting</i>
National Severe Storms Laboratory ...	1313 Halley Cir., Norman, OK 73069. Phone, 405-366-0427.	James Kimpel
National Undersea Research Program.	Rm. 11837, 1315 East-West Hwy., Silver Spring, MD 20910. Phone, 301-713-2448.	Barbara S.P. Moore
National Sea Grant College Program	Rm. 11716, 1315 East-West Hwy., Silver Spring, MD 20910. Phone, 301-713-2427.	Ronald Baird
Office of Finance and Administration		
Headquarters	Rm. 6811, 14th St. and Constitution Ave. NW., Washington, DC 20230. Phone, 202-482-2291.	Joseph Kammerer
Office of Civil Rights	Rm. 13356, 1315 East-West Hwy., Silver Spring, MD 20910. Phone, 301-713-0500.	Alfred A. Corea
Management and Budget Office	Rm. 6863, 14th St. and Constitution Ave. NW., Washington, DC 20230. Phone, 202-482-2300.	Tyra Smith, <i>Acting</i>
Budget Office	Rm. 6116, 14th St. and Constitution Ave. NW., Washington, DC 20230. Phone, 202-482-4600.	Pete Olivere, <i>Acting</i>
Finance Office	Rm. 3110, Century 21 Bldg., Germantown, MD 20874-1143. Phone, 301-413-8795.	R.J. Dominic
Environmental compliance staff	Rm. 10148, 1305 East-West Hwy., Silver Spring, MD 20910. Phone, 301-713-0845.	Capt. Donald Suloff
Human Resources Management Office.	1305 East-West Hwy., Silver Spring, MD 20910. Phone, 301-713-0530.	Stewart Remer
Information Systems Office	Rm. 724, 6100 Executive Blvd., Rockville, MD 20852-3809. Phone, 301-413-1300.	Frank DiGialleonardo
Acquisition, Grants, and Facilities Office.	Rm. 4131, 1305 East-West Hwy., Silver Spring, MD 20910. Phone, 301-713-0836.	Richard de la Menardiere
Eastern Administrative Support Center.	Suite 201, 200 World Trade Ctr., Norfolk, VA 23510-1624. Phone, 757-441-6864.	Gerald R. Lucas
Mountain Administrative Support Center.	325 Broadway, Boulder, CO 80303-3228. Phone, 303-497-6370.	Andrew Moxam
NOAA Corps Operations		
Headquarters	Rm. 12857, 1315 East-West Hwy., Silver Spring, MD 20910-3282. Phone, 301-713-1045.	Rear Adm. William L. Stubblefield
Atlantic Marine Center	439 W. York St., Norfolk, VA 23510-1114. Phone, 757-441-6776.	Rear Adm. John Cialbright
Commissioned Personnel Center	1315 East-West Hwy., Silver Spring, MD 20910. Phone, 301-713-3475.	Capt. Evelyn Fields
Pacific Marine Center	1801 Fairview Ave. E., Seattle, WA 98102-3767. Phone, 206-553-7656.	Rear Adm. John C. Albright
Aircraft Operations Center	7917 Hangar Loop Dr., MacDill AFB, 33621-5401. Phone, 813-828-3310.	Capt. George C. Player III

For further information, contact the Office of Public Affairs, National Oceanic and Atmospheric Administration, Department of Commerce, Washington, DC 20230. Phone, 202-482-4190.

National Telecommunications and Information Administration

[For the National Telecommunications and Information Administration statement of organization, see the *Federal Register* of June 5, 1978, 43 FR 24348]

The National Telecommunications and Information Administration (NTIA) was established in 1978 pursuant to Reorganization Plan No. 1 of 1977 (5

U.S.C. app.) and Executive Order 12046 of March 27, 1978 (3 CFR, 1978 Comp., p. 158), by combining the Office of Telecommunications Policy, Executive Office of the President, and the Department of Commerce's Office of Telecommunications to form a new agency reporting to the Secretary of

Commerce. Its functions are detailed in the National Telecommunications and Information Administration Organization Act (47 U.S.C. 901 *et seq.*).

The Public Telecommunications Facilities Program (PTFP) was transferred to NTIA in 1979 from the Department of Health, Education, and Welfare pursuant to the Public Telecommunications Financing Act of 1978 (47 U.S.C. 390 *et seq.*), to take advantage of NTIA's technical and policy expertise. Also, NTIA administers the National Endowment for Children's Educational Television under title 47 United States Code, section 394.

The Administration's principal responsibilities and functions include:

- serving as the principal executive branch adviser to the President on telecommunications and information policy;
- developing and presenting U.S. plans and policies at international communications conferences and related meetings;
- prescribing policies for and managing Federal use of the radio frequency spectrum, in accordance with Executive Order 12046, issued under section 305 of the Communications Act of 1934, as amended (47 U.S.C. 305);
- serving as the principal Federal telecommunications research and engineering laboratory, through NTIA's

Institute for Telecommunication Sciences (ITS), headquartered in Boulder, Colorado;

- providing grants through the Telecommunications and Information Infrastructure Assistance Program for planning and demonstration projects to promote the goals of the development and widespread availability of advanced telecommunications technologies, to enhance the delivery of social services and generally serve the public interest, to promote access to government information and increase civic participation, and to support the development of an advanced nationwide telecommunications and information infrastructure;

- providing grants through the Public Telecommunications Facilities Program to extend delivery of public telecommunications services to U.S. citizens, to increase ownership and management by women and minorities, and to strengthen the capabilities of existing public broadcasting stations to provide telecommunications services; and

- monitoring grants awarded through the National Endowment for Children's Educational Television to enhance the creation and production of educational television programming for children to develop fundamental intellectual skills.

For further information, contact the National Telecommunications and Information Administration, Department of Commerce, Washington, DC 20230. Phone, 202-482-1551.

Patent and Trademark Office

[For the Patent and Trademark Office statement of organization, see the *Federal Register* of Apr. 14, 1975, 40 FR 16707]

The patent system was established by Congress “. . . to promote the progress of . . . the useful arts. . .” under Article I, section 8, U.S. Constitution (title 35, United States Code: Patents). The registration of trademarks is based on the commerce clause of the U.S. Constitution (title 15, United States Code, chapter 22: Trademarks). The

Patent and Trademark Office (PTO) grants patents and registers trademarks to qualified applicants.

The Office examines applications for patents to determine if the applicants are entitled to patents under the law and grants the patents when they are so entitled. The patent law provides for the granting of patents in three major categories: utility patents, design patents, and plant patents. The term of a design patent is 14 years from the date of grant.

The term of utility and plant patents is 20 years measured from the earliest effective U.S. filing date, if the application for patent was filed on or after June 8, 1995. For utility or plant patents that were in force on June 8, 1995, or that result from an application filed prior to June 8, 1995, the term shall be the longer of 17 years measured from the date of grant or 20 years measured from the earliest effective U.S. filing date.

All utility patents are subject to the payment of maintenance fees. Effective June 8, 1995, applicants may file provisional applications for patents in the PTO. Provisional applications are available for utility and plant inventions but not design inventions. Provisional applications are not examined and will become abandoned by operation of law within one year of the filing date of the provisional application. The provisional application itself cannot mature into a patent. However, if applicants wish to obtain a patent on the invention disclosed in a provisional application, applicants must file a nonprovisional application not later than 12 months from the filing date of the provisional application.

The Office also issues Statutory Invention Registrations, which have the defensive but not the enforceable attributes of a patent. It also processes international applications for patents under the provisions of the Patent Cooperation Treaty as an International Searching Authority under Chapter I of the Treaty and as an International Preliminary Examining Authority under Chapter II of the Treaty.

Over 116,500 patents providing inventors with exclusive rights were issued for the fiscal year of 1996. Effective January 1, 1996, patentees have the right to exclude others from making, using, offering for sale, or selling the invention throughout the U.S. or importing the invention into the U.S. during the term of their patent. Patents and trademarks may be reviewed and searched in the PTO and in over 78 patent and trademark depository libraries

throughout the country. The patent system fosters innovation, investment in developing and marketing inventions, and prompt disclosure of technological information.

About 78,500 trademarks were registered for fiscal year 1996, and 7,346 trademark registrations were renewed. A trademark includes any distinctive word, name, symbol, device, or any combination thereof adopted and used, or intended to be used, by a manufacturer or merchant to identify his goods or services and distinguish them from those manufactured or sold by others. Trademarks, registered for 10 years, with renewal rights of equal term, are examined by the Office for compliance with various statutory requirements to prevent unfair competition and consumer deception.

In addition to the examination of patent and trademark applications, issuance of patents, and registration of trademarks, the Patent and Trademark Office:

- sells printed copies of issued patents and trademark registrations;
- records and indexes documents transferring ownership;
- maintains a scientific library and search files containing over 30 million documents, including U.S. and foreign patents and U.S. trademarks;
- provides search rooms for the public to research their applications;
- hears and decides appeals from prospective inventors and trademark applicants;
- participates in legal proceedings involving the issue of patents or registration of trademarks;
- advocates strengthening intellectual property protection worldwide;
- compiles the *Official Gazettes*, a weekly notice of patents issued and trademarks registered by the Office, including other information; and
- maintains a roster of patent agents and attorneys qualified and recognized to practice before the Office.

For further information, contact the Office of Public Affairs, Patent and Trademark Office, Washington, DC 20231. Phone, 703-305-8341. The Office's operations are located at 2121 Crystal Drive, Arlington, VA 22202.

Technology Administration

The Technology Administration was established by Congress in 1988 (15 U.S.C. 3704). It is headed by the Under Secretary for Technology, who serves as a principal adviser to the Secretary of Commerce and as the Department's spokesperson for science and technology issues.

The Technology Administration serves as the premier technology agency working with U.S. industry in addressing competitiveness and in exercising leadership both within the Department of Commerce and governmentwide. It discharges this role through the Office of Technology Policy (OTP) by advocating coherent policies for maximizing the impact of technology on economic growth; through the National Institute of Standards and Technology (NIST) by carrying out technology programs with U.S. industry; and through the National Technical Information Service (NTIS) by disseminating technology information. The Office of Air and Space Commercialization, in the Office of the Under Secretary, develops policies fostering the competitiveness of the U.S. commercial space sector.

For further information, call 202-482-1575.

Office of Technology Policy

The primary role of the Office of Technology Policy is to offer assistance to private sector and government communities in advocating and pursuing policies that maximize the impact of technology on economic growth, and by exercising leadership to define the role of government in supporting U.S. industrial competitiveness in the post-cold war environment. The Office serves as a liaison to the private sector, identifying barriers to the rapid commercialization of technology, eliciting support for Administration civilian technology policies, and

ensuring that industry's interests are reflected in standards and technology agreements and civilian technology policy. It also assists Federal, State, and local officials, industry, and academic institutions in promoting the technological growth and competitiveness of the U.S. economy.

For further information, call 202-482-5687.

National Institute of Standards and Technology

The National Institute of Standards and Technology (NIST) assists industry in developing technology to improve product quality, modernize manufacturing processes, ensure product reliability, and facilitate rapid commercialization of products based on new scientific discoveries.

The Institute's primary mission is to promote U.S. economic growth by working with industry to develop and apply technology, measurements, and standards. It carries out this mission through four major programs:

- an Advanced Technology Program (ATP) that provides cost-shared awards to industry to develop high-risk enabling technologies with significant commercial pay-offs and widespread benefits to the economy;

- a Manufacturing Extension Partnership (MEP), a nationwide network of extension centers and experts offering technical and business assistance to smaller manufacturers in adopting new technologies and business practices;

- a strong laboratory effort that provides technical leadership for the Nation's measurement and standards infrastructure and ensures the availability of needed measurement capability to promote the U.S. economy and public welfare, with research mainly performed in the areas of electronics and electrical engineering, manufacturing engineering,

chemical science and technology, physics, materials science and engineering, building and fire research, and information technology; and

—a quality outreach program that is associated with the Malcolm Baldrige National Quality Award for quality achievements in the areas of manufacturing, service, and small business.

For further information, call 301-975-3058. Fax, 301-926-1630. E-mail, inquiries@nist.gov. Internet, <http://www.nist.gov/>.

National Technical Information Service

The National Technical Information Service (NTIS) is the Nation's largest central clearinghouse and governmentwide resource for scientific, technical, engineering, and other business-related information. It acquires information from U.S. Government agencies and their contractors, as well as from foreign, primarily governmental, sources. The Service is a self-supporting Federal agency within the Technology Administration of the Department of Commerce.

The Service's collection of information, exceeding 2.5 million works, covers current events, business and management studies, research and development, manufacturing, standards, translations of foreign works, foreign and domestic trade, general statistics, and more. Since the implementation of the American Technology Preeminence Act (ATPA), NTIS is able to offer an even more diverse and practical range of information. The Act requires all Federal agencies to transfer, in a timely manner, unclassified scientific, technical, and engineering information resulting from federally funded research and development activities to NTIS. The Service's multimedia products range from paper copy technical reports and periodicals to CD-ROM's, audiovisual products, computer software and electronic databases, and online services.

FedWorld® The Service's electronic marketplace provides public access to thousands of Government documents;

connects to several hundred Federal on-line systems; and offers instant electronic delivery of selected products from NTIS. FedWorld® provides both dial-up and Internet access to information from numerous Government agencies and programs, at no charge to the public.

The *NTIS Preview Database* on FedWorld® contains titles entered into the NTIS collection within the last 30 days (approximately 7,000 new products each month). The database is a 30-day rolling window of citations updated semimonthly. Half of the citations are removed midmonth, and newer citations are added.

To connect to FedWorld®, set modem parity to none, data bits to 8, and stop bit to 1. Set terminal emulation to ANSI. Set duplex to full. Then set your communications software to dial FedWorld® at 703-321-FEDW. To connect to FedWorld® on the Internet, either telnet to fedworld.gov, or ftp to [ftp.fedworld.gov](ftp://fedworld.gov), or point your Web browser to <http://www.fedworld.gov/>. For more information or technical assistance, please call the FedWorld® help desk at 703-487-4223.

NTIS Database The *NTIS Bibliographic Database* is available on CD-ROM or online through commercial vendors listed in the free *NTIS Products and Services Catalog* (PR-827NEB). The database is also available to research and development organizations and agencies on direct lease. For more information, call 703-487-4929.

Subject Area Selections The Service has a large collection of information on the environment—including handbooks and guides, regulations and updates, economic studies, and applied technology. It is the exclusive distributor of Superfund documents. For the free catalog *Environment Highlights*, ask for PR-868NEB.

The Service distributes health care materials such as the National Library of Medicine's *Grateful Med* and *MeSH* search tools, as well as an extensive range of other technical reports in the health field. Request your free catalog on health-related products, *Health Care Highlights* (PR-745NEB).

Business Highlights catalog (PR-985NEB) provides product listings for data necessary for decisionmaking in today's business market. As part of its expansion in the business subject area, NTIS is rapidly increasing its collection of overseas business information.

NTIS Alerts are published twice each month and contain summaries of the latest Government-sponsored projects and their findings. They are available in more than 30 broad subject areas. The Service also prints customized *Alerts* from over 150 available subtopics to suit recipients' needs. For a free catalog, call 703-487-4650 and request PR-797NEB.

Published Searches are exclusively prepared bibliographies containing 50-250 of the latest abstracts of research reports and studies available from a preselected individual database. With each order, a completely new and updated bibliography is produced. For more information on *Published Searches*, call 703-487-4650 and request PR-186NEB.

Government Reports Announcements & Index Journal announces approximately 80,000 research and development and engineering results annually. Its comprehensive coverage provides thousands of entries within each issue making it a valuable, multidisciplinary current awareness resource. This item is available by subscription and is published twice a month. Call 703-487-4630 to receive answers to your inquiries on this product.

Technology Transfer The Service provides technology transfer services such as patent licensing and publishes the *Directory of Federal Laboratory and Technology Resources*. This valuable directory guides you to hundreds of Federal agencies, laboratories, and engineering centers willing to share their expertise to aid in your research. Request flyer PR-746NEB for more details on this product.

It also produces the *Federal Research in Progress (FEDRIP) Database* that summarizes more than 150,000 ongoing U.S. Government research and development and engineering project summaries. The database is available for

lease by calling 703-487-4929; it is also available online through commercial vendors. For a free search guide, call the NTIS Sales Desk at 703-487-4650 and request PR-847NEB.

Global Competitive Intelligence As part of its expansion in the business subject area, NTIS is rapidly increasing its collection of information from international sources. The new *Foreign Technology Update*, a twice-monthly publication, tracks scientific and technical developments from around the world. To receive information on this subscription product, please call 703-487-4630. A publication such as the *International Trade Administration Bibliography* (PB93-218360NEB), with more than 1,000 competitive intelligence-related reports and studies, is also available. Call the NTIS Sales Desk at 703-487-4650 for price quotes and more information.

Through an agreement with the Japan Center of Science and Technology, NTIS makes available the Japanese Online Information System (JOIS). To receive information on searching JOIS, call 703-487-4819. To help you keep up with technical information from Japan, NTIS, in conjunction with the Department's Japan Technology Program, has updated popular Japanese directories, request PR-825NEB for more information.

Continuous Acquisition and Life-Cycle Support Information Center With the support of the Office of the Secretary of Defense, NTIS operates the Continuous Acquisition and Life-Cycle Support (CALS) Information Center to promote the widespread understanding, acceptance, and use of CALS principles through an effective flow of CALS-related technical information. The Center provides a public source of CALS, Electronic Commerce, Electronic Data Interchange, and related information including standards and specifications, technical reports, training materials, computer datafiles, and the CALS Electronic Bulletin Board system (available on FedWorld®). To receive the free brochure *CALS Information Services from NTIS*, request PR-898NEB.

Federal Computer Products Center The Service provides computer software and datafiles on tape, diskette, and CD-ROM, as well as video tapes. Call the NTIS Sales Desk at 703-487-4650; or fax your requests to 703-321-8547 to receive free product information on the *Directory of U.S. Government Software for Mainframes and Microcomputers* (PR-261NEB) and the *Directory of U.S. Government Datafiles* (PR-629NEB).

National Audiovisual Center The National Audiovisual Center (NAC) consolidates most of the U.S. Government's activity in the duplication and distribution of audio, visual, and multimedia products. The collection contains more than 9,000 Government-produced audiovisual products in a wide range of formats. The range of subject areas includes foreign language training, occupational safety and health, law enforcement training, fire service training, history, science, medical training, business and economics,

agriculture, and natural resources. For the free *Media Resource Catalog* that lists NAC's most popular titles, call the NTIS Sales Desk at 703-487-4650 and ask for PR-1001NEB.

Joint Ventures The Service works with private industry to build strategic alliances. These include the use of contracts or cooperative agreements with the private sector, individuals, or other organizations. The objective is to create new information products for U.S. Government-produced data and software. The Service seeks partnerships to open new channels of sales and distribution. Call 703-487-4785 for more information about joint ventures.

Free NTIS Catalogs To obtain copies of the catalogs or brochures listed above, or to receive a free copy of the *NTIS Catalog of Products and Services* (PR-827NEB), call the NTIS Sales Desk at 703-487-4650, or send your request by fax to 703-321-8547.

Sources of Information

Age and Citizenship Age search and citizenship information is available from the Personal Census Search Unit, Bureau of the Census, Data Preparation Division, P.O. Box 1545, Jeffersonville, IN 47131. Phone, 812-285-5314.

Consumer Affairs Information is available to businesses and consumers regarding good business practices and resolving consumer complaints. Tip sheets, in English and Spanish, on how to resolve complaints and consumer bulletins, describing programs in the Department of Commerce, are available. Information on materials is available on the Internet at <http://www.doc.gov/>. Phone, 202-482-5001. Fax, 202-482-6007. E-mail, caffairs@doc.gov. For further information, contact the Office of Consumer Affairs, U.S. Department of Commerce, Rm. H5718, Washington, DC 20230.

Economic Conversion Information The Office of Economic Conversion Information (OECI) is a clearinghouse for

communities, businesses, and workers seeking to obtain information regarding defense adjustment and economic development. The Office's database contains descriptions and contact numbers of Federal, State, and local programs; guides and models for economic development; and many other related items. For further information, contact the Office of Economic Conversion Information, Economic Development Administration, Department of Commerce, Washington, DC 20230. Phone, 1-800-345-1222. Internet, <http://ecix.doc.gov/>. Electronic bulletin board (by modem), 800-352-2949.

Employment Information is available electronically through the Internet, at <http://nets.te.esa.doc.gov/ohrm/>. Phone, 202-482-5138.

The National Oceanic and Atmospheric Administration has field employment offices at the Western Administrative Support Center, Bin

C15700, 7600 Sand Point Way NE., Seattle, WA 98115 (phone, 206-526-6053); the Mountain Administrative Support Center, 325 Broadway, Boulder, CO 80303 (phone, 303-497-6305); the Central Administrative Support Center, 601 East Twelfth Street, Kansas City, MO 64106 (phone, 816-426-2056); and the Eastern Administrative Support Center, 200 World Trade Center, Norfolk, VA 23510-1624 (phone, 757-441-6516).

Environment The National Oceanic and Atmospheric Administration conducts research and gathers data about the oceans, atmosphere, space, and Sun, and applies this knowledge to science and service in ways that touch the lives of all Americans, including warning of dangerous weather, charting seas and skies, guiding our use and protection of ocean and coastal resources, and improving our understanding and stewardship of the environment which sustains us all. For further information, contact the Office of Public and Constituent Affairs, National Oceanic and Atmospheric Administration, Room 6013, 14th Street and Constitution Avenue NW., Washington, DC 20230. Phone, 202-482-6090. Fax, 202-482-3154.

The Patent and Trademark Office has priority programs for advancement of examination of certain patent applications where the invention could materially enhance the quality of the environment of mankind. For further information, contact the Assistant Commissioner for Patents, Office of Petitions, Washington, DC 20231. Phone, 703-305-9282.

Inspector General Hotline The Office of Inspector General works to promote economy, efficiency, and effectiveness and to prevent and detect fraud, waste, abuse, and mismanagement in departmental programs and operations. To reach the OIG Hotline, call 202-482-2495, or 800-424-5197 (toll-free).

Publications The titles of selected publications are printed below with the operating units responsible for their issuance. These and other publications dealing with a wide range of business, economic, environmental, scientific, and

technical matters are announced in the weekly *Business Service Checklist*, which may be purchased from the Superintendent of Documents, Government Printing Office, Washington, DC 20402. Phone, 202-783-3238.

The Secretary's *Annual Report to Congress* and *Serving the Nation*, two publications which describe the missions, functions, and accomplishments of Commerce agencies and offices, are available by writing the Department of Commerce, Office of Public Affairs, Pennsylvania Avenue and 14th Street NW., Room 5610, Washington, DC, or by calling 202-219-3605 for the *Annual Report* and 202-482-4901 for *Serving the Nation*.

Further information on Commerce publications is available at any of the Department's International Trade Administration district offices.

Lists of Other Documents Individuals with access to fax machines can dial 202-501-1191 (*Flash Facts*) to obtain lists of other publication contacts, Secretarial speeches and biographies, press releases, audiovisuals, Commerce bureau public affairs contacts, and Department programs by subject.

Bureau of the Census The following publications are available from the Government Printing Office: *Census Catalog and Guide*; *Statistical Abstract of the U.S.*; *Historical Statistics of the United States, Colonial Times to 1970*; *County and City Data Book, 1994*; and *State and Metropolitan Area Data Book, 1991*.

Data highlights, large data files, access tools, and other material are available on the World Wide Web. Internet, <http://www.census.gov/>. E-mail, webmaster@census.gov.

Bureau of Economic Analysis Publications available from the Government Printing Office include the following: *Survey of Current Business*; *State Personal Income, 1929-93*; *Benchmark Input-Output Accounts of the United States, 1987*; and *Foreign Direct Investment in the United States, 1992 Benchmark*. Summary statistics and general information are available on the Internet, at <http://www.bea.doc.gov/>. To

obtain more detailed economic data and press releases, subscribe to the Department of Commerce's Electronic Bulletin Board, by calling 202-482-1986, or by sending E-mail to stat-usa@doc.gov. Additional information on BEA programs, products, and services is available in the *User's Guide to BEA Information*, which may be obtained through the Internet, or by contacting the Public Information Office, BE-53, Bureau of Economic Analysis, Department of Commerce, Washington, DC 20230. Phone, 202-606-9900.

International Trade Administration
Business America, which is published biweekly, is available from the Government Printing Office and at ITA District Offices.

The Administration maintains an Internet site, at <http://www.ita.doc.gov/>, which offers the single best place for individuals or firms seeking reports, documents, import case/regulations, texts of international agreements like NAFTA and GATT, market research, and points of contact for assistance in exporting or obtaining remedies from unfair trading practices. Customers are able to review comprehensive information on how to export, search for trade information by either industry or by country, learn how to petition against unfairly priced imports, and obtain information on a number of useful international trade related products like overseas trade leads and agent distributor reports. The Internet site also features E-mail addresses and locations for trade contacts in Washington, overseas, in major exporting centers in the U.S., and in other parts of the Federal Government.

Minority Business Development Agency
Minority Business Today, *Federal Resource Guide*, *BDC Directory*, *MBDA Annual Business Assistance Report (ABAR)*, and *Federal Agency Performance for Minority Business Development* are available from MBDA, Communications Division, Department of Commerce, Washington, DC 20230. Phone, 202-482-1936.

National Institute of Standards and Technology *Journal of Research*;

Publications of the Advanced Technology Program and Manufacturing Extension Partnership Program; *Handbook of Mathematical Functions*; *Experimental Statistics*; *International System of Units (SI)*; *Standard Reference Materials Catalog*; *Specifications, Tolerances, and Other Technical Requirements for Weighing and Measuring Devices Handbook*; and *Uniform Laws and Regulations Handbook* are available from the Government Printing Office.

National Technical Information Service
Customer assistance telephone numbers: NTIS Sales Desk, 703-487-4650; Research services for product identification, 703-487-4780; Subscription Section, 703-487-4630; technical support for computer products, 703-487-4763; and Customer services (for help in tracing an order), 703-487-4660. Orders for NTIS products may be sent by fax to 703-321-8547, or through E-mail, at orders@ntis.fedworld.gov.

An information center and bookstore is located at NTIS headquarters, 5285 Port Royal Road, Springfield, VA 22161. The bookstore is open to the public for walk-in service from 8:30 a.m. to 5 p.m., eastern time, Monday through Friday.

The NTIS Fax Direct Central Information Service can be reached by dialing 703-487-4142. This fax-on-demand service provides an information center for current NTIS information available by fax. Using this service, guides and descriptions of other NTIS fax information services may be sent to the fax machine of your choice. Current NTIS Fax Direct services include a title list of the most popular titles in various subject categories and NTIS product information.

To connect to the FedWorld® On-Line Information Network: Set modem parity to none, data bits to 8, and stop bit to 1. Set terminal emulation to ANSI. Set duplex to full. Then set your communications software to dial FedWorld® at 703-321-FEDW. To connect to FedWorld® on the Internet, either telnet to fedworld.gov or ftp to ftp.fedworld.gov, or point your Web browser to <http://www.fedworld.gov/>. For more information or technical assistance,

please call the FedWorld® help desk at 703-487-4608.

National Oceanic and Atmospheric Administration The Administration provides technical memoranda, technical reports, monographs, nautical and aeronautical charts, coastal zone maps, data tapes, and a wide variety of raw and processed environmental data. Information on NOAA products is available through the Internet, at <http://www.noaa.gov/>; or contact the Office of Public and Constituent Affairs, 14th Street and Constitution Avenue NW., Washington, DC 20230. Phone, 202-482-6090. Fax, 202-482-3154.

National Telecommunications and Information Administration Several hundred Technical Reports, Technical Memoranda, Special Publications, Contractor Reports, and other information products have been published by NTIA or its predecessor agency since 1970. The publications are available from the National Telecommunications and Information Administration, Department of Commerce, Washington, DC 20230 (phone, 202-482-1551); or the National Telecommunications and Information Administration, Institute for Telecommunication Sciences, Department of Commerce, Boulder, CO 80302 (phone, 303-497-3572).

Electronic information can be obtained from the NTIA General Bulletin Board (modem, 202-482-1199); or the Information Infrastructure Task Force Bulletin Board (modem, 202-501-1920).

Patent and Trademark Office *General Information Concerning Patents, Basic Facts About Trademarks, Official Gazette of the United States Patent and Trademark Office, and Attorneys and Agents Registered To Practice Before the U.S. Patent and Trademark Office* are available from the Government Printing Office. Publications can be accessed through the Internet, at <http://www.uspto.gov/>. File transfer protocol, <ftp.uspto.gov>. Electronic bulletin board (by modem), 703-305-8950. Phone, 703-308-HELP, or 800-PTO-9199.

Small Business and Minority Business Activities Contact the Office of Small and Disadvantaged Business Utilization (phone, 202-482-1472) or the Office of External Affairs, Minority Business Development Agency, Department of Commerce, Washington, DC 20230 (phone, 202-482-4547).

Telephone Directory The Department of Commerce telephone directory is available for sale by the Superintendent of Documents, Government Printing Office, Washington, DC 20402. Phone, 202-783-3238.

For further information concerning the Department of Commerce, contact the Office of Public Affairs, Department of Commerce, Fourteenth Street between Constitution and Pennsylvania Avenues NW., Washington, DC 20230. Phone, 202-219-3605.