

PROGRAM 2012S. September 1, 2016 thru August 31, 2017, is the base year.
 this contract has a 4 year extension potential
 TITLE: ENVELOPES

ITEM NO. & DESCRIPTION	BASIS OF AWARD	Allied Envelope Printing & Graphics Spokane WA		Cenveo Kent WA		Desert Paper & Envelope Albuquerque NM		Husky Envelope Walled Lake MI		North American Envelope Co Salt Lake City UT		The Print House Brooklyn NY		St. Louis Print Group St. Louis MO		WBC Inc DBA Lithexcel Albuquerque NM		Worcester Envelope Company Auburn MA		PREVIOUS/ESTIMATE	
		UNIT RATE	COST	UNIT RATE	COST	UNIT RATE	COST	UNIT RATE	COST	UNIT RATE	COST	UNIT RATE	COST	UNIT RATE	COST	UNIT RATE	COST	UNIT RATE	COST	UNIT RATE	COST
I. COMPLETE PRODUCT																					
CATEGORY 1 (500 to 10,000 envelopes)																					
(Price per 100 copies)																					
1. Regular, White Writing (20 lb) or White Wove (24 lb):																					
(a) 3-7/8 x 8-7/8"; #9.....																					
112	2.55	285.60	35.47	3972.64	2.69	301.28	2.96	331.52	2.81	314.72	2.75	308.00	5.13	574.56	4.90	548.80	435.40	48764.80	2.57	287.84	
(b) 4-1/8 x 9-1/2"; #10.....																					
1008	2.70	2721.60	35.75	36036.00	2.59	2610.72	2.80	2822.40	2.91	2933.28	2.75	2772.00	3.20	3225.60	4.90	4939.20	437.70	441201.60	2.73	2751.84	
(c) 4-1/2 x 10-3/8"; #11.....																					
56	3.60	201.60	59.21	3315.76	4.93	276.08	3.72	208.32	5.40	302.40	4.00	224.00	6.21	347.76	6.90	386.40	560.70	31399.20	3.62	202.72	
2. Window, Glassine, White Writing (20 lb) or White Wove (24 lb):																					
(a) 3-7/8 x 8-7/8"; #9.....																					
28	2.90	81.20	45.82	1282.96	3.15	88.20	3.09	86.52	3.00	84.00	3.25	91.00	5.71	159.88	5.20	145.60	225.10	6302.80	2.93	82.04	
(b) 4-1/8 x 9-1/2"; #10.....																					
196	3.00	588.00	56.62	11097.52	2.89	566.44	3.18	623.28	3.10	607.60	3.00	588.00	4.01	785.96	5.20	1019.20	477.80	93648.80	3.05	597.80	
(c) 4-1/2 x 10-3/8"; #11.....																					
28	3.85	107.80	81.56	2283.68	5.86	164.08	4.32	120.96	6.00	168.00	4.50	126.00	7.11	199.08	7.50	210.00	605.00	16940.00	3.87	108.36	
3. Regular, White Writing (20 lb) or White Wove (24 lb), with security tint:																					
(a) 3-7/8 x 8-7/8"; #9.....																					
28	2.70	75.60	38.73	1084.44	2.93	82.04	3.76	105.28	2.98	83.44	3.75	105.00	5.38	150.64	5.20	145.60	464.50	13006.00	2.73	76.44	
(b) 4-1/8 x 9-1/2"; #10.....																					
196	2.86	560.56	41.23	8081.08	2.87	562.52	3.09	605.64	3.08	603.68	3.00	588.00	3.45	676.20	5.20	1019.20	465.80	91296.80	2.89	566.44	
(c) 4-1/2 x 10-3/8"; #11.....																					
28	5.74	160.72	66.43	1860.04	5.72	160.16	3.72	104.16	6.50	182.00	5.00	140.00	6.51	182.28	7.50	210.00	3311.80	92730.40	3.78	105.84	
4. Window, Glassine, White Writing (20 lb) or White Wove (24 lb), with security tint:																					
(a) 3-7/8 x 8-7/8"; #9.....																					
28	3.00	84.00	64.26	1799.28	3.26	91.28	4.16	116.48	3.21	89.88	4.00	112.00	5.96	166.88	5.90	165.20	511.60	14324.80	3.03	84.84	
(b) 4-1/8 x 9-1/2"; #10.....																					
280	3.17	887.60	63.25	17710.00	3.56	996.80	3.29	921.20	3.31	926.80	3.25	910.00	4.48	1254.40	5.90	1652.00	509.00	142520.00	3.20	896.00	
(c) 4-1/2 x 10-3/8"; #11.....																					
28	7.04	197.12	88.79	2486.12	6.53	182.84	4.62	129.36	6.70	187.60	5.50	154.00	6.80	190.40	7.90	221.20	3967.30	111084.40	4.03	112.84	
5. Regular, Blue Writing (20 lb) or Blue Wove (24 lb):																					
(a) 3-7/8 x 8-7/8"; #9.....																					
56	2.66	148.96	36.27	2031.12	3.06	171.36	3.69	206.64	3.51	196.56	3.50	196.00	6.50	364.00	5.90	330.40	540.20	30251.20	2.75	154.00	
(b) 4-1/8 x 9-1/2"; #10.....																					
84	2.82	236.88	37.12	3118.08	3.27	274.68	3.22	270.48	3.73	313.32	3.50	294.00	6.50	546.00	5.90	495.60	774.90	65091.60	2.94	246.96	
6. White Wove (28 lb), Open Side																					
(a) 6-1/2 x 9-1/2".....																					
140	8.12	1136.80	78.47	10985.80	7.20	1008.00	6.30	882.00	7.98	1117.20	6.00	840.00	6.50	910.00	8.90	1246.00	987.50	138250.00	8.18	1145.20	
7. White Wove (28 lb), Open Side																					
(a) 9 x 12".....																					
112	9.54	1068.48	115.66	12953.92	10.10	1131.20	4.81	538.72	8.38	938.56	8.00	896.00	10.30	1153.60	9.80	1097.60	878.00	98336.00	10.10	1131.20	
(b) 9-1/2 x 12-1/2".....																					
252	11.10	2797.20	133.18	33561.36	11.50	2898.00	6.14	1547.28	9.18	2313.36	8.50	2142.00	13.20	3326.40	9.80	2469.60	3939.60	99279.20	11.50	2898.00	
(c) 10 x 13".....																					
140	9.68	1355.20	155.75	21805.00	10.10	1414.00	5.53	774.20	10.80	1512.00	9.50	1330.00	13.10	1834.00	10.90	1526.00	644.50	90230.00	10.10	1414.00	
(d) 10 x 15".....																					
84	15.72	1320.48	238.93	20070.12	16.91	1420.44	7.42	623.28	12.80	1075.20	15.00	1260.00	21.00	1764.00	15.40	1293.60	1000.20	84016.80	16.91	1420.44	
8. White Wove (28 lb), Open End																					
(a) 9 x 12".....																					
56	10.32	577.92	109.29	6120.24	10.99	615.44	5.84	327.04	8.88	497.28	8.50	476.00	10.50	588.00	9.80	548.80	1000.00	56000.00	10.99	615.44	
(b) 9-1/2 x 12-1/2".....																					
56	11.44	640.64	151.37	8476.72	12.31	689.36	7.90	442.40	9.00	504.00	9.00	504.00	12.80	716.80	9.80	548.80	4000.30	224016.80	11.45	641.20	
(c) 10 x 13".....																					
28	9.30	260.40	155.37	4350.36	10.57	295.96	8.50	238.00	10.10	282.80	9.50	266.00	13.20	369.60	11.20	313.60	1069.30	29940.40	9.51	266.28	
(d) 6 x 9".....																					
168	6.37	1070.16	114.32	19205.76	6.48	1088.64	5.12	860.16	5.31	892.08	6.00	1008.00	9.60	1612.80	8.90	1495.20	779.50	130956.00	6.48	1088.64	
(e) 7-1/2 x 10-1/2".....																					
28	7.35	205.80	133.56	3739.68	10.06	281.68	16.13	451.64	7.30	204.40	7.50	210.00	13.40	375.20	8.90	249.20	3836.60	107424.80	10.77	301.56	
9. Blue Wove (28 lb), Open Side																					
(a) 9 x 12".....																					
28	18.69	523.32	139.81	3914.68	12.17	340.76	30.73	860.44	12.00	336.00	10.00	280.00	12.80	358.40	12.50	350.00	6341.70	177567.60	11.32	316.96	
(b) 9-1/2 x 12-1/2".....																					
140	18.69	2616.60	141.60	19824.00	13.03	1824.20	38.45	5383.00	13.50	1890.00	11.00	1540.00	11.80	1652.00	13.90	1946.00	6350.40	889056.00	12.12	1696.80	
10. White Tyvek, spunbonded polyoffin, Open End																					
(a) 9-1/2 x 12-1/2".....																					
56	35.10	1965.60	243.96	13661.76	36.23	2028.88	49.04	2746.24	38.00	2128.00	36.00	2016.00	50.50	2828.00	78.90	4418.40	6656.00	372736.00	36.23	2028.88	
(b) 12 x 15".....																					
56	47.58	2664.48	336.96	18869.76	48.79	2732.24	147.50	8260.00	50.00	2800.00	40.00	2240.00	68.00	3808.00	102.00	5712.00	7696.00	430976.00	48.79	2732.24	
CATEGORY 2 (Over 10,000 up to 150,000 envelopes)																					
(Price per 100 copies)																					
1. Regular, White Writing (20 lb) or White Wove (24 lb):																					
(a) 3-7/8 x 8-7/8"; #9.....																					
1200	1.80	2160.00	23.98	28776.00	1.90	2280.00	1.98	2376.00	1.92	2304.00	2.00	2400.00	1.92	2304.00	3.90	4680.00	187.60	225120.00	1.82	2184.00	
(b) 4-1/8 x 9-1/2"; #10.....																					
7200	1.93	13896.00	23.03	165816.00	2.06	14832.00	1.81	13032.00	2.14	15408.00	2.00	14400.00	2.80	20160.00	3.90	28080.00	189.40	1363680.00	1.97	14184.00	
(c) 4-1/2 x 10-3/8"; #11.....																					
400	3.10	1240.00	35.34	14136.00	3.11	1244.00	2.72	1088.00	3.61	1444.00	3.25	1300.00	5.40	2160.00	4.30	1720.00	290.00	116000.00	2.48	992.00	
2. Window, Glassine, White Writing (20 lb) or White Wove (24 lb):																					
(a) 3-7/8 x 8-7/8"; #9.....																					
400	2.10	840.00	29.95	11980.00	2.21	884.00	2.11	844.00	2.12	848.00	2.50	1000.00	3.40	1360.00	4.10	1640.00	481.30	192520.00	2.12	848.00	
(b) 4-1/8 x 9-1/2"; #10.....																					
1200	2.21	2652.00	29.04	34848.00	2.40	2880.00	2.19	2628.00	2.34	2808.00	2.25	2700.00	2.60	3120.00	4.10	4920.00	222.20	266640.00	2.29	2748.00	
(c) 4-1/2 x 10-3/8"; #11.....																					
400	4.19	1676.00	41.51	16604.00	3.31	1324.00	3.32	1328.00	3.81	1524.00	3.75	1500.00	5.80	2320.00	4.60	1840.00	326.20	130480.00	2.73	1092.00	

PROGRAM 2012S. September 1, 2016 thru August 31, 2017, is the base year.
 this contract has a 4 year extension potential
 TITLE: ENVELOPES

ITEM NO. & DESCRIPTION	BASIS OF AWARD	Allied Envelope Printing & Graphics Spokane WA		Cenveo Kent WA		Desert Paper & Envelope Albuquerque NM		Husky Envelope Walled Lake MI		North American Envelope Co Salt Lake City UT		The Print House Brooklyn NY		St. Louis Print Group St. Louis MO		WBC Inc DBA Lithexcel Albuquerque NM		Worcester Envelope Company Auburn MA		PREVIOUS/ESTIMATE	
		UNIT RATE	COST	UNIT RATE	COST	UNIT RATE	COST	UNIT RATE	COST	UNIT RATE	COST	UNIT RATE	COST	UNIT RATE	COST	UNIT RATE	COST	UNIT RATE	COST	UNIT RATE	COST
3. Regular, White Writing (20 lb) or White Wove (24 lb), with security tint:																					
(a) 3-7/8 x 8-7/8"; #9.....	400	1.95	780.00	29.40	11760.00	2.19	876.00	2.78	1112.00	2.09	836.00	2.50	1000.00	2.01	804.00	4.10	1640.00	211.40	84560.00	1.97	788.00
(b) 4-1/8 x 9-1/2"; #10.....	1200	2.06	2472.00	28.43	34116.00	2.24	2688.00	2.11	2532.00	2.31	2772.00	2.25	2700.00	1.83	2196.00	4.10	4920.00	212.40	254880.00	2.14	2568.00
(c) 4-1/2 x 10-3/8"; #11.....	400	5.02	2008.00	40.95	16380.00	3.22	1288.00	2.72	1088.00	3.91	1564.00	3.75	1500.00	5.52	2208.00	4.60	1840.00	466.30	186520.00	2.64	1056.00
4. Window, Glassine, White Writing (20 lb) or White Wove (24 lb), with security tint:																					
(a) 3-7/8 x 8-7/8"; #9.....	400	2.25	900.00	35.36	14144.00	2.69	1076.00	3.18	1272.00	2.32	928.00	2.75	1100.00	3.45	1380.00	4.70	1880.00	249.90	99960.00	2.28	912.00
(b) 4-1/8 x 9-1/2"; #10.....	2000	2.39	4780.00	34.43	68860.00	2.84	5680.00	2.30	4600.00	2.54	5080.00	2.50	5000.00	2.65	5300.00	4.70	9400.00	247.70	495400.00	2.45	4900.00
(c) 4-1/2 x 10-3/8"; #11.....	400	6.15	2460.00	47.12	18848.00	3.41	1364.00	3.62	1448.00	4.11	1644.00	4.00	1600.00	5.91	2364.00	5.10	2040.00	530.10	212040.00	2.89	1156.00
5. Regular, Blue Writing (20 lb) or Blue Wove (24 lb):																					
(a) 3-7/8 x 8-7/8"; #9.....	400	2.50	1000.00	25.85	10340.00	2.79	1116.00	2.70	1080.00	2.51	1004.00	2.50	1000.00	4.80	1920.00	4.90	1960.00	273.20	109280.00	2.00	800.00
(b) 4-1/8 x 9-1/2"; #10.....	800	2.45	1960.00	29.39	23512.00	2.70	2160.00	2.24	1792.00	2.73	2184.00	2.50	2000.00	4.50	3600.00	4.90	3920.00	306.60	245280.00	2.18	1744.00
6. White Wove (28 lb), Open Side																					
(a) 6-1/2 x 9-1/2".....	1200	6.50	7800.00	48.55	58260.00	6.96	8352.00	5.29	6348.00	4.00	4800.00	5.50	6600.00	6.01	7212.00	7.90	9480.00	508.30	609960.00	6.66	7992.00
7. White Wove (28 lb), Open Side																					
(a) 9 x 12".....	1200	6.60	7920.00	61.64	73968.00	7.79	9348.00	3.82	4584.00	7.50	9000.00	6.50	7800.00	8.50	10200.00	8.90	10680.00	535.20	642240.00	6.78	8136.00
(b) 9-1/2 x 12-1/2".....	2000	7.61	15220.00	82.15	164300.00	10.29	20580.00	4.59	9180.00	8.50	17000.00	7.50	15000.00	9.02	18040.00	8.90	17800.00	894.20	1788400.00	9.95	19900.00
(c) 10 x 13".....	1600	7.75	12400.00	104.38	167008.00	9.52	15232.00	4.54	7264.00	9.50	15200.00	8.25	13200.00	9.51	15216.00	9.90	15840.00	1011.70	1618720.00	8.57	13712.00
(d) 10 x 15".....	800	13.75	11000.00	138.56	110848.00	12.27	9816.00	5.88	4704.00	10.50	8400.00	11.50	9200.00	15.60	12480.00	14.10	11280.00	4164.10	3331280.00	11.74	9392.00
8. White Wove (28 lb), Open End																					
(a) 9 x 12".....	800	7.12	5696.00	61.75	49400.00	10.31	8248.00	4.84	3872.00	9.00	7200.00	7.00	5600.00	8.50	6800.00	8.90	7120.00	650.70	520560.00	10.31	8248.00
(b) 9-1/2 x 12-1/2".....	800	7.15	5720.00	95.24	76192.00	8.43	6744.00	6.44	5152.00	9.50	7600.00	8.00	6400.00	9.02	7216.00	8.90	7120.00	976.10	780880.00	7.17	5736.00
(c) 10 x 13".....	400	8.10	3240.00	104.50	41800.00	9.51	3804.00	6.96	2784.00	10.50	4200.00	8.50	3400.00	9.51	3804.00	10.50	4200.00	707.40	282960.00	8.56	3424.00
(d) 7-1/2 x 10-1/2".....	400	7.35	2940.00	66.61	26644.00	9.07	3628.00	14.81	5924.00	6.80	2720.00	7.00	2800.00	15.60	6240.00	8.10	3240.00	858.00	343200.00	9.64	3856.00
II. PROOFS																					
(a) One emailed proof with crop marks and window location if applicable. Cost per proof.....	143	N/C		N/C		N/C		N/C		N/C		10.00	1430.00	10.00	1430.00	10.00	1430.00	N/C		N/C	
III. SHIPPING COST PER 100 POUNDS (CWT)																					
1. Zone one.....	320	20.00	6400.00	42.00	13440.00	41.94	13420.80	49.98	15993.60	31.00	9920.00	105.00	33600.00	94.00	30080.00	159.00	50880.00	270.00	86400.00	39.00	12480.00
2. Zone two.....	232	20.00	4640.00	42.00	9744.00	53.76	12472.32	49.98	11595.36	31.00	7192.00	105.00	24360.00	104.00	24128.00	159.00	36888.00	270.00	62640.00	50.00	11600.00
3. Zone three.....	243	20.00	4860.00	46.00	11178.00	45.16	10973.88	50.39	12244.77	31.00	7533.00	105.00	25515.00	94.00	22842.00	162.00	39366.00	270.00	65610.00	42.00	10206.00
4. Zone four.....	143	20.00	2860.00	52.00	7436.00	45.16	6457.88	54.22	7753.46	31.00	4433.00	105.00	15015.00	104.00	14872.00	169.00	24167.00	270.00	38610.00	42.00	6006.00
5. Zone five.....	121	20.00	2420.00	52.00	6292.00	45.16	5464.36	58.05	7024.05	33.00	3993.00	110.00	13310.00	66.00	7986.00	189.00	22869.00	270.00	32670.00	42.00	5082.00
6. Zone six.....	11	20.00	220.00	77.00	847.00	77.42	851.62	66.19	728.09	38.00	418.00	105.00	1155.00	56.00	616.00	189.00	2079.00	270.00	2970.00	72.00	792.00
7. Zone seven.....	22	20.00	440.00	77.00	1694.00	79.57	1750.54	72.97	1605.34	39.00	858.00	400.00	8800.00	51.00	1122.00	210.00	4620.00	270.00	5940.00	74.00	1628.00
8. Zone eight.....	11	20.00	220.00	106.00	1166.00	95.70	1052.70	80.19	882.09	40.00	440.00	400.00	4400.00	43.00	473.00	139.00	1529.00	270.00	2970.00	89.00	979.00
CONTRACTOR TOTALS			\$ 157,360.32		\$ 1,584,034.88		\$ 202,185.38		\$ 174,445.40		\$ 174,739.16		\$ 258,401.00		\$ 272,073.44		\$ 375,771.20		\$ 19,219,218.00		\$ 189,111.80
DISCOUNT	NET		\$ -	NET	\$ -	5%	\$ 10,109.27	5%	\$ 8,722.27	NET	\$ -	0.25%	\$ 646.00	2%	\$ 5,441.47	1%	\$ 3,757.71	1%	\$ 192,192.18	5%	\$ 9,455.59
DISCOUNTED TOTALS	30 days		\$ 157,360.32	30 days	\$ 1,584,034.88	21 days	\$ 192,076.11	20 days	\$ 165,723.13	30 days	\$ 174,739.16	20 days	\$ 257,755.00	20 days	\$ 266,631.97	20 days	\$ 372,013.49	15 days	\$ 19,027,025.82	21 days	\$ 179,656.21

AWARDED

Reviewed By: _____

U.S. GOVERNMENT PUBLISHING OFFICE
Seattle, Washington

GENERAL TERMS, CONDITIONS, AND SPECIFICATIONS

For the Procurement of

Envelopes

as requisitioned from the U.S. Government Publishing Office (GPO) by the

Department of Energy
Portland, Oregon

(and various other Government agencies and departments)

Single Award

The term of this contract is for the period

beginning September 1, 2016, and ending August 31, 2017

BID OPENING: Bids shall be publicly opened at 2 p.m., prevailing Seattle-time, on August 18, 2016.

CONTRACT TERM: The term of this contract is for one year (the base year), and four option years. Attention is directed to the clauses: "Economic Price Adjustment," and "Option to Extend the Contract Term."

Fill out and mail Section 4; Schedule of Prices; of this specification with a copy of the 910 form to: U.S. GOVERNMENT PUBLISHING OFFICE; 4735 E. Marginal Way South; Seattle; Washington; 98134. Mark your bid "ATTN: 2012-S" on the outside of the envelope.



The following web address will allow you to print a copy of the 910 form.
<http://www.gpo.gov/pdfs/vendors/sfas/bids910.pdf>



The following web address will allow you to print a copy of the current pricing abstract.
<http://www.gpo.gov/gpo/abstracts/abstract.action?region=Seattle> Scroll down and click on 2012-S.
The spread sheet will be in a PDF format.

For information of a technical nature call Felicia Buchko, Ext. # 3, or email fbuchko@gpo.gov, other questions should be directed to the contract administrator, Lautretz Moore, Ext. # 2, or e-mail lmoore@gpo.gov Phone: (206) 764-3726 (no collect calls).

SECTION 1.- GENERAL TERMS AND CONDITIONS

GPO CONTRACT TERMS: Any contract, which results from this Invitation for Bid, will be subject to the applicable provisions, clauses, and supplemental specifications of GPO Contract Terms (GPO Pub. 310.2, effective December 1, 1987 (Rev. 6/01)), and GPO Contract Terms, Quality Assurance Through Attributes Program (GPO Pub. 310.1, effective May 1979 (revised December 1992)).



<http://www.gpo.gov/pdfs/vendors/sfas/terms.pdf> <http://www.gpo.gov/pdfs/vendors/sfas/qatap.pdf>

The above links will enable viewing of the most current versions of the afore mentioned documents.

SUBCONTRACTING: The predominant production function is presswork.

QUALITY ASSURANCE LEVELS AND STANDARDS: The following levels and standards shall apply to these specifications:

Product Quality Levels:

- (a) Printing Attributes – Level IV
- (b) Finishing Attributes – Level IV.

Inspection Levels (from MIL-STD-105):

- (a) Non-destructive Tests – General Inspection Level I.
- (b) Destructive Tests – Special Inspection Level S-2.

Specified Standards: The specified standards for the attributes requiring them shall be:

<u>Attribute</u>	<u>Specified Standard</u>
P-7. Type Quality and Uniformity	Government Furnished Material or Approved Proof.

OPTION EXTENSION OF CONTRACT TERM: The Government has the option to extend the term of this contract for a period of 12 months by written notice to the contractor no later than 30 days before the contract expires. If the Government exercises this option, the extended contract shall be considered to include this clause, except, the total duration of the contract may not exceed 5 years as a result of, and including, any extension added under this clause. Further extension may be negotiated under the "Extension of Contract Term" clause. See also "Economic Price Adjustment" for periodic pricing revision.

ECONOMIC PRICE ADJUSTMENT: The prices set forth in this contract shall be adjusted in accordance with the provisions of this clause, provided that in no event will prices be revised to exceed the maximum permissible under any law existing as of the date of the contract or as may be hereafter promulgated.

Price adjustment period: For the purpose of this clause, the program years shall comply with the Contract Term clause. There shall be no price adjustment for orders placed during the first program year of this contract.

Price adjustment: The prices shall be adjusted on the basis of the "Consumer Price Index For All Urban Consumers - Commodities Less Food", published monthly in the CPI Detailed Report by the U.S. Department of Labor, Bureau of Labor Statistics, in the following manner:

- (1) The contract price of orders placed during the adjusted period (excluding reimbursable postage or transportation costs) shall be adjusted by the percentage increase or decrease in the average, seasonally adjusted Consumer Price Index as follows: An index shall be calculated by averaging the 12 seasonally adjusted months ending 3 months prior to the expiration of the first program year of the contract. This average is then compared with the average index for the 12-month period ending 3 months prior to the beginning of the contract, called the base index. The percentage increase or decrease by comparing these two indexes shall be applied to the contractor's invoices for orders placed during the price adjustment period.
- (2) **The Government will notify the contractor in writing of the percentage increase or decrease to be applied** to any invoices to be submitted for orders subject to price adjustment in accordance with this clause. Such percentage will be determined from the published index as set forth above. The contractor shall apply the percentage increase or decrease against the total price of the invoice less reimbursable postage or transportation costs. Any applicable discounts will be calculated on the basis of the invoice price as adjusted.

If the Government exercises an option, the extended contract shall be considered to include this economic price adjustment clause.

LIMITATION OF PERFORMANCE AND CONTRACTOR OBLIGATIONS: Funds are available for performance of this contract for the first program period only. The amount of funds available at award is not considered sufficient for the performance required for any program period other than the first program period. When additional funds are available for the full requirements of the next succeeding program period, the Contracting Officer shall, not later than the date specified in the "Options" clause (unless a later date is agreed to), so notify the contractor in writing.

The Government's obligation to the contractor, as specified and limited under this contract, extends only to work under program period requirements for which funds have been made available and as obligated by each print order.

The contractor is not obligated to incur costs for the performance required for any program period after the first unless written notification is received from the Contracting Officer of an increase in availability of funds. If so notified, the contractor's obligation shall increase only to the extent contract performance is required for the additional program period for which funds have been made available.

If this contract is terminated under the "Termination for the Convenience of the Government" clause "total contract price" in that clause means the amount available for performance of this contract, as provided for in this clause. The term "work in process" in that clause means the work under program period requirements for which funds have been made available. If the contract is terminated for default, the Government's rights under this contract shall apply to the entire multiperiod requirements.

FACSIMILE BIDS: The solicitation provision in GPO Contract Terms (Pub. 310.2) permitting facsimile bids means a bid that has been transmitted to and has been received by a commercial enterprise via facsimile and subsequently delivered to the Government. **Facsimile bids transmitted to GPO offices will not be considered.**

PREAWARD SURVEY: In order to determine the responsibility of the prime contractor or any subcontractor, the Government reserves the right to conduct a pre-award survey or to require other evidence of technical, production, managerial, financial, and similar abilities to perform, prior to the award of a contract.

ASSIGNMENT OF JACKETS, PURCHASE AND PRINT ORDERS: A GPO jacket number will be assigned and a purchase order issued to the contractor to cover work performed. An individual "Print Order" for each job placed with the contractor will supplement the purchase order. The print order, when issued, will indicate the quantity to be produced and any other information pertinent to the particular order.

ORDERING: Items to be furnished under this contract shall be ordered by the issuance of print orders by the Government. Orders may be issued under this contract from September 1, 2016 through August 31, 2017. All print orders issued hereunder are subject to the terms and conditions of this contract. This contract shall control in the event of conflict with any print order. When mailed, a print order shall be "issued" for purposes of this contract at the time the Government deposits the order in the mail.

PAYMENT: Submit all vouchers to: Comptroller, Stop FMCE, Financial Management Service, U.S. Government Printing Office, Washington D.C., 20401. Using the GPO barcode cover sheet and faxing your invoice to GPO is the fastest and safest method of being paid. Your voucher goes directly into the electronic database of vouchers and is scheduled for payment. The following website address will allow you to create the GPO payment barcode cover page.



<http://winapps.access.gpo.gov/fms/vouchers/barcode/>

REQUIREMENTS: This is a requirements contract for the items and for the period specified herein. Shipment/delivery of items or performance of work shall be made only as authorized by orders issued in accordance with the clause entitled "Ordering". The quantities of items specified herein are estimates only, and are not purchased hereby. Except as may be otherwise provided in this contract, if the Government's requirements for the items set forth herein do not result in orders in the amounts or quantities described as "estimated", it shall not constitute the basis for an equitable price adjustment under this contract.

Except as otherwise provided in this contract, the Government shall order from the contractor all the items set forth which are required to be purchased by the Government activity identified on page 1. The Government shall not be required to purchase from the contractor, requirements in excess of the limit on total orders under this contract, if any. Orders issued during the effective period of this contract and not completed within that time shall be completed by the contractor within the time specified in the order, and the rights and obligations of the contractor and the Government respecting those orders shall be governed by the terms of this contract to the same extent as if completed during the effective period of this contract.

If shipment/delivery of any quantity of an item covered by the contract is required by reason of urgency prior to the earliest date that shipment/delivery may be specified under this contract, and if the contractor will not accept an order providing for the accelerated shipment/delivery, the Government may procure this requirement from another source. The Government may issue orders which provide for shipment/delivery to or performance at multiple destinations. Subject to any limitations elsewhere in this contract, the contractor shall furnish to the Government all items set forth herein which are called for by print orders issued in accordance with the "Ordering" clause of this contract.

RECOVERED MATERIALS PROGRAM: The Government Publishing Office is promoting the use of recovered materials in its contracts to the maximum extent practicable, provided all specification requirements are met. Offerors are encouraged to supply paper and paper products that contain recovered materials even in the absence of a specific solicitation provision or contract clause requiring such materials. Recovered materials shall mean "recovered fiber" or "postconsumer recovered fiber" as defined in "Government Paper Specification Standards No. 12," published by the Joint Committee on Printing. However, when used in conjunction with the cotton/linen content of paper, "recovered fiber" means a postconsumer fiber and "recovered material" means a preconsumer fiber.

By submission of a bid or offer, or by substantial performance on a small purchase, the offeror certifies that the paper to be supplied contains at least the minimum percentage of recovered materials in the paper products as specified. This certification concerns a matter within the jurisdiction of an agency of the United States, and the making of a false, fictitious or fraudulent certification may render the maker subject to prosecution under Title 18, United States Code, Section 1001. The Government reserves the right to require proof of such certification prior to first delivery and thereafter as may be otherwise provided for under the provisions of the contract.

When the use of recovered materials is specified, the contractor shall maintain manufacturer/mill accounting and record summaries on the fiber weight content used as feed stock, for the purposes of Government audit, that will verify (a) the contractor's certification of the minimum percentage of recovered materials used in the performance of the contract, (b) that the paper and paper products are in compliance with the specification requirements, and (c) the paper is manufactured in accordance with the Environmental Protection Agency (EPA) Paper Products Recovered Materials Advisory Notice (61 FR 26985, May 29, 1996) whether the products are manufactured by the contractor or another paper mill. The contractor, if not the manufacturer, shall obtain this information from the paper manufacturer. The contractor shall maintain, and make available to the Government, these documents for one year after the expiration of the contract. Nothing in this clause shall excuse the contractor from furnishing the specified paper.

SECTION 2.- SPECIFICATIONS

SCOPE: These specifications cover the production of envelopes requiring such operations as composition, printing, packing, and delivery.

TITLE: Envelopes

FREQUENCY OF ORDERS: Approximately 190 orders per year.

Category 1: with 125 orders per year.

Category 2: with 65 orders per year.

QUANTITY: Procurement under this solicitation will be divided into two categories as follows:

Category 1: 500 to 10,000, with an average of 2,800 envelopes per order.

Category 2: Over 10,000 up to 150,000, with an average of 40,000 envelopes per order.

TRIM SIZES:

White Writing 20 lbs. or White Wove 24 lbs., equal to JCP V20

3-7/8 x 8-7/8"; #9 regular, window, & security tint
4-1/8 x 9-1/2"; #10 regular, window, & security tint
4-1/2 x 10-3/8"; #11 regular, window, & security tint

Blue Writing 20 lbs. or Blue Wove 24 lbs., equal to JCP V20

3-7/8 x 8-7/8"; #9 regular
4-1/8 x 9-1/2"; #10 regular

Blue Writing 28 lbs. or Wove 28 lbs., equal to JCP V20

9 x 12"
9-1/2 x 12-1/2"

White Wove 28 lbs, or white Kraft 28 lbs, equal to JCP V10

6 x 9".
6-1/2 x 9-1/2".
7-1/2 x 10-1/2".
9 x 12".
9-1/2 x 12-1/2".
10 x 13".
10 x 15".

White Tyvek, spunbonded polyolefin

9-1/2 x 12-1/2", 0.005" to 0.007" thick
12 x 15", 0.005" to 0.007" thick.

GOVERNMENT TO FURNISH:

Digital Government furnished material, as camera copy and manuscript copy will be emailed as a pdf file.

"Hard" camera copy or a previous printed sample to be used as camera copy.

Camera copy or negatives will be furnished for the postal permit logo and facing identification marks (FIM) when required.

Print orders.

Identification markings such as register marks, ring folios, rubber stamped jacket numbers, commercial identification marks of any kind, etc., form number, and revision date, carried on copy or film, must not print on finished product.

For purposes of this contract, the GPO imprint provision (GPO Contract Terms, Pub. 310.2, Supplemental Specifications, 8. Imprints Unless Otherwise Specified) is waived.

CONTRACTOR TO FURNISH:

All materials and operations, other than those listed under "Government to Furnish," necessary to produce the products in accordance with these specifications.

FILM: Not required.

COMPOSITION: The entirety of composition must be identical throughout the products ordered under these specifications.

Approximately 80 percent of the orders placed on this contract will require typesetting of one to 15 lines of type from a revised sample or manuscript copy.

The contractor must match typeface of reprint sample(s) provided. All composition set must have a dpi of 1,200 or finer.

PROOFS: When indicated on print order, one emailed reading proof with crop marks, flap position, and window location if applicable. The contractor is required to call the agency to insure proper receipt of the emailed proof.

The contractor will be responsible for performing all necessary proofreading to insure that the proofs are in conformity with the copy submitted.

When proofs are required the contractor must not print prior to receipt of an 'OK to print'.

If any contractor's errors are serious enough in the opinion of the GPO to require revised proofs, the revised proofs are to be provided at no expense to the Government. No extra time can be allowed for this reproofing; such operations must be accomplished within the original production schedule allotted in the specifications.

STOCK/PAPER: The specifications of all paper furnished must be in accordance with those listed herein or listed for the corresponding JCP Code numbers in the "Government Paper Specification Standards No. 12" dated March, 2011.



http://www.gpo.gov/pdfs/customers/sfas/vol12/vol_12.pdf.

The Contracting Officer reserves the right to reject shipments of any order printed on paper the color of which, in his opinion, materially differs from that of the color specified.

Stock to be used will be indicated on each print order.

Color of paper furnished must be a uniform shade and a close match by visual inspection of the JCP color samples.

White Writing, basis size 17 x 22", 20 lbs. per 500 sheets, or, White Wove, basis size 17 x 22", 20 lbs., 24 lbs., and 28 lbs. per 500 sheets; equal to JCP Code V20.

Blue Writing, basis size 17 x 22", 20 lbs. per 500 sheets, or, Blue Wove, basis size 17 x 22", 20 lbs., 24 lbs., and 28 lbs. per 500 sheets; equal to JCP V20.

White spunbonded polyolefin, Tyvek or equal; 14# - 18#; equal to JCP Code V90.

PRINTING: Print one side in one ink color. The majority of orders will print in black ink with an occasional order printing in a single color other than black. Some envelopes will also require security tint on inside. Security tint envelopes will be printed with a blue or black security tint of the contractor's design.

INK: Match Pantone number(s) as indicated on the print order.

MARGINS: Maintain margins as indicated on copy. Adequate gripper.

2012-S; 5 yrs.

CONSTRUCTION: Envelopes sizes #9, #10, and #11 are open side, diagonal seam, and dry gummed flap. All white spunbonded polyolefin envelopes will have a permanent pressure sensitive adhesive flap with a suitable easy to remove liner.

Larger envelopes than #11 will be side, or center seam, open side or open end with a square gummed flap. Blue Wove 9 x 12" and 9-1/2 x 12-1/2" envelopes will be the open side only. The open ended envelopes are indicated on the schedule of prices.

Glassine or clear plastic windows, size 1-1/8 x 4-1/2", 7/8" from the left edge and 1/2" from the bottom edge.

DISTRIBUTION: Reimbursement for shipping cost will be made in accordance with the contractor's quoted shipping charges and by submitting shipping receipts to support the per 100 pounds weight (wct).

United States Postal Service Zone Chart (Effective Date: May 1, 2016)

3-digit ZIP Code prefix is **981**. The first 3-digits of your destination ZIP Code determine the zone.

* Indicates ZIP Code range within the same NDC as the origin ZIP Code

+ Indicates ZIP Code range has 5-Digit Exceptions

ZIP Code	Zone						
005---098	8	570---575	6	759	8	889---891	5
100---212	8	576---577	5	760---769	7	893	5
214---268	8	580---584	6	770	8	894---895	4
270---342	8	585---588	5	772---779	8	897	4
344	8	590---593	5	780---782	7	898	5
346---347	8	594---596	4	783---785	8	900---908	5
349---352	8	597	5	786---789	7	910---918	5
354---418	8	598---599	4	790---792	6	919---921	6
420---427	8	600---620	7	793---797	7	922---928	5
430---462	8	622---631	7	798---813	6	930---954	5
463---466	7	633---641	7	814---816	5	955	4
467---489	8	644---658	7	820---832	5	956---959	5
490---491	7	660---662	7	833	4	960---961	4
492	8	664---676	7	834	5	962---966	5
493---509	7	677	6	835	3*	967---968	8
510---513	6	678	7	836---837	4	969	9+
514	7	679---681	6	838	3*	970---973	2*
515---516	6	683---693	6	840---847	5	974	3*
520---528	7	700---701	8	850---853	6	975---976	4*
530---532	7	703---708	8	855---857	6	977---978	2*
534---535	7	710---714	7	859---860	6	979	4
537---539	7	716---722	7	863	6	980---985	1*
540	6	723---724	8	864	5	986	2*
541---545	7	725---731	7	865	6	988---989	2*
546	6	733---738	7	870---871	6	990---994	3*
547---549	7	739	6	873---880	6	995---997	7
550---551	6	740---741	7	881---882	7	998---999	5
553---567	6	743---758	7	883---885	6		

[+] 5-Digit Exceptions

ZIP Code	Zone
96900---96938	8
96945---96959	8
96961---96969	8
96971---96999	8

Complete addresses will be furnished on individual print orders. Several orders will require an inside delivery.

Upon completion of each order, all originals and/or negatives must be returned to the Department.

All expenses incidental to returning materials, submitting proofs, and furnishing sample copies, must be borne by the contractor.

Contractor must notify the ordering agency on the same day that the product ships/delivers via e-mail sent to the agency and to infoseattle@gpo.gov. Call the agency to confirm receipt of documentation. The subject line of this message shall be "Distribution Notice for PROGRAM 2012S, PRINT ORDER XXXXX". The notice must provide all applicable tracking numbers, shipping method, and Title. Contractor must be able to provide copies of all delivery, mailing, and shipping receipts upon agency request.

PACKING: Box in suitable units, usually 500 per box.

Pack in shipping containers not to exceed 45 lbs. when fully packed.

SCHEDULE: Adherence to this schedule must be maintained.

Contractor must not start production of any job prior to receipt of the individual print order (GPO Form 2511).

No definite schedule can be predetermined. The contractor will be required to pick up Government furnished material at the agency or at the agency's option they may email the GFM to the contractor.

Proofs will be held 1 workday. When proofs are requested, the contractor must not print prior to receipt of an "OK to print."

Complete production and shipping must be made within from 10 to 30 workdays after receipt of print order and furnished materials.

Unscheduled material such as shipping documents, receipts or instructions, delivery lists, labels, etc., will be furnished with the order or shortly thereafter. In the event such information is not received in due time, the contractor will not be relieved of any responsibility in meeting the shipping schedule because of failure to request such information.

SECTION 3.- DETERMINATION OF AWARD

The Government will determine the lowest bid by applying the prices offered in the "Schedule of Prices" to the following units of production, which are the estimated requirements to produce 12 months' work under this contract. These units do not constitute, nor are they to be construed as, a guarantee of the volume of work which may be ordered for the term of this contract.

The following item designations correspond to those listed in the "Schedule of Prices".

Procurement under this solicitation will be divided into four categories as follows:

I. Category one			I. Category two		
1.	a.	112	1.	a.	1,200
	b.	1,008		b.	7,200
	c.	56		c.	400
2.	a.	28	2.	a.	400
	b.	196		b.	1,200
	c.	28		c.	400
3.	a.	28	3.	a.	400
	b.	196		b.	1,200
	c.	28		c.	400
4.	a.	28	4.	a.	400
	b.	280		b.	2,000
	c.	28		c.	400
5.	a.	56	5.	a.	400
	b.	84		b.	800
6.	a.	140	6.	a.	1,200
7.	a.	112	7.	a.	1,200
	b.	252		b.	2,000
	c.	140		c.	1,600
	d.	84		d.	800
8.	a.	56	8.	a.	800
	b.	56		b.	800
	c.	28		c.	400
	d.	168		d.	400
	e.	28			
9.	a.	28	II.	a.	143
	b.	140			
10.	a.	56	III.	1.	320
	b.	56		2.	232
				3.	243
				4.	143
				5.	121
				6.	11
				7.	22
				8.	11

SECTION 4.- SCHEDULE OF PRICES

SUBMISSION OF OFFERS AND EVALUATION:

Prices must include the cost of all required materials and operations for each item listed in accordance with these specifications.

Bidder must make an entry in each of the spaces provided. Bids submitted with any obliteration, revision, or alteration of the order and manner of submitting bids, may be declared nonresponsive.

An entry of NC (No Charge) shall be entered if bidder intends to furnish individual items at no charge to the Government.

Bids submitted with NB (No Bid) N/A or blank spaces for an item may be declared nonresponsive.

The Contracting Officer reserves the right to reject any offer that contains prices for individual items of production that are inconsistent or unrealistic in regard to other prices in the same offer or to GPO prices for the same operation if such action would be in the best interest of the Government; whether or not such items are included in the Determination of Award.

All vouchers submitted to the GPO shall be based on the most economical method of production.

Fractional parts of 100 will be prorated at the per 100 rate.

- I. **COMPLETE PRODUCT:** Prices quoted shall include the cost of all required materials and operations necessary for the complete production and distribution of the product listed in accordance with these specifications.

CATEGORY 1 (500 to 10,000 envelopes)

	<u>Price per 100 copies</u>
1. Regular, White Writing 20 lbs. or White Wove 24 lbs.	
(a) 3-7/8 x 8-7/8"; #9	\$ _____
(b) 4-1/8 x 9-1/2"; #10	\$ _____
(c) 4-1/2 x 10-3/8"; #11	\$ _____
2. Window, Glassine, White Writing 20 lbs. or White Wove 24 lbs.	
(a) 3-7/8 x 8-7/8"; #9	\$ _____
(b) 4-1/8 x 9-1/2"; #10	\$ _____
(c) 4-1/2 x 10-3/8"; #11	\$ _____
3. Regular, White Writing 20 lbs. or White Wove 24 lbs., with security tint	
(a) 3-7/8 x 8-7/8"; #9	\$ _____
(b) 4-1/8 x 9-1/2"; #10	\$ _____
(c) 4-1/2 x 10-3/8"; #11	\$ _____
4. Window, Glassine, White Writing 20 lbs. or White Wove 24 lbs., with security tint	
(a) 3-7/8 x 8-7/8"; #9	\$ _____
(b) 4-1/8 x 9-1/2"; #10	\$ _____
(c) 4-1/2 x 10-3/8"; #11	\$ _____
5. Regular, Blue Writing 20 lbs. or Blue Wove 24 lbs.	
(a) 3-7/8 x 8-7/8"; #9	\$ _____
(b) 4-1/8 x 9-1/2"; #10	\$ _____

(Initials)

CATEGORY 1 (500 to 10,000 envelopes) cont.

Price per 100 copies

6. White Wove 28 lbs., Open Side

(a) 6-1/2 x 9-1/2" \$ _____

7. White Wove 28 lbs., Open Side

(a) 9 x 12" \$ _____

(b) 9-1/2 x 12-1/2" \$ _____

(c) 10 x 13" \$ _____

(d) 10 x 15" \$ _____

8. White Wove 28 lbs., Open End

(a) 9 x 12" \$ _____

(b) 9-1/2 x 12-1/2" \$ _____

(c) 10 x 13" \$ _____

(d) 6 x 9" \$ _____

(e) 7-1/2 x 10-1/2" \$ _____

9. Blue Wove, 28 lbs., Open Side

(a) 9 x 12" \$ _____

(b) 9-1/2 x 12-1/2" \$ _____

10. White Tyvek, spunbonded polyolfin, Open End

(a) 9-1/2 x 12-1/2" \$ _____

(b) 12 x 15" \$ _____

CATEGORY 2 (Over 10,000 up to 150,000)

Price per 100 copies

1. Regular, White Writing 20 lbs. or White Wove 24 lbs.

(a) 3-7/8 x 8-7/8"; #9 \$ _____

(b) 4-1/8 x 9-1/2"; #10 \$ _____

(c) 4-1/2 x 10-3/8"; #11 \$ _____

2. Window, Glassine, White Writing 20 lbs. or White Wove 24 lbs.

(a) 3-7/8 x 8-7/8"; #9 \$ _____

(b) 4-1/8 x 9-1/2"; #10 \$ _____

(c) 4-1/2 x 10-3/8"; #11 \$ _____

3. Regular, White Writing 20 lbs. or White Wove 24 lbs., with security tint

(a) 3-7/8 x 8-7/8"; #9 \$ _____

(b) 4-1/8 x 9-1/2"; #10 \$ _____

(c) 4-1/2 x 10-3/8"; #11 \$ _____

4. Window, Glassine, White Writing 20 lbs. or White Wove 24 lbs., with security tint

(a) 3-7/8 x 8-7/8"; #9 \$ _____

(b) 4-1/8 x 9-1/2"; #10 \$ _____

(c) 4-1/2 x 10-3/8"; #11 \$ _____

5. Regular, Blue Writing 20 lbs. or Blue Wove 24 lbs.

(a) 3-7/8 x 8-7/8"; #9 \$ _____

(b) 4-1/8 x 9-1/2"; #10 \$ _____

(Initials)

CATEGORY 2 (Over 10,000 up to 150,000) cont.

Price per 100 copies

6. , White Wove 28lbs., Open Side

(a) 6-1/2 x 9-1/2" \$ _____

7. White Wove 28 lbs., Open Side

(a) 9 x 12" \$ _____

(b) 9-1/2 x 12-1/2" \$ _____

(c) 10 x 13" \$ _____

(d) 10 x 15" \$ _____

8. White Wove 28 lbs., Open End

(a) 9 x 12" \$ _____

(b) 9-1/2 x 12-1/2" \$ _____

(c) 10 x 13" \$ _____

(d) 7-1/2 x 10-1/2" \$ _____

II. PROOFS:

(a) One emailed proof with crop marks and window location if applicable. Cost per proof. \$ _____

III. SHIPPING COST PER 100 POUNDS. (cwt): Reimbursement for shipping cost will be made in accordance with the contractor's quoted shipping charges and by submitting shipping receipts to support the per 100 pounds weight (wct).

Cost per 100 lbs.

- 1. Zone one. \$ _____.
- 2. Zone two. \$ _____.
- 3. Zone three. \$ _____.
- 4. Zone four. \$ _____.
- 5. Zone five. \$ _____.
- 6. Zone six. \$ _____.
- 7. Zone seven. \$ _____.
- 8. Zone eight. \$ _____.

<https://postcalc.usps.com/Zonecharts/ZoneChartPrintable.aspx?zipcode=981>

BIDDER'S NAME AND SIGNATURE: Fill out and return all pages in "Section 4.- Schedule of Prices," initial or sign each in the space provided, and submit with the GPO Form 910, "Bid". **Only the original is required. Do not enter bid prices on the GPO Form 910.** NOTE: The schedule of prices will prevail in instances where prices are inadvertently entered on GPO Form 910.

Bidder _____

City - State _____

By _____
Signature and title of person authorized to sign this bid

Person to be contacted _____ Telephone Number _____