# FY2013 LSCM YEAR IN REVIEW

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## WELCOME LETTER FROM THE **DIRECTOR OF LSCM**

Dear Federal depository library partners,

At the dawning of each new year, I reflect on Library Services & Content Management's (LSCM's) accomplishments. This year, I thought about how much we've done and the positive steps we are taking toward the U.S. Government Printing Office's (GPO's) transformation.

This year was historic in many ways. Davita Vance-Cooks was confirmed by the U.S. Senate on August 1, 2013 as the 27th Public Printer of the United States. She is the first African-American and first woman to be nominated and confirmed as Public Printer. Also, in December, GPO was named one of the best places to work in Government, for medium-sized Federal agencies. This rating was based on employee data gathered by the Office of Personnel Management in the 2013 Employee Viewpoint Survey. Rankings were reported by the Partnership for Public Service.

During FY2013, LSCM:

- Completed the final analysis of the Library Forecasts, the State Forecasts, and State Focused Action Plans, resulting in published Data Reports for the Library and State Forecasts, the State Focused Action Plan Summary Document, and six Working Papers
- Conducted 33 training sessions for over 1,600 participants
- Launched new Department of Treasury content on FDsys
- Conducted the 26th Interagency Depository Seminar, and held our first-ever virtual Preservation Week conference (115 participants)

Thanks to LSCM's hard work, the future looks bright for LSCM and GPO. Our Public Printer steadfastly supports the Federal Depository Library Program (FDLP) and our partner libraries. She understands and appreciates the opportunities and challenges our program faces. Ms. Vance-Cooks encourages all of us to create a positive focus on the future. In her own words, from the GPO Strategic Plan, FY21014-2018: "GPO's best days are yet to come. We have the technologies, the skills, the dedication, and a proven record of achievement to carry out (our) programs."

As GPO continues transitioning to the digital age, LSCM is developing and supporting important online tools for our stakeholders, including: redesigning and enhancing the FDLP Desktop, re-envisioning Ben's Guide and the Digitization Projects Registry, improving the online tools that support FDLP collection management, and continually developing and enhancing the Catalog of U.S. Government Publications (CGP). Also, LSCM collaborates on GPO's Federal Digital System (FDsys) by creating metadata; working with agencies to ingest new, important collections; developing and delivering training; and providing strong customer support.

To further ensure a thriving future, LSCM also works to support Americans through the Cataloging and Indexing Program. We do that by: 1) developing a comprehensive and authoritative national bibliography of U.S. Government publications, called the National Records Bibliographic Inventory; 2) increasing the visibility, access, and use of all Government information dissemination products; and 3) creating a premier search destination for information searchers, through CGP.

As always, we thank our libraries for services provided to keep the public informed. Working together, we can and will ensure the FDLP has a bright and thriving future. On behalf of everyone in LSCM, we look forward to continued collaborations and strong partnerships in FY2014 and beyond

With Warm Regards,

Jane Sánchez
*Director, Library Services & Content Management*

As authorized by chapter 19 of Title 44, U.S.C., the mission of the FDLP is to disseminate information products from all three branches of the Federal Government to 1,200 libraries nationwide designated as Federal depository libraries, directly by law or as depositories designated by their Representatives and Senators. Federal depository libraries maintain and provide free public access to Federal Government information products. Providing free online access to Government publications is provided under the authority of chapter 41 of Title 44, U.S.C., via FDsys **(fdsys.gov)**.

## FDLP Forecast Study

A major focus of FY2013 was the FDLP Forecast Study, a collaborative research project between GPO and Federal depository libraries. This environmental scan was undertaken to help GPO understand pressing issues, goals, and viewpoints of depository libraries and to document their initiatives and needs. In FY2013, staff analyzed results and prepared Data Reports and Working Papers documenting responses from the FDLP community.

Library and State Forecast Questionnaires and State Focused Action Plans (SFAPs) were reviewed, coded, and analyzed. Results from the Study will inform the strategic direction of LSCM and the development of a National Plan for the Future of the FDLP in FY2014.

By the final deadline, 802 Library Forecasts, 45 State Forecasts (covering 45 states, plus Puerto Rico and the Virgin Islands), and 34 SFAPs (covering 40 states) were submitted. Intensive analyses of the final quantitative and qualitative data took place throughout FY2013, and results were released the FDLP community.

To deliver results, LSCM developed and published Data Reports for each question, individually by question for the Library Forecast and grouped by topic for the State Forecast. These Data Reports presented the qualitative and quantitative results for each question. In addition, in FY2013, LSCM published the first two (Education and Affiliations & Community Marketing) in series of Working Papers, which further analyzed the Forecast results by topic and as compared to other questions.

After Data Reports were published for all questions, LSCM staff met with the DLC to discuss general findings on each topic and recommendations identified from Questionnaire responses.

GPO thanks all who participated in the FDLP Forecast Study to help map the FDLP of the future.

## Preserving the Collection of Federal Government Documents: A Comprehensive Plan

The National Academy of Public Administration released their final report, *Rebooting the Government Printing Office: Keeping America Informed in the Digital Age*, in January 2013. At the request of Congress, NAPA conducted a ten-month study of the GPO and concluded that "GPO's core mission remains valid." However, they made fifteen recommendations to better position GPO for the digital age.

NAPA's third recommendation directly relates to the ability of future generations to access Government information. NAPA recommended GPO work with depository libraries and other library groups to develop a comprehensive plan for preserving the print collection of all Government documents. LSCM embraced this recommendation, and immediately began planning how to accomplish this recommendation.

Working with the DLC, LSCM sought input from the depository library community during a Preservation Week focused discussion (4/24/2013). A direct outcome from this discussion was to broaden the scope of the plan to include the preservation of digital content in addition to print publications. This was also indicated in in FDLP Forecast Study responses. An outline of the plan was developed and has been shared with library associations. LSCM has been in discussions with the Library of Congress to identify pilot projects to undertake that will ensure the viability of the plan.

Work continues on the preservation plan, to be incorporated into the National Plan for the Future of the FDLP. A project page will be available on beta.fdlp.gov in FY2014to increase awareness of the project.

## GPO Partnerships

Since 1997, GPO has developed strategic partnerships with Federal depository libraries and other Federal agencies to increase access to electronic Federal information. Due to a number of factors, all branches

of Federal Government are increasingly transitioning away from print. This is due to budgetary pressures, open government initiatives, and increasing access to electronic solutions. These home-grown solutions have impacted GPO's access to Federal materials, since fewer agencies and Federal materials are coming to GPO for publishing. One avenue to address this has been developing partnerships to ensure permanent public access to electronic content, assist depositories in providing access to electronic material, and help libraries better manage their depository collections. Partnerships also allow GPO to take advantage of the expertise of Federal depository librarians and Federal agencies and services they have developed.

GPO currently maintains partnerships with 15 depository libraries and nine agencies.

During FY2013, LSCM renewed two partnerships:

- **Government Information Online:** "Ask a Librarian" with the University of Illinois at Chicago. Staffed by members of the Federal depository library community, this service provides government information reference assistance via e-mail and chat.
- **Historic Government Publications from World War II:** This partnership provides permanent public access to digitized copies of U.S. Government publications distributed by GPO during World War II. The publications are available from the Central Libraries of Southern Methodist University.

LSCM completed a pilot project with the Treasury Department to test FDsys standard collection ingest processing. At the same time, this increased public access to significant digitized Treasury content. Titles included in the pilot are: Treasury Reporting Rates of Exchange, the Official Register of the United States, an Account of the Receipts and Expenditures of the United States, Combined Statement of the Receipts and Expenditures of the United States, and Internal Revenue Cumulative Bulletins.

Work also continued on three cooperative cataloging partnerships:

### University of Florida

LSCM's partnership with the University of Florida is the first to combine cooperative cataloging and permanent public access to digitized content. Originally only for U.S. Government material on the Panama Canal, the partnership was expanded to include publications from the National Recovery Administration, the National Commission of Libraries and Information Sciences (NCLIS), the Institute for Museum Services (IMS), the Institute of Museum and Library Services (IMLS), and bibliographic records only for House and Senate hearings.

As material is digitized, the University of Florida will share bibliographic records with GPO. Records will be added to the CGP, and records for the digitized versions will be created with persistent URLs, or PURLs. Work has been completed on a sample set of records for the National Recovery Administration and the Panama Canal.

### University of Iowa

LSCM is working to expand its partnership with the University of Iowa Libraries' for their U.S. Government Poster collection. This collection includes nearly 1,500 posters from agencies such as the Works Progress Administration, the War Mobilization Office, and the Environmental Protection Agency. LSCM is working with Iowa to convert their Dublin Core records for the posters to MARC to add to the CGP. Each poster will also be assigned a PURL.

### University of Montana

LSCM began working with the Mansfield Library at the University of Montana in 2011 to add bibliographic records for historic U.S. Forest Service Publications to the CGP. Montana creates bibliographic records for Forest Service publications, and submits them to LSCM in batches. The LSCM cataloging and classification staff members verify the SuDoc class and item number, and add subject and corporate name headings to the records. As a result of this partnership, over 1,134 Forest Service records have been added to the CGP already. More records are added each month.

## FDLP Community Training

### FDLP Training

LSCM expanded the use of its eLearning platform beyond FDsys training in FY2013. The FDLP Community Training Initiative focuses on providing educational opportunities to Federal depository libraries, Federal agencies, and the American public. Sessions presented by GPO staff range from depository administration and management to GPO online tools for marketing libraries. Also, courses are presented by staff at

other Federal agencies, recruited and hosted by GPO. GPO also hosts courses presented by members of the FDLP community to share training and best practices. Depository library training requests are reviewed to update FDLP online training priorities. Also, the FDLP Forecast Study responses were reviewed carefully, since responses on training were significant.

In FY2013, LSCM offered 11 FDLP educational webinars, reaching over 1,100 individuals. The following FDLP Community Training sessions were offered:

- Accessing Census Bureau Stats: American FactFinder, February 2013 (presented by Kimberly Brown, U.S. Department of Commerce, U.S. Census Bureau)
- Hands-On Exercises in American FactFinder, March 2013 (presented by Gregory Pewett, U.S. Department of Commerce, U.S. Census Bureau)
- Census Data Tools, April 2013 (presented by Gregory Pewett, U.S. Department of Commerce, U.S. Census Bureau)
- An Overview of RDA for FDLP Libraries, April 2013 (presented by GPO staff)
- Promoting Your Depository and the FDLP, May 2013 (presented by GPO staff)
- Census OnTheMap, June 2013 (presented by Earlene Dowell, Longitudinal-Employer Household Dynamics Program, Center for Economic Studies, U.S. Census Bureau
- SuDoc Classes and Item Numbers, June 2013 (presented by GPO staff)
- Working with DSIMS, September 2013 (presented by GPO staff)
- Focus Group on Mentoring, September 2013 (facilitated by GPO staff with panelists from the FDLP community)
  - Janet Fisher, Regional Librarian and Library Director from the Arizona State Library, Archives and Public Records
  - Mary Prophet, former Depository Coordinator and current Deputy Director, William Howard Doane Library, Dennison University (OH)
  - Barbara Miller, Documents Librarian, Edmon Low Library, Oklahoma State University
  - Judith Downie, Depository Coordinator, Kellogg Library, California State University San Marcos
  - Netta Cox, Depository Coordinator, F.D. Bluford Library, North Carolina A&T State University
- Introduction to the DOE Office of Scientific and Technical Information (OSTI), September 2013 (presented by Tim Byrne, Office of Scientific & Technical Information, Department of Energy)
- Federal Depository Libraries and the Affordable Care Act, September 2013 (facilitated by GPO staff with panelists)
  - Susan Hildreth, Institute of Museum and Library Services
  - Susie Butler, Centers for Medicare and Medicaid Services
  - Kendra Morgan, WebJunction
  - Robbie Sittel, Tulsa City/County Public Library

Archived educational sessions are available for viewing.

### FDsys Training

Due to ongoing response and demand, LSCM continued extensive FDsys Training in FY2013. Target audiences for educational sessions on FDsys included Federal depository library staff, Federal agency staff members, and Congressional staffers.

Since the program's inception, LSCM staff members have taught 35 webinars and 55 live classroom sessions on FDsys, reaching over 2,300 individuals. In FY2013 alone, LSCM conducted 14 FDsys webinars and eight live classroom sessions.

Also in FY2013, LSCM released three FDsys educational videos: Advanced Searching, FDsys Help, and Retrieve by Citation.

## GPO's Federal Digital System

FDsys provides free online access to official publications from all three branches of the Federal Government. The content in FDsys is available in multiple formats including PDF, XML, audio, and photographs. FDsys provides access to digitized historical content and serial publications that are updated daily.

FDsys is a content management system, securely controlling digital content throughout its life cycle to ensure content integrity and authenticity. FDsys is likewise a preservation repository that follows archival system standards to ensure long-term preservation and access of digital content. FDsys is a public Web site, combining modern search technology with extensive metadata access points to ensure the highest quality search experience.

FDsys also uses digital signature technology to add a visible Seal of Authenticity to PDF documents. Digital signatures verify document integrity and authenticity and ensure that content is official, complete, and unaltered up through dissemination by GPO.

GPO adds content to FDsys regularly and continuously implements enhancements to system functionality. At the end of FY2013, GPO provided access to

approximately one million searchable online titles, and FDsys received an average of 40 million retrievals per month.

### Enhanced Statutes at Large

In December 2012, GPO enhanced the U.S. Statutes at Large collection on FDsys (digitized by the Library of Congress), providing access to individual files and descriptive metadata for Public and Private Laws, Concurrent Resolutions, and Presidential Proclamations. For approximately 32,000 individual documents, enhancements provide researchers improved searchability and retrieval through metadata for title, SuDocs classification number, date, category, etc. The U.S. Statutes at Large collection includes volumes 65–115, covering the 82nd –107th Congresses, from 1951–2002.

### Department of the Treasury Content

GPO's partnership with the Department of Treasury provided for permanent public access, through FDsys, to five titles of digitized historical content from the Treasury Library. Titles are: Treasury Reporting Rates of Exchange, the Official Register of the United States, an Account of the Receipts and Expenditures of the United States, Combined Statement of the Receipts and Expenditures of the United States, and Internal Revenue Cumulative Bulletins. These titles were highly requested of Treasury Department Library staff and previously unavailable outside the Treasury Department.

### Bulk Data Download Support for House Bills in XML

At the direction of the House Appropriations Committee and in support of the task force on bulk data established by House Report 112-511, GPO made House bills in XML format available through the FDsys Bulk Data repository, beginning with the 113th Congress.

### Digitized Bound Congressional Record

GPO's ongoing partnership with the Library of Congress (LC) to provide access through FDsys to digitized historical content included analysis, design, and development as well as collaboration on descriptive metadata creation for past years of the Bound Congressional Records. Ultimately, GPO will make available the entire collection of Bound Congressional Records, spanning 125 years, from 1873 – 1998. This project is in the planning stage, and work will begin to ingest this information into FDsys in the near future.

### Constitution Annotated

GPO collaborated with the Senate Committee on Rules and Administration and LC to launch a new app and Web publication that make analysis and interpretation of Constitutional case law accessible for free to anyone with a computer or mobile device.

### TIFF to JPEG2000 Transformation Functionality and Integration

GPO enabled the capability to transform TIFF files into compressed JPEG 2000 files via FDsys as required to save storage space for large digitized collections.

### United States Courts Opinions Collection

The number of courts available on FDsys was expanded from the initial 29 courts in FY2012 to 64 courts in FY2013. The collection saw almost 124 million content retrievals on FDsys for FY2013.

## LSCM Events

LSCM hosted three FDLP special events in FY2013..

### 2012 Depository Library Council Meeting & Federal Depository Library Conference

The 2012 Depository Library Council Meeting & Federal Depository Library Conference (Meeting & Conference) ran from October 15 – 18, 2012 in Arlington, Virginia. The event's theme was "Celebrating the Past, Building the Future Together."

2012's Meeting & Conference commemorated the 40th anniversary of the Depository Library Council to the Public Printer, the 80th Meeting of the Depository Library Council, and the 20th Federal Depository Library Conference!

The four-day event featured:

- Meetings of the DLC and Council Working Groups on Education, Collaboration, Sustainability, & Technology
- Extensive information and preliminary results from the FDLP Forecast Study
- Hands-on training sessions from Federal agencies
- An array of educational sessions from colleagues in the FDLP community and GPO staff
- Networking and idea exchange opportunities among FDLP colleagues from around the country
- Federal Government information displays and demonstrations

The 2012 event also featured an opportunity to present and view posters, highlighting topics in creative visual displays. Representatives from 10 depository libraries and one Federal agency provided poster sessions covering a variety of topics, including collection management, promotion, collaboration, and depository best practices. Posters were displayed for all attendees to browse and review throughout the Meeting & Conference. Information about posters was highlighted with a separate handout in attendee packets. A session was set aside on the third day of the meeting and conference to allow attendees to meet and talk directly with poster authors.

The posters that are available digitally are included in the Meeting & Conference proceedings.

### Depository Library Council Sessions

Council sessions were organized by 2012's working groups.

- Collaborations: A View from the States
  The Collaboration Working Group's session highlighted two different projects – the St. Louis, MO "sub-regional" concept and the Six-State Virtual Government Information Conference. The St. Louis "sub-regional" is a grassroots effort to keep Government document collections accessible within a densely-populated area and encourages communication among libraries. The Six-State Virtual Conference saves participants travel time and funding while creating a repository of freely-available presentations. Presenters were: Marie Concannon, Barbara Rehkop, Chris Brown, Janet Fisher, Peggy Jobe, and Jennie Gerke.
- Facing Training Needs: Building a Training Registry
  The Education and Training Working Group organized a panel to discuss various models: registries, clearinghouses, and repositories. There was discussion about creating a centralized process for the community to share training resources. Presenters were: Jesse Silva, Steve Beleu, and Mark Ames.
- How to Succeed with Little or Nothing: Ideas for FDLs
  The Sustainability Working Group hosted a panel of librarians to answer questions on staffing, collections and space, reference service, advocating to administrators, and the future. Presenters were: Janet Fisher, Robbie Sittell, and Cass Hartnett.
- Web Archiving and How It Fits into the FDLP
  The Technology Working Group convened a panel to discuss projects and efforts to harvest and preserve Web content. Presenters were: Abbie Grotke, David Walls, Fang Gao, and Dory Bower.

### FDLP Forecast Study Sessions

The FDLP Forecast Study was featured during all four days of the Meeting & Conference. Each afternoon was devoted to sharing preliminary quantitative and qualitative results from the Library Forecast Questionnaires, the State Forecast Questionnaires, and the State Focused Action Plans and discussions about the overall Study.

Each session featured a different aspect of the FDLP Forecast Study.

- Monday, October 15, 2012: Methodology, Study Phases, & State Forecast
- Tuesday, October 16, 2012: State Forecast & State Focused Action Plans
- Wednesday, October 17, 2012: Library Forecasts
- Thursday, October 18, 2012: Summary Discussion & Future Roles

All FDLP Forecast Study sessions were broadcast as webinars. Recorded sessions and handouts are available for viewing. Remote attendees had live access to the audio and slide presentations, and they were able to ask questions of the presenters. 153 virtual attendees joined the sessions from 38 states, the District of Columbia, and the U.S. Virgin Islands.

### GPO Presentations

The Meeting & Conference also offered informational and guidance sessions for the FDLP community. Programming included:

- New Attendees Session
  This session was designed to orient first time attendees to event logistics and the DLC, and to discuss meeting expectations. A brief overview of the FDLP and the regional/selective structure was provided. At the end of the session, there was an opportunity for attendees to ask questions of GPO staff, regional librarians, and others in the community.
- LSCM Meet and Greet
  During the LSCM Meet and Greet, the LSCM Director, Jane Sánchez, welcomed attendees and introduced GPO staff members. The audience was able to mingle with staff, discuss important matters, and catch up with old acquaintances.
- LSCM Update to the Depository Library Council
  New LSCM Director Jane Sánchez, Library Technical Information Services Director Laurie Beyer Hall, and Collection Management & Preservation Director Robin Haun-Mohamed, shared information about the LSCM realignment, budget, staffing levels, and

plans for projects for the next fiscal year. Kelly Seifert, Lead Planning Specialist, announced the theme of the new promotional campaign: Government Information at Your Fingertips.

- Collection Development
  LSCM staffer, Kathy Bayer, led the session on depository library collection development. She discussed identifying and planning for information needs, selection of appropriate resources, and maintenance and evaluation of collection(s).
- FDLP.gov and Ben's Guide Redesigns
  LSCM's Karen Sieger offered attendees a look at the latest iterations of the FDLP.gov and Ben's Guide Web sites. She demonstrated both sites, and she showed attendees newly-developed features.
- FDsys/ DSIMS Information Table
  GPO staffed a table in the vendor area to answer questions and provide instruction on FDsys and the Depository Selection Information Management System (DSIMS).

### FDLP Community Presentations:

In 2012, 18 educational sessions from the FDLP community were included in the Meeting & Conference:

- ASERL Disposition Database
  - Winston Harris, University of Florida
  - Bill Sudduth, University of South Carolina
- Dividing Our Tasks to Multiply the Successes: The ASERL Centers of Excellence as a Model for Developing Federal Government Documents Collections
  - Liya Deng, University of South Carolina
  - Stan Trembach, University of South Carolina
- Don't hide from the Genealogists! You can help them. Honestly!
  - Karen Russ, University of Arkansas at Little Rock
  - Frances Hager, Arkansas Tech University
- Fiche Online: A Vision for Digitizing All Documents Fiche
  - Christopher C. Brown, University of Denver
- Government Information on Rare Earth Minerals
  - Bert Chapman, Purdue University
- "Help! I'm an Accidental Government Information Librarian": Web-based Outreach to Non-Traditional Documents Librarians
  - David Durant, East Carolina University
- How Innovation Fosters FDLP Outreach
  - Paula L. Webb, University of South Alabama
- Mind Your EOs and Ps: Executive Orders and Proclamations
  - Gwen Sinclair, University of Hawaii at Mãnoa
- Moby Dick or Moby Jane: Government Resources to Stimulate Critical Thinking
  - Dorothy Ormes, Southern Oregon University
- Open Source Tools for Government Data
  - Amy Ngai, Sunlight Foundation
- Patent Searching for Documents Librarians
  - Dave Morrison, University of Utah
- Promoting Public Access to Modern-Day History: An Introduction to the National Security Archive
  - Malcolm Byrne, National Security Archive, George Washington University
- Saving the Statistical Abstract: How ProQuest Approached the Project and What it Really Takes!
  - Lars Johansen, Consulting Editor (Census Bureau Statistician, Retired)
  - Kathy Bayer, GPO
  - Tina Plottel, George Washington University
  - Dan Coyle, Publisher, ProQuest
- Snapshot in Time: Results from the Southeastern Federal Depository Coordinators Salary Survey
  - LuMarie Guth, Columbus State University
  - Chris Sharpe, Kennesaw State University
  - Yadira V. Payne, Fort Gordon, Woodworth Consolidated Library
- Storing Government Documents in a Robotic Retrieval System
  - Claudene Sproles, University of Louisville
  - Randy Kuehn, University of Louisville
- The Use of Federal Government Information in Scientific Investigation/El uso de la información de Gobierno Federal en la investigación cientifica
  - Jane Canfield, Pontificia Universidad Católica de Puerto Rico
- Weeding the Past to Brighten the Future
  - Ria Lukes, Indiana University Kokomo
- War of 1812: Causes, Consequences, and Lasting Impacts
  - Marianne Ryan, Northwestern University
  - Catherine Jervey Johnson, ProQuest

### Federal Agency Presentations

Many Federal agency speakers presented at the 2012 Meeting & Conference:

- The U.S. Bureau of the Census presented two sessions: American FactFinder and the American Community Survey. Greg Pewett and Nathan Ramsey led sessions on how to find demographic and socioeconomic data from these popular and heavily-referenced online resources.
- The Department of Energy's OSTI provides numerous search tools to assist users in locating data in diverse formats that include video, software, and images. Tim Byrne introduced attendees to resources including the DOE Data Explorer, Science Cinema, and the Energy Science and Technology Software Center.
- The Office of the Federal Register's James Hemphill taught an in-depth workshop outlining the regulation rulemaking process and the role of the National Archives and Record Administration in it. Attendees received a detailed explanation about the Federal Register, Code of Federal Regulations, and List of CFR Sections Affected and their importance to the American public.
- Mary Beth Bigley from Health and Human Services' Office of the Surgeon General presented information on the journal, Public Health Reports. She discussed the publication's scope as well as the process of creating and publishing the peer-reviewed journal that is available to Federal depository libraries through an official partnership with the GPO.
- The Department of Housing and Urban Development distributed research on topics related to cities such as affordable housing, sustainable communities, and other areas related to housing. Tanya Whippie demonstrated some of the many resources available online, including newer social media tools.
- Library of Congress's Kimberly Ferguson gave attendees an overview of the capabilities of the Congress.gov site.
- The Department of Justice's National Criminal Justice Reference Service is a resource for those seeking information on justice-related research in areas of crime, juvenile and criminal justice, substance abuse, victims, and related areas. Kreg Purcell and James Fort demonstrated how to locate literature on the NCJRS site and Library/NCJRS Abstracts Database.
- SelectUSA
  SelectUSA.gov is a resource that was created to present information on investing in the United States. It includes a guide to Federal programs such as grants, tax incentives, and loans to encourage business development. Pamela Rinehart from SelectUSA, a program from the Commerce Department, gave a demonstration of the resources available on the site.
- U. S. Geologic Survey
  The Department of Interior's USGS National Geologic Map Database is a resource that offers access to scanned and geo-referenced images of geologic maps, both historical and contemporary, through a modern map interface. Attendees learned about the improvements made to the site that enhance access to geo-scientific information from USGS's David R. Soller.

### 2012 Federal Depository Libraries of the Year

For the first time, GPO recognized three extraordinary Federal Depository Libraries of the Year at the 2012 Depository Library Council Meeting and Federal Depository Library Conference.

One regional depository and two selective depositories received special recognition for going above and beyond in furthering the FDLP's mission of ensuring the American public has free access to its Government's information.

The three chosen libraries demonstrated extraordinary levels of service in expanding access to Federal Government collections and services.

GPO was proud to acknowledge:

- Newark Public Library (Newark, New Jersey)
  The Newark Public Library has served as the regional library for New Jersey for nearly 50 years. It was recognized for making the best use of limited resources and continuing to provide excellent public services.
- The Olin Library at Washington University (St. Louis, Missouri)
  The Olin Library was recognized for providing training opportunities to other depository librarians in the area, and for ensuring that information needs in the populous St. Louis metro area are served.
- The University at Buffalo Libraries (Buffalo, New York)
  The University at Buffalo Libraries was recognized for maintaining several services that provide Federal depository libraries valuable assistance in processing U.S. Government publications received through the FDLP.

Acting Public Printer Davita Vance-Cooks presented the awards to recipients on behalf of GPO and the FDLP.

### Partners in Preservation: Government Information for Future Generations Virtual Meeting

LSCM conducted its first all virtual, multi-day meeting in April 2013. Held during Preservation Week, April 23-25, it was the perfect opportunity to reflect on the importance of permanent public access to Government information and how to ensure it for future generations.

Programs were planned based on responses received from the Library and State Forecast Questionnaires. Programs offered a mix of information updates, training, and focused discussions consistent with the theme "*Partners in Preservation: Government Information for Future Generations*."

Mary Alice Baish, Superintendent of Documents, welcomed everyone and gave a short briefing on the National Academy of Public Administration (NAPA) 2013 report on the GPO. In particular, she discussed Recommendation #3, which directs GPO to develop a comprehensive plan to preserve the print historical collection of Government publications. Later that day were programs updating the LSCM and FDLP Forecast Study, that highlighted initiatives and Forecast responses related to preservation.

The tangible collection preservation and digital registry focused discussions moved LSCM into phase 2 of the FDLP Forecast Study. Attendees were asked questions to clarify and provide greater detail than was provided in Forecast responses. Valuable information was provided that will be incorporated into an LSCM strategic plan, the National Plan for the Future of the FDLP, and the comprehensive collection preservation plan (NAPA Recommendation #3).

The meeting also included presentations by FDLP community members. Their presentations provided guidance for successful implementation of a digitization project and successful preservation partnerships. They delivered practical information and provided tips based on their experiences.

Altogether, there were 115 registrants, with an average of 60 daily participants. There were also several "group viewing" registrations. One connection alone allowed 54 additional viewing participants.

All sessions were recorded and they, and any corresponding handouts, are accessible for viewing at any time from the FDLP Webinar Archive.

### 2013 Interagency Depository Seminar

From July 29 through August 2, 2013, GPO hosted the 26th annual Interagency Depository Seminar at GPO headquarters in Washington, D.C. The seminar focused on issues related to Federal depository libraries and Federal Government agencies with their associated agency information products and services. While programming and tours were arranged for onsite attendees, nine afternoon programs were also broadcast virtually.

The meeting was a very busy five days. GPO is located north of the Capitol and is in close proximity to many Federal institutions. As a result, 31 onsite attendees had the opportunity TO take several tours of nearby agency libraries including:

- National Library of Medicine
- Smithsonian Institute Libraries
- Library of Congress
- U.S. Senate Library
- U.S. Supreme Court Library

Both onsite and virtual attendees participated in information-packed programs led by agency experts. Programming highlights included:

- General Services Administration's USA.gov
- Basic resources from the National Library of Medicine
- U.S. Census Bureau's 2012 Census of Governments
- Census Web page redesign and Apps
- Information from the Library of Congress on:
- Federal documents at LC and Chronicling America
- Digital Stewardship (National Digital Information Infrastructure and Preservation Program)
- beta.congress.gov (Congressional Research Service)
- Basic Copyright (Copyright Office)
- Copyright law for librarians (Copyright Office)

The virtual sessions brought in 189 people from 43 states, the District of Columbia, the U.S. Virgin Islands, and Puerto Rico and were recorded. Slides and handouts accompany the recordings. Average attendance for the virtual sessions was 67.

Onsite attendees had on-site training from the Office of the Federal Register, sessions on the FDLP Forecast Study, a Technical Services update, and Q&A with GPO Outreach and Support staff. In addition, onsite attendees were encouraged to ask questions throughout the week.

Handouts for Interagency presentations are available to all for viewing.

## Depository Library Council to the Public Printer

When their term ended in May 2013, the FDLP community said goodbye to members of the DLC. GPO thanks them for their service to the GPO and their service to the FDLP. Rotating off were:

- Council Chair Sharalyn Laster, University of Akron
- Helen Burke, Minneapolis Central Library
- Stephen M. Hayes, University of Notre Dame
- Peggy Roebuck Jarrett, University of Washington
- Debbie Rabina, Ph.D., Pratt Institute

At the same time, the FDLP community welcomed five new DLC members.

- Greta Bever, Chicago Public Library
- Roberta Booker, Indiana State Library
- Elizabeth Cowell, University of California, Santa Cruz
- Kate Irwin-Smiler, Wake Forest University
- Hallie Pritchett, University of Georgia

DLC member Arlene Weible, Oregon State Library, assumed the role of Council Chair. The following DLC members continued their terms in FY2013.

- Steve Beleu, Oklahoma Department of Libraries
- Stephanie Braunstein, Louisiana State University
- Christopher C. Brown, University of Denver
- Marie Concannon, University of Missouri
- Blane Dessy, Library of Congress
- Rosemary LaSala, St. John's University School of Law
- Susan Lyons, University of Rutgers-Newark School of Law
- Mark Phillips, University of North Texas
- Larry Romans, Vanderbilt University

## GPO Participation & Collaboration in Outside Groups

In FY2013, LSCM staff participated in and collaborated with a number of groups in support of the FDLP community:

- American Association of Law Libraries, Legal Information Preservation Alliance
- CENDI and CENDI Policy Working Group (CENDI is an interagency working group of senior scientific and technical information (STI) managers representing 14 U.S. Federal agencies)
- CENDI Digitization Specification Working Group
- End of Term Harvest of Government Web Sites Group
- Ex Libris Users of North America
- Federal Agencies Digitization Guidelines Initiative, Audio-Visual Working Group
- Federal Agencies Digitization Guidelines Initiative, Still Image Digitization Working Group
- Federal Agencies Digitization Guidelines Initiative, Still Image File Format Working Group
- FADGI Preservation Working Group
- Federal Library and Information Network, Federal Library Shared Collection
- Imaging Science and Technology Archiving
- International Internet Preservation Consortium
- National Digital Strategy Advisory Board
- North American Serials Interest Group
- Science.gov Alliance

## Promoting the FDLP

To assist Federal depository libraries in promoting their depositories and the FDLP, LSCM launched several new promotional strategies in FY2013.

To complement the promotional campaign, "Government Information at your Fingertips: Federal Depository Libraries," GPO introduced a suite of new Web resources, including a listing of marketing ideas to promote the FDLP, tips for celebrating depository anniversaries, and the FDLP Promotional Toolkit. The Toolkit includes audio Public Service Announcements for use on campus and by local radio stations, logos for use on print products and Web sites, and a series of promotional graphics for use on Web sites, computer monitors, and multimedia displays. In addition, LSCM released numerous new free promotional items for depositories. These are:

- FDLP and FDsys Posters
- FDLP Door decals and table tents
- FDLP and FDsys Bookmarks
- FDsys Sticky notes
- FDsys Pencils

Also in FY2013, LSCM launched a nationwide media campaign for the FDLP through news articles and public service announcements.

In May 2013, LSCM presented an educational webinar, "Promoting your Depository & the FDLP." This session review LSCM's promotional offerings and discussed the importance of promoting the FDLP.

Many promotional resources and offerings were spurred by FDLP community requests gathered in the FDLP Forecast Study. LSCM will continue utilizing responses from the Library and State Forecasts in continuing development of FDL promotional efforts.

## Depository Library Spotlights

In each issue of the FDLP Connection newsletter, GPO highlights a Federal depository library and describes the unique services it offers. The feature also appears on gpo.gov. The following depositories were spotlighted in FY2013.

- Indiana University Kokomo Library, October 2012
- Texas Christian University's Mary Couts Burnett Library, December 2012
- The State Library of Illinois, Jan/Feb 2013
- Erie County Public Library, Mar/April 2013
- Pentagon Library, May/June 2013
- Miami University Libraries (Ohio), July/Aug 2013

## 2013 Biennial Survey of Depository Libraries

The Biennial Survey of Federal Depository Libraries is conducted in odd-numbered years, and provides GPO with important information about conditions in individual depository libraries and the FDLP as a whole. Data collected helps GPO better administer the Program and assess conditions and services of depository libraries.

GPO administered the 2013 Biennial Survey of Depository Libraries to the 1,195 libraries in the FDLP in the summer of 2013. The survey was conducted from June 14, 2013 through August 16, 2013 on beta.fdlp.gov.

All Federal depository libraries are required to respond to the Biennial Survey. It is the tool GPO provides to depository libraries through which they meet their legal obligation to "report to the Superintendent of Documents at least every two years concerning their condition" (44 USC §1909).

The 2013 survey consisted of 36 questions, including multiple choice responses and open-ended questions. Six questions from the 2011 survey were eliminated, and nine new or modified questions were added. The 2013 Survey included new questions regarding preservation and collection conditions. Data collected from these questions contributed to Phase 2 of the FDLP Forecast Study. For that reason, the survey was conducted earlier in the year in order to clarify Forecast data and help inform the future direction of the FDLP.

The purpose of the Biennial Survey is to report on the conditions in depository libraries as required by law under 44 USC §1909. The information that is gathered from depository libraries every two years is made available from the FDLP file repository.

As of December 9, 2013, 1,177 libraries responded to the survey; five libraries dropped from the FDLP, and 13 libraries had not yet responded.

## Public Access Assessments

Regular communication and consultation between individual depository libraries and GPO staff strengthen and benefit the FDLP. Public Access Assessments (PAA) review an individual library's Federal depository operations and services. It is one of the significant ways GPO communicates with and shares information with individual libraries about their own Federal depository operation and services. PAAs are intended to support a library through sharing best practices, recognition of notable achievements, and recommendations so each library can continue enhancing its operations and services.

GPO also performs the PAAs, pursuant to 44 USC §19, to ensure that resources distributed to Federal depository libraries are readily accessible to the general public, and that libraries are complying with the Legal Requirements and Program Regulations of the Federal Depository Library Program. If needed, GPO advises how to reach greater compliance and requests related follow-up action.

In FY2013, GPO performed PAAs in the District of Columbia, Colorado, Delaware, Idaho, Maine, Montana, Nevada, New Jersey, New York, and Utah.

## FDLP Connection

The FDLP Connection newsletter links members of the FDLP community to stories of interest on GPO activities, the FDLP, and Federal agencies. The newsletter highlights the great activities, events, and accomplishments that impact the FDLP.

FDLP Connection's featured, recurring columns include:

- From the Superintendent of Documents
- Council Corner
- Partnership Showcase
- Depository Spotlight
- Featured GPO Project
- Get to Know GPO
- Marketing Tip of the Month
- FDLP Guest
- And more!

In FY2013, LSCM released six issues of FDLP Connection, which are all archived.

- Volume 2, Issue 9/10, October 2012: Emergency Preparedness
- Volume 2, Issue 11/12, December 2012: Conference Wrap-Up
- Volume 3, Issue 1, March 2013: Preservation
- Volume 3, Issue 2, April 2013: Online Tools
- Volume 3, Issue 3, June 2013: Services
- Volume 3, Issue 4, August 2013: Collection Management

## Web Archiving

In FY2012, LSCM began a Web harvesting pilot project to gather Government content from Web sites. This responds to the fact that Federal agencies are publishing less in print, producing more information on the Web, and the content is not permanently accessible. GPO determined that the effort would include entire Web sites, not just single publications. This ensures comprehensive collecting of Government information dissemination products and the preservation of their context.

In FY2013, this project moved beyond the pilot phase, and the Archiving team developed a seamless workflow from Web site nomination to harvesting and cataloging.

All harvested Web sites are cataloged in the CGP and include links to harvested site when the content was hosted originally in the cataloging record.

Harvested content is hosted and publically-accessible on the Internet Archive's Wayback Machine. This site currently contains content harvested by GPO from 19 Federal agencies. Users can either search for the Web-archived content through the CGP or visit the Internet Archive Web site and search under, "U.S. Government Printing Office."

LSCM staff members are harvesting Y Class Federal Commission reports. They were selected because they were difficult to obtain even when these reports were printed, and now are almost exclusively disseminated on the Web. Also, LSCM gives strong consideration to harvest content when it is requested via askGPO or Document Discovery.

Federal depository librarians can contact LSCM's Web Archiving team with questions about the program or sites to nominate at <FDLPWebarchiving@gpo.gov>.

## LSCM Web Resources

- www.fdlp.gov

FY2013 saw extensive development of beta.fdlp.gov. The beta Web site will go live in 2014. New enhancements include the following:

  - Responsive template design using HTML5/CSS3. These technologies make the new fdlp.gov work natively in various devices' viewports, e.g., tablets and smartphones.
  - Updated CMS and components for forms, document repository, and WEBTech Notes
  - Updated design and reorganized content for enhanced usability

- Ben's Guide to U.S. Government http://bensguide.gpo.gov/
  - LSCM received approval in FY2013 to move forward on the redesign for Ben's Guide. The new design will leverage a responsive device friendly template. Content, games, graphics, and the Ben character himself are in the process of being updated. A partnership between the American Association of School Librarians (AASL) and GPO to enhance Ben's Guide was signed in FY2013. AASL volunteers will review content on the Web site and develop lesson plans. A rollout of a beta site is anticipated in the spring of 2014.

- Browse Topics (http://browsetopics.gov/)
  - Browse Topics (maintained by volunteer librarians) is a resource that helps the public locate data, conduct research, and learn about various Government Web sites. LSCM continues to support this service partnership between GPO and Oklahoma State University (OSU) by providing Web site development and design in addition to IT support ensuring uptime, providing backups, and security.

- Digitization Projects Registry (http://registry.fdlp.gov/)
  - The Digitization Projects Registry (the Registry) is a directory listing of U.S. Government publication digitization efforts. The Registry provides a comprehensive listing of all participating library's efforts.

    In March of 2013 the Digitization Projects Registry team was asked to review registry.fdlp.gov. The project team was asked to review and revise the Registry's scope; review all contributed listings to determine they met the directory scope; review the design of the site; investigate

inclusion of the Internet Archive; and develop or establish a mechanism to review Registry members on a regular basis. Some key issues were identified, including lack of a maintenance workflow to regularly review the listings for currency, and therefore listings were not kept up-to-date by listing owners.

Overall enhancements as a result of the Registry review project include the following:

1) Updated Registry listings, with a higher degree of currency and accuracy following a clearer focus on digitization of Federal Government information sources
2) Revitalized and renewed communication with individuals in the Federal Government information community
3) Renewed interest in the Registry as a tool to showcase digitized collections of Federal Government publications
4) A more professional information resource for LSCM and GPO to promote access and collaboration on digitization efforts

Technical enhancements completed during the project include the following:

1) Technical updates such as the creation of the "Orphaned Listing Form"
2) Improved search results (Results are now retrieved in alphabetical order.)
3) Removal of duplicate listings
4) Review and correction of minor issues such as misspellings and punctuation

Recommendations for development and enhancement of the Digitization Projects Registry were submitted to LSCM management for review in July 2013. Communication with listing owners and review of new or updated listings is ongoing and incorporated into LSCM workflow.

## FDLP Metrics

The following statistics reflect notable LSCM metrics for FY2013.

- New titles acquired (online and tangible): 15,445
- Searches of the CGP: 16,947,671
- Total titles cataloged: 15,193
- Total PURLs created: 11,081
- Total titles distributed: 7,545
- Total copies distributed: 1,842,228
- Number of Federal depository libraries: 1,190
- Total titles available through GPO: 976,961

## FDLP Outreach

### In-Person Events

| Date | Event | Location |
|---|---|---|
| October 2012 | Depository Library Council Meeting & Federal Depository Library Conference | Arlington, VA |
| October 2012 | Virginia Library Association Meeting | Williamsburg, VA |
| November 2012 | Anniversary of Schoolcraft College Library | Livonia, MI |
| November 2012 | GODORT of Michigan Meeting | Livonia, MI |
| November 2012 | Northwest Government Information Network Meeting | Seattle, WA |
| November 2012 | Anniversary of Central Washington University | Ellensburg, WA |
| December 2012 | Archive-It Partners' Meeting | Annapolis, MD |
| December 2012 | Documents Association of New Jersey 2012 Annual Conference | Princeton, NJ |
| January 2013 | State of the Net Conference | Washington, DC |
| January 2013 | American Library Association's Midwinter Meeting | Seattle, WA |
| March 2013 | Interagency Council on Printing and Publications Services | GPO |
| April 2013 | University of Florida Libraries | Gainesville, FL |
| April 2013 | Anniversary of Stetson University | De Land, FL |
| April 2013 | Indiana State Library's Inaugural Government Information Day | Indianapolis, IN |
| April 2013 | Computers in Libraries 2013 | Arlington, VA |
| April 2013 | Ex Libris Users Group of North America (ELUNA) Annual Meeting | Athens, GA |

## In-Person Events (continued)

| Date | Event | Location |
|---|---|---|
| May 2013 | FEDLINK Spring Expo at the Library of Congress | Washington, DC |
| May 2013 | Program for Cooperative Cataloging Meeting at the Library of Congress | Washington, DC |
| May 2013 | Georgetown University Law Library Retreat | Washington, DC |
| June 2013 | American Library Association's Annual Conference & Exhibition | Chicago, IL |
| June 2013 | Digital Public Library Summit at the Library of Congress | Washington, DC |
| July 2013 | Institute of Federal Library Resources; Catholic University Student Visit | Washington, DC |
| July 2013 | American Association of Law Libraries 2013 Annual Meeting & Conference | Seattle, WA |
| July 2013 | 26th Annual Interagency Depository Seminar | GPO |

# Virtual Events

| Date | Event |
|---|---|
| October 2012 | FDsys Webinar: Using Metadata to Navigate FDsys |
| November 2012 | FDsys Webinars: Introduction to FDsys and Advanced Navigation in FDsys |
| December 2012 | FDsys Webinars: Introduction to FDsys and Advanced Navigation in FDsys |
| February 2013 | FDLP Webinar: Accessing Census Bureau Statistics |
| February 2013 | FDsys Webinars: Introduction to FDsys and Advanced Navigation in FDsys |
| March 2013 | FDLP Webinar: Hands-On Exercises in American FactFinder |
| March 2013 | FDsys Webinar: Using Metadata to Navigate FDsys |
| April 2013 | FDLP Webinar: An Overview of RDA for FDLP Librarians |
| April 2013 | FDLP Webinar: Census Data Tools |
| April 2013 | FDsys Webinars: Introduction to FDsys and Advanced Navigation in FDsys |
| April 2013 | Partners in Preservation: Government Information for Future Generations – LSCM Preservation Week Virtual Meeting 2013 |
| April 2013 | Government Documents Special Interest Group (GoDIG) Spring Meeting |
| May 2013 | FDLP Webinar: Promoting Your Depository and the FDLP |
| June 2013 | FDsys Webinars: Introduction to FDsys and Advanced Navigation in FDsys |
| June 2013 | FDLP Webinar: Census OnTheMap |
| June 2013 | FDLP Webinar: SuDoc Class and Item Numbers |
| August 2013 | FDsys Webinars: Introduction to FDsys and Advanced Navigation in FDsys |
| September 2013 | FDLP Webinar: Working with DSIMS |
| September 2013 | FDLP Webinar: Mentoring Focus Group |
| September 2013 | FDLP Webinar: Introduction to the DOE Office of Scientific & Technical Information (OSTI) |
| September 2013 | FDLP Webinar: Federal Depository Libraries & The Affordable Care Act |

# CATALOGING & INDEXING PROGRAM (C&I)

Under the requirements of sections 1710 and 1711 of Title 44, U.S. C., GPO is charged with cataloging a comprehensive index of public documents issued or published by the Federal Government that are not confidential in character. The goals of the Cataloging and Indexing Program are to:

- Develop a comprehensive and authoritative national bibliography of U.S. Government publications
- Increase the visibility and use of Government information products
- Create a premier destination for information searchers

This undertaking serves libraries and the public nationwide and enables people to locate desired Government publications in all formats. The main public interface for the access of cataloging records is the Catalog of U.S. Government Publications.

## GPO in Top 10 of Original Catalogers in the World

GPO was named one of the top 10 original catalogers in the world in OCLC's Annual Report for FY2012 (released in FY2013). During FY2012, GPO added 17,310 new records for U.S. Government information products to WorldCat, a database of bibliographic information built by libraries around the world and OCLC.

A founding member of the OCLC network in 1976, GPO has reached several important milestones as an active contributor to WorldCat through the years. In 1992, a GPO Cataloger contributed the 100,000th record to the OCLC Bibliographic Database, and in 1999, a GPO cataloger contributed the 43,000,000th record.

## Depository Selection Information Management System

In 2012, GPO launched the Depository Selection Information Management System (DSIMS) to replace the legacy mainframe system that managed List of Classes data, library item selections, and distribution information since 1982. Additional developments during FY2013 lead to further enhancements rolled out throughout the year. These included enhancements to the interface used by depository coordinators to access the system and a new feature allowing coordinators to deselect items in bulk. This allowed coordinators to upload a specially-formatted spreadsheet listing items for de-selection. A new geographic data field was added to the List of Classes data to facilitate improved management of item selection by geographic area. Additionally, improvements were made to the data extract files, including the files used for print List of Classes and files used for library address labels for depository libraries.

## National Bibliographic Records Inventory

A major GPO goal is to create a comprehensive online index of all Government information dissemination products, including the earliest historic documents to the present. At the same time, these efforts are intended to increase the visibility and use of Government information products. The expansion of Federal publications via electronic dissemination has complicated GPO's efforts in this regard. Also, with more being published digitally, the number of publications requiring bibliographic control via cataloging and indexing has also expanded.

In 2013, GPO continued to focus efforts on its multi-year initiative, the National Bibliographic Records Inventory for FDLP and C&I materials. This is to provide bibliographic access for key groups of Government information products not currently accessible through the CGP.

This project includes converting bibliographic publication information currently available only in local historical paper record files. In addition, staff members are identifying and adding materials for which LSCM has no record, with the help of FDLP partner libraries. The CGP will serve as the authority tool and delivery mechanism making all Federally-published information available to FDLP libraries and the American public. The CGP will utilize a format and platform allowing easy data and record exchange. With a comprehensive inventory available in the CGP, new reference tools, research tools, and helper applications will be developed to enhance the use of this information.

Projects associated with the National Bibliographic Records Inventory in FY2013 included:

- Internal manual records conversion for distributed FDLP information products

- Continued Historic Shelflist transcription for pre-1976 bibliographic information
- Continued serials work as called for in the 2011 Serials Management Plan
- Expanded access to serial information through the CGP
- New transcription project to transcribe bibliographic information from historic Monthly Catalog volumes from 1895 and 1898
- Continued work on various cooperative cataloging projects to identify fugitive (current and historic) U.S. Government publications

### Historic Shelflist Transcription

In FY2013, LSCM continued transcribing all non-OCLC cards in its historic shelflist. Contract staff are transcribing the remaining shelflist cards, checking in serial issues, and adding Library of Congress Subject Headings and corporate name authority to records. At the end of FY2013, there were 155,739 shelflist records available through the CGP.

The Shelflist also includes the check-in records for serial titles from the 1970s and 1980s. From October 2012 through June 2013, contract staff added the information on serial issues to the bibliographic records in the CGP. Over 69,000 issues were checked in.

### Monthly Catalog Transcription

Beginning in January 2013, a pilot project was underway to transcribe the entries in the 1895 and 1898 volumes of the Monthly Catalog. Work on the 1895 volume is complete, and transcription of the 1898 volume was completed at the beginning of FY2014. Through the end of FY2013, 6,379 records were transcribed.

### Serials Management Plan

In FY2013, LSCM continued working on several multi-year serials' projects. These projects were identified in the Serials Management Plan for the FDLP and the C&I Program. They are being done to increase access to serial information through the CGP.

Several key serials projects, including the transcription of historic shelflist serial issues, check-in of serial issues from LSCM manual files, and check-in of newly-acquired tangible serial issues, continued thanks to assistance by contract staff. In FY2013, over 130,000 serial issues were checked into the CGP. In addition, 1,470 publication patterns were created for new serial titles. Creating serial patterns enabled the check-in of individual issues in the CGP. The Serials Management Plan also called for the creation of new serial bibliographic records for newly-published U.S. Government serial titles. This work is part of the day-to-day activities of the Bibliographic Control Section in LSCM. In FY2013, 949 new serial titles were identified, and new bibliographic records were created and added to the CGP.

### LSCM Internal Manual Records Conversion

Beginning in June 2013, LSCM staff members have been adding information for historic and current serial issues of Government publications from internal GPO sources of the CGP. As of September 16, 2013, over 40,330 serial issues have been checked in.

## Cataloging Guidelines

Over the years, GPO has developed practices and procedures for cataloging Federal Government publications. These practices are codified in the GPO Cataloging Guidelines. LSCM has issued four updates to the Guidelines since the 1990s. Updates to the practices outlined in the Guidelines were also made by memo and individually issued instructions to GPO staff. With the GPO's full implementation of Resource Description and Access (RDA) on April 1, 2013, this new standard and local RDA practices are incorporated into the Guidelines.

The project is divided into three phases. Phase I focuses on sections related to authority control, subject cataloging, and other metadata schemes used by GPO (Dublin Core and Onix). These sections were drafted in FY2013 and released on November 18, 2013. Phase II, focusing on bibliographic cataloging, will be released in April 2014. Phase III will be released in October 2014.

## RDA: Resource Description and Access

Resource Description and Access (RDA) is a cataloging/metadata standard developed by the international library community to better describe and enhance access to resources in all media. RDA is based on FRBR, or Functional Requirements for Bibliographic Records, and was released in 2010. Since its release, many libraries throughout the world have begun the implementation of this new standard.

Effective April 1, 2013, GPO fully-implemented RDA in the creation of bibliographic records for U.S. Government publications. In June 2013, the GPO staff received authorization to create authority records for U.S. Government agencies and offices in RDA. RDA records are included in the bibliographic record loads for libraries in the FDLP and are available in OCLC and from bibliographic record distribution service vendors. In the summer of 2013, GPO staff developed a quality control strategy to review all bibliographic and authority records created/updated using the new RDA standards. LSCM is continuing to modify its practices as necessary.

## Cataloging Record Distribution Program (CRDP)

In October 2009, GPO contracted with MARCIVE, Inc. to distribute MARC cataloging records to participating depository libraries. Based on the success of the pilot project, GPO has continued providing this service in subsequent years. This is known as the Cataloging Record Distribution Program (CRDP).

The CRDP continued in FY2013, with a total of 80 libraries receiving free bibliographic records from MARCIVE matching their item selection profile. Two additional libraries were added for FY2014. In addition, a new service was added to cover the cost of indicating library holdings in OCLC for libraries participating in CRDP. This new service was made available to libraries that chose that option.

Through this program, GPO is better able to assess long-term solutions for bibliographic record distribution.

## Integrated Library System/ Catalog of U.S. Government Publications

GPO's Integrated Library System (ILS) ensures access to bibliographic records of Federal Government publications, many containing links to the electronic versions of the publications. It enables online services to depository libraries and the public such as the Catalog of U.S. Government Publications, MetaLib, and the Federal Depository Library Directory.

In FY2013, there were over 16,357,500 successful searches of the CGP. Over 15,000 new cataloging records were added to the CGP, of which almost 8,800 contained PURLs (Persistent URLs). The ILS also saw the implementation of the new RDA cataloging standard in the CGP. This implementation included system and indexing configurations to allow users to search, retrieve, and view RDA records; a quick link to all RDA records; and help information. Over 10,500 RDA records were added to the CGP in FY2013. LSCM staff also extensively reviewed and prepared data from the ACSIS legacy system and collaborated with data entry contractors to input over 46,600 item and holding records of serial publications into the CGP. GPO was awarded funding for a new ILS in late FY2013, and work will begin on the system is beginning in FY2014.

## FDLP Acquisitions and Document Discovery

Throughout FY2013, LSCM staff members continued to monitor Federal agency Web sites on a daily basis to identify new and fugitive titles for inclusion in the FDLP and C&I programs.

# BY-LAW PROGRAM

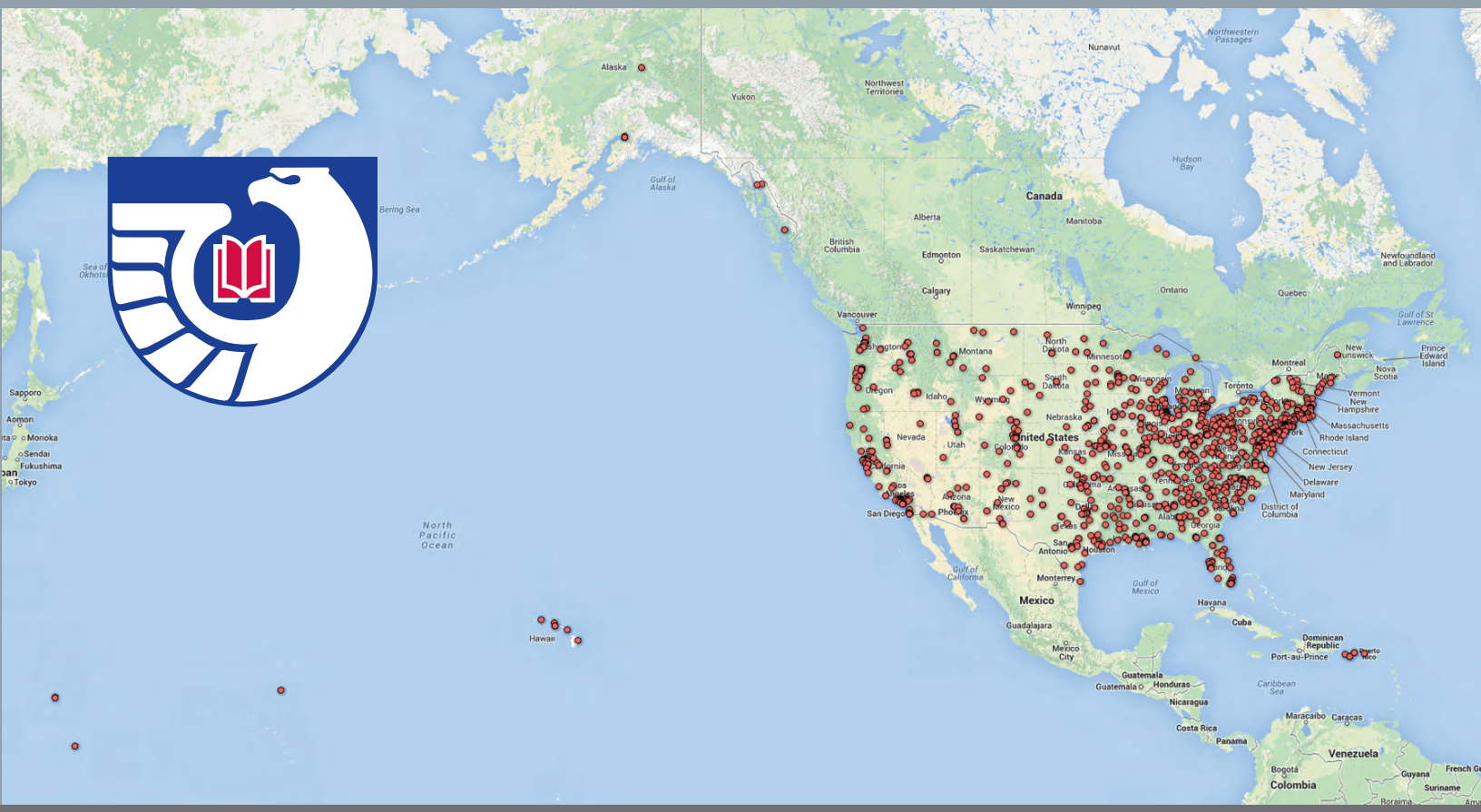
LSCM administers the distribution of certain tangible publications as specified by public law. Under various provisions of Title 44, U.S.C., GPO is required to provide copies of publications to certain Federal agencies and others as directed by Congress. Two or more copies of every publication printed are provided to the Library of Congress, even if those publications are not distributed to Federal depository libraries. In addition, NARA receives three copies of every publication GPO prints. Also, on behalf of the Department of State, LSCM distributes copies of publications to foreign legions. LSCM maintains mailing lists for By-Law distribution of specific publications.

# INTERNATIONAL EXCHANGE SERVICE (IES)

As authorized by Section 1719 of Title 44, U.S.C. and pursuant to an international treaty establishing the exchange of official publications, GPO distributes tangible Government publications to foreign governments in an exchange program. Those foreign governments agree to send to the United States similar publications of their governments for LC collections. The following statistics reflect IES activity for FY2013.

Distributed IES Publications:

- Full sets: 130,354
- Congressional Record: 7,078
- Federal Register: 5,540
- Serial Set (Paper): 508
- Serial Set (Microfiche): 6,659
- Total boxes shipped: 3,141




Federal Government information is made available for free public use in Federal depository libraries throughout the U.S. in approximately 1,200 locations.


GPO

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