

## DEPARTMENT OF EDUCATION

400 Maryland Avenue SW., Washington, DC 20202  
Phone, 800-USA-LEARN (toll free). Internet, [www.ed.gov](http://www.ed.gov).

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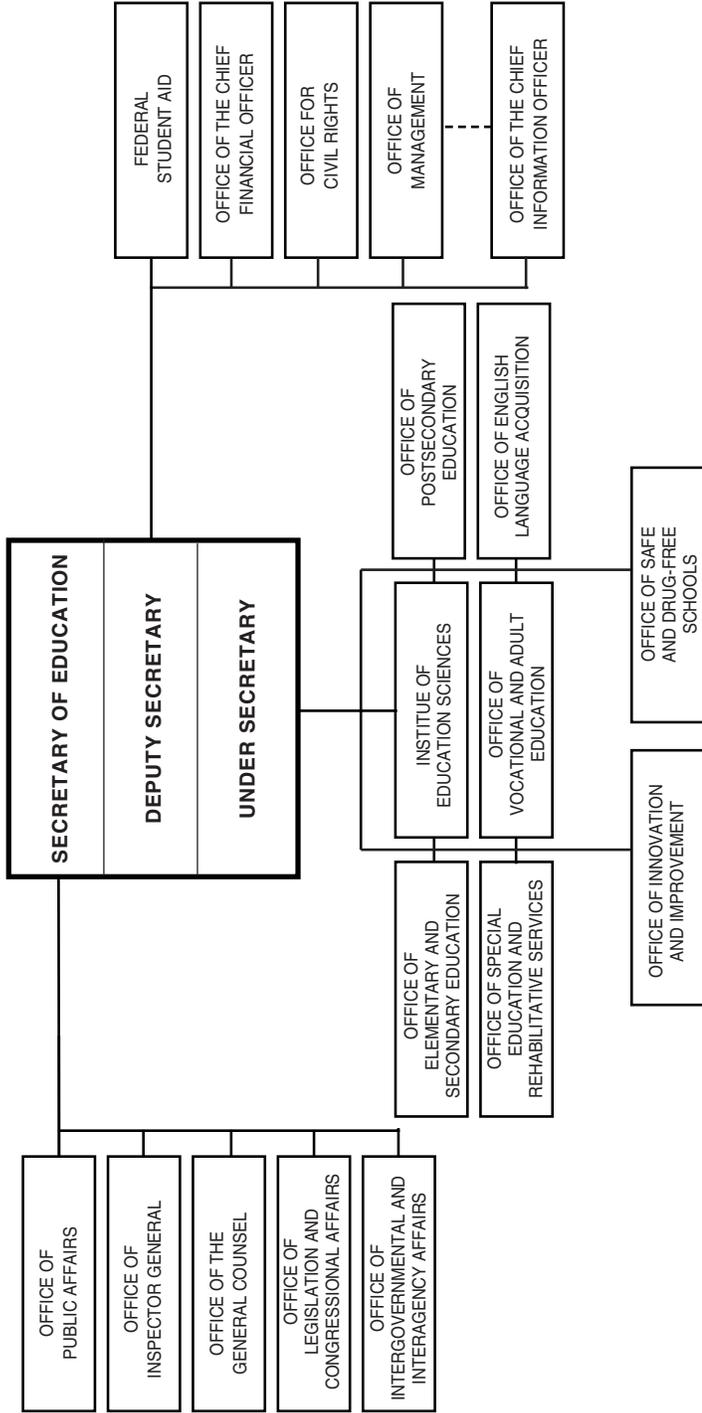
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*The Department of Education establishes policy for, administers, and coordinates most Federal assistance to education. Its mission is to ensure equal access to education and to promote educational excellence throughout the Nation.*

The Department of Education was created by the Department of Education Organization Act (20 U.S.C. 3411) and is administered under the supervision and direction of the Secretary of Education.

**Secretary** The Secretary of Education advises the President on education plans, policies, and programs of the Federal Government and serves as the chief executive officer of the Department, coordinating and overseeing all

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Department activities, providing support and encouragement to States and localities on matters related to education, and focusing the resources of the Department and the attention of the country on ensuring equal access to education and promoting educational excellence throughout the Nation.

### Activities

**Institute of Education Sciences** The Institute of Education Sciences was formally established by Education Sciences Reform Act 2002. The Institute includes national education centers focused on research, statistics, and evaluation, and is the mechanism through which the Department supports the activities needed to improve education policy and practice.

**Elementary and Secondary Education** The Office of Elementary and Secondary Education directs, coordinates, and formulates policy for the Department's activities relating to early childhood, elementary, and secondary education. Included are grants and contracts to State educational agencies and local school districts, postsecondary schools, and nonprofit organizations for the education of disadvantaged, migrant, and Indian children; enhancement of State student achievement assessment systems; improvement of reading instruction; impact aid; technology; and after-school learning programs. The Office also focuses on providing children with the readiness skills and support they need in early childhood so they are ready to learn when they enter school and on improving the quality of teachers and other instructional staff.

**English Language Acquisition** The Office of English Language Acquisition, Language Enhancement, and Academic Achievement for Limited English Proficient Students provides national leadership in promoting high-quality education and academic success for the Nation's population of English language learners.

**Federal Student Aid** The Office of Federal Student Aid (FSA) manages and administers the postsecondary student financial assistance programs, commonly

known as Title IV. These programs include the William D. Ford Federal Direct Loan, Federal Family Education Loan, Federal Pell Grant, Federal Supplemental Educational Opportunity Grant, Federal Perkins Loan, Federal Work-Study, Leveraging Educational Assistance Partnership, and Special Leveraging Educational Assistance Partnership. These programs are the largest source of student aid, providing a total of approximately \$60 billion in total new aid to nearly 9 million postsecondary students in fiscal year 2003. FSA also manages or oversees approximately \$321 billion in outstanding loans representing over 22 million borrowers.

**Innovation and Improvement** The Office of Innovation and Improvement (OII) oversees competitive grant programs that support the trial of innovations in the educational system and disseminates the lessons learned from these trials. OII administers, coordinates, and recommends policy for improving the quality of programs and activities designed to support and test innovations throughout the K-12 system in areas such as alternate routes to certification, traditional teaching of American history, dropout prevention, and arts in education. The Office also encourages the establishment of charter schools through planning, start-up funding, and approaches to credit enhancement for charter school facilities. The expansion of parental options and information is encouraged through alternatives including magnet schools, public school choice, and non public education, and by working with community organizations to inform parents of their options. In this role, the Office serves as the Department's liaison and resource to the non public educational community. In addition, OII oversees the Family Policy Compliance Office and manages the Fund for the Improvement of Education.

**Postsecondary Education** The Office of Postsecondary Education formulates policy and directs and coordinates programs for assistance to postsecondary educational institutions and students

pursuing a postsecondary education. Programs include assistance for the improvement and expansion of American educational resources for international studies and services, grants to improve instruction in crucial academic subjects, and construction assistance for academic facilities.

**Safe and Drug-Free Schools** The Office of Safe and Drug-Free Schools (OSDFS) administers, coordinates, and recommends policy for improving drug and violence prevention programs. OSDFS, in partnership with State and local educational agencies and public and private nonprofit organizations, supports and provides funding for efforts to create safe schools, respond to crises, prevent drug and alcohol abuse, ensure the health and well-being of students, and teach students good citizenship and character. The Office coordinates Department efforts in these areas with other Federal agencies and also leads the Department of Education's homeland security efforts. OSDFS also participates in the formulation and development of program policy, legislative proposals, and developing administration policies related to violence and drug prevention. The Office drafts program regulations, advises the Secretary on the formulation of comprehensive school health education policy, and develops a national research agenda with other Federal agencies. OSDFS also administers the Department's character, citizenship, and civic education programs and gives guidance on correctional education issues and provides financial assistance to States and local entities implementing correctional education programs.

**Special Education and Rehabilitative Services** The Office of Special Education and Rehabilitative Services (OSERS)

provides leadership to ensure that people with disabilities have services, resources, and equal opportunities to learn, work, and live as fully integrated, contributing members of society. OSERS supports programs that serve millions of children, youth, and adults with disabilities. It coordinates the activities of the Office of Special Education Programs in administering IDEA (the Individuals with Disabilities Act), which works to help States provide quality early intervention services and educational opportunities to help infants, toddlers, children, and youth with disabilities achieve their goals. OSERS supports State vocational rehabilitation and independent living programs that give people with disabilities the education, job training, and job placement services they need to gain meaningful employment and independent lives. It supports research and technological programs that are crafting blueprints for a barrier-free, inclusive society. OSERS supports Gallaudet University, the National Technical Institute for the Deaf, the American Printing House for the Blind, and the Helen Keller National Center.

**Vocational and Adult Education** The Office of Vocational and Adult Education administers grant, contract, and technical assistance programs for vocational-technical education and for adult education and literacy.

**Regional Offices** Each regional office serves as a center for the dissemination of information and provides technical assistance to State and local educational agencies and other institutions and individuals interested in Federal educational activities. Offices are located in Boston, MA; New York, NY; Philadelphia, PA; Atlanta, GA; Chicago, IL; Dallas, TX; Kansas City, MO; Denver, CO; San Francisco, CA; and Seattle, WA.

## Federally Aided Corporations

### American Printing House for the Blind

*P.O. Box 6085, Louisville, KY 40206  
Phone, 502-895-2405. Internet, www.aph.org.*

President  
Chairman of the Board

TUCK TINSLEY III  
W. JAMES LINTNER, JR.

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The American Printing House for the Blind (APH) produces and distributes educational materials adapted for students who are legally blind and enrolled in formal educational programs below the college level. Materials produced by APH include textbooks in braille and large type, educational tools such as braille typewriters and microcomputer software and hardware,

teaching aides such as tests and performance measures, and other special supplies. The materials are distributed through allotments to the States to programs serving individuals who are blind.

**For further information, contact the American Printing House for the Blind, P.O. Box 6085, Louisville, KY 40206. Phone, 502-895-2405. Internet, www.aph.org.**

### Gallaudet University

*800 Florida Avenue NE., Washington, DC 20002  
Phone, 202-651-5000. Internet, www.gallaudet.edu.*

President, Gallaudet University  
Chairman, Board of Trustees

I. KING JORDAN  
GLENN B. ANDERSON

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Gallaudet University received its Federal charter in 1864 and is currently authorized by the Education of the Deaf Act of 1986, as amended. Gallaudet is a private, nonprofit education institution providing elementary, secondary, undergraduate, and continuing education programs for persons who are deaf. The University offers a traditional liberal arts curriculum for students who are deaf, and graduate programs in fields related to deafness for students who are deaf and students who are hearing. Gallaudet also conducts a wide variety of basic and applied deafness research and provides public service programs for persons who are deaf and professionals who work with persons who are deaf.

Gallaudet University is accredited by a number of accrediting bodies, among which are the Middle States Association of Colleges and Secondary Schools, the National Council for Accreditation of Teacher Education, and the Conference

of Educational Administrators of Schools and Programs for the Deaf.

**Laurent Clerc National Deaf Education Center** Gallaudet's Laurent Clerc National Deaf Education Center operates two Federally funded elementary and secondary education programs on the main campus of the University, the Kendall Demonstration Elementary School and the Model Secondary School for the Deaf. These programs are authorized by the Education of the Deaf Act of 1986 (20 U.S.C. 4304, as amended October 7, 1998) for the primary purpose of developing, evaluating, and disseminating model curricula, instructional techniques and strategies, and materials that can be used in a variety of educational environments serving individuals who are deaf and individuals who are hard of hearing throughout the Nation. The Education of the Deaf Act requires the programs to

include students preparing for postsecondary opportunities other than college and students with a broad spectrum of needs, such as students who are lower achieving academically, come from non-English-speaking homes, have secondary disabilities, are members of minority groups, or are from rural areas.

**Model Secondary School for the Deaf**

The school was established by act of October 15, 1966 (20 U.S.C. 693), which was superseded by the Education of the Deaf Act of 1986. The school provides day and residential facilities for secondary aged students from across the United States from grades 9 through 12, inclusively.

**Kendall Demonstration Elementary School**

The school became the Nation’s first demonstration elementary school for the deaf by act of December 24, 1970 (20 U.S.C. 695). This act was superseded by the Education of the Deaf Act of 1986. The school is a day program serving students from the Washington, DC, metropolitan area from the age of onset of deafness to age 15, inclusively, but not beyond the eighth grade or its equivalent.

**For further information, contact the Public Relations Office, Gallaudet University, 800 Florida Avenue NE., Washington, DC 20002. Phone, 202-651-5505. Internet, www.gallaudet.edu.**

**Howard University**

2400 Sixth Street NW., Washington, DC 20059  
Phone, 202-806-6100. Internet, www.howard.edu.

President

H. PATRICK SWYGERT

Howard University was established by act of March 2, 1867 (14 Stat. 438). It offers instruction in 12 schools and colleges, as follows: the colleges of arts and sciences; dentistry; engineering, architecture, and computer sciences; medicine; and pharmacy, nursing, and allied health sciences; the graduate school; the schools of business; communications; divinity; education; law; and social work; and a summer school. In addition, Howard University has research institutes, centers, and special programs in the following areas: disability and socioeconomic policy

studies; terrestrial and extraterrestrial atmospheric studies; aerospace science and technology; the W. Montague Cobb Human Skeletons Collection; drug abuse; science, space, and technology; African-American resources; cancer; child development; computational science and engineering; international affairs; sickle cell disease; and the national human genome project.

**For further information, contact the Office of University Communications, Howard University, 2400 Sixth Street NW., Washington, DC 20059. Phone, 202-806-0970. Internet, www.howard.edu.**

**National Institute for Literacy**

Suite 730, 1775 I Street NW., Washington, DC 20006  
Phone, 202-233-2025

Director

SANDRA L. BAXTER, *Acting*

The National Institute for Literacy leads the national effort towards a fully literate

America. By building and strengthening national, regional, and State literacy

infrastructures, the Institute fosters collaboration and innovation. Its goal is to ensure that all Americans with literacy needs receive the high-quality education

and basic skills services necessary to achieve success in the workplace, family, and community.

## National Technical Institute for the Deaf

### Rochester Institute of Technology

52 Lomb Memorial Drive, Rochester, NY 14623  
Phone, 716-475-6853 (voice/TDD). Internet, [www.ntid.edu](http://www.ntid.edu).

President, Rochester Institute of Technology	ALBERT J. SIMONE
Vice President, National Technical Institute for the Deaf	T. ALAN HURWITZ

The National Technical Institute for the Deaf (NTID) was established by act of June 8, 1965 (20 U.S.C. 681) to promote the employment of persons who are deaf, by providing technical and professional education. The National Technical Institute for the Deaf Act was superseded by the Education of the Deaf Act of 1986 (20 U.S.C. 4431, as amended October 7, 1998). The Department of Education maintains a contract with the Rochester Institute of Technology (RIT) for the operation of a residential facility for postsecondary technical training and education for individuals who are deaf. The purpose of the special relationship with the host institution is to provide NTID and its students access to more facilities, institutional services, and career preparation options than could be otherwise provided by a national technical institute for the deaf standing alone.

NTID offers a variety of technical programs at the certificate, diploma, and associate degree levels. Degree programs include majors in business, engineering, science, and visual communications. In addition, NTID students may participate in approximately 200 educational programs available through the

Rochester Institute of Technology. Students who are deaf that enroll in NTID or RIT programs are provided a wide range of support services and special programs to assist them in preparing for their careers, including tutoring, counseling, note-taking, interpreting, specialized educational media, cooperative work experience, and specialized job placement. Both RIT and NTID are accredited by the Middle States Association of Colleges and Secondary Schools.

NTID also conducts applied research in occupational- and employment-related aspects of deafness, communication assessment, the demographics of NTID's target population, and learning processes in postsecondary education. In addition, NTID conducts training workshops and seminars related to deafness. These workshops and seminars are offered to professionals throughout the Nation who employ, work with, teach, or otherwise serve persons who are deaf.

**For further information, contact the Rochester Institute of Technology, National Technical Institute for the Deaf, Department of Recruitment and Admissions, Lyndon Baines Johnson Building, 52 Lomb Memorial Drive, Rochester, NY 14623-5604. Phone, 716-475-6700. Internet, [www.ntid.edu](http://www.ntid.edu).**

## Sources of Information

Inquiries on the following information may be directed to the specified office, Department of Education, 400 Maryland Avenue SW., Washington, DC 20202.

**Contracts and Small Business Activities**  
Call or write the Office of Small and Disadvantaged Business Utilization. Phone, 202-708-9820.

**Employment** Inquiries and applications for employment, and inquiries regarding the college recruitment program, should be directed to the Human Resources Group. Phone, 202-401-0553.

**Organization** Contact the Executive Office, Office of Management. Phone, 202-401-0690. TDD, 202-260-8956.

**For further information, contact the Information Resources Center, Department of Education, Room 5E248 (FB-6), 400 Maryland Avenue SW., Washington, DC 20202. Phone, 800-USA-LEARN. Internet, [www.ed.gov](http://www.ed.gov).**