FY2014 LSCM YEAR IN REVIEW

GPO

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YEAR IN REVIEW ACRONYM AND ABBREVIATION GUIDE

U.S. Government Publishing Office: **GPO**
Federal Depository Library Program: **FDLP**
Cataloging & Indexing Program: **C&I**
Library Services & Content Management: **LSCM**
Depository Library Council: **DLC**
Catalog of U.S. Government Publications: **CGP**
GPO's Federal Digital System: **FDsys**
Integrated Library System: **ILS**
Public Access Assessment: **PAA**
Federal Depository Library Directory: **FDLP**
Resource Description and Access: **RDA**
National Bibliographic Records Inventory Initiative: **NBRII**
Cataloging Record Distribution Program: **CRDP**
Persistent URLs: **PURLs**
System Security Plan: **SSP**
GPO's Office of the Inspector General: **OIG**
Digitized Bound Congressional Record: **DBCR**
Depository Library Council Meeting & Federal Depository Library Conference: **Meeting & Conference**
Library of Congress: **LC**
National Archives & Records Administration: **NARA**
National Academy of Public Administration: **NAPA**
Digital Public Library of America: **DPLA**
University of North Texas: **UNT**
Boston Public Library: **BPL**
Central Intelligence Agency: **CIA**
Federal Agencies Digitization Guidelines Initiative: **FADGI**
Federal Library and Information Network: **FEDLINK**
North American Precis Syndicate: **NAPS**
Federal Information Security Management Act: **FISMA**

WELCOME LETTER FROM THE
ACTING MANAGING DIRECTOR OF LSCM

Dear Federal depository library partners,

As I reflect back on FY 2014 (October 2013-September 2014), I am so pleased at the progress we have made in securing a strong and thriving Federal Depository Library Program (FDLP) for the future. In December 2014, as we were busy preparing this report, President Barack Obama signed into law H.R. 83, the legislation that provided consolidated and further continuing appropriations for FY 2015. Section 1301 of that legislation officially changed the name of the U.S. Government Printing Office to the U.S. Government Publishing Office (GPO). Publishing reflects the increasingly prominent role that GPO plays in providing access to Government information in digital formats through the agency's Federal Digital System (FDsys), Catalog of U.S. Government Publications (CGP), apps, eBooks, and related technologies. The information needs of Congress, Federal agencies, and the public have evolved beyond only print and GPO has transformed itself to meet its customers' needs.

GPO continues to transform and evolve, as do all of our nearly 1,200 Federal depository libraries throughout the country. Each day, we hear from you about the unique services and programs you are offering to help your patrons find and use Federal Government information. Your efforts are recognized and appreciated. For our part, each day we work in support of four programs, all appropriated by Congress:

- The Federal Depository Library Program
- The Cataloging & Indexing Program
- The International Exchange Service
- The By-Law Program

Throughout this report, you will read about these four programs and the projects and recent activities we have undertaken to support those programs.

Some highlights that you will read more about:

- **Library Services & Content Management (LSCM) staff completed the FDLP Forecast Study.** This yielded 37 Data Reports, one for each of the 32 questions on the Library Forecast Questionnaire, plus one for each of the five themes represented in the State Forecast Questionnaires. LSCM also wrote six Working Papers, which analyzed the major findings and inferences of each theme, and include GPO's planned responses to issues and needs. The Study's methodology, the collection of submitted State Focused Action Plans and accompanying Summary Report, and the raw data collected were also produced and presented to the FDLP community.
- **LSCM is maintaining official GPO partnerships with 16 depository libraries, eight Federal agencies, and two other institutions.**
- **The FDLP Academy was launched in FY 2014 to support the educational needs of the FDLP community;** 51 live webinars were presented to 3,803 attendees, eight recorded webcasts were created with over 900 views, and four live classroom sessions were taught to 41 attendees in FY 2014 alone.
- **LSCM hosted three events for the FDLP community:** 1) the virtual conference, "Expanding the Forecast Framework: Engage & Discuss," 2) the New Depository Librarian's Institute, and 3) the 2014 Depository Library Council Meeting & Federal Depository Library Conference.
- **Over 150 titles in new eBook formats were introduced to the FDLP.** The new formats, MOBI and EPUB, are available to the public for free using GPO's CGP.
- **Over 13,830 new cataloging records were added to the CGP,** of which almost 8,252 or 60% contained PURLs (Persistent URLs) to full-text publications.

On behalf of the staff in GPO's LSCM business unit, I am happy to present to you our accomplishments for FY 2014.

With Warm Regards,

Laurie Hall

Laurie Hall
Acting Managing Director, Library Services & Content Management, GPO
Chief, Library Technical Services, LSCM, GPO

As authorized by Chapter 19 of Title 44, U.S.C., the mission of the FDLP is to disseminate information products from all three branches of the Federal Government to almost 1,200 libraries nationwide designated as Federal depository libraries, directly by law or as depositories designated by their Representatives and Senators. Federal depository libraries maintain and provide free public access to Federal Government information products. Providing free online access to Government publications is provided under the authority of Chapter 41 of Title 44, U.S.C., via **FDsys**.

FDLP Forecast Study

In FY 2014, LSCM completed work on the **FDLP Forecast Study**. Initiated in the summer of 2012, the Forecast Study queried Federal depository libraries about their pressing issues, goals, and viewpoints, and asked them to identify initiatives and needs. Data was collected through three tools: Library Forecast Questionnaires, State Forecast Questionnaires, and State Focused Action Plans. Data from the study is being used to develop ongoing GPO programs and FDLP services and inform the strategic direction of LSCM and the FDLP in order to cultivate a National Plan for Access to U.S. Government Information. The first step of releasing results was through a series of Data Reports on each question in the Library Forecast and a series of Data Reports organized by topic for the State Forecast in 2013. Next, Working Papers were released on each theme discussed in the study. The Working Papers analyzed, in detail, the major findings based on each theme, as well as GPO's planned responses to issues and needs identified in the Questionnaires.

These six Working Papers were released incrementally. (The papers on Education and Marketing were published in FY 2013.) In FY 2014, LSCM published the remaining Working Papers: Collection Management, LSCM Projects, Preservation, and Future Roles and Opportunities.

Also in FY 2014, LSCM published a summary report of information from the State Focused Action Plans provided by the Federal depository libraries in a state or depository region.

In order to clarify and expand upon themes identified during the analysis of the project, LSCM hosted "Expanding the Forecast Framework: Engage and Discuss," a series of virtual focused discussions with the FDLP community. Each focused discussion was then summarized, documented, and released to the community. The discussions were archived and are available from the FDLP Academy in the **Events & Conferences Archive**.

Also released to the FDLP community in FY 2014 was the methodology documentation and the raw data that was collected during the study. All of these resources and more can be accessed on the **FDLP Forecast Study Project Page** on **FDLP.gov**.

National Plan for Access to U.S. Government Information

The depository community had its first look at portions of the National Plan for Access to U.S. Government Information during the spring 2014 Depository Library Council Meeting & Federal Depository Library Conference. **FDLP Forecast Study** responses, the **National Academy of Public Administration** (NAPA) recommendations, and external influences and trends in libraries informed the development of the National Plan. The vision is "*To provide Government information when and where it is needed*." The plan has three components: the Federal Depository Library Program; the Cataloging and Indexing Program and lifecycle management of Government information; and the Federal Information Preservation Network. Development of the National Plan will continue into FY 2015.

GPO Partnerships

Since 1997, GPO has developed strategic partnerships with Federal depository libraries and other Federal agencies to increase access to electronic Federal information. All branches of Federal Government are increasingly transitioning away from print, and fewer agencies and Federal materials are coming to GPO for publishing. This is due to budgetary pressures, open government initiatives, and increasing access to electronic solutions.

One avenue to address this has been to develop strategic partnerships to ensure permanent public access to electronic content, assist depositories in providing access to electronic material, and help libraries better manage their depository collections. Partner-

ships also allow GPO to take advantage of the expertise and services of Federal depository librarians and Federal agencies.

GPO currently maintains partnerships with 16 depository libraries, eight Federal agencies, and two institutions.

During FY 2014, LSCM signed three new partnerships:

- **University of North Texas (UNT):** This partnership ensures permanent public access to UNT's large current and future digital collections of U.S. Government content that are within scope of GPO's FDLP. These collections currently contain approximately 50,000 Federal Government information products on a wide range of interesting topics. Some notable examples are: World War II newsmaps; documents on early planes, engines, and more from the National Advisory Committee for Aeronautics; and annual reports from the U.S. Department of Agriculture's experiment stations from 1901 to 1954. Under the agreement, GPO guarantees public access to these materials in perpetuity.
- **University of Colorado, Boulder:** This is a cooperative cataloging partnership. The University is creating bibliographic records for historic publications from the U.S. Geological Survey Bulletins series and the Bureau of Mines Reports of Investigations series. GPO will enhance the records by verifying the SuDoc number and performing needed authority work to the subject headings and corporate names. The records will then be available through GPO's CGP and OCLC.
- **Boston Public Library (BPL):** This partnership ensures permanent public access to the digitized version of the Warren Commission hearings. The hearings were digitized by BPL and were made available to the public through FDsys.

During FY 2014, LSCM renewed one partnership:

- **The University of Illinois at Chicago:** This partnership ensures permanent public access to the content in DOSFAN, a digital library of electronically archived information produced by the U.S. Department of State from 1990 to 1997 and includes the archived Web sites of the U.S. Arms Control and Disarmament Agency and the U.S. Information Agency.

Work continued on several cooperative catalog¬ing partnerships:

- **University of Florida:** LSCM's partnership with the University of Florida combines cooperative cataloging and per¬manent public access to digitized content. As material is digitized, the University of Florida will share bibliographic records with GPO. Records will be added to the CGP, and records for the digitized ver¬sions will be created with persistent URLs, or PURLs. During FY 2014, work was completed on over 1,600 bibliographic records for titles from the National Recovery Administration.
- **University of Iowa:** LSCM completed work to convert the University of Iowa's Dublin Core records for their digitized poster collection to 1,454 MARC records. Each poster was also assigned a PURL, and these records are available through the CGP.
- **University of Montana:** LSCM began working with the Mansfield Library at the University of Montana in 2011 to add bibliographic records to the CGP for historic U.S. Forest Service Publications. Mansfield Library staff members create bibliographic records for Forest Service publications and submit them to LSCM. The LSCM cataloging and classification staff members verify the SuDoc class and item num¬ber and add subject and corporate name headings to the records. As a result of this partnership, over 1,900 Forest Service records have been added to the CGP.
- **University of North Texas:** LSCM's partnership with UNT combines cooperative cataloging and per¬manent public access to digitized content. During FY 2014, LSCM staff created or updated bibliographic records for titles in the following UNT digital collections: Federal Register, Congressional Record, World War I, Government Documents General, World War II Newsmaps, and U.S. Experiment Station Reports.

GPO also works in partnership with the Digital Public Library of America (DPLA):

- The **Digital Public Library of America** (DPLA) is a repository of digitized content from American libraries, archives, and museums, all available to the public for free. In September 2014, GPO and the DPLA partnered to increase public access to Government information made available through the CGP. Over 150,000 records from GPO's CGP are available to the public through the DPLA Web site. Examples of records include the Federal Budget; Federal laws, such as the Patient Protection and Affordable Care Act; Federal regulations; and Congressional hear-

ings, reports, and documents. GPO continuously adds records to the CGP, which will also be available through the DPLA, increasing the discoverability of and access to Federal Government information for the American public.

FDLP Academy

The **FDLP Academy** was launched by LSCM in FY 2014 as a new resource for educational tools on U.S. Government information. This educational program was created to support the FDLP community and to advance Federal Government information literacy.

The mission of FDLP Academy is to create and deliver enhanced educational opportunities to the FDLP community by fostering collaboration, by facilitating knowledge sharing, and through the application of new methods and use of multiple mediums.

FDLP Academy, a service of GPO, enhances Federal Government information knowledge through events and conferences coordinated by GPO and webinars and webcasts on a wide variety of Government information topics. Many sessions are presented by GPO staff, while others are presented by staff from other Federal agencies and from members the FDLP community, as recruited and hosted by GPO.

Through this program, 51 live webinars to 3,803 attendees, eight recorded webcasts with over 900 views, and four live classroom sessions to 41 attendees were presented in FY2014 alone. LSCM has hosted 21 Federal agencies and depository libraries to present their expertise through LSCM's eLearning platform. Representatives from the U.S. Department of Energy, the U.S. Census Bureau, the National Institutes of Health, the U.S. Department of Health and Human Services, the National Oceanic and Atmospheric Administration, and many more have collaborated with GPO through this program.

FDLP Academy resources include:

- An **FDLP Events Calendar** with information on upcoming events and related registration information;
- A **Webinars & Webcasts Archive** with links to recordings and handouts of all past webinars and webcasts, categorized by learning track (FDsys, GPO, Agency, or FDLP Community);
- An **Events & Conferences** page with information about GPO's annual FDLP events;
- An **Events & Conferences Archive** with links to recordings and handouts of all past FDLP events and conferences that have been broadcast virtually;
- A collection of **FDsys training videos**; and
- A **form** to request specialized training or to volunteer to share expertise through a webinar hosted by GPO.

GPO's Federal Digital System (FDsys)

FDsys provides free online access to official publications from all three branches of the Federal Government. The content in FDsys is available in multiple formats including PDF, XML, audio, and photographs. FDsys provides access to digitized historical content and serial publications that are updated daily.

GPO adds content to FDsys regularly and continuously implements enhancements to system functionality. FDsys offers the public access to approximately 50 collections of U.S. Government information, and over 10 million documents are indexed by the FDsys search engine. GPO's Office of Programs, Strategy, & Technology manages FDsys and works closely with LSCM and other GPO business units on continuous enhancements and additions to FDsys content and functionalities.

Notable additions to FDsys in FY 2014 include:

- **Warren Commission Report & Hearings:** GPO made the official, digital version of the **Warren Commission Report and Hearings** available on FDsys in FY 2014. Georgetown University's Lauinger Library provided a copy of the report to GPO for digitizing, and the Boston Public Library digitized the 26 hearing volumes. The commission was created by President Lyndon Johnson and chaired by Chief Justice Earl Warren to investigate President Kennedy's assassination. The Commission presented their findings in a report to President Johnson on September 24, 1964. The Commission also released 26 hearing volumes on November 23, 1964, comprised of testimonies from 550 witnesses and evidence. GPO produced the Warren Commission Report and 26 hearing volumes in 1964.
- **U.S. Courts Opinions Collection:** GPO enhanced the **U.S. Courts Opinions Collection** by providing public access to the opinions of the U.S. Court of International Trade, along with the opinions of 31 additional courts (two Appellate, 11 Bankruptcy, and 17 District courts). The number of courts available on FDsys was expanded from the initial 29 courts in FY2012 to 95 total courts by the end of FY2014. The collection saw almost 51 million content retrievals on FDsys for FY2014.

- **U.S. House of Representatives Bill Summaries:** In February 2014, GPO partnered with the Library of Congress (LC) to make House of Representatives bill summaries available in XML format for bulk data download from FDsys. Bill summaries are prepared by the LC's Congressional Research Service and describe the most significant provisions of a piece of legislation. They also detail the effects the legislative text may have on current law and Federal programs. The bill summaries are part of **FDsys' Bulk Data** repository starting with the 113th Congress. Making House bill summaries available in XML permits data to be reused and repurposed for mobile Web applications, data mashups, and other analytical tools by third party providers, which contributes to openness and transparency in Government. This project commenced at the direction of the House Appropriations Committee and is in support of the task force on bulk data established by the House.
- **CIA Audio Book:** GPO made an audio book available for the first time on FDsys in FY 2014. Published by the Central Intelligence Agency (CIA), the audio book, "**Getting to Know the President: Intelligence Briefings of Presidential Candidates, 1952-2004**," is a historical account of the information sharing process between the intelligence community and Presidential candidates and Presidents-elect during campaigns and administration transitions. The audio book is available in an MP3 format on FDsys.
- **Historic Bound Congressional Record:** GPO has been collaborating with the Library of Congress to digitize volumes of the Bound Congressional Record dating from 1873 to 1998 and provide access through FDsys. The entire Digitized Bound Congressional Record (DBCR) project (1873-1998) contains approximately 2,085 parts, 2.6 million pages, and requires 34 TB of storage. The digitized content must be reviewed and descriptive content metadata must be identified and recorded prior to providing access on FDsys. As of the end of FY 2014, nearly all volumes of the Bound Congressional Record have been digitized. In addition, LSCM and PST staff investigated the level of effort it would take to identify and record the metadata necessary for access and discovery of the DBCR on FDsys. This analysis included the gathering and processing of the required descriptive content metadata for the 1998 DBCR volumes. Based on this analysis, GPO is moving forward with an approach to provide access to the DBCR volumes on FDsys.

FDLP Events

LSCM hosted three FDLP special events in FY 2014.

Expanding the Forecast Framework: Engage & Discuss

In December 2013, LSCM hosted the virtual conference, "Expanding the Forecast Framework: Engage & Discuss." This event took place on December 3-5 and December 10-12, 2013.

Through this virtual event, the Depository Library Council (DLC) facilitated focused discussions with the Federal depository library community, who were encouraged to share thoughts on topics related to the future of the FDLP. This participatory conference had been planned for the October 2013 DLC Meeting and FDL Conference, but was postponed due to the Government shutdown.

Topics of discussion included:

- Depository library collaboration
- Building a National Bibliography
- Increasing Federal depository library relevance
- Resolving barriers to digital access
- Promoting the FDLP
- Microfiche distribution

Virtual attendees participated in additional programs such as:

- Welcoming remarks from Mary Alice Baish, Superintendent of Documents
- Library Services and Content Management Update
- Overview of the FDLP Forecast Study Summary, Methodology, and Analysis
- GPO's Next Generation Federal Digital System
- Overview of library services during the Government shutdown
- Digitization guidelines and specifications

This event was an opportunity for the FDLP community to become actively involved in the continued dialogue about the future of the FDLP. This conference also offered the opportunity for continued feedback and engagement, even after the event was over through online discussions.

399 individuals registered for this two-week event, and there was an average of 157 attendees each day. Participants from all but three states attended the conference. **Recordings from each day of the two-week event are available for viewing**.

New Depository Librarian's Institute

GPO's New Depository Librarian's Institute was held for the first time on April 29, 2014. The event preceded this year's Depository Library Council Meeting and Federal Depository Library Conference and was offered both onsite and virtually.

The goal of this event was to educate, inform, and guide new depository librarians on the legal requirements and regulations of the FDLP. Topics covered included the history and mission of the FDLP, public access requirements, the item number system, selection profile management, processing depository materials, rules and regulations of the Program, cataloging, and weeding. Presentations were given by Outreach Librarians from the Office of Outreach & Support within GPO's LSCM business unit.

A total of 50 onsite participants attended from a variety of institutions. Across the country, a total of 61 people logged in and participated virtually. The participants' experience ranged from less than six months to 20 years, with the majority having less than two years of experience.

In addition to the interaction with fellow librarians, onsite participants had the chance to speak with GPO staff about issues, concerns, and questions about their specific depository collection. Sessions from the New Depository Librarian's Institute have been archived and are accessible to anyone who wishes to view the recordings.

2014 Depository Library Council Meeting and Federal Depository Library Conference

Approximately 250 attendees gathered at GPO from April 30 – May 2, 2014, for the 2014 Depository Library Council Meeting and Federal Depository Library Conference (Meeting & Conference). An additional 300 virtual attendees filled 700 "virtual seats" in sessions throughout the two and a half day event.

This year's Meeting & Conference theme was "*Federal Depository Libraries: Connecting Communities*." The theme reflected GPO's focus on reconnecting with the FDLP community since the previous Meeting & Conference in October 2012. The 2013 conference, originally planned for October 2013, was postponed due to the **Government shutdown**. The event's theme also spoke to the strength of connections through the many partnerships and collaborations between the depository libraries and GPO. The Meeting & Conference offered countless opportunities to strengthen the important connections within the FDLP community and allowed the community to reconnect with GPO and other depository library counterparts.

For the first time, the Meeting & Conference was held at GPO headquarters in Washington, D.C. GPO Director, Davita Vance-Cooks, and Superintendent of Documents, Mary Alice Baish, welcomed attendees in a kickoff program on Wednesday, April 30. During that same program, four outstanding Federal depository libraries were honored with **Library of the Year** awards for 2013 and 2014. Later that evening, Davita Vance-Cooks held an Open House for conference attendees in her office suite.

During the two and a half day event, onsite attendees chose programming offered in four concurrent program tracks. Presentations were made by the Depository Library Council, depository library community members, Federal agency representatives, and GPO staff. Programs were presented on a wide variety of topics related to the FDLP. Staff members from GPO's LSCM business unit presented the recommendations, goals, and objectives of the **FDLP Forecast Study** and introduced the new National Plan for Access to U.S. Government Information.

Following the final session, onsite attendees took advantage of various tours: of GPO's current printing and bindery operations; of the GPO History Exhibit with a history talk by George Barnum, GPO Historian; and of the LSCM staff space. During the LSCM tour, staff described stages in the lifecycle of work in the unit, such as selecting publications for the FDLP; harvesting of digital publications and Web sites; the work involved in creating authoritative records for depository publications, including cataloging; and distribution to the libraries.

In addition, attendees met with staff from GPO's Programs, Strategy, & Technology business unit at the FDsys Information Table and with LSCM staff at the Ben's Guide to U.S. Government Preview Table.

Virtual attendees were afforded access to major sessions as well. They participated during sessions via chat and offered their questions and comments, just as onsite attendees did. Virtual attendees also networked with onsite attendees and other virtual attendees through virtual chats.

GPO and attendees used Twitter to tweet major event happenings using #gpodlc14 and shared photographs through GPO's Facebook page.

Archived sessions from the Meeting & Conference are available for viewing.

Depository Library Council

The FDLP community said goodbye to five members of the DLC when their terms ended in May 2014. GPO thanks them for their service to the GPO and to the FDLP.

- DLC Chair, Arlene Weible, Oregon State Library
- Stephanie Braunstein, Louisiana State University
- Blane Dessy, Library of Congress
- Susan Lyons, University of Rutgers-Newark School of Law
- Mark Phillips, University of North Texas

In June 2014, the FDLP community welcomed five new DLC members.

- David Cismowski, California State Library
- Daniel Cornwall, Alaska State Library
- Rich Gause, University of Central Florida
- Scott Matheson, Yale Law School
- Teri Taylor, New Jersey State Library

DLC member **Marie Concannon, University of Missouri**, assumed the role of Council Chair following the spring 2014 DLC Meeting & FDL Conference. The following DLC members continued their terms in FY 2014.

- Steve Beleu, Oklahoma Department of Libraries
- Christopher C. Brown, University of Denver
- Rosemary LaSala, St. John's University School of Law
- Larry Romans, Vanderbilt University
- Greta Bever, Chicago Public Library
- Elizabeth Cowell, University of California, Santa Cruz
- Kate Irwin-Smiler, Wake Forest University
- Hallie Pritchett, University of Georgia
- Janet Fisher, State Library of Arizona

GPO Participation and Collaboration in Outside Groups

In FY 2014, LSCM staff participated in and collaborated with a number of groups in support of the FDLP and Cataloging & Indexing Program:

- CENDI and CENDI Policy Working Group (CENDI is an interagency working group of senior scientific and technical information managers representing 14 U.S. Federal agencies)
- CENDI Digitization Specifications Working Group
- Ex Libris Users of North America
- Federal Agencies Digitization Guidelines Initiative (FADGI) Preservation Working Group
- FADGI Audio-Visual Working Group
- FADGI Still Image Digitization Working Group
- FADGI Still Image File Format Working Group
- Federal Library and Information Network (FEDLINK) American Indian Libraries Initiative
- Federal Web Archiving Coordination Group (National Archives & Records Administration, Library of Congress, & GPO)
- International Internet Preservation Consortium
- National Digital Strategy Advisory Board
- OCLC
- Program for Cooperative Cataloging (Library of Congress)
- Science.gov Alliance
- Society of American Archivists
- Society for Imaging Science and Technology

FDLP Promotion and Communications

In March 2014, LSCM created a social media strategy. LSCM conducted an extensive social media campaign, utilizing GPO's social media channels: **Facebook**, **Twitter**, **Pinterest**, and the **Government Book Talk** blog. Topics identified to promote through social media included anniversaries of FDLP libraries, documents accessible through GPO's CGP and FDsys, FDLP events and resources, and FDLP libraries offering noteworthy services and resources. The social media strategy included a schedule and list of topics for the contribution of timely and frequent blogs for Government Book Talk.

- In FY 2014, LSCM created 101 posts for GPO's various social media channels.
- Additionally, LSCM created 14 blogs in FY 2014 for Government Book Talk.
- For the spring 2014 Depository Library Council Meeting & Federal Depository Library Conference, LSCM posted 109 tweets as part of an effort that GPO led to live tweet the event jointly with members of the FDLP community.

In addition to promotion via social media, LSCM once again contracted with North American Precis Syndicate (NAPS) on a print and online promotional campaign, focused on GPO's name change. Promotional articles will appear in print and online magazines and newspapers in 2015.

LSCM also communicated with the FDLP community through the FDLP.gov email distribution list, FDLP News and Events. In FY 2014, LSCM distributed 185 FDLP News and Events communications to the FDLP community.

FDLP Guidance

LSCM continues to review the **Guidance** articles available to libraries from FDLP.gov. Guidance contains advice for depository coordinators on how to comply with the FDLP regulations, and it is based on broad topics. Articles may reference multiple regulations. The following articles were updated in FY 2014:

- Amending Your Library's Selection Profile
- Biennial Survey of Depository Libraries
- Item Number System
- Selective Housing Agreements

A new article, **Moving Your FDL Collection**, was also made available in FY 2014.

Welcoming New Libraries to the FDLP

In FY 2014, GPO welcomed **Sitting Bull College Library** as the first digital-only member of the FDLP. The library is opting to meet their community's needs by developing an online Government information collection. In choosing this format, the library will not receive print materials from GPO. Sitting Bull College is a Native American tribally-managed college that was granted land-grant status under an act of Congress with the mission to serve their community through higher education programs. Sitting Bull College Library serves the information needs of its students, faculty, and staff, the Standing Rock Sioux Reservation community in North Dakota and South Dakota, and the American public.

Also in FY 2014, GPO was pleased to welcome **Leech Lake Tribal College Library** and **Northwest Indian College's Lummi Library** to the FDLP. LLTC is located on the Leech Lake Reservation in Northern Minnesota, and NWIC is located on the Lummi Nation Reservation outside of Bellingham, Washington.

Depository Library Spotlights

In each issue of the FDLP Connection newsletter, GPO highlights a Federal depository library and describes the unique services it offers. The feature also appears on gpo.gov. The following depositories were spotlighted in FY 2014:

- Hesburgh Libraries, University of Notre Dame, January/February 2014
- San Diego Public Library, March/April 2014
- Las Vegas Library of the Las Vegas-Clark County Library District, May/June 2014
- Arizona State University Libraries, July/August 2014

Results of the 2013 Biennial Survey of Depository Libraries

The Biennial Survey of Depository Libraries is required by law under 44 U.S.C. §1909. The survey gathers information from Federal depository libraries on conditions in their libraries. The 2013 Biennial Survey of Depository Libraries was sent to the 1,195 libraries participating in the FDLP in June 2013. The survey was posted on FDLP.gov from June 14, 2013 through August 16, 2013. In all, 1,177 libraries responded to the survey.

The 2013 survey consisted of 36 multiple choice and open-ended questions. Six questions from the 2011 survey were eliminated, and nine new or modified questions were added. Some questions were slightly modified or changed from open-ended to multiple choice and vice versa. Although it may affect the ability to makes absolute comparisons from year to year, this still provides longitudinal information.

For the most part, responses to the 2013 Biennial Survey closely parallel the 2011 Survey responses.

- 1,072 of the libraries (91%) reported in both surveys that they planned to remain in the FDLP.
- In 2013, 88 libraries (8%) were not sure if they would remain in the FDLP compared to 92 libraries (8%) in 2011.
- In both 2011 and 2013, 17 libraries indicated they did not intend to remain in the FDLP.
- The number of regional libraries planning to change their designation from regional to selective status decreased, from 7 out of 47 in 2011 to 5 out of 47 in 2013.

Libraries were asked to identify the biggest issues facing their library. While the concerns and the order in which they were identified remained constant, there

were some overall changes. 877 libraries indicated budget as the biggest issue for the library, down from 937 libraries in 2011. 645 libraries reported use of physical space, up from 616 libraries in 2011. And 647 libraries reported staffing issues, up from 612 libraries in 2011. One issue remained at essentially the same level in both surveys: access to public computers/connections. In 2013, 51 libraries and in 2011, 50 libraries reported the lack of public computers/connections as an issue.

The 2013 Biennial Survey included new questions about eBooks, preservation, and levels of staff experience.

- 393 libraries (33%) provide access to eBooks but only to their primary patron base. 432 libraries (37%), provide access to eBooks to all patrons, and 352 libraries (30%) do not provide access to eBooks. Of the libraries not currently providing access to eBooks, 188 libraries (81%) do not plan on making eBooks available in the upcoming year.
- In 2011, 874 libraries (74%) included the depository collection in the library's major preservation activities. In 2013, the question was slighted re-worded. 755 libraries (64%) reported having a preservation/conservation program. Of those libraries, 633 (87%) reported that preservation activities were applied to depository materials.
- A new question for 2013 focused on experience levels for staff in depository operations. 725 libraries reported they have staff with expert experience, 631 have staff with intermediate experience, and 132 reported experience at the beginner level.

View **full results** of the 2013 Biennial Survey of Depository Libraries.

Federal Depository Libraries of the Year

On April 30, 2014, during the Depository Library Council Meeting and Federal Depository Library Conference, GPO recognized four libraries for their outstanding achievements and initiatives in 2013 and 2014. These Libraries of the Year were selected for their leadership, educational outreach, and commitment to providing free public access to information available from the Federal Government.

2014 Libraries of the Year

The University of Iowa Libraries, the state's regional depository library, was honored for its successful blending of partnerships and projects within the institution, the local community, GPO, and the Nation. The University Libraries are exemplary in their cataloging and preservation initiatives. One project included the identification, cataloging, and digitization of nearly 1,500 large format posters issued by the U.S. Government.

The Ottenheimer Library at the University of Arkansas, Little Rock was honored for its leadership in scholarship activities that promote Government information and depository libraries nationwide and within the five-state region. The library is a leader in coordinating Federal documents activities at the statewide level. The library was instrumental in acquiring support and financing for the online U.S. Congressional Serial Set while continuing to preserve and maintain the tangible volumes on campus under a cooperative agreement with other institutions in the area.

2013 Libraries of the Year

The State Library of Arizona, the state's regional depository library, was honored for their active participation in the electronic distribution of online cataloging records project, creation of the state master plan for depository libraries, and collaborating on development of a biennial multi-state virtual depository library conference.

Brooklyn College Library was honored for their leadership and mentoring activities for library staff in the greater New York City area. The library provides access and staff with expertise for a wide range of tangible and electronic resources for the public, providing a basis for transitioning from a traditional to a modern library.

Public Access Assessments

Regular communication and consultation between individual depository libraries and GPO staff strength¬en and benefit the FDLP. A Public Access Assessment (PAA) is a review by a GPO librarian of an individual Federal depository library's operation and services; it is one of the significant ways that GPO communicates and shares informa¬tion with individual libraries in the FDLP. PAAs are intended to support each library through sharing of best practices, recognition of notable achievements, and recommen¬dations so the library may continue enhancing its operation and services. The assessment involves a review of library documentation and a conference call with depository library personnel.

GPO also performs PAAs, pursuant to 44 U.S.C. §19, to ensure that resources distributed to Federal de¬pository libraries are readily accessible to all library users, including the general public, and that libraries are complying with requirements and regula-

tions outlined in ***Legal Requirements and Program Regulations of the Federal Depository Library Program***. If needed, GPO advises libraries on how to reach greater compliance and requests related follow-up action.

Information about PAAs is available to depository library personnel in featured newsletter articles, a **webcast**, and an **FDLP.gov guidance article.**

In FY 2014, GPO completed 107 PAAs in Colorado, Indiana, Louisiana, Montana, Nevada, New York, Oklahoma, Pennsylvania, Tennessee, and Wisconsin.

FDLP Connection

The FDLP Connection newsletter links members of the FDLP community to stories of interest on GPO activities, the FDLP, and Federal agencies. The newsletter highlights the great activities, events, and accomplishments that impact the FDLP.

FDLP Connection's featured, recurring columns include:

- From the Superintendent of Documents
- Council Corner
- Partnership Showcase
- Depository Spotlight
- Featured GPO Project
- Get to Know GPO
- Marketing Tip of the Month
- FDLP Guest

In FY 2014, LSCM released four issues of the FDLP Connection, which are all archived.

- **Volume 4: Issue 1**, January/February 2014 – Into the New Year
- **Volume 4: Issue 2**, March/April 2014 – Training and Education
- **Volume 4: Issue 3**, May/June 2014 – 2014 Meeting & Conference Wrap-Up
- **Volume 4: Issue 4**, July/August 2014 – Innovation

Web Archiving

Collection Development

GPO continues to be an Archive-It partner for Web site level harvesting and has made a number of advances in collection development:

- LSCM staff have completed archiving the Web sites of the Y3 SuDoc classification scheme, which encompasses the committees, commissions, and independent agencies.
- LSCM staff have begun to develop a concept for special collections of online content. The first effort began as a request from the Superintendent of Documents to archive Federal Web resources that would be beneficial to the Native American community. LSCM envisions similar special collections in the future.
- Since the beginning of this program, LSCM staff have focused on increasing the number and types of agencies being archived; LSCM also wants to focus on maintenance of existing collections by completing regular crawls. A workflow has been developed for improving the frequency of crawls on existing collections, and implementation began in FY 2014.
- LSCM continues to welcome nominations for web archiving. The FDLP community can nominate Web sites through a number of avenues, including **Document Discovery**, **askGPO**, or through a **direct email** to LSCM's Web Archiving team.

The current size of GPO's collection in Archive-It is 3.5 TB with over 24 million documents crawled. There are 57 agencies represented on GPO's Archive-It site and 65 records in the CGP.

Resources

LSCM continues to increase the amount of staff that are contributing to Web archiving and has included this in the workflow for technical services librarians. This also increases the amount of staff that can complete all tasks associated with Web archiving, including all harvesting functions and creating the metadata for the CGP. This helps to streamline the workflow and avoid any gaps that occur with hand-offs.

Collaboration

In undertaking a large-scale effort of harvesting Federal Web content, it is important to avoid duplication of effort with other institutions who are engaged in similar projects. As a result, LSCM has reached out to other Federal agencies that are Web archiving in order to foster more communication and cooperation as it relates to long-term preservation and access initiatives.

In the fall of 2014, GPO joined with the Library of Congress and the National Archives and Records Administration in forming a Web Archiving Coordination Group. The group meets monthly to discuss Web archiving strategies and coordinated efforts. The members are now setting the foundation for the mission of

the group and plan to expand outreach and communication efforts in 2015.

There is an extensive **project page** on FDLP.gov, which provides more information and FAQs on the Web archiving program.

FDLP Web Services

FDLP.gov

In FY 2014, the infrastructure of the **FDLP.gov** site was updated and organized to support a future video library and to improve the site's security. Also in FY 2014, the former "Training & Events" portion of the site was transformed into the portal for the FDLP Academy. As part of that, the LSCM Web team developed an FDLP Events Calendar that links users to registration and other information regarding FDLP virtual and in-person events. Furthermore, an Events and Conferences page was developed that links users to information about upcoming events and archived materials from past events.

Ben's Guide to the U.S. Government

LSCM staff worked extensively throughout FY 2014 on the redesign of GPO's educational site, Ben's Guide to the U.S. Government. All site content is being rewritten, and the entire site design is being revamped with new features and a new organization. LSCM worked in partnership with the American Association of School Librarians to ensure the content being written was easy to comprehend and appropriate for learners of various ages. The redesigned site will launch in 2015.

Historic FDLP Shipping List Project

Federal Depository Shipping Lists are itemized lists of publications mailed to libraries in their depository distribution boxes. The electronic records of these shipping lists date back to 1998.

The Historic FDLP Shipping List Project is a joint effort between GPO and the FDLP community. The goal of this project is to digitize the Shipping Lists that are not currently available in electronic format.

In FY 2014, the University of Mississippi donated the tangible copies of Shipping Lists from 1951 through 2000. Utah State University donated Depository Invoices (precursors to FDLP Shipping Lists) from 1922 through 1937.

Through this effort, GPO can:

1. Provide broader and enhanced access to these historic resources
2. Support preservation and collection development
3. Support efforts through the National Bibliographic Records Inventory

Through efforts in FY 2014, 98% of the scanning was completed. Quality management is in progress on the scanned Shipping Lists. In FY 2015, GPO will evaluate the mode of access via its current and future Web portals with the goal of making these historic resources available to the FDLP community.

LSCM Technology Plan

In FY 2014, LSCM began work on a comprehensive Technology Plan. The goal is to allow for quick and systematic reactions to user needs through strategic planning and carefully-orchestrated investments in infrastructure development.

This plan seeks to:

1. Base itself on a conceptual model that will serve as a blueprint for infrastructure development moving forward;
2. Be agile and evolve in response to changing needs and a changing environment;
3. Own a modular architecture design that supports agility and cost effectiveness; and
4. Recognize the value of a "silo-less" design and the high value of interoperability.

Work on the "as is" phase of the Technology Plan was completed just before the spring 2014 DLC Meeting & Conference. This work provided LSCM with a snapshot of the many existing GPO internal workflows and touch points with GPO's current Integrated Library System (ILS). During the spring 2014 Meeting & Conference, the Technology Plan project team led a hands-on breakout session designed to gain input on workflow challenges of depository librarians. The session was beneficial in understanding how depository librarians conduct their work in support of the FDLP, yet also made clear that additional formal studies of the depository librarian experience are necessary and will be implemented in 2015.

The core of the work for GPO over the summer and fall months focused on developing more robust operating procedures for our collection of automated services. This stems from an ever-increasing need for greater controls against a broad spectrum of potential vulnerabilities that may impact service availability. The Federal Information Security Management Act (FISMA) is a Federal law that requires annual review of information security programs. It officially became a compliance requirement and was applied to the ILS beginning in late 2013. One outcome of FISMA application was the development and implementation of an ILS System Security Plan, which defines how the ILS

is meeting the minimum requirements for Federal system security. This project involved collaboration with contract staff to develop a plan specifically for the ILS, which resulted in a detailed guidance document. ILS staff worked closely with a contracted, independent assessor to audit whether the ILS was in compliance with the plan.

ILS staff also worked on hosting a contract audit by GPO's Office of the Inspector General (OIG) during 2014. The goal of the audit was to improve contractual agreements with vendors, which helps ensure that funding expenditures are optimal. The OIG audit resulted in a one-year extension to the existing contract, with new provisions. This provides the additional time needed to perform a thorough "to be" analysis, which will guide the development of new system requirements. A Statement of Work for the "to be" phase of the project has been authored; a contract onboard is expected in 2015. The goal of this phase is to take a comprehensive look across all Federally-mandated programs and areas and is a critical phase of the Technology Plan.

One ILS team member became certified by ISC² as a System Security Certified Professional in 2014. Specialized skills in this area are essential to monitor and ensure compliance with rapidly-changing IT requirements.

GPO has also begun a dialogue with a professional ethnographer and will be pursuing contractual arrangements to perform observational studies of depository librarians and their work habits. The goal is to develop services that complement the way this group performs its routine work in support of the FDLP.

FDLP Outreach: In-Person and Virtual Events

Date	Events Hosted or Attended by GPO	Location
November 2013	House Subscriptions Fair, Rayburn House Office Building	Washington, DC
January 2014	American Library Association's Midwinter Meeting	Philadelphia, PA
January 2014	Association for Library and Information Science Education Annual Conference	Philadelphia, PA
February 2014	Introduction to FDsys Class, Department of Interior Library Staff	Washington, DC
March 2014	FEDLINK Program on Forecasting and Analytical Methods, Library of Congress	Washington, DC
April 2014	New Depository Librarian's Institute	Washington, DC
April 2014	Depository Library Council Meeting & Federal Depository Library Conference	Washington, DC
April 2014	American Indian Libraries Initiative: Making Connections, Library of Congress	Washington, DC
April 2014	Computers in Libraries 2014	Washington, DC
April 2014	Ohio Library Council Technical Services Retreat	Columbus, OH
May 2014	Imaging Science and Technology Archiving 2014 Conference	Berlin, Germany
May 2014	FEDLINK Spring Expo, Library of Congress	Washington, DC
May 2014	Program for Cooperative Cataloging Meeting at the Library of Congress	Washington, DC
June 2014	Tribal College Librarians Institute	Bozeman, MT
June 2014	San Francisco Public Library's 125th Anniversary in the FDLP	San Francisco, CA
June 2014	American Library Association's Annual Conference & Exhibition	Las Vegas, NV
July 2014	American Association of Law Libraries Annual Meeting & Conference	San Antonio, TX
July 2014	NDIIPP/NDSA Digital Preservation 2014	Washington, DC
August 2014	Annual Conference of Society of American Archivists	Washington, DC
September 2014	Federal Government Web Archive Discussion Group	Washington, DC
September 2014	2014 FEDLINK Working Group Workshop, Library of Congress	Washington, DC

Date	Virtual Events Presented or Hosted by GPO
November 2013	Government Documents Roundtable of Ohio Fall Meeting
November 2013	FDLP Webinar: Discover your World with NOAA
November 2013	FDLP Webinar: Energy Saver: Helping Consumers Save Money at Home by Saving Energy
November 2013	FDLP Webinar: Promoting the FDLP
December 2013	FDLP Virtual Conference: Expanding the Forecast Framework: Engage and Discuss
January 2014	FDLP Webinar: Surveying the Land: An Examination of Self-Reported Reasons for Non-Use of Government Information

February 2014	FDsys Webinar: FDsys Tips & Tricks
February 2014	FDLP Webinar: How ERIC is Increasing Access to Education Research
February 2014	FDLP Webinar: Congressional Publications: An Overview
February 2014	FDLP Webinar: Using Social Media for Collection Development of eGovernment Resources
February 2014	FDLP Webinar: NCDC - The World's Largest Climate Data Archive
February 2014	FDsys Webinars: Introduction to FDsys and Advanced Navigation in FDsys
March 2014	Presentation for the Lib2Gov program, part of the Information Policy and Access Center at University of Maryland
March 2014	FDsys Webinar: Congressional Bills Tutorial
March 2014	FDLP Webinar: Name Authority Records in RDA
April 2014	New Depository Librarian's Institute (virtual broadcasts)
April 2014	Depository Library Council Meeting & Federal Depository Library Conference (virtual broadcasts)
April 2014	FDsys Webinars: Introduction to FDsys and Advanced Navigation in FDsys
April 2014	FDsys Webinar: Public Paper of the Presidents Tutorial
April 2014	FDLP Webinar: New Additions: CGP and Related Service Enhancements
April 2014	FDLP Webinar: Navigating FDLP.gov
April 2014	FDsys Webinar: U.S. Courts Opinions Tutorial
April 2014	FDLP Webinar: Resources of the National Geophysical Data Center
May 2014	FDLP Webcast: GPO's Historic Shelflist: An Update
May 2014	FDLP Webinar: Introduction to DataFerrett
May 2014	FDLP Webinar: Archiving & Cataloging Federal Agency Web Sites: GPO's Web Archiving Project
May 2014	FDLP Webinar: Usage Statistics for eGovernment Resources
May 2014	FDLP Webinar: USGS Geological Survey Library: Access and Outreach
May 2014	FDsys Webinar: Congressional Hearings Tutorial
May 2014	FDLP Webinar: NODC: An Ocean of Data and Information at Your Fingertips
June 2014	Presentation to the American Indian Institute Conference
June 2014	FDsys Webinars: Introduction to FDsys and Advanced Navigation in FDsys
June 2014	FDLP Webinar: Creating Dynamic Access to your Map Collection using GIS-Based Indexes
June 2014	FDLP Webcast: Getting to Know MetaLib: GPO's Federated Searching Tool
June 2014	FDLP Webinar: Everything you Want to Know about Grants.gov
July 2014	FDLP Webinar: FDLP Forecast Recommendation #3 – Services
July 2014	FDLP Webinar: Accessing Census Bureau Population Estimates for the United States
July 2014	FDsys Webinar: Congressional Reports Tutorial
July 2014	FDLP Webinar: Promoting Depository Collections through Community Partnerships
July 2014	FDLP Webinar: Autodocs: A Tour of a PC-Based Depository Check-In & Shelflist System
August 2014	FDLP Webinar: Integrating Mobile Devices into Library Services
August 2014	FDLP Webinar: Beyond Google: Tips for Government Information Research
August 2014	FDLP Webinar: Security & Depository Access: Juggling Requirements and Restrictions
August 2014	FDsys Webinars: Introduction to FDsys and Advanced Navigation in FDsys
August 2014	FDLP Webcast: The LSCM Project Management Process
August 2014	FDLP Webinar: Accessing Census Bureau Statistics Using the Data Tools
September 2014	FDsys Webinars: Intro & Advanced Courses for the Federal Court Leadership Program
September 2014	FDLP Webcast: The Basics of C&IP and FDLP Acquisitions
September 2014	FDLP Webcast: Public Access Assessments
September 2014	FDLP Webcast: A Century of Lawmaking for a New Nation
September 2014	FDLP Webinar: Social Security: Prepare for your Someday
September 2014	FDLP Webinar: Web Archiving for the FDLP
September 2014	FDLP Webinar: Everything you want to know about PubMed
September 2014	FDLP Webcast: Getting to Know MetaLib Resources
September 2014	FDLP Webinar: Grant Writing for Preservation and Access Digitization Projects
September 2014	Presentation to SCCTP Train-the-Trainer Workshop, CONSER, Library of Congress

Under the requirements of sections 1710 and 1711 of Title 44, U.S.C., GPO is charged with cataloging a comprehensive index of public documents issued or published by the Federal Government that are not confidential in character. The goals of the Cataloging and Indexing Program are to:

- Develop a comprehensive and authoritative national bibliography of U.S. Government publications
- Increase the visibility and use of Government information products
- Create a premier destination for information searchers

This undertaking serves libraries and the public nationwide and enables people to locate desired Government publications in all formats. The main public interface for the access of cataloging records is the **Catalog of U.S. Government Publications**.

National Bibliographic Records Inventory Initiative

The identification and creation of online bibliographic catalog records for new U.S. Federal Government publications, in all published formats, is accomplished through daily operations. A separate retrospective effort is necessary to build online bibliographic records for historical and fugitive (uncataloged but relevant) materials. This is the effort known as the National Bibliographic Records Inventory Initiative (NBRII).

The NBRII endeavors to provide an online bibliographic record or serial holding record for historical records not currently captured in the CGP. These records include:

- Fugitive materials, with a focus on publications issued prior to 1976;
- Older publications where bibliographic records exist only in a non-electronically available resource, i.e., catalog card, or other paper bibliographic record, such as the Monthly Catalog; and
- Materials that were previously cataloged with such minimal information that they require critical record enhancement to reach a full-level bibliographic record.

Projects associated with the National Bibliographic Records Inventory in FY 2014 included the following:

Historic Shelflist Transcription

LSCM continued transcribing all non-OCLC cards in its historic shelflist. Contract staff are transcribing the shelflist cards, checking in serial issues, and adding Library of Congress Subject Headings and corporate name authority to records. By the end of FY 2014, there were 157,623 shelflist records available through the CGP.

Monthly Catalog Transcription

Transcription of entries from the 1895 and 1898 volumes was completed. Over 9,600 Monthly Catalog records are available through the CGP.

Serials Management Plan

In FY 2014, over 54,770 serial issues were checked into the CGP, and 559 publication patterns were created for serial titles. In addition, 785 previously uncataloged serial titles were identi¬fied, and new bibliographic records for those titles were created and added to the CGP.

LSCM Internal Manual Records Conversion

LSCM staff members and contractors added information for 41,500 historic serial issues of U.S. Government publications from internal GPO sources to the CGP.

GPO in Top 10 of Original Catalogers in the World

GPO was again named one of the top 10 original catalogers in the world in OCLC's Annual Report for FY 2013 (released in FY 2014). During FY 2013, GPO added 13,793 new records for U.S. Government information products to WorldCat, a database of bibliographic information built by libraries around the world and OCLC.

A founding member of the OCLC network in 1976, GPO has reached several important milestones as an active contributor to WorldCat through the years. In 1992, a GPO Cataloger contributed the 100,000th record to the OCLC Bibliographic Database, and in 1999, a GPO cataloger contributed the 43,000,000th record.

eBooks

Throughout GPO's history, LSCM has transformed business practices to keep pace with technological advances. The emergence of electronic publications presented an opportunity for LSCM to explore a new medium to disseminate Federal Government information to the FDLP.

On February 25, 2014, GPO introduced **over 100 titles** in new eBook formats to the FDLP. The new formats, MOBI and EPUB, are available to the public for free using the CGP. All eBook titles available through the CGP are Federal publications of public interest or educational value within the scope of Title 44, U.S.C., sections 1902-1903. The titles made available through this program were previously self-distributed on Federal Web sites and available to the public at no cost; they join the growing number of online resources that have been a vital part of the FDLP for over 20 years.

By the end of FY 2014, there were over 150 eBook titles available through the CGP. LSCM staff are continuously working to identify new eBook titles on Federal Web sites to be distributed through this program. Additional information is available at FDLP.gov's **eBooks page**.

Integrated Library System/ Catalog of U.S. Government Publications

In FY 2014, there were 25,605,364 successful searches of the CGP, an increase of over 10,500,000 from FY 2013. Over 13,830 new cataloging records were added to the CGP, of which, almost 8,252 or 60% contained PURLs (Persistent URLs). As earlier noted, over 150 free Federal Government eBooks from various agencies were made available in the CGP, with more being added continuously. The ILS team worked as part of an interdepartmental team to develop a service that provides for the ingest and routine update of CGP records into the **Digital Public Library of America**.

Noteworthy reporting mechanisms and other resources were created, refined, or implemented. A Historical Archive of the New Electronic Titles Monthly Reports was created for older NET monthly reports from previous years. The **CGP New Titles** page was enhanced to include new dynamic searches: New Government eBook Titles, New Preliminary Titles, New Serial Titles, and New Integrated Resource Titles. The New Electronic Titles Monthly Archive Reports were enhanced for more accuracy and ease of use. **MetaLib** had four new resources implemented: the U.S. Government Bookstore, Regulations.gov, Congress.gov, and the FBI Vault. New introductory webinars and webcasts were presented for the CGP and MetaLib, as part of an ongoing series, and are available in the FDLP Academy **Webinars and Webcasts Archive**.

Two main focuses of the LSCM Systems Team in FY 2014 had been to strengthen the technology infrastructure as well as supporting policies. LSCM's Integrated Library System (ILS) underwent a Federal Information Security Management Act (FISMA) audit and worked with GPO's Information Technology & Systems department and an outside contractor on a System Security Plan (SSP). Some parts of the SSP that have been implemented include: banners on login pages of the CGP and Federal Depository Library Directory (FDLD), vulnerability scanning of LSCM systems public pages, and more robust internal access control and patch management policies have been written and are being implemented. LSCM also worked closely with GPO's Office of the Inspector General (OIG) on an audit of the current ILS contract. Additionally, suggestions made by both GPO's OIG and the SSP process were included in a bridge contract with LSCM's current ILS contractor.

LSCM has an interdepartmental team that is focusing on LSCM's future Technology Plan related to system and workflows needs. This effort will have a significant impact on the future of the ILS, with the ILS team playing a central role in its development. In FY 2014, that team worked on and completed an assessment of current LSCM workflows as related to various LSCM and GPO systems, as planning begins for the future Library Services System.

Resource Description and Access (RDA)

After the successful implementation of Resource Description and Access (RDA) in early 2013, Library Technical Services librarians engaged in training and outreach to the FDLP community in 2014 to assist them in RDA application. GPO librarians presented the following three webinars in the *GPO Library Technical Services Webinar and Webcast Series*, all of which cover the interpretation of RDA for government documents:

- ***Congressional Publications: An Overview***
- ***Name Authority Records in RDA***
- ***Archiving & Cataloging Federal Agency Web Sites***

At the request of the RDA Implementation Team, automation librarians configured the ILS that underlies GPO's CGP to accommodate three new MARC fields (344, 346, 347) to reflect RDA-recommended data for sound, video, and digital files. The RDA Team also put

forward additional requests to automation librarians to display six long-standing MARC fields that currently do not display in the ILS GUI interface or CGP, including those for uniform title, language, and related resources notes.

RDA Team members invested great effort and deliberation into newly-articulated interpretations of RDA policies and decisions about RDA practices that are recorded throughout the revised **Cataloging Guidelines**.

Cataloging Guidelines

GPO continues to draft updates for the **GPO Cataloging Guidelines**, which codify GPO practices and procedures for cataloging Federal Government publications. The effort to revise the Guidelines is a multi-year project.

Through the end of FY 2014, the following sections have been completed: Name Authorities, Subject Cataloging, and Other Metadata Schemes. In March 2014, updates to six topics relating to Name Authorities and one topic related to Subject Cataloging were released. Sections focusing on bibliographic cataloging are in the final stages and will be released in FY 2015.

Cataloging Record Distribution Program

The Cataloging Record Distribution Program (CRDP) continued in FY 2014 through a contract with MARCIVE, Inc. Through this program, 82 libraries receive free bibliographic records that correspond to their item number selection profile.

The annual survey of participants validated the success of the program, with nearly all of the libraries indicating that the CRDP meets expectations and increases access to U.S. Government information or has made it easier for the libraries to provide it. One library left the CRDP in FY 2014.

INTERNATIONAL EXCHANGE SERVICE

As authorized by Section 1719 of Title 44, U.S.C., and pursuant to an international treaty establishing the exchange of official publications, GPO distributes tangible Government publications to foreign governments in an exchange program managed by LC. Those foreign governments agree to send to the United States similar publications of their governments for LC collections. The following statistics reflect IES activity for FY 2014.

Distributed IES Publications:

- Full Sets: **88,913**
- Congressional Record: **6,028**
- Federal Register: **6,048**
- Serial Set (Paper): **329**
- Total Boxes Shipped: **3,136**

BY-LAW PROGRAM

LSCM administers the distribution of certain tangible publications as specified by public law. Under various provisions of Title 44, U.S.C., GPO is required to provide copies of publications to certain Federal agencies and others as directed by Congress. Two or more copies of every publication printed are provided to the Library of Congress, even if those publications are not distributed to Federal depository libraries. In addition, NARA receives up to three copies of every publication GPO prints. Also, on behalf of the Department of State, LSCM distributes copies of publications to foreign legions. LSCM maintains mailing lists for By-Law distribution of specific publications.

METRICS

The following statistics reflect notable LSCM metrics for FY 2014.

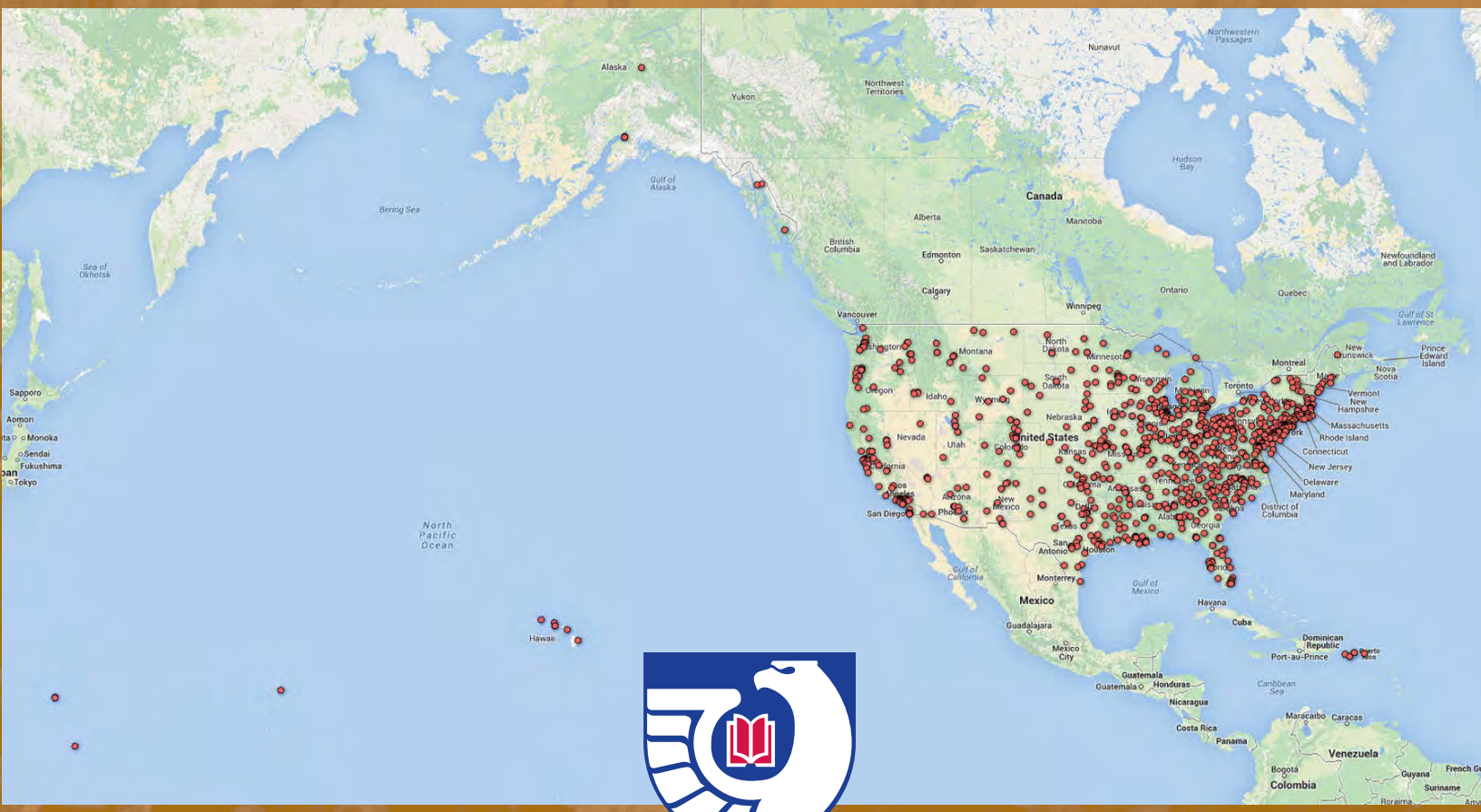
- New titles acquired (online and tangible): **13,384**
- Number of serial issues checked-in: **64,779**
- Searches of the CGP: **25,605,364**
- Total titles cataloged: **13,697**
- Total PURLs created: **11,345**
- Total titles distributed: **6,193**
- Total copies distributed: **1,363,635**
- Number of Federal depository libraries: **1,174**
- Total titles available through GPO: **1,286,446**
- Number of askGPO inquiries resolved: **5,501**

CLOSING

As we continue the strong partnership between GPO and FDLP libraries, communication remains integral to our collaborative success. There are several mechanisms by which FDLP libraries can contact GPO:

1. Reach GPO staff members on any topic related to GPO, the FDLP, and FDsys using **askGPO**.
2. Contact **LSCM's Office of Outreach and Support** with any questions related to depository operations, guidance, legal requirements, and more.
3. Submit nominations for Web archiving to **LSCM's Web Archiving team**.
4. Register for **virtual and in-person events** presented by the FDLP Academy.

Everyone at GPO thanks the FDLP community for their continued support in FY2014 and beyond.



Federal Government information is made available for free public use in Federal depository libraries throughout the U.S. in approximately 1,200 locations.

GPO

U.S. GOVERNMENT PUBLISHING OFFICE
732 North Capitol Street, NW
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