Rath, Mikie

From:	Enron Announcements/Corp/Enron@ENRON on behalf of Corporate Benefits@ENRON
Sent:	Tuesday, October 16, 2001 11:10 PM
To:	All Enron Employees United States Group@ENRON
Subject:	To: All Domestic Employees who Participate in the Enron Corp. Savings Plan

Mark your calendar--
the Enron Corp. Savings Plan is moving to a new administrator!

In preparation, here are a few things you need to remember.

For **All** Savings Plan participants, **Friday, October 19 at 3:00pm CST** will be the last day to:

- Request a loan or a loan payoff so that funds can be allocated or distributed in time.
- Request a withdrawal (In-service or Hardship).

For **SDA** Participants, **Friday, October 19 at 3:00pm CST** will be your last day to:

- Make trades in your Schwab SDA brokerage account so that we can move your holdings in-kind.
- Re-invest any Schwab mutual funds into your choice of funds - the default will be your money market fund.

Other transactions, such as Contribution Rate Changes and Investment Fund Transfers, will continue until 3:00pm CST on October 26.

EnronBenefits... *keeping pace with your lifestyle.*

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