

TITLE: Navy Recruiter

Defense Logistics Agency

ITEM	DESCRIPTION	BASIS OF AWARD 1 Year	ALCOM PRINTING Harleysville, PA		GRAY GRAPHICS Capitol Heights, MD		MCDONALD & EUDY PRINTERS Temple Hills, MD		MONARCH LITHO INC Montebello, CA	
			UNIT PRICE	COST	UNIT PRICE	COST	UNIT PRICE	COST	UNIT PRICE	COST
I.	PRINTING AND DELIVERY TO MILLINGTON, TN									
(a)	32-Page self-cover									
(1)	Makeready and/or Setup	6	1,440.00	8,640.00	1,440.00	8,640.00	1,600.00	9,600.00	2,120.00	12,720.00
(2)	Running per 100 copies	252	35.20	8,870.40	43.55	10,974.60	35.00	8,820.00	37.70	9,500.40
(b)	12-Pages self-cover Supplemental issue									
(1)	Makeready and/or Setup	1	600.00	600.00	660.00	660.00	575.00	575.00	1,098.00	1,098.00
(2)	Running per 100 copies	42	24.00	1,008.00	21.50	903.00	16.50	693.00	18.35	770.70
II.	SYSTEM TIMEWORK AND REVISED PROOFS:									
(a)	System Timework for Author's Alterations									
 per quarter hour	11	20.00	220.00	85.00	935.00	50.00	550.00	70.00	770.00
(b)	Revised Color Proofs each page	32	5.00	160.00	10.00	320.00	3.00	96.00	3.50	112.00
III.	PACKING AND SEALING FOR MAILING/SHIPPING:									
(a)	Single or multiple copies in tyvek envelope up to 120 leaves (240 pages)per envelope	9147	0.80	7,317.60	0.50	4,573.50	0.25	2,286.75	0.45	4,116.15
(b)	Multiple copies over 120 leaves up to 14 lbs. packed in bags or bundlesper bag or bundle	42	0.95	39.90	0.85	35.70	1.75	73.50	1.65	69.30
(c)	Over 14 lbs. up to 25 lbs.,per bundle or container	174	1.35	234.90	1.50	261.00	2.50	435.00	1.80	313.20
(d)	Over 25 lbs. up to 36 lbs., container	30	1.50	45.00	2.00	60.00	3.50	105.00	2.10	63.00
	TOTAL OFFER:			\$27,135.80		\$27,362.80		\$23,234.25		\$29,532.75
	DISCOUNT:		5.00%	\$1,356.79	1.00%	\$273.63	1.00%	\$232.34	2.00%	\$590.66
	NET OFFER:		21 Days	\$25,779.01	20 Days	\$27,089.17	20 Days	\$23,001.91	20 Days	\$28,942.09

AWARDED

Abstracted by: RLW 1/28/2016

Contract Awarded to: McDonald & Eudy Printers

TITLE: Navy Recruiter

Defense Logistics Agency

ITEM	DESCRIPTION	BASIS OF AWARD 1 Year	PEAKE DELANCEY PRINTERS Cheverly, MD		S&S GRAPHICS dba WESTLAND PRINTERS Laurel, MD		WALSWORTH PUBLISHING CO., INC Marceline, MO		MCDONALD & EUDY Previous	
			UNIT PRICE	COST	UNIT PRICE	COST	UNIT PRICE	COST	UNIT PRICE	COST
I.	PRINTING AND DELIVERY TO MILLINGTON, TN									
(a)	32-Page self-cover									
(1)	Makeready and/or Setup	6	1,700.00	10,200.00	2,478.00	14,868.00	1,078.00	6,468.00	1,760.00	10,560.00
(2)	Running per 100 copies	252	37.00	9,324.00	46.60	11,743.20	53.37	13,449.24	35.20	8,870.40
(b)	12-Pages self-cover Supplemental issue									
(1)	Makeready and/or Setup	1	995.00	995.00	1,581.00	1,581.00	828.00	828.00	660.00	660.00
(2)	Running per 100 copies	42	20.00	840.00	23.25	976.50	28.22	1,185.24	13.20	554.40
II.	SYSTEM TIMEWORK AND REVISED PROOFS:									
(a)	System Timework for Author's Alterations									
 per quarter hour	11	30.00	330.00	31.25	343.75	60.00	660.00	50.00	550.00
(b)	Revised Color Proofs each page	32	6.00	192.00	75.00	2,400.00	5.25	168.00	5.00	160.00
III.	PACKING AND SEALING FOR MAILING/SHIPPING:									
(a)	Single or multiple copies in tyvek envelope up to 120 leaves (240 pages)per envelope	9147	0.65	5,945.55	1.25	11,433.75	0.92	8,415.24	0.25	2,286.75
(b)	Multiple copies over 120 leaves up to 14 lbs. packed in bags or bundlesper bag or bundle	42	1.50	63.00	1.15	48.30	1.75	73.50	1.50	63.00
(c)	Over 14 lbs. up to 25 lbs.,per bundle or container	174	2.00	348.00	1.55	269.70	2.50	435.00	2.50	435.00
(d)	Over 25 lbs. up to 36 lbs., container	30	5.00	150.00	3.25	97.50	3.00	90.00	3.00	90.00
	TOTAL OFFER:			\$28,387.55		\$43,761.70		\$31,772.22		\$24,229.55
	DISCOUNT:		5.00%	\$1,419.38	5.00%	\$2,188.09	0.00%	\$0.00	0.00%	\$0.00
	NET OFFER:		20 Days	\$26,968.17	21 Days	\$41,573.61	30 Days	\$31,772.22		\$24,229.55

Abstracted by: RLW 1/28/2016

Contract Awarded to: McDonald & Eudy Printers

THIS PROCUREMENT IS BEING SOLICITED AS A SMALL PURCHASE REQUEST FOR QUOTATION (RFQ). THE SEALED BIDDING TERMINOLOGY AS USED THROUGHOUT THESE SPECIFICATIONS IS SYNONYMOUS WITH THEIR NEGOTIATED PROCUREMENT COUNTERPART UNLESS SPECIFICALLY STATED OTHERWISE. NEGOTIATED PURSUANT TO 41 U.S.C. 5(1).

U.S. Government Publishing Office (GPO)

Columbus, Ohio

GENERAL TERMS, CONDITIONS, AND SPECIFICATIONS

For the Procurement of

Navy Recruiter

as requisitioned from the U.S. Government Publishing Office (GPO) by the

DLA Document Services, Fort Campbell, Kentucky

Single Award

TERM OF CONTRACT: The term of this contract is for the period beginning February 1, 2016 and ending January 31, 2017, plus up to 4 optional 12-month extension period(s) that may be added in accordance with the "OPTION TO EXTEND THE TERM OF CONTRACT" clause in Section 1 of this contract.

SUBMIT QUOTE TO: U.S. Government Publishing Office, Columbus Regional Office, 1335 Dublin Road, Suite 112-B, Columbus, OH 43215-7034. Quote must be clearly marked on the outermost envelope/package with company name and address of the bidder, program number, and quote date or telefax your reply to Columbus Regional Office (614) 488-4577. **Telegraphic and e-mail quotes transmitted to GPO offices WILL NOT be considered.**

QUOTES ARE REQUESTED BY: 2:00 p.m., prevailing Columbus, Ohio time, on

January 27, 2016

QUOTES MUST BE RECEIVED BY ABOVE DATE AND TIME. LATE QUOTES WILL NOT BE CONSIDERED.

BIDDERS PLEASE NOTE: Bidders are cautioned to familiarize themselves with all provisions of this contract before bidding. Minor changes are scattered throughout.

Abstract is available on GPO Web Site at <http://www.gpo.gov/gpo/abstracts/abstract.action?region=Columbus>

For information of a technical nature call Russell Woodmancy at (614) 488-4616, ext. 8 (No collect calls).

SECTION 1. – GENERAL TERMS AND CONDITIONS

GPO CONTRACT TERMS: Any contract which results from this Invitation for Bid will be subject to the applicable provisions, clauses, and supplemental specifications of GPO Contract Terms (GPO Pub. 310.2, effective December 1, 1987 (Rev. 06/01)) and GPO Contract Terms, Quality Assurance Through Attributes Program for Printing and Binding (GPO Pub. 310.1, effective May 1979 (Rev. 08/02)).

GPO Contract Terms (GPO Publication 310.2) – <http://www.gpo.gov/pdfs/vendors/sfas/terms.pdf>

GPO QATAP (GPO Publication 310.1) – <http://www.gpo.gov/pdfs/vendors/sfas/qatap.pdf>

DISPUTES: GPO Publication 310.2, GPO Contract Terms, Contract Clause 5. Disputes, is hereby replaced with the June 2008 clause found at <http://www.gpo.gov/pdfs/vendors/contractdisputes.pdf>. This June 2008 clause also cancels and supersedes any other disputes language currently included in existing contractual actions.

More GPO Publications can be found at: <http://www.gpo.gov/vendors/sfas.htm>.

REGULATIONS GOVERNING PROCUREMENT

The U.S. Government Publishing Office (GPO) is an office in the legislative branch of the United States Government. Accordingly, the Federal Acquisition Regulation is inapplicable to this, and all GPO procurements. However, the text of certain provisions of the Federal Acquisition Regulation as contained in the Code of Federal Regulations (CFR) are referenced in this solicitation. The bidder should note that only those provisions of the Federal Acquisition Regulation which are specifically incorporated by reference into this solicitation, are applicable.

QUALITY ASSURANCE LEVELS AND STANDARDS: The following levels and standards shall apply to these specifications:

Product Quality Levels:

- (a) Printing (page related) Attributes -- Level II.
- (b) Finishing (item related) Attributes -- Level II.

Inspection Levels (from ANSI/ASQC Z1.4):

- (a) Non-destructive Tests - General Inspection Level I.
- (b) Destructive Tests - Special Inspection Level S-2.

Specified Standards: The specified standards for the attributes requiring them shall be:

<u>Attribute</u>	<u>Specified Standard</u>
P-7. Type Quality and Uniformity	Approved Proofs
P-8. Halftone Match (Single and Double Impression)	Approved Proofs
P-10. Process Color Match	Approved Proofs

OPTION TO EXTEND THE TERM OF CONTRACT: The Government has the option to extend the term of this contract for a period of 12 months by written notice to the contractor not later than 30 days before the contract expires. If the Government exercises this option, the extended contract shall be considered to include this clause, except, the total duration of the contract may not exceed 5 years (January 31, 2021) as a result of, and including, any extension(s) added under this clause. Further extension may be negotiated under the “EXTENSION OF TERM OF CONTRACT” clause. See also “ECONOMIC PRICE ADJUSTMENT” for authorized pricing adjustment(s).

EXTENSION OF TERM OF CONTRACT: At the request of the Government, the term of any contract resulting from this solicitation may be extended for such period of time as may be mutually agreeable to the GPO and the contractor.

ECONOMIC PRICE ADJUSTMENT: The prices set forth in this contract shall be adjusted in accordance with the provisions of this clause, provided that, in no event will prices be revised to exceed the maximum permissible under any law existing as of the date of the contract or as may be hereafter promulgated.

PRICE ADJUSTMENT PERIOD: For the purpose of this clause, the program years shall comply with the Term of Contract clause. There shall be no price adjustment for orders placed during the first program year of this contract.

PRICE ADJUSTMENT: The prices shall be adjusted on the basis of the “Consumer Price Index For All Urban Consumers – Commodities Less Food, Seasonally Adjusted,” published monthly in the CPI Detailed Report by the Department of Labor, Bureau of Labor Statistics, in the following manner:

- (1) The contract price of orders placed during the adjusted period (excluding reimbursable postage or transportation costs) shall be adjusted by the percentage increase or decrease in the average, seasonally adjusted Consumer Price Index For All Urban Consumers – Commodities Less Food (seasonally adjusted) as follows: An index shall be calculated by averaging the 12 seasonally adjusted months ending 3 months prior to the expiration of the current period of this contract. This average is then compared with the average index for the 12-month period ending 3 months prior to the beginning of the contract, called the base index. The percentage increase or decrease by comparing these two indexes shall be applied to the contractor’s invoices for orders placed during the price adjustment period.
- (2) The Government will notify the contractor in writing of the percentage increase or decrease to be applied to any invoices to be submitted for orders subject to price adjustment in accordance with this clause. Such percentage will be determined from the published index as set forth above. The contractor shall apply the percentage increase or decrease against the total price of the invoice less reimbursable postage or transportation costs. Any applicable discounts will be calculated on the basis of the invoice price as adjusted.

If the Government exercises an option, the extended contract shall be considered to include this economic price adjustment clause.

ASSIGNMENT OF JACKETS, PURCHASE AND PRINT ORDERS: A GPO jacket number will be assigned and a purchase order issued to the contractor to cover work performed. The purchase order will be supplemented by an individual “Print Order” for each job placed with the contractor. The print order, when issued, will indicate the quantity to be produced and any other information pertinent to the particular order.

PREAWARD SURVEY: In order to determine the responsibility of the prime contractor or any subcontractor, the Government reserves the right to conduct an on-site preaward survey at the contractor’s/subcontractor’s facility or to require other evidence of technical, production, managerial, financial, and similar abilities to perform, prior to the award of a contract.

ORDERING: Items to be furnished under the contract shall be ordered by the issuance of print orders by the Government. Orders may be issued under the contract from **February 1, 2016 through January 31, 2017** plus for such additional period(s) as the contract is extended. All print orders issued hereunder are subject to the terms and conditions of the contract. This contract shall control in the event of conflict with any print order. A print order shall be “issued” for purposes of the contract, when it is either deposited in the U.S. Postal Service mail or otherwise furnished to the contractor in conformance with the schedule.

REQUIREMENTS: This is a requirements contract for the items and for the period specified herein. Shipment/delivery of items or performance of work shall be made only as authorized by orders issued in accordance with the clause entitled "Ordering". The quantities of items specified herein are estimates only, and are not purchased hereby. Except as may be otherwise provided in this contract, if the Government's requirements for the items set forth herein do not result in orders in the amounts or quantities described as "estimated", it shall not constitute the basis for an equitable price adjustment under this contract.

Except as otherwise provided in this contract, the Government shall order from the contractor(s) all the items set forth which are required to be purchased by the Government activity identified on page 1.

The Government shall not be required to purchase from the contractor(s), requirements in excess of the limit on total orders under this contract, if any.

Orders issued during the effective period of this contract and not completed within that time shall be completed by the contractor(s) within the time specified in the order, and the rights and obligations of the contractor(s) and the Government respecting those orders shall be governed by the terms of this contract to the same extent as if completed during the effective period of this contract.

If shipment/delivery of any quantity of an item covered by the contract is required by reason of urgency prior to the earliest date that shipment/delivery may be specified under this contract, and if the contractor(s) will not accept an order providing for the accelerated shipment/delivery, the Government may procure this requirement from another source.

The Government may issue orders which provide for shipment/delivery to or performance at multiple destinations.

Subject to any limitations elsewhere in this contract, the contractor shall furnish to the Government all items set forth herein which are called for by print orders issued in accordance with the "Ordering" clause of this contract.

DELIVERY/SHIPPING STATUS INFORMATION: Contractors are to report information regarding each order for compliance reporting purposes and include date of delivery (or shipment if applicable) for proofs and delivery schedules in accordance with the contract requirements by contacting GPO Columbus Regional Office via email to trackcolumbus@gpo.gov, or by calling (614) 488-4616, ext. 0, or by faxing to (614) 488-4577.

PAYMENT: Submit all vouchers via FAX utilizing the GPO barcode coversheet program application. Instructions for the GPO barcode coversheet program application can be found at the following web address: <http://winapps.access.gpo.gov/fms/vouchers/barcode/instructions.html>.

At time of invoicing, the contractor shall submit a copy of the print order, contractor's invoice, and PDF of label via e-mail to infocolumbus@gpo.gov.

NOTE: Contractor's billing invoice must be itemized in accordance with the line items in the "SECTION 4. -SCHEDULE OF PRICES."

SECTION 2. – SPECIFICATIONS

SCOPE: These specifications cover the production of a self cover pamphlet requiring such operations as electronic prepress, proofing, printing four-color process, binding, packing, mailing and distribution.

TITLE: Navy Recruiter.

FREQUENCY OF ORDERS: Approximately 6 orders per year plus some years may have one supplemental issue.

QUANTITY: From 3,000 to 5,000 copies.

NUMBER OF PAGES: 32-pages self-cover. Supplemental issue at 12-pages self-cover.

TRIM SIZE: 8-1/2 x 11”.

GOVERNMENT TO FURNISH: ELECTRONIC MEDIA:

Platform: Windows

Media: Files sent electronically via File Transfer Protocol (FTP). Contractor to maintain FTP site. A back-up of files on a CD-R or DVD-R may be sent via small common carrier.

Software: Adobe Suite, CS6. InDesign, Photoshop and Illustrator.

All software upgrades (for the specified applications) which may occur during the term of the contract must be supported by the contractor.

Files will be furnished in native application format with the image/graphic files linked. An occasional order may be furnished as PostScript files, with all fonts and graphics embedded.

Fonts: All fonts used for this contract will be Adobe PostScript Type 1 or TrueType. If PostScript fonts are provided, all printer and screen fonts will be furnished. Contractor must be capable of successfully imaging files containing TrueType fonts and Bitstream PostScript fonts.

The contractor is cautioned that furnished fonts are the property of the government and/or its contractor(s). All furnished fonts are to be eliminated from the contractor's archive immediately after completion of the contract.

Mailing: Addresses for Mailing: Addresses furnished in Excel 2013 to contractors FTP site or via e-mail. Addresses have quantities ranging from 1 to 130 copies indicated thereon. Addressees to be printed in standardized format to meet U.S. Postal regulations.

GPO Form 952 (Desktop Publishing – Disk Information).

ELECTRONIC PREPRESS: Immediately upon receipt and prior to image processing, the contractor shall perform a basic check (preflight) of the furnished media and publishing files to assure correct output of the required reproduction image. Any errors, media damage, or data corruption that might interfere with proper file image processing must be reported to Columbus GPO Contracting Office prior to further performance.

The contractor shall create or alter any necessary trapping, set proper screen angles and screen frequency, and define file output selection for the imaging device being utilized. Furnished files must be imaged as necessary to meet the assigned quality level.

Digital Deliverables: If contractor is required to make revisions, the contractor shall, prior to making revisions,

copy the files and make all changes to the copy. No revisions are to be made to furnished files.

Upon completion of each order, the contractor must furnish final production native application files (digital deliverables) with the furnished material (CD-R or DVD-R). The digital deliverables must be an exact representation of the final printed piece and shall be returned on the same type of storage media as the original files. The Government will not accept, as digital deliverables, PostScript files, Adobe Acrobat, Portable Document Format (PDF) files, or any proprietary file formats other than those supplied, unless specified by the Government.

Delivery/shipping status report form.

Form 905 (R. 3/90) "Labeling and marking specifications".

Print Orders (GPO Form 2511).

Blue Labels and Selection Certificates.

Identification markings such as register marks, ring folios, rubber stamped jacket numbers, commercial identification marks of any kind, etc., except GPO imprint, form number, and revision date, carried on copy or film, must not print on finished product.

CONTRACTOR TO FURNISH: All materials and operations, other than those listed under "Government to Furnish," necessary to produce the product(s) in accordance with these specifications.

PROOFS:

Soft Proofs: Contractor to submit one "Press Quality" PDF "soft" proof using the same Raster Image Processor (RIP) that will be used to produce the final printed product. PDF proof will be evaluated for text flow, image position, and color breaks. The PDF proof shall be expected to reasonably predict accuracy of color to the final printed product and the contractor generated "Color Proofs". The designers LCD Monitor(s) are regularly calibrated using 3rd party hardware/software for color and will match the contractor's provided Adobe Acrobat "Output Preview Settings" and monitor display settings as needed.

Hard Copy Proofs: Each order requires two sets of hard copy proofs. The make and model number of the proofing system utilized shall be furnished with the proofs.

DDCP (Digital Dot Color Proof), digital one-piece composite laminated color proofs on the actual production stock (examples: Kodak Approval, Screen TrueRite, Latran Prediction, CreoSpectrum, or Fuji Final Proof) with a minimum resolution of 2400 x 2400 dpi. Proofs must show dot structure and be in press configuration. Direct to plate must be used to produce the final product.

In lieu of DDCP, at contractor's option two sets of inkjet proofs that are G7 profiled and use pigment-based inks may be submitted. A proofing RIP that provides option for high quality color matching such as Device Links Technology and/or ICC Profiles Technology, and meets or exceeds industry tolerance to ISO 12647-2 standard for Graphic Technology (as of 12/15/2013 and future amendments) must be utilized. Output must be a minimum of 720 x 720 dpi on a GRACoL or SWOP certified proofing media. Proofs must contain one of the following color control strips to be evaluated for accuracy: IDEAlliance ISO 12647-7 (2013 or later) 3-Row Digital Control Wedge or P2P25 Target.

Proofs must contain color control bars for each color of ink on the sheet. Control bars must be placed parallel to the press's ink rollers. The control bars (such as Brunner, GATF, GRETAG, or RIT) must show areas consisting of minimum 1/8" x 1/8" solid color patches; tint patches of 25, 50 and 75%; dot gain scale; and gray balance patches for process color (if applicable). These areas must be repeated consecutively across the sheet. The make and model number of the proofing system utilized shall be furnished with the proofs. These proofs must contain all elements and indicate margins. Proofs will be used for color match on press.

If any contractor's errors are serious enough in the opinion of the GPO to require revised proofs, the revised proofs are to be provided at no expense to the Government. No extra time can be allowed for this reproofing; such operations must be accomplished within the original production schedule allotted in the specifications.

Author's alterations (refer to page 10 (item 16) of GPO Contract Terms Pub 310.2 (Rev June 2001)) and revised proofs may be required. Author's alterations and revised proofs will only be paid for when errors are caused by the Government and the Government deems it necessary to require revised proofs or make author's alterations.

The contractor must not print prior to receipt of an "Okay to Print".

STOCK/PAPER: The specifications of all stock/paper furnished must be in accordance with those listed herein or listed for the corresponding JCP Code numbers in the "Government Paper Specification Standards No. 12" dated March 2011. All paper used in each copy must be of a uniform shade.

White Litho (Gloss) Coated Book, basis size 25 x 38", 70 lbs. per 500 sheets, equal to JCP Code A205.

PRINTING: Print head-to-head in four color process, full coverage. Facing pages print to and must align across the bind. Reverse printing required.

MARGINS: Full page bleeds will be on all pages. Bleeds will be provided for on digital file.

BINDING: Saddle wire stitch in two places and trim three sides. Each product must contain complete 4-page signature after trimming. Single leaves connected with a lip (i.e. binding stub) to left or right side of stitches will not be allowed.

PACKING: All shipments must be packaged with materials of sufficient strength and durability and in such a manner which will guarantee that the product will not be damaged and the package will not open nor split when processed through the U. S. Mail system or a small package carrier delivery system.

DISTRIBUTION: f.o.b. contractor's city and f.o.b. destination.

Mailed/Shipped Shipments: Insert single copies and multiple copies up to 120 leaves (120 leaves equals' 240 pages) into tyvek envelopes.

Bulk Shipments: Pack in shipping containers not to exceed 36 pounds when fully packed. Shipping containers shall have a minimum bursting strength of 275 lbs. per sq. in. or a minimum edge crush test (ECT) of 44 lbs. per inch width.

Quantities over 120 leaves, up to 14 pounds, must be inserted into cushioned shipping bags or wrapped in shipping bundles (maximum gross weight 14 pounds).

Quantities over 14 pounds, up to 25 pounds, must be wrapped in shipping bundles or packed in small shipping containers (maximum gross weight 25 pounds).

Quantities over 25 pounds, up to 36 pounds, must be packed in shipping containers (maximum gross weight 36 pounds).

LABELING AND MARKING:

Mailed Shipments: Contractor must create a recipient address label from furnished distribution list and affix label to kraft envelopes or cushioned shipping bags and bundles. At contractor's option, the address may be directly imaged on the shipping container.

Bulk Delivery: Reproduce shipping container label from furnished repro, fill in appropriate blanks, and attach to shipping containers.

DEPARTMENTAL RANDOM COPIES (BLUE LABEL):

- (a) Orders must be divided into 80 equal sublots. A random copy must be selected from each subplot. Copies must not be chosen from the same general area in each subplot. The contractor will be required to execute a statement furnished by GPO certifying that copies were selected as directed. The random copies constitute a part of the total quantity ordered, and no additional charge will be allowed.
- (b) These randomly selected copies must be packed separately and identified by a special Government-furnished blue label, affixed to each affected container. The container and its contents shall be recorded separately on all shipping documents and sent in accordance with the print order.
- (c) A copy of the PRINT ORDER/SPECIFICATION and a signed Government-furnished certificate of selection, shall be included.
- (d) A copy of the Government furnished certificate must accompany the voucher sent to GPO for payment. Failure to furnish the certificate, may result in delay in processing voucher.

QUALITY ASSURANCE RANDOM COPIES: In addition to the Departmental Random Copies (Blue Label), the contractor may be required to submit quality assurance random copies to test for compliance against the specifications. The print order will indicate the number required, if any.

When ordered, the contractor must divide the entire order into equal sublots and select a copy from a different general area of each subplot. The contractor will be required to execute a statement furnished by GPO certifying that samples were selected as directed. Copies will be paid for at the running rate offered in the contractor's bid and their cost will not be a consideration for award.

The copies are to be mailed at the same time as the first scheduled shipment. A copy of the print order must be included.

A U.S. Postal Service approved Certificate of Mailing, identified by Program, Jacket and Print Order numbers, must be furnished with billing as evidence of mailing.

DISTRIBUTION: F.O.B. Contractor's City and f.o.b. Destination to Millington, TN. f.o.b. Destination copies must be received in Millington, Tennessee before mailing/shipping copies as indicated under "F.O.B. CONTRACTOR'S CITY".

F.O.B. Contractor's City: Approximately 90% of the copies will deliver to up to 2,000 addresses. The number of copies to be sent to each addressee will be listed on the distribution list. The number of addresses on the distribution list may increase during the term of the contract. Destinations may include all 50 states, all U.S. territories, Washington, DC, and APO/FPO addresses.

Regardless of distribution method (USPS or small parcel courier), contractor will be required to CASS/MASS, PAVE, and NCOA certify the distribution list upon receipt and notify GPO or GPO representative of any discrepancies in the distribution list and certifications before mailing/shipping.

Mailings/Shipments are to be made at the most economical method. Contractor will be required to pay postage/shipping for each mailing/shipment. Contractor will be reimbursed by submitting properly completed USPS form(s)/courier invoice(s) with the voucher for billing.

- Mail 1 sample copy of each order f.o.b. destination to Defense Logistics Agency (DLA) Document Services, 2705 Indiana Avenue, Fort Campbell, KY 42223-5636.
- Mail 1 sample copy of each order f.o.b. destination to: U.S. Government Publishing Office, Columbus Regional Office, Attn: Russell Woodmancy, 1335 Dublin Road, Suite 112-B, Columbus, OH 43215. Indicate on the envelope the program number and print order number. A copy of the billing invoice must be included with this sample.

All expenses incidental to returning materials, submitting proofs, and furnishing sample and random copies must be borne by the contractor.

F.O.B. Destination: Balance of copies to be delivered to: Navy Recruiting Command; Attention: Editor, Navy Recruiter Magazine; 5722 Integrity Drive, Building 784; Millington, TN 38054-5057.

SCHEDULE: Adherence to this schedule must be maintained. Contractor must not start production of any job prior to receipt of the individual print order (GPO Form 2511).

Furnished material and proofs must be picked up from and delivered to Navy Recruiting Command, Attention: Editor, Navy Recruiter Magazine, 5722 Integrity Drive, Building 784, Millington, TN 38054-5057.

- Telephone Numbers: Editor (901) 874-9402, Associate Editor (901) 874-9048.
- E-Mail Addresses of Editor and Associate Editor will be furnished upon award.

No definite schedule when the files will be sent via FTP Site can be predetermined. The print order will be e-mailed.

The following schedule begins the workday after notification of the availability of print order and furnished material; the workday after notification will be the first workday of the schedule.

Complete production and distribution must be made within twelve (12) workdays.

No specific date is set for submission of proofs. Proofs must be submitted as soon as possible in order to comply with the shipping schedule.

- Soft Proofs will be held no more than 2 workdays from receipt by the Government.
- Hard Copy Proofs will be held no more than 3 workdays from receipt by the Government to notification of pickup.
- All proofs and transit time is included in the 12 workday schedule.

The ship/deliver date indicated on the print order is the date products ordered for delivery f.o.b. destination must be delivered to the destinations specified.

RECEIPT FOR DELIVERY: Contractor must furnish their own receipts for delivery. These receipts must include the GPO jacket, program, and print order numbers: total quantity delivered, number of cartons, and quantity per carton: date delivery made: and signature of the Government agent accepting delivery. The original copy of this receipt must accompany the contractor's voucher for payment.

Unscheduled material such as shipping documents, receipts or instructions, delivery lists, labels, etc., will be furnished with each order or shortly thereafter. In the event such information is not received in due time, the contractor will not be relieved of any responsibility in meeting the shipping schedule because of failure to request such information.

RETURN OF GOVERNMENT FURNISHED PROPERTY: The contractor must deliver all material furnished by the Government along with digital deliverables together with one printed sample of the job to the Birmingham, AL address under "DISTRIBUTION".

These materials must be packaged, properly labeled, and delivered separate from the entire job. The contractor must be able to produce a separate signed receipt for these materials at any time during the contract.

All expenses incidental to pickup/return of materials/proofs, and furnishing sample copies must be borne by the contractor.

SECTION 3. – DETERMINATION OF AWARD

The Government will determine the lowest bid by applying the prices offered in the “Schedule of Prices” to the following units of production which are the estimated requirements to produce one year's orders under this contract. These units do not constitute, nor are they to be construed as, a guarantee of the volume of work which may be ordered during this period of time.

The following item designations correspond to those listed in the “Schedule of Prices”.

- I. (a) (1) 6
(2) 252
- (b) (1) 1
(2) 42

- II. (a) 11
(b) 32

- III. (a) 9,147
(b) 42
(c) 174
(d) 30

SECTION 4. - SCHEDULE OF PRICES

Bids offered are f.o.b. destination for Millington, TN and f.o.b. contractor's city for all mailed or small parcel shipments or any other method required by the Government.

Prices must be submitted for the entire term of the contract and bids qualified for a lesser period will not be considered.

Prices must include the cost of all required materials and operations for each item listed in accordance with these specifications.

Bidder must make an entry in each of the spaces provided. Bids submitted with any obliteration, revision, or alteration of the order and manner of submitting bids, may be declared non-responsive.

An entry of NC (No Charge) shall be entered if bidder intends to furnish individual items at no charge to the Government.

Bids submitted with NB (No Bid) or blank spaces for an item may be declared non-responsive.

The Contracting Officer reserves the right to reject any offer that contains prices for individual items of production (whether or not such items are included in the Determination of Award) that are inconsistent or unrealistic in regard to other prices in the same offer or to GPO prices for the same operation if such action would be in the best interest of the Government.

All vouchers submitted to the GPO shall be based on the most economical method of production.

Fractional parts of 100 will be prorated at the per 100 rate.

I. PRINTING AND DELIVERY TO MILLINGTON, TN: Prices offered must be all-inclusive in accordance with these specifications and shall include the cost of all required materials and operations necessary for the complete production including original proofs and delivery to Millington, TN, except for Items II. System Timework and Revised Proofs and III. Packing and Sealing for Mailing/Shipping.

	<u>Makeready and/or Setup</u> (1)	<u>Running Per 100 Copies</u> (2)
(a) 32 page self-coverper issue	\$ _____	\$ _____
(b) 12-page self-cover Supplemental issueper issue	\$ _____	\$ _____

SCHEDULE OF PRICES

II. SYSTEM TIMEWORK AND REVISED PROOFS: The bids offered for each of the following operations must include the cost of all required materials and operations.

- (a) *System Timework for Author's Alterations..... per quarter hour\$ _____
- (b) **Revised Color Proofs each page\$ _____

*Electronic prepress operations for Author's Alterations shall be charged as "System Timework" at the per **quarter hour** rate. Any charge under "System Timework" must be supported by a statement outlining in detail the operation for which payment is claimed. In case of a dispute, the Contracting Officer reserves the right to be the final judge as to the operations and/or number of **quarter hours** chargeable under Item II (a).

**Charges for initial proofs are to be included under Item I. "Printing and Delivery to Millington, TN".

III. PACKING AND SEALING FOR MAILING/SHIPPING: Bids for the following operations must include the cost of all materials and operations in accordance with these specifications.

- (a) Single or multiple copies in tyvek envelope
up to 120 leaves (240 pages)..... per envelope\$ _____
- (b) Multiple copies over 120 leaves, up to 14 lbs.,
in cushioned shipping bags, or wrapped in
shipping bundles (maximum gross weight
14 lbs.)..... per bag or bundle.....\$ _____
- (c) Quantities over 14 lbs., up to 25 lbs., wrapped
in shipping bundles, or packed in shipping
containers, at contractor's option
(maximum gross weight 25 lbs.)..... per bundle or container.....\$ _____
- (d) Quantities over 25 lbs., up to 36 lbs., packed in
shipping containers (maximum gross weight
36 lbs.)..... per container\$ _____

SCHEDULE OF PRICES

QUOTE SUBMISSION AND BIDDERS NAME AND SIGNATURE: Fill out and return two copies of all pages in "Section 4. - Schedule of Prices," initial or sign each in the space provided. See Page 1 for instructions on how and where to submit quotation.

**Discounts are offered for payment as follows:___ percent,_____calendar days.
See Article 12 "Discounts" of Solicitation Provisions in GPO Contract Terms (Pub. 310.2).**

Bidder _____

(Street Address)

(City)

(State)

(Zip Code)

By _____

(Signature and title of person authorized to sign this bid)

(Person to be Contacted)

(Telephone Number)

(Fax Number)

(Contractor Code Number if Known)

(e-mail address)

SHIPMENT(S) WILL BE MADE FROM: City _____, State _____

RETURN THIS PAGE TO GPO COLUMBUS REGIONAL OFFICE