

# BUDGET JUSTIFICATION

Fiscal Year 2015



U.S. GOVERNMENT PRINTING OFFICE

732 North Capitol Street, NW, Washington, DC 20401

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February 24, 2014

The Honorable Tom Cole  
Chairman  
Subcommittee on Legislative Branch Appropriations  
Committee on Appropriations  
U.S. House of Representatives  
Washington, DC 20515

The Honorable Jeanne Shaheen  
Chairwoman  
Subcommittee on Legislative Branch Appropriations  
Committee on Appropriations  
U.S. Senate  
Washington, DC 20510

Dear Chairman Cole and Chairwoman Shaheen:

I have the honor to transmit herewith the appropriations request of the U.S. Government Printing Office (GPO) for FY 2015.

**Strategic Outlook** GPO is transforming from a print-centric to a content-centric publishing operation. The implementation of a digital transformation is consistent with the goals outlined in the President's Roadmap for a Digital Government as well as the recommendations submitted in January 2013 by the National Academy of Public Administration regarding GPO's transition to a digital future.

In FY 2015 and the years ahead, GPO will continue to develop an integrated, diversified product and services portfolio that primarily focuses on digital. Although industry experts predict tangible print will continue to be required because of official use, archival purposes, authenticity, specific industry requirements, and segments of the population that either have limited or no access to the digital format, we recognize that the volume of tangible print that is requisitioned from GPO will continue to decline.

In transforming its business model, GPO is focusing on managing content for customer and public use both today and tomorrow. GPO uses its extensive experience and expertise to provide both digital public access to Government information in a variety of formats and the most efficient and effective means for printing when required, all within a secure setting that is responsive to the customer's needs. GPO's Strategic Plan for FY 2014-2018 has been developed to carry out this vision and is available for public inspection in this budget justification document and at [www.gpo.gov/about/](http://www.gpo.gov/about/).



**Appropriations Request** Our request includes the Congressional Printing and Binding Appropriation and the Salaries and Expenses Appropriation of the Superintendent of Documents, which fund GPO's provision of congressional information products and services as authorized by law and our provision of public access to congressional and other Government information products through statutorily-authorized programs. All other GPO programs and activities – including the production of U.S. passports for the Department of State as well as secure credentials as requisitioned by Federal agencies, the production and procurement of other information products and services for Federal agencies, the sales of Government information products and services to the public, and related operations – are financed on a reimbursable basis through GPO's business-like Revolving Fund, which is authorized through the annual Legislative Branch Appropriations bill. Our request also includes funding for specified projects under the Revolving Fund.

GPO is requesting a total of \$128,919,000 for FY 2015, an increase of \$441,000 or 0.3% over our request for FY 2014 (before the sequester), and an increase of \$9,619,000 or 8.1% over the level of funding provided for FY 2014 in P.L. 113-76. The increase is primarily attributable to the Congressional Printing and Binding account due to the currently projected reduction in the availability of unexpended prior year funds to offset new funding requirements. The other significant component of our increased request is for support of GPO's Federal Digital System (FDsys) and our Composition System Replacement project as well as necessary facilities maintenance and repairs.

GPO's appropriations request for FY 2015 will enable us to:

- meet projected requirements for GPO's congressional printing and binding operations;
- fund the operation of GPO's statutory information dissemination programs and provide investment funds for necessary information dissemination projects; and
- continue the development of FDsys and GPO's Composition System Replacement project and carry out necessary facilities maintenance and repair projects.

**Congressional Printing and Binding Appropriation** We are requesting \$85,400,000 for this account. This represents an increase of \$5,664,000 or 7.1% over the level of funding we requested for FY 2014 (before the sequester), which was the same level approved in P.L.113-76. The increase is due primarily to the reduced availability of unexpended prior year funds to offset new funding requirements. We are continuing to closely monitor the payment of all outstanding prior year congressional printing and binding obligations, and will request the approval of the Appropriations Committees to transfer any additional unobligated prior year balances to the Revolving Fund later this year. This will potentially reduce our request for new funding for the Congressional Printing and Binding account.



For FY 2014, we estimated that total congressional printing and binding requirements would be \$89,487,000. We plan to use \$9,751,000 of transfers from the unexpended balances of prior year appropriations to help offset these requirements. This reduced our need for new funding to \$79,736,000, the level that has been approved for FY 2014.

For FY 2015, we estimate that total congressional printing and binding requirements will be \$90,713,000, an increase of \$1,226,000 or 1.4%, which is a third less than the anticipated 2.1% inflation increase. At this time, we plan to use \$5,313,000 that is available in unexpended prior funds to offset these requirements, resulting in our request for \$85,400,000 in new funding. As noted above, we are continuing to monitor the liquidation of outstanding obligations against our prior year accounts, and should additional prior year unexpended balances become available, we will request their transfer for FY 2015 purposes. The estimated requirements for FY 2015 include a projected price level increase of \$1,895,000, based on an average 2.1% rise in printing costs. The effects of the price level increase are offset by an estimated \$669,000 reduction in volume requirements. The volume estimate is derived from historical data. While volume is projected to increase for hearings, miscellaneous printing and services, bills and resolutions, and the *Congressional Record Index*, volume reductions are projected for all other congressional printing and binding categories, chiefly in the categories for the *Congressional Record*, legislative calendars, document envelopes and franks, miscellaneous publications, and committee prints.

House Report 112-148, accompanying the Legislative Branch Appropriations bill for FY 2012, requires the presentation of budget requirements from a zero base. However, GPO has no control over the workload requirements of the Congressional Printing and Binding Appropriation. These are determined by the legislative activities and requirements of the House of Representatives and the Senate as authorized by the applicable provisions of Title 44, U.S.C. GPO utilizes historical data incorporating other relevant factors to develop estimates of likely congressional printing and binding workload requirements. These requirements are used as the basis of the budget presentation for this account.

**Salaries and Expenses Appropriation of the Superintendent of Documents** We are requesting \$32,171,000 for this account. This represents a decrease of \$3,652,000 or 10.2% from the amount we requested for FY 2014 (before the sequester), and an increase of \$671,000 or 2.1% over the funding approved in P.L. 113-76. The requested amount is based on the outcome of using zero-based budgeting to determine the proper levels of funding needed to perform program activities at minimum levels, as directed by House Report 112-148.

Our total requirements for this account for FY 2015 are projected to be \$37,238,000. This includes \$2,500,000 for the development of metadata for the digitized bound *Congressional Record* and *Federal Register*; \$1,067,000 for the FDLP's digital harvesting and content management project; \$1 million for the historic shelflist digitization project; and \$500,000 in projects to enhance public access to Web-based publications. To cover these costs, there



is approximately \$5,067,000 in unexpended balances from prior year accounts for this appropriation. We will request the Appropriations Committees for authority to transfer these funds to the Revolving Fund to cover these project costs.

The funding we are requesting for FY 2015 will cover mandatory pay and related cost increases of \$271,000. Merit and other pay increases are included for 94 FTE's, a reduction of 20 from the level requested for FY 2014. In addition, the requested funding covers projected price level increases of \$400,000, including ongoing systems maintenance and FDsys operating expenses.

**Revolving Fund** We are requesting \$11,348,000 for this account, to remain available until expended. This is a decrease of \$1,571,500 or 12.2% from the level we requested for FY 2014 (before the sequester), and an increase of \$3,284,000 or 40.7% over the funding provided in P.L. 113-76.

The request includes \$5,332,000 for FDsys projects, including \$3,800,000 for repository development, search development, and Web app and processing development, to maintain consistent delivery of new features and functionality associated with the introduction of the next generation FDsys, scheduled for FY 2015. In addition, we are requesting \$1,532,000 for FDsys infrastructure improvements including test environment, development environment, storage upgrade, and additional bandwidth to accommodate continuing increases in public use. The recent report of the National Academy of Public Administration on GPO discussed the need for appropriations to provide necessary funding for FDsys. With nearly 1 million titles available including congressional titles, FDsys supports broad public access to Government information. In 2013, the system averaged 38.7 million downloads per month, with a spike up to 47.5 million retrievals during the recent Government shutdown.

GPO has been working on the development of our XML-based Composition System Replacement (CSR) project, which will replace our aging Microcomp composition system. The objective of the project is to match the typographical style and page layout of current printed publications, as well as support enhanced search, retrieval, data formats, and repurposing of data. Completion will be based on an iterative process over a series of years and releases, based upon stakeholder requirements and priorities for content collections. It will integrate with internal and external systems, such as FDsys and XML authoring tools utilized by external customers (e.g., ALEX and LEXA in the House and the Senate). The new system will allow GPO and its users to employ XML while maintaining the current functionality available via Microcomp. In FY 2015, GPO plans to continue active development of core legislative documents, beginning with bills, resolutions, and amendments but also efforts to migrate additional publications to XML. We are requesting \$3.5 million for this purpose, which will cover the costs for hardware, software, and staffing needed for project support, development and implementation.



We are also requesting \$2,516,000 for a range of facilities projects, including replacement of aging elevators and the roof, acquisition of a new automated utility management system, and projects to install upgraded volt transformers, design of a “free cooling” heat exchange system, installation of an air compressor, and a new cooling system for GPO’s data center. These projects will upgrade building systems supporting the provision of digital information production and dissemination services for Congress.

Chairman Cole and Chairwoman Shaheen, we look forward to working with you and your Subcommittees in your consideration of our appropriations request for FY 2015.

Sincerely,

DAVITA VANCE-COOKS  
Public Printer

Enclosure

cc: The Honorable Debbie Wasserman Schultz  
Ranking Member  
House Subcommittee on Legislative Branch Appropriations

The Honorable John Hoeven  
Ranking Member  
Senate Subcommittee on Legislative Branch Appropriations

## Table of Contents

Executive Summary	A-1
<hr/>	
Organizational Charts	
Organizational Chart	B-1
Functions by Organization	B-2
Staffing Information	B-3
<hr/>	
Summary of Estimates	
Summary of Appropriation Estimates	C-1
Staffing Summary – FTEs	C-2
<hr/>	
Mission, Goals, and Objectives	D-1
<hr/>	
Congressional Printing and Binding	
Base Budget Review	E-1
Detail by Activity	E-3
Detailed Analysis of Change	E-4
Explanation of Changes	E-6
Object Class and Analysis of Change to Budget Base	E-8
Estimated Cost per Unit by Category	E-9
Volume Increase or Decrease	E-10
Congressional Billings for Committees By Category	E-11
Details to Congress	E-14
<hr/>	
Salaries and Expenses	
Base Budget Review	F-1
Analysis of Change	F-3
Summary by Object Class	F-4
<hr/>	
Revolving Fund	
Base Budget Review	G-1
Analysis of Change	G-5
Summary by Object Class	G-6

## Executive Summary and Results of FY 2013 Operations

The Government Printing Office (GPO) is the **OFFICIAL, DIGITAL, SECURE** resource for producing, procuring, cataloging, indexing, authenticating, disseminating, and preserving the official information products of the Federal Government.

Under Title 44 of the *U.S. Code*, GPO is responsible for the production and distribution of information products for all three branches of the Government, including the official publications of Congress and the White House, U.S. passports for the Department of State, and the official publications of other Federal agencies and the courts. Once primarily a printing operation, we are now an integrated publishing operation and carry out our mission using an expanding range of digital as well as conventional formats. Total GPO employment today is about 1,900.

Along with sales of publications in digital and tangible formats to the public, GPO supports openness and transparency in Government by providing permanent public access to Federal Government information at no charge through our Federal Digital System (FDsys, at [www.fdsys.gov](http://www.fdsys.gov)), which today makes nearly one million Federal titles available online from both GPO's servers and links to servers in other agencies, and in 2013 averaged 38.7 million downloads per month (with a spike up to 47.5 million retrievals during the recent Government shutdown). We also provide public access to Government information through partnerships with approximately 1,200 libraries nationwide participating in the Federal Depository Library Program.

In addition to GPO's Web site, [www.gpo.gov](http://www.gpo.gov), we communicate with the public routinely via Twitter [twitter.com/USGPO](https://twitter.com/USGPO), YouTube <http://www.youtube.com/user/gpoprnter>, Facebook <http://www.facebook.com/USGPO>, and most recently Pinterest <http://pinterest.com/usgpo/>.

**History** From the Mayflower Compact to the Declaration of Independence and the papers leading to the creation and ratification of the Constitution, America is a nation based on documents, and our governmental tradition since then has reflected that fact. Article I, section 5 of the Constitution requires that "each House shall keep a journal of its proceedings and from time to time publish the same." After years of struggling with various systems of contracting for printed documents that were beset with scandal and corruption, in 1860 Congress created the Government Printing Office as its official printer. GPO first opened its doors for business on March 4, 1861, the same day Abraham Lincoln was inaugurated as the 16th President.

Since that time, GPO has produced and distributed the official version of every great American state paper — and an uncounted number of other Government publications, documents, and forms — including the Emancipation Proclamation, the legislative publications and acts of Congress, Social Security cards, Medicare and Medicaid information, census forms, tax forms, citizenship forms, passports, military histories ranging from the Official Records of the War of the Rebellion to the latest accounts of our forces in Afghanistan, the *9/11 Commission Report*, Presidential inaugural addresses, and Supreme Court opinions. This work goes on today, in both digital and print forms.

**Strategic Vision** GPO is transforming from a print-centric to a content-centric publishing operation. Our implementation of a digital transformation is consistent with the goals outlined in President Obama's Roadmap for a Digital Government (Digital Government: Building a 21st Century Platform to Better Serve the American People, May 2012). It is also consistent with the recommendations submitted by the National Academy of Public Administration (*Rebooting the Government Printing Office: Keeping America Informed in the Digital Age*, January 2013) regarding GPO's transition to a digital future.

In FY 2015 and the years ahead, GPO will continue to develop an integrated, diversified product and services portfolio that primarily focuses on digital. Although industry experts predict tangible print will continue to be required because of official use, archival purposes, authenticity, specific industry requirements, and segments of the population that either have limited or no access to digital formats, we recognize that the volume of tangible print that is requisitioned from GPO will continue to decline.

**Strategic Plan** GPO's strategic plan, which is available for public review at <http://www.gpo.gov/about/>, is built around four continuing strategic goals: satisfying our stakeholders, offering products and services, strengthening our organizational foundation, and engaging our workforce. The plan provides the blueprint for how GPO will continue to achieve its mission of *Keeping America Informed* with an emphasis on being *Official, Digital, Secure*. GPO's senior managers convene at the beginning of the fiscal year to review the plan and approve it before it is issued.

GPO's customers are involved in the digital world and understand technological change. Accordingly, it is important that GPO fosters an environment that embraces change and innovation, which leads to new products and services, new methods, and new ways of thinking. While tangible printing still continues today at GPO, the demand for printed publications is declining. At the same time, there has been an exponential growth in digital requirements by Congress and Federal agencies. Moreover, the public – including the library and Government information user communities – has signaled its strong desire for increased access to Government information digitally.

GPO has changed to anticipate and accommodate those requirements. The content received from Congress and Federal agencies needs to be managed through a life cycle process that supports the primary requirement to make the digital version of publications permanently available online, and to print only when required or otherwise necessary. This policy is consistent with the President's executive order of November 2011 dealing with printing.

In transforming its business model, GPO is focusing on managing content for customer and public use both today and tomorrow. GPO uses its extensive experience and expertise with digital systems to provide both permanent public access to Government information in a variety of formats and the most efficient and effective means for printing when required, all within a secure setting that is responsive to the customer's needs.

**Technology Transformation** GPO has continually transformed itself throughout its history by adapting to changing technologies. In the ink-on-paper era, this meant moving from hand-set to machine typesetting, from slower to high-speed presses, and from hand to automated bookbinding. These changes were significant for their time.

Yet they pale by comparison with the transformation that accompanied our incorporation of electronic information technologies, which began over 50 years ago in 1962 when the Joint Committee on Printing directed the agency to develop a new system of computer-based composition. That order led to the development of GPO's first electronic photocomposition system, which by the early 1980's had completely supplanted machine-based hot metal typesetting. Following the enactment of the GPO Electronic Information Access Enhancement Act in 1993, the databases generated by our composition system were uploaded to the Internet via GPO's first Web site, *GPO Access*, vastly expanding the agency's information dissemination capabilities. Those functions continue today with FDsys on a more complex and comprehensive scale.

While transforming to an increasingly digital footing, GPO continues to provide an array of printing services to support the needs of Congress, Federal agencies, and the public. GPO is retooling its print operations to utilize a smaller, more flexible, more digitally-based equipment profile than previously. In FY 2014 we will install a new zero make-ready press to support congressional printing requirements, which will replace two aging presses that have been in place since 1979. Our annual spending plan for FY 2014 includes the acquisition of a new digital binding line to replace our automated binding line that has been in place since 1983. Likewise, we are continually reviewing other product and equipment options to ensure that printing is produced with the most efficient, effective technologies available.

As a result of these sweeping technology changes — digital products, equipment, and processes — GPO is now fundamentally different from what it was as recently as a generation ago: smaller, leaner, and equipped with digital production capabilities that are the bedrock of the information systems relied upon daily by Congress, Federal agencies, and the public to ensure open and transparent Government in the digital era. As we prepare GPO for the Government information environment and technology challenges of the future, our transformation is continuing with the development of new ways of delivering Government information, including apps and bulk data download files.

## **GPO and Congress**

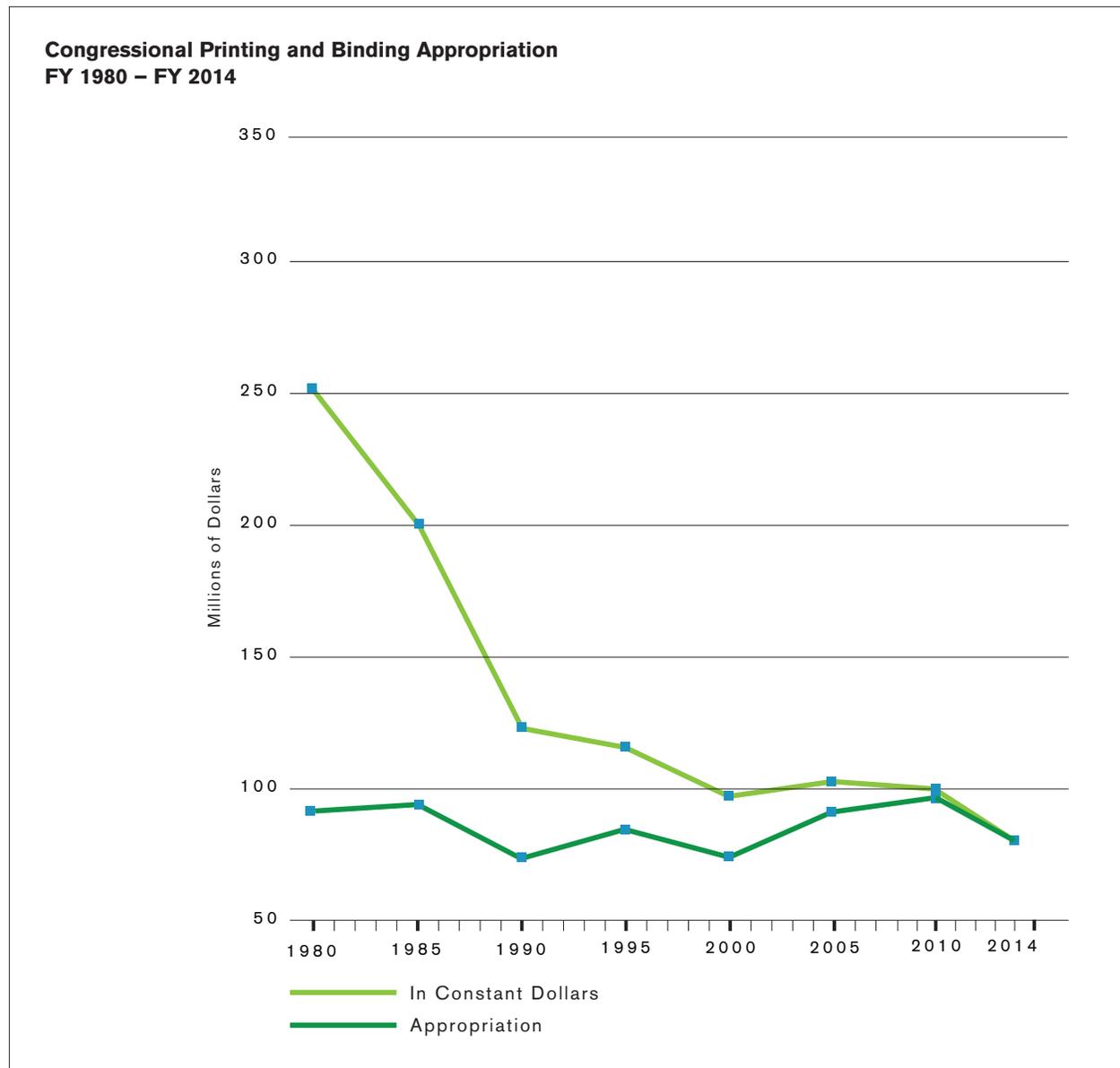
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For the Clerk of the House, the Secretary of the Senate, and the committees of the House and the Senate, GPO produces the documents and publications required by the legislative and oversight processes of Congress. This includes the daily *Congressional Record*, bills, reports, legislative calendars, hearings, committee prints, and documents, as well as stationery, franked envelopes, memorials and condolence books, programs and invitations, phone books, and the other products needed to conduct the legislative business of Congress. We also detail expert staff to support the publishing requirements of House and Senate committees and congressional offices such as the House and Senate Offices of Legislative Counsel. We work with Congress to ensure the provision of these services under any circumstances through continuity-of-operations (COOP) planning.

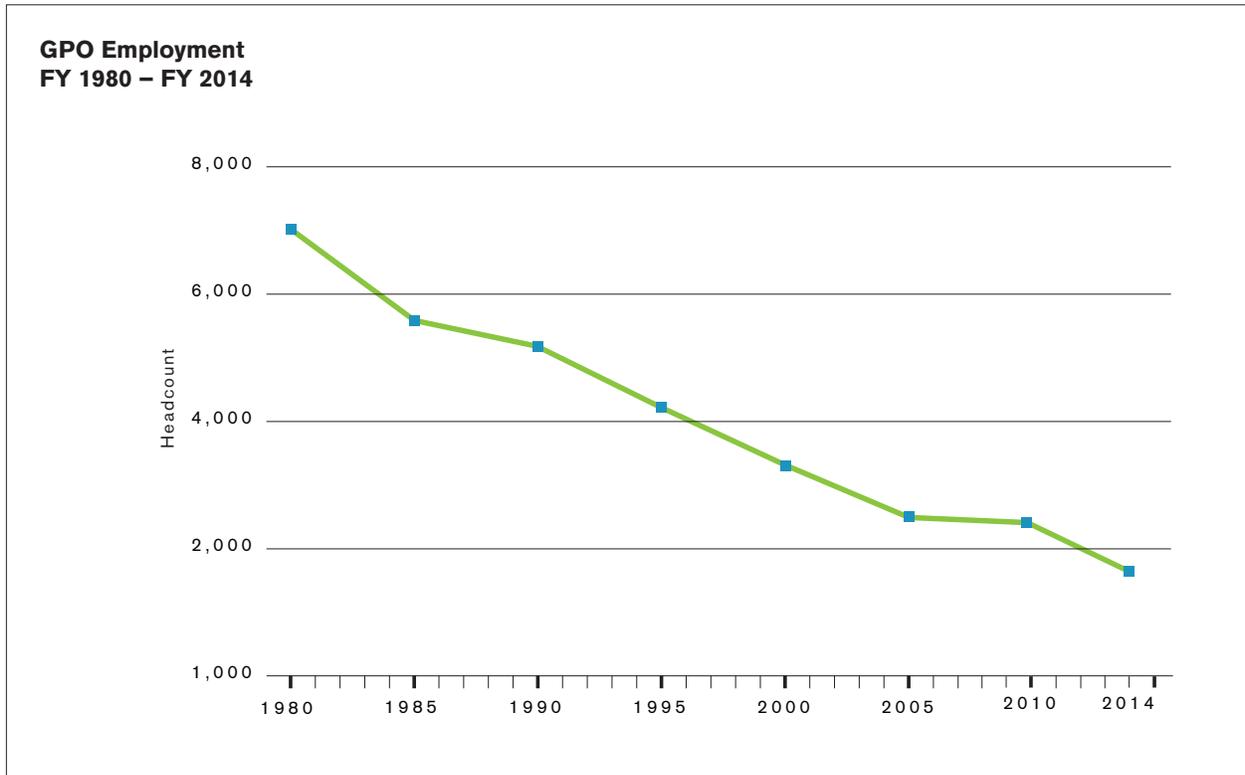
Today the activities associated with creating congressional information databases comprise the vast majority of the work funded by our annual Congressional Printing and Binding Appropriation. In addition to using these databases to produce printed products as required by Congress, GPO uploads them to the Internet via FDsys, and they are the source of the apps we build for congressional information. Our advanced digital authentication system, supported by public key infrastructure (PKI), is an essential component for assuring the digital security of congressional documents.

GPO's congressional information systems also form the building blocks of other information systems supporting Congress. Our congressional information databases are provided directly to the Library of Congress to support its new Congress.gov system as well as the legislative information systems the Library makes available to House and Senate offices. We are collaborating with the Library on the digitization of previously printed documents, such as the *Congressional Record* dating from 1873 to 1998, to make them more broadly available to Congress and the public.

**GPO Cuts the Cost of Congressional Work** The use of electronic information technologies by GPO has been a principal contributor to lowering the cost, in real economic terms, of congressional information products. In FY 1980, as we began replacing hot metal typesetting with electronic photocomposition, the appropriation for our Congressional Printing and Binding Appropriation was \$91.6 million, the equivalent in today's dollars of \$259 million. By comparison, our approved funding for FY 2014 is \$79.7 million, a reduction of more than two-thirds in constant dollar terms.



Productivity increases resulting from technology have enabled us to make substantial reductions in staffing requirements while continuing to improve services for Congress. In 1980, GPO employment was 6,450. Today, we have 1,879 employees on board, representing a reduction of 4,571, or more than 70%. This is the smallest GPO workforce of any time in the past century.



**Highlights of FY 2013 Congressional Work** In 2013, we released a version of the 113th Congress Mobile Member Guide app, which contains data equivalent to the *Congressional Pictorial Directory*, with further updates to be completed this year.

At the direction of the House Appropriations Committee, and in support of the House’s task force on bulk data, in 2013 we worked with the Library of Congress to make House bill summaries prepared by the Congressional Research Service available in XML bulk data format, from the beginning of the 113th Congress. This follows the work we have done to make House bills available in XML bulk data format, beginning with the 113th Congress.

On September 17, 2013, Constitution Day, GPO and the Library of Congress jointly announced the results of a project to produce and update the *Constitution Annotated*, via the Web, an app, and a new print version. The 2013 edition marks the centennial of this highly regarded publication, which now is more broadly accessible than ever, with a new schedule for digital updates as Supreme Court decisions are announced.

For the last two years, GPO has been a participant and presenter at the House Legislative Data and Transparency Conference, along with staff from other legislative branch agencies, data users, and transparency advocates. In 2013, we discussed preservation objectives, practices, and strategies that ensure legislative content is permanently available in electronic format. We also presented information on a committee vote utility initiative that will record and organize the votes of each committee member in an XML format into the committee report, which will take the place of users having to type in the Member names and vote results for commonly taken votes.

The 2013 Presidential inauguration included the work GPO provided under the direction of the Joint Congressional Committee on Inaugural Ceremonies. We designed and produced approximately 80 different products for the event, including invitations, tickets, signs, pins, and other items that supported the organization and conduct of the inaugural ceremonies. We also produced secure credentials for the event.

Along with other congressional action, the sequester implemented during 2013 reduced funding for the Congressional Printing and Binding Appropriation. In response, we implemented increased controls on spending, reprioritized capital investment plans, and closely monitored costs. We also developed furlough plans that fortunately did not have to be activated. GPO was able to continue its support of Congress's information product requirements throughout the sequester period without any interruption or reduction in service. During the recent Government shutdown, GPO excepted a small workforce from being furloughed in order to produce the information products required by Congress and provide public access to digital congressional information.

## GPO and Federal Agencies

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Federal agencies are major generators of information in the United States, and GPO produces their information products for official use and public access. Federal agencies and the public also rely on a growing variety of secure credentials produced by GPO, including travelers holding U.S. passports, Medicare beneficiaries in Puerto Rico, and other users. Our digital systems support key Federal agency publications, including the annual *Budget of the U.S. Government* and, most importantly, the *Federal Register* and associated products. As it does for congressional documents, our digital authentication system, supported by public key infrastructure (PKI), assures the digital security of agency documents.

**Highlights of FY 2013 Agency Operations** For the past two years we have made the *Budget of the U.S. Government* available as a mobile app. In 2013, the FY 2014 Budget on FDsys had nearly 122,000 users in the first few days of availability, and our mobile Web app had approximately 62,000 users.

One of GPO's major agency customers is the Office of the Federal Register (OFR), which produces the daily *Federal Register* and related publications such as the *Code of Federal Regulations*, and other key information products like the *Daily Compilation of Presidential Documents* and the *Public Papers of the President*. GPO produces these publications in both digital and print formats. During the recent Government shutdown, GPO maintained a capability to provide public access to information on regulations affecting public health and safety.

A major document that GPO produces is the U.S. passport for the Department of State, which we have been responsible for since 1926. At one time no more than a conventionally printed document, the U.S. passport since 2005 has incorporated a digital chip and antenna array capable of carrying biometric identification data. With other security printing features, this document – which we produce in Washington, DC, as well as a secure remote facility in Mississippi – is now the most secure identification credential obtainable. In 2013, we were directed by the Department of State to begin work on development of the next generation passport, a project that we now have underway.

Since 2008, we have served as an integrator of secure identification smart cards to support the credentialing requirements of Federal agencies and other Government entities. Our secure credential unit has been certified by the General Services Administration (GSA) as the only government-to-government provider of credentials meeting the requirements of Homeland Security Presidential Directive 12 (HSPD-12). In 2013, following the approval of the Joint Committee on Printing, we completed the installation of a COOP facility for card production at our facility in Mississippi on time and under budget, and began operations.

The sequester implemented during 2013 reduced funding for Federal agencies, potentially affecting funding for printing and other information products ordered through GPO. In response, we implemented increased controls on spending, reprioritized capital investment plans, and closely monitored costs. We also developed furlough plans that fortunately did not have to be activated. GPO was able to continue its support of Federal agency printing and information product requirements throughout the sequester period without any interruption or reduction in service. During the recent Government shutdown, GPO initially scaled back support of Federal agency requirements consistent with Office of Management and Budget and related requirements for a lapse in funding. However, as the shutdown continued and some agencies returned to business (such as the Department of Defense), GPO responded to their essential requirements. Additionally, GPO maintained public access via FDsys to health and safety regulatory information issued by the Office of the Federal Register during the shutdown.

**Partnership with Industry** Other than congressional and other work such as the *Federal Register*, the *Budget*, and secure and intelligent documents, we produce virtually all other Federal agency information product requirements via contracts in partnership with the private sector printing and information product industry. This work currently amounts to about \$300 million annually. Approximately 16,000 individual firms are registered to do business with GPO, the vast majority of whom are small businesses averaging 20 employees per firm. Contracts are awarded on a purely competitive basis; there are no set-asides or preferences in contracting other than what is specified in law and regulation, including a requirement for Buy American. This partnership provides great economic opportunity for the private sector.

The decline in printing government-wide has reduced the amount of work we produce through this partnership, the result of the ongoing transformation of Federal agency information requirements from print to digital, the President's initiative to reduce Federal printing, and to some extent funding reductions for overall Federal spending including sequestration. However, this partnership achieves significant savings and efficiencies for the printing that it continues to produce, and in the process generates private sector jobs nationwide.

We have long advocated that where Federal agency printing is required, this partnership is the most cost-effective way of producing it. We were interested to see the results of a Government Accountability Office study, conducted at the request of the Joint Committee on Printing and completed in 2013, that identified approximately 80 Federal printing plants still in operation governmentwide. Additional savings for taxpayers could occur if the work these plants are producing is transferred instead to GPO's partnership with the private sector printing and information product industry.

## **GPO and Open, Transparent Government**

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Producing and distributing the official publications and information products of the Government fulfills an informing role originally envisioned by the Founders, as James Madison once said:

A popular Government without popular information, or the means of acquiring it, is but a Prologue to a Farce or a Tragedy, or perhaps both. Knowledge will forever govern ignorance, and a people who mean to be their own Governors, must arm themselves with the power which knowledge gives.

GPO operates a variety of programs that provide the public with "the means of acquiring" Government information that Madison spoke of. These programs include the Federal Depository Library program (FDLP), Federal Digital System (FDsys), Publications Sales, and social media.

**Federal Depository Library Program** The FDLP has legislative antecedents that date back 200 years, to 1813. Across those years, depository libraries have served as critical links between "We the People" and the information made available by the Federal Government. GPO provides the libraries with information products in digital and, in some cases, tangible formats, and the libraries in turn make these available to the public at no charge while providing additional help and assistance to depository library users. The program today serves millions of Americans through a network of approximately 1,200 public, academic, law, and other libraries located across the Nation, averaging nearly three per congressional district. Once limited to the distribution of printed and microfiche products, the FDLP today is primarily digital, supported by FDsys and other digital resources.

In 2013, GPO continued work on our State Forecasting Project, a collaborative research project between GPO and depository libraries, which has surveyed all depository libraries to assess the current conditions of the program. Primary issues identified in the survey include budget constraints, use of physical space, staffing, and collection scope changes. Results from this initiative will serve as a blueprint for developing a new national plan for the future of the FDLP.

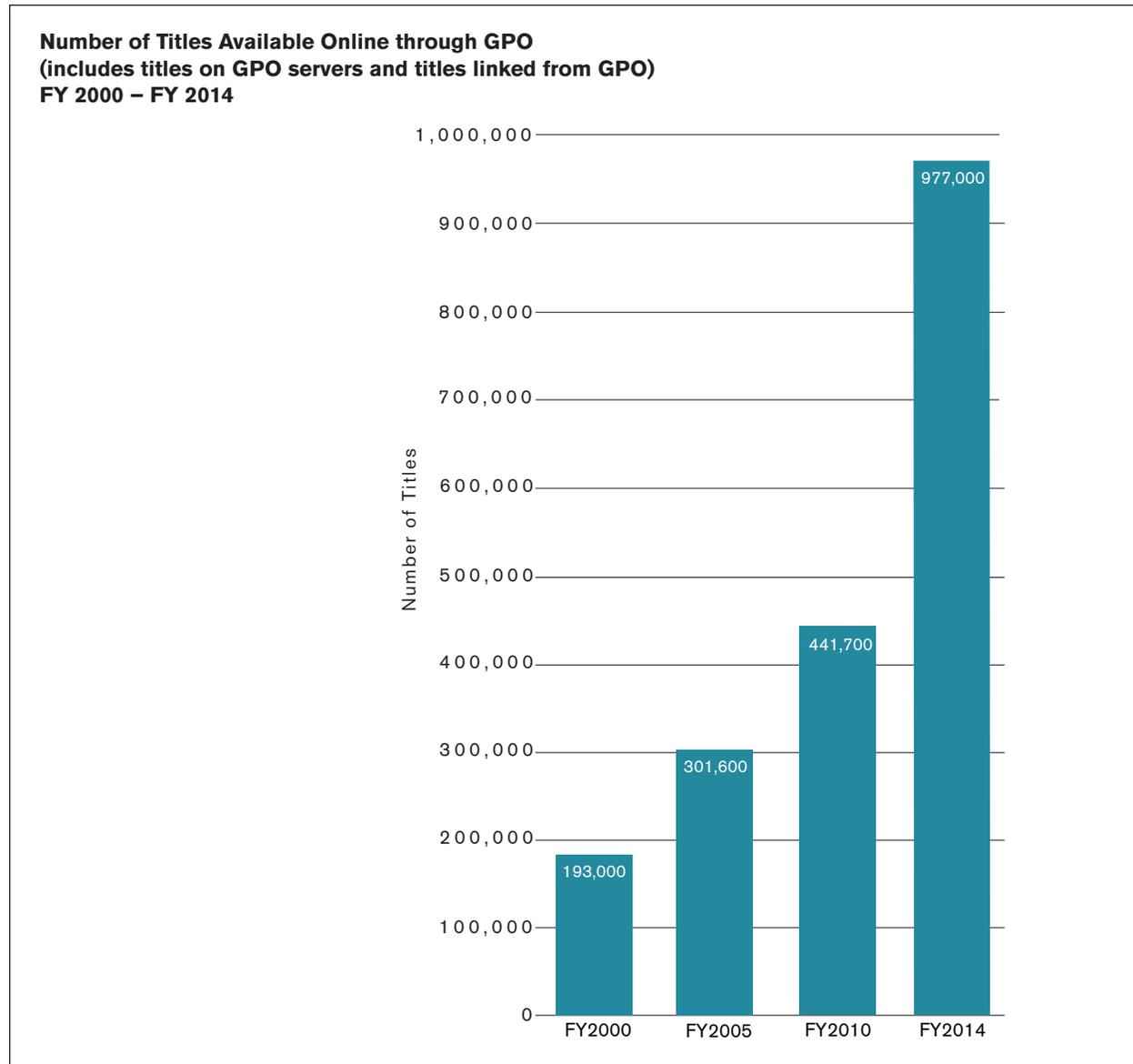
**Federal Digital System** GPO has been providing online access to congressional and Federal agency documents since 1994. Today, FDsys provides the majority of congressional and Federal agency content to the FDLP as well as other online users. This system has reduced the cost of providing public access to Government information significantly when compared with print, while expanding public access dramatically through the Internet. Public utilization of FDsys has increased substantially. In 2013, FDsys recorded its 500 millionth document retrieval since replacing our original online Web site, GPO Access. Currently, FDsys serves as a secure preservation repository for nearly one million individual titles from all three branches of the Government, the only system of its kind in operation today. In 2013, FDsys averaged 38.7 million downloads per month, with a spike up to 47.5 million retrievals during the recent Government shutdown.

GPO is continually adding collections to FDsys to provide increased public access to Government information. In 2013, we partnered with the Treasury Department on a pilot project to make digitized content from the Treasury library available on FDsys. Through the project, the *Treasury Reporting Rates of Exchange, 1956-2005*, which list the exchange rates of foreign currencies based on the dollar, are now available on FDsys. Over the next year, additional historical documents within the Treasury's library collection will be made available on FDsys. We will also add the *Official Register of the United States* for the time periods 1829-1861 and 1879-1959. There are plans to add a publication with information about the Federal workforce, including the name of every employee, their job title, state or country of birth, the location of their post, and their annual salary.

During the recent shutdown, the FDsys congressional and regulatory information collections were continually updated as an essential function in order to provide public access to this essential information. The other collections on FDsys

were not updated but were still accessible. All other information on **gpo.gov** (concerning our Online Bookstore, the FDLP Desktop, Contractor Connect, etc.) remained static during the shutdown.

**GPO Achieves Savings in Information Dissemination** In 1995, the first full year of our online operations, the cost of printing and distributing millions of copies of printed publications to Federal depository libraries nationwide was funded at \$17.6 million, the equivalent of \$26.9 million in constant dollars. For FY 2015, we are proposing to fund this function at \$8.7 million, a reduction of more than 67% in constant dollar terms. Along with appropriations to GPO's Revolving Fund, we have used the savings from reduced printing and distribution costs to pay for the establishment and operation of our digital information dissemination operations, achieving additional savings for the taxpayers, and vastly expanding public access to Government information.



**Publication and Information Sales Program** Along with the FDLP and FDSys, which are no-fee public access programs, GPO provides public access to official Federal information through public sales featuring secure ordering through an online bookstore, a brick and mortar bookstore at GPO headquarters in Washington, DC, and partnerships with the private sector that offer Federal publications as eBooks. As a one-stop shop for eBook design, conversion, and dissemination, our presence in the eBook market continues to grow. We now have agreements with Apple, Google's eBookstore, Barnes & Noble, OverDrive, Ingram, Zinio, and other online vendors to make popular Government titles such as the *Public Papers of the President-Barack Obama*, the *Financial Crisis Inquiry Report*, and *Ponzimonium: How*

*Scam Artists are Ripping Off America* available as eBooks. Additionally, we are working with Congress to make various publications, including *Women in Congress*, *Black Americans in Congress*, and the upcoming *Hispanic Americans in Congress*, available as eBooks.

**Reimbursable Distribution Program** We operate distribution programs for the information products of other Federal agencies on a reimbursable basis, including General Services Administration (GSA) Consumer Information Center publications, from warehouses in Pueblo, CO, and Laurel, MD.

**GPO and Social Media** We use Facebook, Twitter, YouTube, and a book blog to share information about GPO news and events and to promote specific publications and products. By the end of 2013, we had 2,731 likes on Facebook, 5,000 followers on Twitter, and 93,705 views across nearly 53 videos on YouTube. Our book blog, Government Book Talk, focuses on increasing the awareness of new and classic Federal publications through reviews and discussions. In February 2013, we started up a presence on Pinterest and now have 288 followers pinning on 15 boards of Federal Government information.

## GPO Finances

**Revolving Fund** All GPO activities are financed through a business-like Revolving Fund. The fund is used to pay all of GPO's costs in performing congressional and agency printing, printing procurement, and distribution activities. It is reimbursed from payments from customer agencies, sales to the public, and transfers from GPO's two annual appropriations: the Congressional Printing and Binding Appropriation and the Salaries and Expenses Appropriation of the Superintendent of Documents.

The Revolving Fund functions as GPO's checking account with the U.S. Treasury. GPO pays its expenses from this account either with a check or electronic transfer. The fund is reimbursed when the Treasury Department transfers money from agency appropriations accounts to the fund when agencies pay GPO invoices. This procedure also applies to the payment of transfers from the Congressional Printing and Binding and Salaries and Expenses Appropriations, and to deposits of funds collected from sales to the public.

GPO maintains a cash balance in the Revolving Fund that is used to pay all expenses. The cash balance fluctuates daily as payments are received from agency reimbursements, customer payments, and transfers from GPO appropriations.

**Retained Earnings** Under GPO's system of accrual accounting, annual earnings generated since the inception of the Revolving Fund have been accumulated as retained earnings. Retained earnings make it possible for GPO to fund a significant amount of technology modernization. However, appropriations for essential investments in technology and plant upgrades are also requested annually.

**Appropriated Funds** GPO's Congressional Printing and Binding Appropriation is used to reimburse the Revolving Fund for costs of publishing the documents required for the use of Congress in digital and print formats, as authorized by the provisions of chapters 7 and 9 of Title 44, U.S.C. The Salaries and Expenses Appropriation of the Superintendent of Documents is used to pay for costs associated with depository distribution, cataloging and indexing, statutory distribution, and international exchange distribution. The reimbursements from these appropriations are included in GPO's Revolving Fund as revenue for work performed.

Unlike most appropriations to other Federal agencies, these two appropriations are for work that GPO itself does not control. The Congressional Printing and Binding Appropriation in effect is an appropriation by Congress to cover the costs of its own printing and other information product requirements. The appropriation is made to GPO to relieve Congress of the burden of maintaining detailed accounting records for the work ordered from GPO both by law and by other congressional requisitions, as well as the responsibility for estimating the anticipated volume of congressional work that is used as the basis for the appropriation.

Congress plays a major role in controlling the rate of spending of the Congressional Printing and Binding Appropriation. GPO can transfer funds from the appropriation to the Revolving Fund only when it performs congressional work. The appropriation is not available for expenditure for any purposes other than congressional work. While GPO does its best to estimate the volume of congressional work in any given year, that volume can change due to circumstances beyond GPO's control. GPO can affect the rate of spending under this appropriation by ensuring the efficiency of its operations.

If congressional requisitions fall short of GPO's estimate, there will be a balance remaining in the Congressional Printing and Binding Appropriation at the end of the year. Under the language of GPO's appropriations legislation, such

balances are eligible for transfer to GPO's Revolving Fund, where they can be used only for the purposes for which they were originally appropriated, with the approval of the House and Senate appropriations committees. If Congress's requirements exceed GPO's estimate, GPO will continue to fulfill them, and Congress will in effect spend more than it appropriated. As a result, there will be a shortfall in the appropriation for which GPO would need additional funding in a subsequent year. The shortfall would be paid out of available money—retained earnings—in GPO's Revolving Fund that otherwise would be available for investment in new plant and equipment. When shortfalls occur, Congress subsequently repays GPO for the excess cost to restore money to GPO's Revolving Fund.

Like the Congressional Printing and Binding Appropriation, the Salaries and Expenses Appropriation is available only for specific programs: depository distribution, cataloging and indexing, statutory distribution, and international exchange. The publishing activities of the Government determine the workload handled by these programs, not GPO. However, GPO can affect the level of funding by ensuring the efficiency of its information dissemination operations. Like the Congressional Printing and Binding Appropriation, any unobligated balances remaining in this account may be transferred to GPO's Revolving Fund, where they can be used only for the purposes for which they were originally appropriated, with the approval of the House and Senate appropriations committees.

**FY 2013 Financial Results** Revenue totaled \$719 million while total expenses were \$689 million. The expenses include a \$1.4 million beneficial adjustment reflecting a decrease in the GPO long term liability for workers' compensation. Before that adjustment and net of the accumulation of \$20.7 million in reimbursements from the State Department reserved for capital investment supporting passport production, GPO's operating net income was \$7.3 million.

Funds appropriated directly by Congress provided nearly \$110.4 million (including funds from the Congressional Printing and Binding and Salaries and Expenses appropriations, along with appropriations to the Revolving Fund), or about 15% of total revenue. All other GPO activities, including inplant printing (which includes the production of passports), procured printing, sales of publications, agency distribution services, and all administrative support functions, were financed through the Revolving Fund by revenues generated by payments from agencies and sales to the public.

The largest single component of GPO's annual expenses is procured printing. In FY 2013, the cost of procured printing totaled \$277.2 million, or about 40% of total expenses. The second largest component was personnel compensation and benefits. These totaled \$202.7 million, or about 29% of all expenses.

## FY 2015 Appropriations Request

GPO is requesting a total of \$128,919,000 for FY 2015, an increase of \$441,000 or 0.3% over our request for FY 2014 (before the sequester), and an increase of \$9,619,000 or 8.1% over the level of funding provided for FY 2014 in P.L. 113-76. The increase is primarily attributable to the Congressional Printing and Binding account due to the currently projected reduction in the availability of unexpended prior year funds to offset new funding requirements. The other significant component of our increased request is for support of GPO's Federal Digital System (FDsys) and our Composition System Replacement project as well as necessary facilities maintenance and repairs.

GPO's appropriations request for FY 2015 will enable us to:

- meet projected requirements for GPO's congressional printing and binding operations;
- fund the operation of GPO's statutory information dissemination programs and provide investment funds for necessary information dissemination projects; and
- continue the development of FDsys and our Composition System Replacement project and carry out necessary facilities maintenance and repair projects.

**Congressional Printing and Binding Appropriation** We are requesting \$85,400,000 for this account. This represents an increase of \$5,664,000 or 7.1% over the level of funding we requested for FY 2014 (before the sequester), which was the same level approved in P.L.113-76. The increase is due primarily to the reduced availability of unexpended prior year funds to offset new funding requirements. We are continuing to closely monitor the payment of all outstanding prior year congressional printing and binding obligations, and will request the approval of the Appropriations Committees to transfer any additional unobligated prior year balances to the Revolving Fund later this year. This will potentially reduce our request for new funding for the Congressional Printing and Binding account.

For FY 2014, we estimated that total congressional printing and binding requirements would be \$89,487,000. We plan to use \$9,751,000 of transfers from the unexpended balances of prior year appropriations to help offset these requirements. This reduced our need for new funding to \$79,736,000, the level that has been approved for FY 2014.

For FY 2015, we estimate that total congressional printing and binding requirements will be \$90,713,000, an increase of just \$1,226,000 or 1.4%, which is a third less than the anticipated 2.1% inflation increase. At this time, we plan to use \$5,313,000 that is available in unexpended prior funds to offset these requirements, resulting in our request for \$85,400,000 in new funding. As noted above, we are continuing to monitor the liquidation of outstanding obligations against our prior year accounts, and should additional prior year unexpended balances become available, we will request their transfer for FY 2015 purposes.

The estimated requirements for FY 2015 include a projected price level increase of \$1,895,000, based on an average 2.1% rise in printing costs. The effects of the price level increase are offset by an estimated \$669,000 reduction in volume requirements. The volume estimate is derived from historical data. While volume is projected to increase for hearings, miscellaneous printing and services, bills and resolutions, and the *Congressional Record Index*, volume reductions are projected for all other congressional printing and binding categories, chiefly in the categories for the *Congressional Record*, legislative calendars, document envelopes and franks, miscellaneous publications, and committee prints.

House Report 112-148, accompanying the Legislative Branch Appropriations bill for FY 2012, requires the presentation of budget requirements from a zero base. However, GPO has no control over the workload requirements of the Congressional Printing and Binding Appropriation. These are determined by the legislative activities and requirements of the House of Representatives and the Senate as authorized by the applicable provisions of Title 44, U.S.C. GPO utilizes historical data incorporating other relevant factors to develop estimates of likely congressional printing and binding workload requirements. These requirements are used as the basis of the budget presentation for this account.

**Salaries and Expenses Appropriation of the Superintendent of Documents** We are requesting \$32,171,000 for this account. This represents a decrease of \$3,652,000 or 10.2% from the amount we requested for FY 2014 (before the sequester), and an increase of \$671,000 or 2.1% over the funding approved in P.L. 113-76. The requested amount is based on the outcome of using zero-based budgeting to determine the proper levels of funding needed to perform program activities at minimum levels, as directed by House Report 112-148.

Our total requirements for this account for FY 2015 are projected to be \$37,238,000. This includes \$2,500,000 for the development of metadata for the digitized bound *Congressional Record* and *Federal Register*; \$1,067,000 for the FDLP's digital harvesting and content management project; \$1,000,000 for the historic shelflist digitization project; and \$500,000 in projects to enhance public access to Web-based publications. To cover these costs, there is approximately \$5,067,000 in unexpended balances from prior year accounts. We will request the Appropriations Committees for authority to transfer these funds to the Revolving Fund to cover these project costs.

The funding we are requesting for FY 2015 will cover mandatory pay and related cost increases of \$271,000. Merit and other pay increases are included for 94 FTE's, a reduction of 20 from the level requested for FY 2014. In addition, the requested funding covers projected price level increases of \$400,000, including ongoing systems maintenance and FDsys operating expenses.

**Revolving Fund** We are requesting \$11,347,500 for this account, to remain available until expended. This is a decrease of \$1,571,500 or 13.8% from the level we requested for FY 2014 (before the sequester), and an increase of \$3,284,000 or 40.7% over the funding provided in P.L. 113-76.

The request includes \$5,331,500 for FDsys projects, including \$3,800,000 for repository development, search development, and Web app and processing development, to maintain consistent delivery of new features and functionality associated with the introduction of the next generation FDsys, scheduled for FY 2015. In addition, we are requesting \$1,531,500 for FDsys infrastructure improvements including test environment, development environment, storage upgrade, and additional bandwidth to accommodate continuing increases in public use. The recent report of the National Academy of Public Administration on GPO discussed the need for appropriations to provide necessary funding for FDsys.

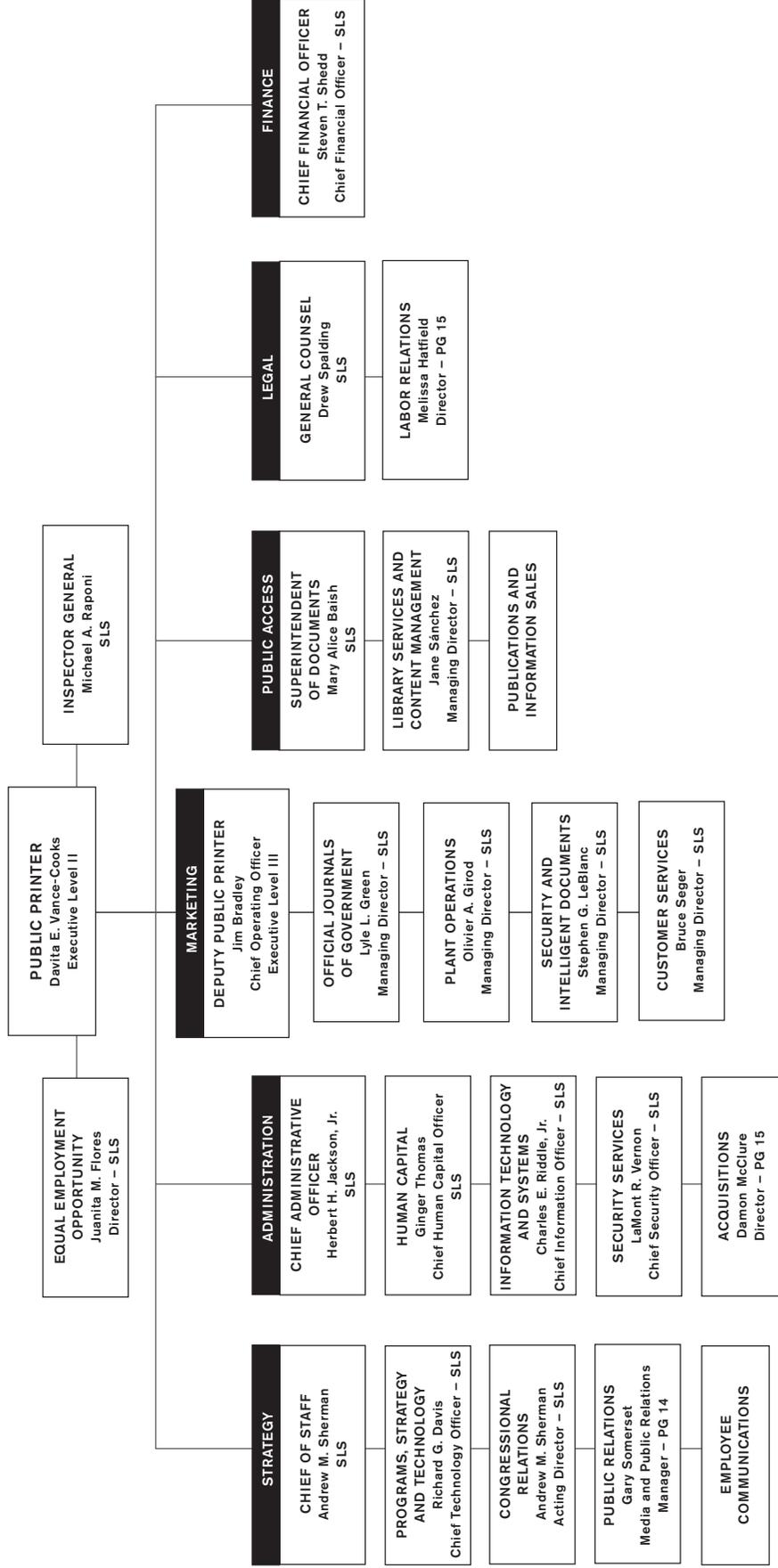
GPO has been working on the development of our XML-based Composition System Replacement (CSR) project, which will replace our aging Microcomp composition system. The objective of the project is to match the typographical

style and page layout of current printed publications, as well as support enhanced search, retrieval, data formats, and repurposing of data. Completion will be based on an iterative process over a series of years and releases, based upon stakeholder requirements and priorities for content collections. It will integrate with internal and external systems, such as FDsys and XML authoring tools utilized by external customers (e.g., ALEX and LEXA in the House and the Senate). The new system will allow GPO and its users to employ XML while maintaining the current functionality available via Microcomp. In FY 2015, GPO plans to continue active development of core legislative documents, beginning with bills, resolutions, and amendments but also efforts to migrate additional publications to XML. We are requesting \$3.5 million for this purpose, which will cover the costs for hardware, software, and staffing needed for project support, development and implementation.

We are also requesting \$2,516,000 for facilities projects, including replacement of aging elevators and the roof, acquisition of a new automated utility management system, and projects to install upgraded volt transformers, design of a "free cooling" heat exchange system, installation of an air compressor, and a new cooling system for GPO's data center. These projects support the provision of digital information production and dissemination services for Congress.

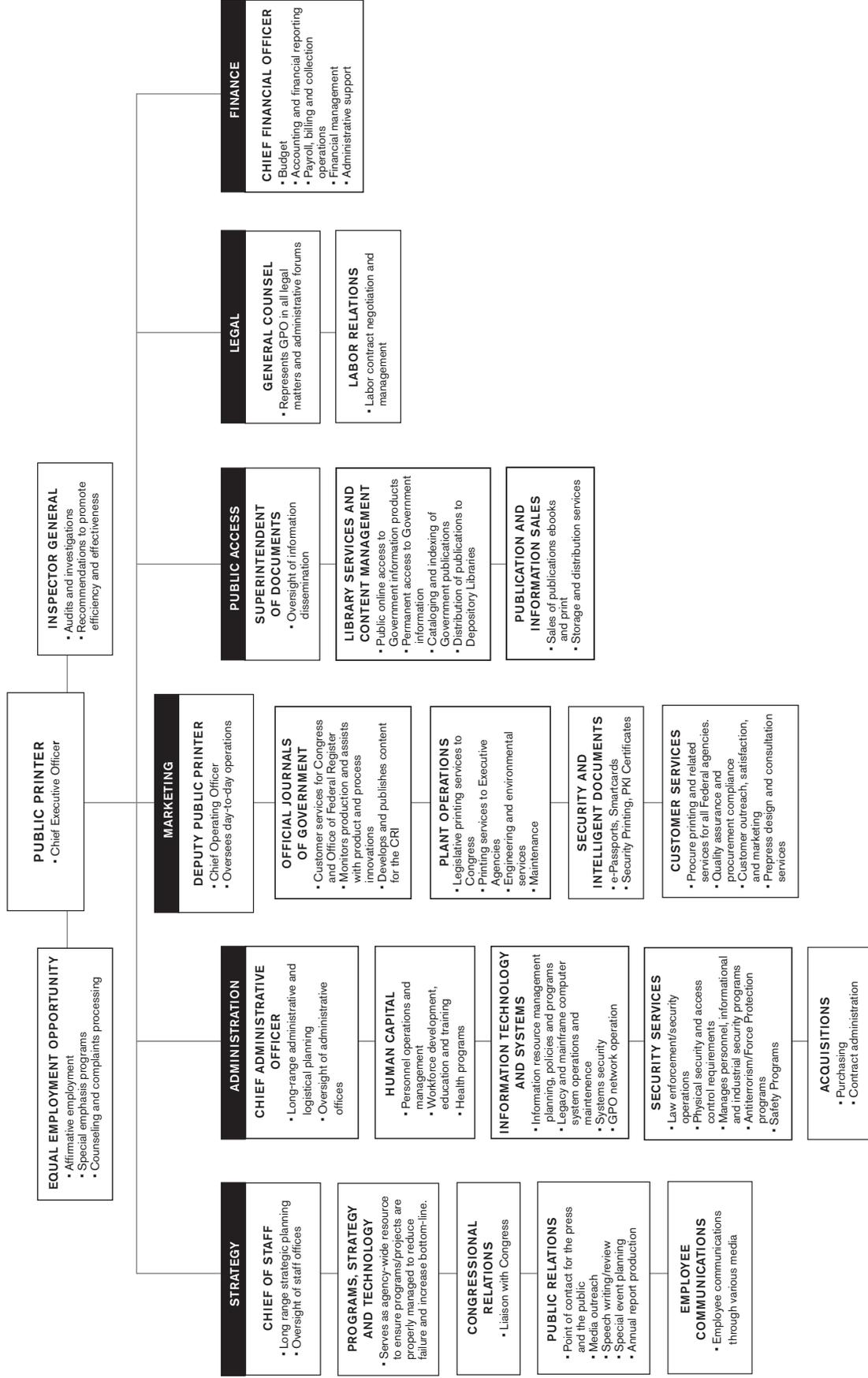
# GPO ORGANIZATION

OFFICIAL DIGITAL SECURE



# GPO FUNCTIONS BY ORGANIZATION

OFFICIAL DIGITAL SECURE



## GPO STAFFING INFORMATION

As of January, 2014

<b>Business Unit</b>	<b>1-8</b>	<b>9-12</b>	<b>13-15</b>	<b>SLS</b>	<b>Wage Grade</b>	<b>Total</b>
Acquisitions	5	10	6	0	0	21
Chief Administrative Officer	0	1	0	1	0	2
Chief of Staff	0	0	0	1	0	1
Communications	0	2	5	0	0	7
Customer Services	30	97	40	0	0	167
Equal Employment Opportunity	2	3	2	1	0	8
Finance and Administration	25	38	46	2	2	113
General Counsel	1	2	8	2	0	13
Human Capital	13	18	20	1	0	52
Information Technology and Systems	6	21	78	2	0	107
Inspector General	0	5	13	1	0	19
Library Services and Content Management	8	38	28	2	11	87
Official Journals Of Government	2	13	15	1	64	95
Plant Operations	33	58	63	3	705	862
Programs, Strategy, and Technology	0	3	18	1	0	22
Publication and Information Sales	31	26	12	1	12	82
Public Printer	1	11	5	2	0	19
Security Services	40	13	4	1	0	58
Security and Intelligent Documents	9	5	26	1	103	144
<b>Grand Total</b>	<b>206</b>	<b>364</b>	<b>389</b>	<b>23</b>	<b>897</b>	<b>1,879</b>

Note: This information outlines the number of employees within the agency's organizational structure. The breakout is by plan and grade range or salary equivalent of 1,879 employees.

GPO's Senior Level Service (SLS) is similar to the Senior Executive Service.

US GOVERNMENT PRINTING OFFICE  
**Summary of Appropriation Estimates**  
(Dollars in Thousands)

<u>Appropriation Title</u>	<u>FY 2013 Actual</u>	<u>FY 2014 Approved</u>	<u>FY 2015 Request</u>	<u>FY 2014/2015 Net Change</u>
Congressional Printing and Binding	\$ <u>82,130</u>	\$ <u>79,736</u>	\$ <u>85,400</u>	\$ <u>5,664</u>
Superintendent of Documents Salaries and Expenses				
By Law Distribution	357	315	367	52
Cataloging and Indexing	8,029	8,190	8,204	14
Federal Depository Library	22,069	22,050	22,583	533
International Exchange	<u>982</u>	<u>945</u>	<u>1,017</u>	<u>72</u>
Total Appropriation	<u>31,437</u>	<u>31,500</u>	<u>32,171</u>	<u>671</u>
Revolving Fund	<u>3,967</u>	<u>8,064</u>	<u>11,348</u>	<u>3,284</u>
Total Appropriations	<u>\$ 117,534</u>	<u>\$ 119,300</u>	<u>\$ 128,919</u>	<u>\$ 9,619</u>

US GOVERNMENT PRINTING OFFICE  
**Staffing Summary – FTE's**

<u>Appropriation Title</u>	<u>FY 2013 Actual</u>	<u>FY 2014 Approved</u>	<u>FY 2015 Request</u>	<u>2014/2015 Change</u>
Congressional Printing and Binding	-	-	-	-
Superintendent of Documents Salaries and Expenses				
By Law Distribution	1	1	1	-
Cataloging and Indexing	22	24	24	-
Federal Depository Library	62	66	66	-
International Exchange	3	3	3	-
Total Appropriation	<u>88</u>	<u>94</u>	<u>94</u>	<u>-</u>
Revolving Fund	<u>1,736</u>	<u>1,829</u>	<u>1,829</u>	<u>-</u>
Total Agency	<u><u>1,824</u></u>	<u><u>1,923</u></u>	<u><u>1,923</u></u>	<u><u>-</u></u>

# GPO Mission, Goals, Objectives

## Mission Statement

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*Keeping America Informed* as the Official, Digital, and Secure source for producing, protecting, preserving, and distributing the official publications and information products of the Federal Government.

## Vision

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Continue to Transform Ourselves into a Digital Information Platform and Provider of Secure Credentials.

## About GPO

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Established in 1861, GPO's mission can be traced to the requirement in Article I of the Constitution that Congress "keep a journal of its proceedings and from time to time publish the same." GPO's inplant production and printing procurement operations produce the official publications of Congress, the White House, and Federal agencies. GPO's information dissemination programs provide public access to the official publications and information of the Government in both digital and printed formats through an official Web site ([www.fdsys.gov](http://www.fdsys.gov)), a partnership with Federal depository libraries nationwide, and both online and bookstore sales. Total GPO employment today is approximately 1,900.

Congressional printing and information services are the primary function of GPO's inplant facility in Washington, D.C. In addition to the Congressional Record containing the daily proceedings of Congress, GPO produces bills, hearings, reports, and other legislative documents, in digital and print formats, as required by the Senate and House of Representatives and their committees. GPO's inplant facility also produces the daily Federal Register and Code of Federal Regulations, and the annual Budget of the U.S. Government, as well as U.S. passports and other secure Federal credentials. GPO has an additional facility in Mississippi for passport production.

GPO provides centralized operations for the procurement of information products for the entire Government, purchasing approximately \$300 million annually from private sector vendors nationwide for Federal agency customers. About 75% of all the products ordered annually from GPO (other than passports and secure credentials) are procured from the private sector, including Social Security cards, census and tax forms, and Medicaid and Medicare materials. GPO's procurement program provides great economic opportunity for the private sector. The majority of the firms GPO deals with are small businesses of 20 employees or less.

GPO's primary information dissemination program involves a partnership with 1,200 Federal depository libraries nationwide. Today, the partnership is predominantly electronic, but tangible formats are distributed where required. GPO's Federal Digital System (FDsys) provides free public access to more than 900,000 searchable titles, with

an average of 40 million retrievals every month. GPO also provides for public sale of Government publications via its traditional and online bookstores, offers eBooks through partnerships with multiple vendors, and provides a variety of mobile web apps for key Federal documents.

GPO operates on a revolving fund basis, like a business. Only 16% of GPO's funding comes from direct appropriations to cover the cost of congressional work and the depository library program and supporting distribution programs. All other revenues to GPO are reimbursements from agencies for work performed or sales of publications to the public.

For more information, please visit [www.gpo.gov](http://www.gpo.gov). Follow GPO on Twitter <http://twitter.com/USGPO>, YouTube <http://www.youtube.com/user/gpoprinter>, and Facebook [www.facebook.com/usgpo](http://www.facebook.com/usgpo).

## Core Values

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GPO's core values define our character. These values transcend product and market cycles, management trends, technological change, and individual leaders. Over the years, GPO has developed new product lines, employed new strategies, reengineered processes, and significantly restructured the organization, yet the core values have remained intact.

### Commitment

GPO has had the responsibility of *Keeping America Informed* for over 150 years. It continues that long tradition by providing an uncompromised dedication to authentic, fast, and reliable service.

### Customer Service

GPO has a customer-centric approach and has agency-wide procedures, policies, and activities in place to ensure we are meeting customers' needs and exceeding their expectations.

### Dependability

GPO is a trusted source of Federal information and works to deliver quality goods and services on time.

### Diversity

GPO is dedicated to diversity in every aspect of the business. Our commitment to diversity helps serve customers better and provides a positive work environment for employees. GPO is committed to promoting and supporting an inclusive environment that provides to all employees the chance to work to their full potential.

### Integrity

GPO's employees believe that honesty and the highest ethics form the cornerstone of the organization and create an environment of trust.

### Teamwork

GPO employees treat one another with dignity and respect and communicate openly. GPO's environment fosters collaboration and innovation while maintaining individual accountability. The agency partners with the Government and the private sector to provide the best value to customers.

## I. Satisfying Our Stakeholders

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### A. It's all About the Customer

#### Objective

Develop internal processes and procedures that support an internal organizational culture in which exceptional service, delivery, and customer satisfaction are encouraged and rewarded.

GPO will work to understand, anticipate, and meet the needs of customers. GPO will provide world-class customer service together with product innovation through a wide range of print and technology vehicles.

GPO is dedicated to providing products that deliver results and will recognize employees who exceed customer expectations.

GPO will continue to utilize our expertise in printing and information technologies to educate our customers so that they can take advantage of GPO products and services.

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#### 2014 Efforts

- 1. Administrative Service Unit** – The office of the Chief Administrative Officer will establish an Administrative Service Unit which will consolidate agency-wide support activities that are currently situated in various business units.
- 2. Customer Surveys**

**GPOExpress Survey** – Business Products and Services will conduct the third annual GPOExpress survey to gauge user satisfaction and overall evaluation of the usefulness of the program.

**Customer Satisfaction Survey** – GPO will develop and implement a customer satisfaction survey.

**Customer Survey Tool** – Security and Intelligent Documents (SID) will evaluate results from a customer survey and develop action items, as appropriate.
- 3. Digital Public Library of America (DPLA)** – Working collaboratively with Programs, Strategy, and Technology, Library Services and Content Management will test and implement the process to make collection records available via the DPLA, to serve as a “Federal hub.”
- 4. Federal Digital System (FDSys)** – Programs, Strategy, and Technology will continue providing management, development, and support of FDSys including adding content and enhancing functionality to meet the needs of agency customers and other stakeholders.
- 5. Integrated Library System (ILS)** – The current ILS contract is expiring, and a Library Services and Content Management (LSCM) project team has been formed. Planning is currently underway to evaluate workflows and the current functional needs of GPO staff, libraries, and the general public. In addition, LSCM will evaluate new functionality of a “Next Generation” ILS to ensure that it meets the expectations of our key stakeholders, the FDLP, and anyone searching for Federal Government information.
- 6. Interagency Council on Printing and Publications Services (ICPPS)** – Business Products and Services will work with ICPPS leadership to broaden the base of members and increase active participation by developing enhanced meeting content that is timely and relevant to agency publishing pressures and needs.
- 7. Library Conferences and Educational Opportunities**

**Depository Library Council Meeting and Federal Depository Library Conference** – Library Services and Content Management (LSCM) will continue to provide the opportunity for attendees to meet and interact with the Public Printer, Superintendent of Documents and GPO staff, and attend educational and agency training. Virtual attendance will be offered via GPO’s e-learning platform.

**Interagency Depository Seminar** – LSCM will continue to offer training and information related to depository operations, agency resources and best practices at the Interagency Depository Seminar. Virtual attendance will be offered via GPO’s e-learning platform.

**Preservation Week** – An online conference will again be offered in spring 2014 via LSCM’s e-learning platform, to include presentations on preservation and other topics of interest, identified in the Forecast Study responses.
- 8. Marketing Initiatives**

**GPO Road Shows** – In light of reduced customer travel budgets, Business Products and Services will change the regional emphasis from GPO Road Show marketing and educational events to increased use of new content delivered via webinars and other online outreach opportunities that do not require travel.

**Customer Presentations** – Business Products and Services will work with GPO business units to develop short informational narrated slide presentations to assist customers in working with GPO.

**Information Exchange** – In an effort to work more closely with all GPO business unit marketing resources, Business Products and Services will develop online and live-meeting internal GPO information exchange opportunities to assist in coordinating marketing activities and assets.

**Digital Communication** – Business Products and Services will explore the feasibility of instituting digital communication avenues such as blogs and e-newsletters to increase the reach of GPO communications to customers.
- 9. National Bibliographic Records Inventory Plan – Library Services and Content Management (LSCM) will:**

Identify fugitive U.S. Government publications (e.g., published Federal agency materials within scope of the FDLP and the Cataloging and Indexing Program,

but Agencies have not notified GPO of what they have published, or have not provided copies to GPO) and pre-1976 titles not in the Catalog of Government Publications (CGP) that fall within LSCM's program responsibilities (Federal Depository Library Program and Cataloging and Indexing Program).

Create a common platform for electronic cataloging and metadata information to standardize access for LSCM staff, the FDLP library community and the public via the CGP (<http://catalog.gpo.gov>).

Inventory historical publications at GPO for inclusion in the National Bibliographic Records Inventory and for possible inclusion in future projects.

**10. National Plan for the Future of the Federal Depository Library Program (FDLP)** – After completing analysis of the FDLP Forecast Study, Library Services and Content Management (LSCM) will present recommendations and findings to the FDLP community. LSCM will prepare the FDLP National Academy of Public Administration reports (specifically those recommendations for LSCM), and develop an action plan for implementation, working collaboratively with Federal Depository libraries.

**11. Reforming Congressional Billing and Reporting** – The office of the Chief of Staff, in collaboration with Congressional staff, will review and develop recommendations to improve GPO's Congressional billing process.

**12. Security – Security Services will:**

Develop an “all-hazards” approach to emergency preparedness that includes the following four phases: mitigation, preparedness, response, and recovery.

Identify and leverage new technologies to address emerging issues.

Recommend anti-terrorism and crime prevention countermeasures in response to actionable threat information.

**13. Training Initiatives**

**Webinars and Training Portal** – Library Services and Content Management (LSCM) will expand training options to include more webinars via the e-learning platform focusing on depository operations and outside Agency resources. In addition, LSCM will work with community stakeholders to develop a training resource portal for use by coordinators and others interested in government information.

**GPO Institute** – Business Products and Services will increase the number and type of online training opportunities through the GPO Institute with more emphasis on utilizing GPO subject matter experts to facilitate training.

**14. Web Development Services** – Business Products and Services (BPS) will establish a term contract for the provision of web content development services in support of web design engagements. Utilizing skilled

contractor support will allow BPS to scale up the number of web site design engagements that can be executed.

**B. Open and Transparent**

**Objective**

**Build on GPO's ongoing commitment to an open and transparent government.**

GPO will continue to provide authentic information to the American public through a variety of print and technology vehicles efficiently and securely.

GPO will become a key innovator and leader in the Presidential mandate of transparency (White House Open Government Initiative). Realizing that participation, and collaboration form the cornerstone of an open government, GPO will utilize all available technology to assist Federal agencies in disseminating information about their operations in a fast, secure, and permanent manner.

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**2014 Efforts**

- 1. Customer Ordering** – GPO will create a document repository to support customer access to ordering documents.
- 2. ISO 9001** – Security and Intelligent Documents will re-certify its entire workforce and processes under the ISO 9001 umbrella. Both locations (D.C. and Stennis, Mississippi) and all operations (Passports, Smartcards and New Product Development) are conducted under this open and transparent, documented and auditable system, recognized around the globe for excellence in production, quality and process improvements.
- 3. Next Generation Federal Digital System (NextGen FDsys)** – Programs, Strategy, and Technology (PST) will develop and implement the Next Generation FDsys. NextGen functionality will greatly enhance the way stakeholders can interact with FDsys, strengthening GPO's position as the central location for access to Federal government information. NextGen FDsys encompasses four interrelated initiatives:

**Responsive User Interface Design** – PST will implement a responsive user interface design for FDsys to optimize ease of viewing and navigation across a range of devices.

**Usability** – PST will measure the usability of the FDsys public website and update the user interface to demonstrate measurable improvements.

**Search Engine Refresh** – PST will replace the existing search engine.

**Publication Linking** – PST will define, persist, access, and present relationships among documents.

## C. Enhance Strategic Partnerships

### Objective

Enhance strategic partnerships to gain flexibility, build effective networks, and manage processes to meet customer demands and expectations.

GPO will develop the agency-wide synergies and flexibilities to continuously strive for quality, availability, and efficiency in the delivery of products and services. GPO will also work to improve its internal culture and business processes to ensure mutual support and growth to customers and employees.

GPO will continuously work on strengthening purposeful collaboration with internal and external customers that will create more efficient and effective programs and processes.

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### 2014 Efforts

- 1. Acquisition Planning** – Acquisition Services will work with business units to engage in advanced acquisition planning on the programmatic level.
- 2. Communication and Marketing Plan** – Business Products and Services will establish an agency communication and marketing plan promoting “Official, Digital, and Secure” in order to provide a roadmap and established budget for efforts to promote GPO’s products and services that will address the needs of all revenue-generating business units in a unified and consistent fashion.
- 3. Leasing Agreements** – Plant Operations will continue supporting strategic partnerships with Federal partners to establish leasing agreements for consolidated GPO space.
- 4. New Library Services and Content Management (LSCM) Strategic Partners** – Library Services and Content Management will continue developing new strategic partnerships that safeguard historical Government documents, preserve print collections, and include cataloging, digitizing, and preserving tangible copies of government publications. LSCM will support efforts to increase public access to digitized collections of high value to the American public.
- 5. Next Generation Passport Plan** – Security and Intelligent Documents (SID) will continue to work closely as a partner with the Department of State on their Next Generation Passport Program working groups and committees. SID will play a key role in the development of the final design, construction and security features found in the Next Generation Passport. SID will ensure that the right equipment, trained personnel, and processes are in place to support the Department of State’s Next Generation Passport goals.
- 6. Online Ordering System** – Business Products and Services will implement an online Database Order Tracking System (DOTS) at GPO’s Laurel, Maryland facility that can be customized for use in building individual agency “storefront” ordering systems and will

allow the Laurel facility to fulfill items previously only available through GPO’s Pueblo, Colorado facility.

- 7. Online Paper Store** – Through a strategic partnership with a private-sector company, Plant Operations will continue maintaining an on-line tool for any government customer to procure paper products of good quality and at a fair price.
- 8. Print On Demand (POD)** – Business Products and Services will establish channels to support the migration of GPO Bookstore products to POD, in order to open new market opportunities for Federal publications and create broader exposure to a network of academic, library, and retail customers.
- 9. Treasury Account Symbol (TAS) and Business Event Type Code (BETC)** – Customer Services and Finance and Administration will support the implementation of the Treasury TAS/BETC requirements, work to minimize disruptions for customers, and decrease delayed billings.

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## II. Strengthening Our Organizational Foundation

### A. Right Tools

#### Objective

Anticipate, plan and equip GPO to provide products and services to customers.

In order to provide quality service to customers, GPO must invest in employees and technology. GPO will focus on the creation of first-rate, system-wide solutions that meet customer requirements and exceed customer expectations. GPO will improve processes and technologies to ensure that solutions are scalable, available, cost-effective, and secure.

Technology investments will be in direct relationship with GPO’s business goals, resulting in excellent customer service, strong partnerships, secure infrastructures, and cost-effective performance.

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### 2014 Efforts

- 1. Advanced Manufacturing** – Within the limits of available funding, Plant Operations will continue relying on a balanced approach when investigating next generation technologies for its production operations.
- 2. Arrival Tracking System** – Official Journals of Government will work with Information Technology and Services and Plant Operations to refresh the Pitney-Bowes Arrival Tracking system used to track deliveries of printed materials to congressional offices.
- 3. Automated Procurement System** – Acquisition Services will develop an acquisition plan for an Automated Procurement System for submission to the Joint Committee on Printing.

4. **Data Center Consolidation and Modernization –** Information Technology and Systems will begin a modernization project to update the GPO data center environment to meet current and future technology requirements.
5. **Enhanced Access and Content –** Library Services and Content Management (LSCM) will develop requirements, assess and select a new integrated library system to better support the discovery and access of Federal documents. LSCM will launch an e-book program for FDLPs, and implement more effective methods for distributing catalog records to support Federal depository libraries.
6. **Federal Depository Library Program (FDLP) Website –** Library Services and Content Management will continue the migration of FDLP.gov, FDLP Community Site, and Ben's Guide to a modern web platform.
7. **Full Deployment of XML Publication –** Plant Operations will continue pursuing the implementation of a state-of-the-art composition tool to replace MicroComp, a 30-year old locator-based system that does not support today's Extended Markup Language (XML) data standard.
8. **Industry Certifications –** Plant Operations will continue sustaining best-in-class industry certifications such as IDEAlliance's G7 Master Printer certification [GRACoL Proof, Digital Offset and Sheet-fed Offset Printing]; certification for Graphic Arts Industry Color Viewing Standard ISO3664:2009; and certification as a Certified Institutional Member of the Library Binding Institute for compliance with ANSI/NISO/LBI Library Binding Standard Z39.78-2000. The business unit will also continue seeking additional certifications as appropriate.
9. **Infrastructure Management –** Plant Operations will continue ensuring a viable engineering and facilities infrastructure to support the agency's business model.
10. **Lean Manufacturing –** Plant Operations will continue implementing lean manufacturing techniques to streamline and simplify operations throughout the business unit, especially using 5S methodology. (This methodology refers to workplace organization, efficiency, and effectiveness. Five Japanese "S" words translated to English describe the process: Sort, Set in Order, Shine, Standardize, and Sustain.) The Lean Manufacturing philosophy focuses on preserving value with less work and emphasizes the reduction of the seven unnecessary wastes including: unnecessary transportation, inventory, motion, waiting, over-processing, overproduction, and defects.
11. **Modernization of Legacy Applications –** Information Technology and Systems will continue to work with Business Units to modernize legacy applications to ensure application support and improve system capabilities.
12. **Performance Metrics –** Plant Operations will continue relying on quantitative operational metrics to measure

organizational performance. These metrics are well established and cover volume of work, rework, safety, machine utilization, labor utilization, and environmental impact.

13. **Program Management Support –** Programs, Strategy, and Technology will continue to provide program support to ensure that agency programs and projects are delivered according to stakeholder schedules, while meeting stakeholder needs, maximizing agency value, and minimizing overall agency costs.
14. **Smart Card Operations –** Security and Intelligent Documents will work with agencies to meet their secure credential requirements.
15. **Strategic Planning –** Programs, Strategy, and Technology will oversee agency strategic planning, ensuring that business units have strategic plans and that key efforts are updated on a quarterly basis, culminating in the availability of the agency strategic plan.
16. **Training for FDLP Coordinators –** Library Services and Content Management will update training for FDLP coordinators, and develop appropriate guides, manuals, and resources available for access on the FDLP website. LSCM will also develop appropriate training via webinars, allowing depository library coordinators to access and view training webinars at their convenience.
17. **Vehicle Fleet Tracking –** Consistent with industry leaders, Plant Operations' fleet vehicles will continue leveraging GPS tracking devices to study and optimize routes and provide real-time utilization.

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## B. Maintain Fiscal Responsibility

### Objective

Utilize a cost effective and collaborative approach in managing GPO's business processes to help the agency achieve its strategic initiatives and ensure continued financial stability.

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### 2014 Efforts

1. **Cost Reduction –** GPO will implement projects identified for process improvement and operational efficiency.
2. **Financial Management**
  - Capital Plan –** Finance and Administration will maintain a rolling, five-year capital plan which addresses GPO's mission and strategic objectives.
  - Cash Flow –** Finance and Administration will effectively and efficiently manage GPO's financial resources to maximize the agency's cash flow.
  - Overhead Costs –** Finance and Administration will continue to monitor controls in reduction of overhead costs.

**Sequestration** – The Congressional Relations Office, in conjunction with Finance and Administration, will manage the fiscal impact of sequestration to ensure the continued provision of mission-critical products and services for Congress, Federal agencies, and the public.

- 3. Implementation of National Academy of Public Administration (NAPA) Recommendations** – The office of the Chief of Staff will monitor the agency's implementation of recommendations from the January 2013 report by a panel of the NAPA, who conducted a study of the agency's current role, its operations, and its future direction.
- 4. Printing Performance Ratios** – Plant Operations will continue benchmarking its financial performance against applicable National Association of Printing Leadership (NAPL) Management Plus Ratios and seek to ensure a positive net income.

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### C. Environmental Stewardship

#### Objective

Continue to integrate the application of environmental values into GPO processes and support environmental stewardship through effective implementation of "green initiatives."

GPO is committed to working toward a more sustainable future and providing a safer, healthier environment to future generations. GPO will continue to introduce programs that include recycling, reducing energy consumption, and reducing GPO's carbon footprint and will provide Federal customers with environmentally friendly printing alternatives.

GPO will remain committed to creating a sustainable environment that prioritizes agency actions based on return on investment. GPO will continue with initiatives regarding paper consumption, petroleum products utilization, energy expenditures, emissions, and other areas that have reduced its footprint on the environment. GPO is developing additional plans to incorporate this direction well into the future.

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#### 2014 Efforts

- 1. Environmental Programs** – Security Services will establish environmental programs that continuously improve the Agency's environmental performance, with policies and procedures that reduce its environmental impacts and the risk of regulatory non-compliance.
- 2. Green Initiatives** – Plant Operations will continue integrating environmentally friendly values into processes and support environmental stewardship through fiscally responsible and effective implementation of green initiatives. The business unit will continue maintaining certification as a Sustainable Green Printer.

### D. Continuity of Operations (COOP)

#### Objective

Develop appropriate plans to provide for the continuation of GPO's essential functions and operations during a wide range of all-hazards emergencies.

At GPO, COOP enables continuation of essential functions of printing and information product operations for Congress, Federal agencies, and the public in the event of a national security or isolated emergency affecting GPO facilities in Washington, D.C.

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#### 2014 Efforts

- 1. COOP Efforts** – Official Journals of Government will oversee agency COOP activities.
- 2. COOP Support** – Plant Operations will continue strengthening strategic partnerships within all three branches of government to support COOP needs for publishing and in some cases to serve as an emergency response area.

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## III. Offering Products and Services

### A. Statutory Foundation

#### Objective

The mission of the GPO is rooted in legislation codified in Title 44 U.S.C. We will continue to use technology and best practices to ensure the most efficient and effective provision of mission-critical products and services for Congress, Federal agencies, and the public.

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#### 2014 Efforts

- 1. FDsys Electronic Content Services** – Programs, Strategy, and Technology will market FDsys electronic content services to prospective Federal agency customers on a cost recovery basis.
- 2. Social Media** – The Public Relations office will expand and grow GPO's social media efforts by utilizing information supplied by GPO business units to increase GPO's followers and likes across the different social media platforms and joining new platforms when it is appropriate.
- 3. Plant Certifications** – Plant Operations will maintain current manufacturing certifications of excellence and achieve others as appropriate.

### B. Secure Federal Credentials

#### Objective

Provide the capability to meet the secure Federal credential requirements of Federal agencies.

GPO plays a vital role in the security programs of our customers and our Nation. GPO produces the latest-generation electronic

passports for the Department of State (DOS). Proven passport capabilities are built into a family of secure credential products for our agency customers. They acquire secure credential design, printing, manufacturing, personalization, and delivery—all from GPO. Work is performed in Government facilities by Government employees with proper clearances.

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#### 2014 Efforts

1. **New Smart Card Products** – Security and Intelligent Documents will continue to develop products and services to fulfill the requirements of Federal agencies for secure credentials.
2. **Secure Credential Acquisitions** – Acquisition Services will support Security and Intelligent Documents in the acquisition of equipment, goods, and services in support of providing secure credentials for the Federal Government.

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### IV. Engaging Our Workforce

#### A. Employer of Choice

##### Objective

Transform GPO into an employer of choice through proactive workforce planning that focuses on diversity and through fostering work life programs to meet the changing needs of today's and tomorrow's employees.

GPO's ability to be viewed as an employer of choice depends on the agency's ability to develop and attract quality employees and to motivate them to perform at high levels. GPO will work to maintain an environment that is fair, unbiased, and family-friendly, that promotes and values opportunity and inclusiveness. This includes a focus on reducing the incidents of EEO complaints.

Attracting and keeping high-caliber employees and cultivating a talented, diverse workforce will allow GPO to tackle the challenges posed by an increasingly complex, ever-changing external environment. GPO is committed to treating all employees fairly, respecting their diversity, and valuing their contributions.

#### 2014 Efforts

##### 1. Human Capital

Human Capital (HC) will create strategic partnerships with business units, assisting them with their strategic initiatives and staffing plans.

HC will leverage existing technology and pursue new technology throughout the department to develop, implement, and manage HC strategies and services.

HC will implement performance management best practices to enhance and reward results-oriented performance.

2. **Internal Training** – GPO will identify and meet needs for on the job training, build specialty skill sets, and perform succession planning.
3. **Knowledge Database** – Customer Services will expand and enhance the Knowledge Database with information to maintain employee development and to support knowledge management needs.
4. **Model EEO Program** – The Equal Employment Opportunity (EEO) office will provide the framework to create and maintain a model EEO program in accordance with U.S. Equal Employment Opportunity Commission's regulations and Management Directive 715. This program will be comprised of six essential elements:
  - Demonstrated Commitment
  - Making EEO an Integral Part of the Agency's Strategic Mission
  - Ensuring Management and Program Accountability
  - Proactive Prevention
  - Efficiency
  - Responsiveness and Legal Compliance

#### The services of the U.S. Government Printing Office provide a unique value to the Federal community and the taxpayer.

GPO is the Federal Government's primary centralized resource for producing, procuring, cataloging, indexing, authenticating, disseminating, and preserving the official information products of the U.S. Government in digital and tangible forms. The agency is responsible for the production and distribution of information products for all three branches of the Federal Government, including U.S. passports for the Department of State, as well as the official publications of Congress, the White House and other Federal agencies, and the courts.

Along with sales of publications in digital and tangible formats to the public, GPO supports openness and transparency in Government by providing permanent public access to Federal Government information at no charge through its Federal Digital System (FDsys) [www.fdsys.gov](http://www.fdsys.gov) and through partnerships with approximately 1,220 libraries nationwide participating in the Federal Depository Library Program.

For more information, please visit [www.gpo.gov](http://www.gpo.gov). Follow GPO on Twitter <https://twitter.com/usgpo>, YouTube [www.youtube.com/user/gpoprinter](http://www.youtube.com/user/gpoprinter), and Facebook <https://www.facebook.com/USGPO?v=wall>.

**CONGRESSIONAL PRINTING AND BINDING**  
Including Transfer of Funds  
Fiscal Year 2015

**Proposed Appropriations Language:**

For authorized printing and binding for the Congress and the distribution of Congressional information in any format; expenses necessary for preparing the semimonthly and session index to the *Congressional Record*, as authorized by law (section 902 of title 44, *United States Code*); printing and binding of Government publications authorized by law to be distributed to Members of Congress; and printing, binding, and distribution of Government publications authorized by law to be distributed without charge to the recipient, [\$79,736,000] \$85,400,000: *Provided*, That this appropriation shall not be available for paper copies of the permanent edition of the *Congressional Record* for individual Representatives, Resident Commissioners or Delegates authorized under section 906 of title 44, United States Code: *Provided further*, That this appropriation shall be available for the payment of obligations incurred under the appropriations for similar purposes for preceding fiscal years: *Provided further*, That notwithstanding the 2-year limitation under section 718 of title 44, *United States Code*, none of the funds appropriated or made available under this Act or any other Act for printing and binding and related services provided to Congress under chapter 7 of title 44, United States Code, may be expended to print a document, report, or publication after the 27-month period beginning on the date that such document, report, or publication is authorized by Congress to be printed, unless Congress reauthorizes such printing in accordance with section 718 of title 44, *United States Code*: *Provided further*, That any unobligated or unexpended balances in this account or accounts for similar purposes for preceding fiscal years may be transferred to the Government Printing Office revolving fund for carrying out the purposes of this heading, subject to the approval of the Committees on Appropriations of the House of Representatives and Senate: *Provided further*, That notwithstanding sections 901, 902, and 906 of title 44, *United States Code*, this appropriation may be used to prepare indexes to the Congressional Record on only a monthly and session basis. (*Legislative Branch Appropriations Act, 2014.*)

**Base Budget Review:**

**Description of Program**

The estimates for Congressional Printing and Binding are to provide funds to pay for the cost of printing and binding required for the use of Congress, and for printing, binding, and distribution of Government publications authorized by law to be distributed without charge to the recipient, as authorized by the provisions of chapters 7 and 9 of Title 44, U.S.C., and related statutes.

**Explanations of Changes**

As shown on page E-3, the appropriation requested for FY 2015 is \$85,400,000. A total of \$90,713,000 is required to cover congressional printing and binding requirements for FY 2015, but transfers of unexpended prior year appropriations to the GPO revolving fund of \$5,313,000 will be utilized to offset part of these requirements. For FY 2014, a total of \$89,487,000 was required to cover congressional printing and binding requirements, but transfers of unexpended prior year appropriations totaling \$9,751,000 were available, reducing the appropriation to \$79,736,000.

**A. Congressional Record Program.** The proceedings of the Senate and House of Representatives are printed in the *Congressional Record*. Approximately 2,350 copies are printed daily. About 1,901 copies are charged to the Congressional Printing and Binding Appropriation, including about 692 copies distributed without charge to recipients designated by Senators. The copies that are not charged to the Congressional Printing and Binding Appropriation are delivered and charged to Government departments on requisitions and to the Superintendent of Documents for sale to subscribers. On-line access to an electronic *Congressional Record* database was initiated in 1994 pursuant to the authorization in chapter 41 of Title 44, U.S.C. After the close of each session, the daily proceedings are consolidated, indexed, and about 295 sets are printed as the permanent bound edition of the *Record*. About 104 of these sets are for congressional use and charged to the Congressional Printing and Binding Appropriation. The remaining 191 sets are for public sale, charged to departments on requisition, or distributed to regional Federal depository libraries. An estimated 22,100 pages will be required in FY 2015 and the cost will be approximately \$23,428,000.

**B. Miscellaneous Publications.** This item includes printed matter such as the *Congressional Directory*, Senate and House Journals, memorial addresses of Members, serial sets, and publications not carrying a document or report number, such as laws, treaties, and similar publications. An estimated \$3,997,000 will be required in FY 2015 for approximately 31,200 pages.

**C. Miscellaneous Printing and Services.** This item includes letterheads, envelopes, blank paper, miscellaneous services, blank forms, content management, and binding for both Houses of Congress. The estimate for FY 2015 is \$19,956,000 for about 92.9 million units.

**D. Details to Congress.** This item includes the cost for GPO employees detailed to Congress. The estimated cost for FY 2015 is \$4,466,000 for 82,700 hours.

**E. Document Envelopes and Document Franks.** Document envelopes are furnished to Senators and Representatives for the mailing of speeches and documents. Franks are printed individually or in sheets with perforations and are furnished to Members of Congress for mailing documents. An estimated \$1,312,000 will be needed in FY 2015 for approximately 7 million envelopes, at a cost of \$905,000 and 3.3 million franks at a cost of \$407,000.

**F. Business and Committee Calendars.** This heading covers the printing of all House and Senate business and committee calendars, which list the actions on pending and completed legislation. An estimated \$2,540,000 will be required in FY 2015 for approximately 24,231 pages.

**G. Bills, Resolutions, and Amendments.** This heading covers the printing of bills, resolutions, and amendments in all forms, including the prints as introduced, referred, reported, and finally passed. The estimate for FY 2015 is \$7,197,000 for approximately 177,600 pages.

**H. Committee Reports.** This item covers printed reports of congressional committees on pending legislation which carry a congressional number. An estimated \$3,016,000 will be needed for about 47,400 pages in FY 2015.

**I. Documents.** This heading includes all classes of Senate and House documents ordered printed by Congress which carry a congressional number, such as annual reports, engineers' reports, special reports made by Government departments in response to resolutions, supplemental and deficiency estimates of appropriations, etc. The estimate for FY 2015 is \$1,855,000 for about 55,300 pages.

**J. Hearings.** This item covers all hearings before House and Senate committees. The estimate for FY 2015 is \$21,921,000 for approximately 286,700 pages.

**K. Committee Prints.** This item includes publications printed for the internal use of committees on pending legislation. The estimate for FY 2015 is \$1,025,000 for 24,900 pages.

**CONGRESSIONAL PRINTING AND BINDING APPROPRIATION**  
Base Budget Review (Detail by Activity)  
(in thousands of dollars)

Category	2013 Actual	2014 Estimate	2015 Estimate	Change
<b>A. Congressional Record Publications:</b>				
Daily Record:				
Data Preparation.....	\$ 10,912	\$ 13,389	\$ 13,153	\$ (236)
Printing.....	5,374	6,594	6,479	(115)
Subtotal.....	<u>16,286</u>	<u>19,983</u>	<u>19,632</u>	<u>(351)</u>
Record Index.....	1,496	2,079	2,209	130
Record Indexers.....	1,520	1,547	1,587	40
Subtotal.....	<u>19,302</u>	<u>23,609</u>	<u>23,428</u>	<u>(181)</u>
B. Miscellaneous Publications.....	4,322	4,260	3,997	(263)
C. U.S. Code.....	4,112			
D. Miscellaneous Printing and Services .....	17,823	19,014	19,956	942
E. Details to Congress.....	4,466	4,466	4,466	0
F. Document Env. and Franks.....	1,613	1,807	1,312	(495)
G. Calendars.....	2,427	3,168	2,540	(628)
H. Bills, Resolutions, & Amdts.....	7,495	6,612	7,197	585
I. Committee Reports.....	1,955	3,075	3,016	(59)
J. Documents.....	2,241	1,867	1,855	(12)
K. Hearings.....	17,748	20,341	21,921	1,580
L. Committee Prints.....	747	1,268	1,025	(243)
Total Obligations.....	<u>84,252</u>	<u>89,487</u>	<u>90,713</u>	<u>1,226</u>
Surplus/(Shortfall).....	<u>(2,122)</u>	<u>(9,751)</u>	<u>(5,313)</u>	<u>4,438</u>
Appropriation.....	<u>\$ 82,130</u>	<u>\$ 79,736</u>	<u>\$ 85,400</u>	<u>\$ 5,664</u>

Note: Prior-year transfers to the GPO revolving fund of \$9,935,000 are available for the purposes of this account. GPO is requesting the transfer of \$7,251,000 to the revolving fund from previous years to fund requirements of FY14 and FY15.

**CONGRESSIONAL PRINTING AND BINDING APPROPRIATION**

Detailed Analysis of Change

Base, 2014  
I. Adjustments To Base

A. Price Level Changes

- 1. Daily Congressional Record:
  - 1a. Data Preparation
  - 1b. Printing
  - Subtotal
- 2. Congressional Record Index
- 3. Congressional Record Indexers
- 4. Miscellaneous Publications
- 5. Miscellaneous Printing and Services
- 6. Document Envelopes and Franks
- 7. Business & Committee Calendars
- 8. Bills, Resolutions, and Amendments
- 9. Committee Reports
- 10. Documents
- 11. Hearings
- 12. Committee Prints

CALCULATION OF BASE	
STAFF	AMOUNT (000)
-	\$79,736
2015 REQUEST	
-	1,895
-	288
-	<u>142</u>
-	430
-	48
-	40
-	88
-	437
-	29
-	56
-	158
-	66
-	41
-	480
-	22

**CONGRESSIONAL PRINTING AND BINDING APPROPRIATION**  
Detailed Analysis of Change

		CALCULATION OF BASE	
		STAFF	AMOUNT (000)
Base, 2014		-	\$79,736
I. Adjustments To Base		2015 REQUEST	
A. Price Level Changes		-	1,895
1. Daily Congressional Record:			
1a. Data Preparation		-	288
1b. Printing		-	<u>142</u>
Subtotal		-	430
2. Congressional Record Index		-	48
3. Congressional Record Indexers		-	40
4. Miscellaneous Publications		-	88
5. Miscellaneous Printing and Services		-	437
6. Document Envelopes and Franks		-	29
7. Business & Committee Calendars		-	56
8. Bills, Resolutions, and Amendments		-	158
9. Committee Reports		-	66
10. Documents		-	41
11. Hearings		-	480
12. Committee Prints		-	22

**CONGRESSIONAL PRINTING AND BINDING APPROPRIATION**

Explanation of Changes Shown

	Staff	Amount (000)
A. PRICE LEVEL CHANGES		
The average 2.1 percent increase is due to increases in printing costs.	-	\$1,895
B. PROGRAM TYPE CHANGES		
1. Activity (Volume)	-	(669)
a. Congressional Record Publications:		
1. Daily Record This 3.9 percent decrease is computed based on historical data.	-	(782)
2. Record Index This 3.9 percent increase is computed based on historical data.	-	82
b. Miscellaneous Publications This 8.2 percent decrease is computed based on historical data.	-	(351)
c. Miscellaneous Printing and Services This 2.7 percent increase is computed based on historical data.	-	504
d. Documents Envelopes and Franks This 29 percent decrease is computed based on historical data.	-	(523)

**CONGRESSIONAL PRINTING AND BINDING APPROPRIATION**

Explanation of Changes Shown

C. PROGRAM TYPE CHANGES	Staff	Amount
1. Activity (Volume)		
e. Business and Committee Calendars This 21.6 percent decrease is computed based on historical data.	-	(684)
f. Bills, Resolutions, & Amendments This 6.5 percent increase is computed based on historical data.	-	428
g. Committee Reports This 4 percent decrease is computed based on historical data .	-	(124)
h. Documents This 2.8 percent decrease is computed based on historical data.	-	(52)
i. Hearings This 5.4 percent increase is computed based on historical data.	-	1,099
j. Committee Prints This 21 percent decrease is computed based on historical data.	-	(266)
2. Estimated Change	-	\$4,438

**CONGRESSIONAL PRINTING AND BINDING APPROPRIATION**  
 By Object Class  
 (In thousands)

<b>Object Class</b>	<b>2013</b> Actual	<b>2014</b> Actual	<b>2015</b> Estimate	Change
<b>24 Printing &amp; Reproduction</b>	\$82,130	\$79,736	\$85,400	\$5,664

**CONGRESSIONAL PRINTING AND BINDING APPROPRIATION**  
 Analysis of Change to Budget Base  
 (In thousands)

<b>Object Class</b>	Price Level Changes	Program Type Changes	Total Changes
<b>24 Printing &amp; Reproduction</b>	\$1,895	\$3,769	\$5,664

**CONGRESSIONAL PRINTING AND BINDING APPROPRIATION**

Estimated Cost Per Unit by Category

Category	Unit 1/	2013	2014	2015
<b>A. Congressional Record Program:</b>				
Daily Record:				
Data Preparation.....	Page.....	562	582	595
Printing.....	Page.....	<u>277</u>	<u>287</u>	<u>293</u>
Subtotal.....	Page.....	839	869	888
Record Index.....	Page.....	394	408	417
Record Indexers.....	Hours.....	84	86	88
B. Miscellaneous Publications.....	Page.....	121	125	128
C. U.S. Code.....	Page.....	80		
D. Miscellaneous Printing and Services .....	1,000 items....	203	210	215
E. Details to Congress.....	Hours.....	54	54	54
F. Document Env. and Franks.....	1,000 items....	120	125	127
G. Calendars.....	Page.....	99	103	105
H. Bills, Resolutions, & Amdts.....	Page.....	38	40	41
I. Committee Reports.....	Page.....	60	62	64
J. Documents.....	Page.....	32	33	34
K. Hearings.....	Page.....	72	75	76
L. Committee Prints.....	Page.....	39	40	41

1/ The unit cost per page is the number of original pages and the cost includes all Congressional copies of each category of work. The per page cost for data preparation for the Daily Congressional Record includes all composition (including file up-date and maintenance for the permanent edition) and prepress costs per original page. The cost for printing includes binding and mailing all of the copies charged to Congress. Based on an average press run of 2,350 copies, the total production cost is 21.1 cents per cotypepage, including copies ordered by agencies, depository libraries, and for sale to the public. The rider rate for printing additional copies is 1.43 cents per cotypepage.

**CONGRESSIONAL PRINTING AND BINDING APPROPRIATION**

Volume Increase/(Decrease)

Category	Unit	2013		2014		2015	
		Total	Increase/(Decrease) Quantity Percent	Total	Increase/(Decrease) Quantity Percent	Total	Increase/(Decrease) Quantity Percent
<b>A. Congressional Record Program:</b>							
<b>Daily Record:</b>							
Data Preparation.....	Page.....	19,400	3,600 18.6	23,000	(900) (3.9)	22,100	(3.9)
Printing.....	Page.....	19,400	3,600 18.6	23,000	(900) (3.9)	22,100	(3.9)
Record Index.....	Page.....	3,800	1,300 34.2	5,100	200 3.9	5,300	3.9
Record Indexers.....	Hours.....	18,000	0 0.0	18,000	0 0.0	18,000	0.0
B. Miscellaneous Publications.....	Page.....	35,700	(1,700) (4.8)	34,000	(2,800) (8.2)	31,200	(8.2)
C. U.S. Code.....	Page.....	51,500	(51,500)				
D. Miscellaneous Printing and Services .....	1,000 items.....	87,800	2,700 3.1	90,500	2,400 2.7	92,900	2.7
E. Details to Congress.....	Hours.....	82,700	0 0.0	82,700	0 0.0	82,700	0.0
F. Document Env. and Franks.....	1,000 items.....	13,400	1,100 8.2	14,500	(4,200) (29.0)	10,300	(29.0)
G. Calendars.....	Page.....	24,500	6,400 26.1	30,900	(6,669) (21.6)	24,231	(21.6)
H. Bills, Resolutions, & Amdts.....	Page.....	195,700	(28,900) (14.8)	166,800	10,800 6.5	177,600	6.5
I. Committee Reports.....	Page.....	32,500	16,900 52.0	49,400	(2,000) (4.0)	47,400	(4.0)
J. Documents.....	Page.....	70,700	(13,800) (19.5)	56,900	(1,600) (2.8)	55,300	(2.8)
K. Hearings.....	Page.....	245,635	26,365 10.7	272,000	14,700 5.4	286,700	5.4
L. Committee Prints.....	Page.....	19,200	12,300 64.1	31,500	(6,600) (21.0)	24,900	(21.0)

**CONGRESSIONAL BILLINGS FOR COMMITTEES BY CATEGORY**  
During FY 2013

House Committees	Daily		Record Index	Record Indexers	Misc.		Details		Doc.		Calendars	Bills	Reports	Documents	Hearings	Committee		
	Cong. Rec.				Pubs.	P&S	Env.	Franks	Doc. Env.	Doc. Franks						Prints	TOTALS	
U.S. House of Representatives	7,505,576	912,052	17,126	1,210,041	19,008	141,801	19,008	141,801	1,867	481,482	1,143,215		19,589	381	693			9,806,297
Clerk of The House			503,763	2,619,500	119,718	1,867	119,718	1,867	481,482	1,143,215								4,889,515
House Members				178		32,358		32,358										32,536
H. Agriculture			5,668	79,558	92,232		92,232			11,013					216,206			404,677
H. Appropriations			117,850	62,393										450	4,079,574	289,159		4,549,426
H. Armed Services			3,691	48,791	181,656		181,656			17,072					565,194	1,890		818,294
H. Financial Services				35,491											827,114	1,231		863,836
H. Education and the Workforce				15,510						19,207					108,899	536		144,152
H. Foreign Affairs			211	67,344											445,840	4,777		518,171
H. Oversight & Govt Reform			35,967	21,630	99,738		99,738								610,764	1,906		770,006
H. House Administration			423	99,990											44,667	88,115		233,195
H. Natural Resources				17,897											330,094	15,226		363,217
H. Commerce and Energy				480	204,876		204,876			23,083					2,508,279			2,736,718
H. Judiciary				13,044											693,589	27,012		733,645
H. Transportation and Infrastructure				19,915	87,210		87,210			15,482			35,831		316,338	752		475,528
H. Rules			4,677	5,780						10,054						51,508		72,018
H. Science, Space & Technology			8,236	19,597	100,980		100,980			4,544					785,909	555		919,822
H. Veterans' Affairs			4,216	5,080	58,320		58,320								166,380	495		234,491
H. Ways and Means				330											556,152	38,285		595,056
H. Small Business					52,380		52,380								496,710			549,090
H. Security & Cooperation in Europe				16,709	17,226		17,226								105,064			138,999
H. Ethics			95,802	8,353												20,538		124,693
H. Office of Chief Adm Offices			67,396	71,965										157,838		40,510		337,708
H. Budget				526											67,224	21,596		89,346
H. Nat'l Bipartisan Comm			30	321														350
H. Legislative Counsel					358,452		358,452											358,452
H. Homeland Security			1,310	8,484	93,744		93,744			6,785					295,118	5,372		410,814
H. Intelligence															25			25
H. US-China Econ & Security Review			72,628	68,409									791					141,828
<b>Total House</b>	<b>7,505,576</b>	<b>912,052</b>	<b>938,993</b>	<b>4,517,316</b>	<b>1,485,540</b>	<b>176,026</b>	<b>1,485,540</b>	<b>1,485,540</b>	<b>481,482</b>	<b>1,250,454</b>	<b>0</b>	<b>0</b>	<b>56,211</b>	<b>158,958</b>	<b>13,219,832</b>	<b>609,464</b>	<b>31,311,905</b>	

**CONGRESSIONAL BILLINGS FOR COMMITTEES BY CATEGORY**

During FY 2013

Senate Committees	Daily Cong. Rec.	Record Index	Record Indexers	Misc. Pubs.	Misc. P&S	Details	Doc.		Reports	Documents	Hearings	Prints	TOTALS
							Env.	Franks					
U. S. Senate	6,887,363	701,214		8,945	435,135				52,229		3,944		9,540,340
Secretary of Senate				621,048	1,102,301	355,338			5,902	13,112	25	7,217	2,104,943
Senate Members				242,585	3,019,538		316,334				50		3,579,940
S. Sec - Sergeant at Arms					711,252						11,832		723,084
S. Agriculture, Nutrition & Forestry					3,783	109,728					120,657		234,168
S. Appropriations					13,337	317,032					268,317	41,769	640,455
S. Armed Services					54,148			16,544			249,016		319,708
S. Banking, Housing & Urban Affairs				803	7,412	212,328					408,879	13,357	642,778
S. Commerce, Science & Transportation					26,441	90,414					641,451		758,306
S. Finance					6,761	182,250			193		522,560	374	712,137
S. Foreign Relations					76,024	169,992					167,119	76,283	489,418
S. Homeland Security & Governmental Affairs				425	134,825	92,988					730,672	2,778	961,689
S. Energy & Natural Resources					30,180	183,168					164,963	1,272	379,583
S. Judiciary					20,448	79,164		17,235			750,834		867,681
S. Health, Education, Labor & Pensions				25	7,252	93,564		8,750			241,181	318	351,090
S. Environment & Public Works					7,114	179,874					143,648	218	330,854
S. Rules and Administration				7,909	2,835							2,586	13,330
S. Democratic Policy					2,445								2,445
S. Republican Policy					1,862								1,862
S. Small Business & Entrepreneurship				1,361	2,027						118,064		121,451
S. Special Comm on Aging					6,608						98,494		105,102
S. Select Comm on Ethics				3,972	1,044								5,016
S. Veterans' Affairs					1,801	82,566					76,463		160,830
S. Legislative Counsel					104,114	279,036							383,150
S. Sergeant at Arms				212,638	189,083			1,685					403,406
S. Budget					529	114,120					185,990	32,015	332,654
S. Legal Counsel					3,502								3,502
S. Select Comm on Intelligence					5,034			420			12,240	611	18,305
S. Indian Affairs					10,313	94,392					124,303	1,091	230,099
<b>Total Senate</b>	<b>6,887,363</b>	<b>701,214</b>	<b>0</b>	<b>1,099,710</b>	<b>5,987,149</b>	<b>2,635,954</b>	<b>316,334</b>	<b>0</b>	<b>58,131</b>	<b>13,305</b>	<b>5,040,702</b>	<b>179,889</b>	<b>24,417,328</b>

**CONGRESSIONAL BILLINGS FOR COMMITTEES BY CATEGORY**  
During FY 2013

Joint Committees	Daily Cong. Rec.	Record Index	Record Indexers	Misc. Pubs.	Misc. P&S	Details	Doc. Env.	Doc. Franks	Calendars	Bills	Reports	Documents	Hearings	Committee Prints	TOTALS
Joint Committee On Printing				140								418	48,845		140
Joint Economic Committee				3,553								193		32,422	52,816
Joint Committee on Taxation			39,719												72,334
Joint Select Comm on Deficit Reduction													3,155		0
Joint Committee on Inaugural Ceremonies			185,100	841,313								611	52,000	32,422	1,029,567
Total Joint Committees	0	0	0	224,819	845,006	0	0	0	0	0	0	611	52,000	32,422	1,154,858
Miscellaneous															
Bylaw	1,265,010	26,562	1,520,125	2,669,032	7,959,982	94,500				3,937,825	1,598,555	1,147,016			20,218,607
Architect of the Capitol	0	0	0	182,630	159,730				19,349			0			361,709
Cong.-Exec Commission on China				787	7,348	15,876							26,800	12,725	63,536
Senate Caucus On International Narcotics				847											847
Total Miscellaneous	1,265,010	26,562	1,520,125	2,852,449	8,127,906	110,376	0	0	19,349	3,937,825	1,598,555	1,147,016	26,800	12,725	20,644,698
TOTALS	15,657,949	1,639,828	1,520,125	5,115,971	19,477,378	4,231,870	492,360	481,482	2,209,438	4,495,767	1,712,897	1,319,890	18,339,333	834,500	77,528,789

**DETAILS TO CONGRESS AS OF SEPTEMBER 30, 2012 AND 2013**

	2012	2013
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**SENATE COMMITTEES**

Agriculture, Nutrition, and Forestry.....	1	1
Appropriations.....	2	4
Banking, Housing, and Urban Affairs.....	2	2
Budget.....	1	1
Commerce, Science, and Transportation.....	1	1
Energy and Natural Resources.....	2	2
Finance.....	2	2
Foreign Relations.....	2	2
Homeland Security and Governmental Affairs.....	1	1
Health, Education, Labor, & Pensions.....	1	1
Indian Affairs.....	1	1
Judiciary.....	1	1
Veterans' Affairs.....	1	1
Environment and Public Works.....	<u>2</u>	<u>2</u>
Total Senate Committees.....	<u>20</u>	<u>22</u>

**HOUSE COMMITTEES**

Oversight and Government Reform.....	1	1
Homeland Security.....	1	1
Armed Services.....	2	2
Energy and Commerce.....	2	2
Agriculture.....	1	1
Veterans' Affairs.....	0	1
Small Business.....	0	1
Natural Resources.....	0	1
Transportation and Infrastructure.....	<u>1</u>	<u>1</u>
Total House Committees.....	<u>8</u>	<u>11</u>

**MISCELLANEOUS**

Commission on Security and Cooperation in Europe.....	2	1
House Legislative Counsel.....	4	4
Congressional Service Center (CRS).....	1	1
Senate Enrolling Clerk.....	1	1
Senate Legislative Counsel.....	3	3
Senate Official Reporters.....	1	1
Senate Service Department.....	1	1
House Enrolling Clerk.....	1	1
Senate Docutech Room.....	1	1
Total Miscellaneous.....	<u>15</u>	<u>14</u>

**SUMMARY**

Senate Committees.....	20	22
House Committees.....	8	11
Miscellaneous.....	<u>15</u>	<u>14</u>
	<u>43</u>	<u>47</u>

**OFFICE OF SUPERINTENDENT OF DOCUMENTS**  
**SALARIES AND EXPENSES**  
Including Transfer of Funds  
Fiscal Year 2015

**Proposed Appropriation Language:**

For expenses of the Office of Superintendent of Documents necessary to provide for the cataloging and indexing of Government publications and their distribution to the public, Members of Congress, other Government agencies, and designated depository and international exchange libraries as authorized by law, [\$31,500,000] \$32,171,000: *Provided*, That amounts of not more than \$2,000,000 from current year appropriations are authorized for producing and disseminating Congressional serial sets and other related publications for fiscal years [2012 and] 2013 and 2014 to depository and other designated libraries: *Provided further*, That any unobligated or unexpended balances in this account or accounts for similar purposes for preceding fiscal years may be transferred to the Government Printing Office revolving fund for carrying out the purposes of this heading, subject to the approval of the Committees on Appropriations of the House of Representatives and Senate. (*Legislative Branch Appropriations Act, 2014.*)

**Base Budget Review:**

Description of Programs: The Salaries and Expenses Appropriation of the Superintendent of Documents provides for: (1) the Federal Depository Library Program (FDLP); (2) the cataloging and indexing of Government publications; (3) the distribution of certain Government publications to Members of Congress and other Government agencies, as designated by law; and (4) the distribution of Government publications in the International Exchange Service.

A total of \$32,171,000 is requested for this appropriation for FY 2015. The request for FY 2015 includes funding for 94 full-time equivalents (FTE's). Many of the activities of the programs are being funded at the required level to sustain services. The agency received approval in FY 2014 to transfer \$3,238,576 from prior-year appropriations to fund needed activities not covered by the appropriation. The agency is seeking \$5,067,000 in transfer funds for FY 2015 based on the availability of prior-year funds to further fund activities in support of the programs.

**Federal Depository Library Program**

As authorized by chapter 19 of Title 44, U.S.C., the mission of the FDLP is to disseminate information products from all three branches of the Federal Government to 1,200 libraries nationwide designated as Federal depository libraries, directly by law or as depositories designated by their Representatives and Senators. Federal depository libraries maintain and provide free public access to Federal Government information products. Providing free online access to Government publications is provided under the authority of chapter 41 of Title 44, U.S.C., via GPO's Federal Digital System (FDsys) ([www.fdsys.gov](http://www.fdsys.gov)).

In FY 2013, approximately 6,955 tangible titles were distributed to Federal depository libraries, totaling 1,727,781 million copies distributed. In keeping with the direction of the Legislative Appropriations Act for FY 1996, GPO has transitioned the FDLP to a predominantly electronic program. The total number of Federal Government information collections available to the public online via FDsys is approximately 50, with over 9 million searchable documents. As GPO continues to adjust its workflows and operations to accommodate a primarily electronic FDLP, the costs of the program are increasingly related to identifying, acquiring, cataloging, linking to, authenticating, modernizing, and providing permanent public access to electronic Government information. All associated activities involve ongoing, recurring costs.

Funding is required to complete several initiatives crucial for managing Federal Government content. LSCM would like to continue and expand its initiative to harvest Federal Executive agency Web site content, including the development of long-term archiving and digital preservation management. To accomplish this, LSCM would like to operationalize its current effort beyond the pilot phase to Phase 2: bulk harvesting.

LSCM is requesting the use of \$1,067,000 in transfer funds for these activities, based on an analysis of work.

In addition, \$500,000 in transfer funds is being requested to complete a project to enhance existing GPO Web-based applications and develop new relationships, such as with the Digital Public Library of America (serving as a Federal hub), both to increase access and discovery of Federal Government information to the public. These initiatives support GPO's commitment to ensuring permanent public access to Federal Government information.

### **Cataloging and Indexing Program**

Under the requirements of sections 1710 and 1711 of Title 44, U.S.C., GPO is charged with creating access to all Federal Government publications that are not confidential in nature via catalogs and indexes. The principal tool to do that is the Web-based Catalog of U.S. Government Publications (<http://catalog.gpo.gov>). GPO's goal is to expand this catalog to be a comprehensive title listing of all public Federal Government documents, both historic and electronic, and increase the visibility and use of Government information products, including the pre-1976 historic collection.

To accomplish that, LSCM has undertaken several projects to bring fugitive Federal publications and other Federal agency publications under bibliographic control in a multi-year initiative called the National Bibliographic Records Inventory. In FY 2013 and 2014, LSCM began several projects to that end at the request of stakeholders in the FDLP community. They included: taking digitized historic shelflist records for all Federal publications, transcribing them, developing cooperative cataloging projects with partner Federal depository libraries (FDLs), creating a national union shelflist of all catalog and index records for all Federal materials, doing an internal manual records conversion, developing metadata for the U.S. Congressional Serials Set information for FDsys, identifying bibliographic information for known sets of fugitive Federal publications, and historic Monthly Catalog conversion (from 1895 and 1898 print catalogs to online records). The first phase of work is now complete.

Ongoing funding is required to continue this important work and move into the second phase of work in FY 2015, specifically, the continuation of the transcription of GPO's historic pre-1976 shelflist. Work is underway, but not yet complete, to transcribe all of the non-OCLC cards in its historic shelflist. Contract staff are needed to transcribe the remaining shelflist cards, check in historic serial issues, and add Library of Congress Subject Headings and corporate name authority to enhance subject and name access to the records already in the Catalog of U.S. Government Publications.

In the national FDLP Forecast Study, the Federal Depository Library community identified the creation of better access and discovery of all Federal materials as their number one requirement.

LSCM is requesting the use of \$1,000,000 in transfer funds for all the above activities, based on an analysis of work that remains to be completed.

Funding is also required to begin a project to develop metadata standards, plan for manual metadata application or the development of partially automated processes via parsers for historic essential titles (formerly distributed to libraries in tangible format) for FDsys. Funding may also be used to cover application of metadata to titles such as the Bound Congressional Record and Federal Register. This includes the use of contract staff to both apply granular metadata and develop parsers.

LSCM is requesting the use of \$2,500,000 in transfer funds for these activities, based on an analysis of work required to complete this project.

### **International Exchange Service**

As authorized by Section 1719 of Title 44, U.S.C., and pursuant to an international treaty establishing the exchange of official publications, GPO distributes tangible U.S. Government publications to foreign governments. In exchange, those foreign governments agree to send their similar government publications to the United States for deposit at the Library of Congress (LOC). LOC designates which publications are to be distributed abroad and GPO performs the actual distribution.

### **By-Law Distribution Program**

Under various provisions of Title 44, U.S.C., GPO distributes certain tangible publications to recipients designated by law. For example, two or more copies of every publication printed by GPO are provided to LOC, even if the publication is not distributed to the Federal depository libraries. In addition, the National Archives and Records Administration (NARA) receives three copies of every publication printed. On behalf of the Department of State, GPO distributes copies of publications to foreign legations. GPO also maintains mailing lists for by-law distribution of specific publications.

**US GOVERNMENT PRINTING OFFICE  
SUPERINTENDENT OF DOCUMENTS  
SALARIES AND EXPENSES**

Analysis of Change 2014 to 2015  
(Dollars in Thousands)

	2015 Agency Request	
	FTE	Amount
FY 2014*	94	\$ 31,500
FY 2015		
Mandatory Pay and Related Costs		
Annualization of Pay Raise for FY 2014		26
Pay Raise for FY 2015		141
Within-grade Increases for FY 2015		<u>104</u>
Total Mandatory Pay and Related Costs		<u>271</u>
Total Price Level Changes		<u>400</u>
Program/Project/Activity Increases for FY 2015		
Bulk Harvesting and Content Management Project		1,067
Enhance Web-based Applications to Provide Better Access to the Public		500
Continuation of Historic Shelflist Project Pre-1976 Collection		1,000
Development of Metadata and Parser for Bound CR and FR		<u>2,500</u>
Subtotal Program/Project/Activity Increases for FY 2015		<u>5,067</u>
Transfer Request for FY 2015 - FY 2009 Balance**		(5,067)
Total Net Change	-	671
Total 2015 Appropriation	94	\$ 32,171

\* FTEs have been reduced to reflect the actual budgeted amount of approved FTEs for FY 2014.

\*\* Request for unobligated or unexpended balances from prior year appropriations be transferred to GPO's revolving fund upon approval of the Committees on Appropriations of the House of Representatives and Senate.

**US GOVERNMENT PRINTING OFFICE  
SUPERINTENDENT OF DOCUMENTS  
SALARIES AND EXPENSES**

Summary by Object Class  
(Dollars in Thousands)

Object Class	FY 2013 Actual (1)	FY 2014 Approved (2)	FY 2015 Requested (3)	FY 2014/2015 Net Change	
<u>Breakdown by Program</u>					
By-Law Distribution	\$ 357	\$ 315	\$ 367	\$ 52	(4)
Cataloging and Indexing	8,029	8,190	8,204	14	(4)
Federal Depository Library	22,069	22,050	22,583	533	(4)
International Exchange	982	945	1,017	72	(4)
<b>Total Appropriation</b>	<b>\$ 31,437</b>	<b>\$ 31,500</b>	<b>\$ 32,171</b>	<b>\$ 671</b>	
<u>Breakdown by Object Class</u>					
11 Personnel Compensation	\$ 7,591	\$ 8,049	\$ 8,258	\$ 209	(5)
12 Personnel Benefits	2,612	2,372	\$ 2,434	62	(6)
21 Travel	40	68	69	1	(7)
22 Transportation of Things	634	825	841	16	(7)
23 Rents Communications and Utilities	115	111	113	2	(7)
24 Printing and Reproduction	10,498	8,500	8,662	162	(7)
25 Other Services	9,780	11,095	11,305	210	(7)(8)
26 Supplies and Materials	158	476	485	9	(7)
31 Equipment	9	4	4	0	(7)
<b>Total Appropriation</b>	<b>\$ 31,437</b>	<b>\$ 31,500</b>	<b>\$ 32,171</b>	<b>\$ 671</b>	

- (1) Actual and obligated expenditures against the 2013 S&E Appropriation through 09/30/13, (P.L. 113-6). In addition to appropriated fund \$3.73M in transferred funds were requested to cover printing U.S. Code edition, automation of the manual depository process and FDsys permanent storage that were not
- (2) Amount is based on FY 2014 funding levels ( P.L. 113-76) with inflation for salary and all non-salary categories. Personnel compensation was calculated based on staffing needs, inflation and appropriate
- (3) Requested amount is based on FY 2014 funding levels with inflation for salary and all non-salary categories. Personnel compensation was calculated based on staffing needs, inflation and appropriate work days for the year. The agency is expecting to request \$5.1M in transfer funds to cover projects including bulk harvesting and content management of Federal agencies' information (\$1.1M), development of Bound Congressional Record and Federal Register metadata and parser (\$2.5M), continue shelflist project for pre-1976 collection (\$1M), and to increase access to Federal information
- (4) Reflects salary and price level increases.
- (5) Amount reflects the funding of merit and within grade and pay increases for 94 ftes for FY 2015.
- (6) Reflects anticipated benefit expenditures based on Personnel Compensation figure.
- (7) Reflects price level increase due to inflation.
- (8) Includes price level increases for Workers' Compensation, Shared Services, and on-going systems maintenance including FDsys operating expenses.

**US GOVERNMENT PRINTING OFFICE  
REVOLVING FUND  
Fiscal Year 2015**

**Proposed Appropriations Language:**

For payment to the Government Printing Office Revolving Fund, [\$8,064,000] \$11,348,000, to remain available until expended, for information technology development and facilities repair: *Provided*, That the Government Printing Office is hereby authorized to make such expenditures, within the limits of funds available and in accordance with law, and to make such contracts and commitments without regard to fiscal year limitations as provided by section 9104 of title 31, United States Code, as may be necessary in carrying out the programs and purposes set forth in the budget for the current fiscal year for the Government Printing Office Revolving Fund: *Provided further*, That not more than \$7,500 may be expended on the certification of the Public Printer in connection with official representation and reception expenses: *Provided further*, That the revolving fund shall be available for the hire or purchase of not more than 12 passenger motor vehicles: *Provided further*, That expenditures in connection with travel expenses of the advisory councils to the Public Printer shall be deemed necessary to carry out the provisions of title 44, United States Code: *Provided further*, That the revolving fund shall be available for temporary or intermittent services under section 3109(b) of title 5, United States Code, but at rates for individuals not more than the daily equivalent of the annual rate of basic pay for level V of the Executive Schedule under section 5316 of such title: *Provided further*, That activities financed through the revolving fund may provide information in any format: *Provided further*, That the revolving fund and the funds provided under the headings "Office of Superintendent of Documents" and "Salaries and Expenses" may not be used for contracted security services at GPO's passport facility in the District of Columbia. (*Legislative Branch Appropriations Act, 2014.*)

**Base Budget Review:**

By law, GPO's revolving fund is used to finance GPO's printing, print procurement, and sales of Government publications operations. Approximately 70 percent of GPO's printing revenue is from procured printed products and related services for customer agencies. This work is procured through GPO's Customer Services business unit utilizing the private sector printing industry. These printing and printing related requirements are effectively satisfied through this procurement activity because the highly competitive process provides access to the vast resources, expertise, and specialization within the commercial sector at the most cost effective price. The Program competitively acquires products and services from among more than 16,000 registered private sector firms in all 50 states every year through various types of procurement vehicles that are tailored to the specific needs of customers. It is one of the Government's most successful procurement programs, assuring the most cost-effective use of the taxpayers' printing dollar. For our customers in Federal agencies, we will continue to provide expert consulting for printed products and related services through private sector vendors using GPO's experience and buying power to create the best value for taxpayers, and offering them more flexibility in choosing and working directly with vendors.

GPO's in-plant facility provides electronic and tangible print products in support of the information and day-to-day business needs of Congress and Federal agencies. GPO produces the *Congressional Record* overnight when Congress is in session, and bills, hearings, documents, reports and committee prints in time to support Congress' legislative needs. Also produced are the *Federal Register*, the *Code of Federal Regulations*, passports (both in Washington, DC, and at our alternate production facility at the Stennis Space Center, MS), smart cards and other key Government documents, such as the annual *U.S. Budget*.

With a few exceptions, the paper used to produce the printed documents by GPO and its contractors meets or exceeds Federal recycled paper requirements and all GPO printing inks are manufactured from vegetable oil in accordance with the Vegetable Ink Printing Act of 1994.

GPO plays a critical role in America's security by producing secure federal credentials, including the U.S passport for the Department of State and secure credentials, many with smart card features combining print and digital security features, for Federal agencies. GPO has produced the U.S. passport for the Department of State for more than 80 years. Since the electronic passport program began in 2007, in compliance with standards issued by the International Civil Aviation Organization, GPO has made well over 85 million e-Passports for the public and official Government use. GPO's Security and Intelligent Documents (SID) business unit operates two secure production facilities for

the production of passports and smartcards. The main SID manufacturing facilities are located in Washington DC. In 2008, at the request of the Department of State, GPO built and established a Continuity of Operations (COOP) Secure Production Facility (SPF) within the secure NASA Space Center in Stennis, MS, for the production of passports. In 2010, GPO's secure credential design, production, and personalization systems, facilities and equipment were certified ISO 9001 compliant to meet globally recognized standards of excellence in production and quality systems and controls. The operation has been certified by the General Services Administration as the only Government facility qualified to graphically personalize HSPD-12-compliant cards for the Federal Government.

By law, GPO offers Government publications for sale to the public. Thousands of titles are available for sale at any given time, including books, CD-ROMs, and other electronic formats. Some titles are also available in e-book format. GPO's publications sales program provides the public with a wide variety of low cost consumer-oriented publications as well as congressional documents and executive and judicial publications. Documents can also be ordered through GPO's secure Online Bookstore site at ([bookstore.gpo.gov](http://bookstore.gpo.gov)). Free and low-cost publications are distributed through the Federal Citizen Information Center in Pueblo, CO. GPO also provides publications distribution services for Federal agencies on a reimbursable basis.

## Revolving Fund Project Requests

For FY 2015, GPO is requesting a total of \$11,348,000 for the Revolving Fund to remain available until expended, for the following projects:

### FDsys Projects

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#### Development

Repository Development	\$ 1,200,000
Search Development	900,000
Web App and Processing	<u>1,700,000</u>
<b>Total Development</b>	<b>\$ <u>3,800,000</u></b>

#### Infrastructure

Test Environment	\$ 340,000
Development Environment	275,000
Storage	325,000
Bandwidth	<u>592,000</u>
<b>Total Infrastructure</b>	<b>\$ <u>1,532,000</u></b>
<b>Total FDsys</b>	<b>\$ <u>5,332,000</u></b>

### Digital Project

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Composition System Replacement	\$ <u>3,500,000</u>
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### Facilities Projects

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Utility Management System	\$ 500,000
208 Volt Transformers	200,000
Elevators 1 & 2 A/C (B1)	700,000
Roof Replacement	706,000
Free-cooling Heat Exchange System Design	200,000
Industrial Air Compressor	110,000
Computer Room AC (8th Floor)	<u>100,000</u>
<b>Total Facilities</b>	<b>\$ <u>2,516,000</u></b>

**Total Revolving Fund Project Requests** \$ 11,348,000

## FDsys Projects

### Development

**Repository Development (\$1,200,000)** Development for the Content and Preservation Repository component of FDsys, in order to maintain a consistent delivery of new features and functionality for FDsys and key stakeholders, including Congress, Federal agencies and the public.

**Search Development (\$900,000)** Development for the Search component of FDsys in order to maintain a consistent delivery of new features and functionality for FDsys and key stakeholders, including Congress, Federal agencies, and the public.

**Web App and Processing (\$1,700,000)** Development for the Web Application and Content Processing component of FDsys in order to maintain a consistent delivery of new features and functionality for FDsys and key stakeholders, including Congress, Federal agencies, and the public.

### Infrastructure

**Test Environment (\$340,000)** The current FDsys Test environment servers have been retired by the vendor. They are still supported currently but it is not determined how much longer they will be supported. The repurposing of servers from the old Production environment allowed for the postponement of the complete environment refresh activity until FY15, when it must occur in order to stay supportable and to ensure all FDsys environments (Production, COOP, Test, and Development) are in alignment on stable, supported hardware.

**Development Environment (\$275,000)** The current FDsys Development environment systems have been retired by the vendor. They are still supported currently but it is not determined how much longer they will be supported. Additionally, the current development environment configuration does not match the Production environments after the 2013 hardware refresh. Funds are needed to purchase new equipment to complete the environment update, ensuring all FDsys environments (Production, COOP, Test, and Development) are in alignment on stable, supported hardware.

**Storage (\$325,000)** As FDsys continues to ingest additional content, the corpus of data will continue to grow. FDsys is identifying and prioritizing the ingestion of new collections while still maintaining day forward collections, making the growth of FDsys content greater than linear. In order to provide space for public access, the preservation repository, and supporting environments, additional storage space must be purchased. This storage space will augment the existing storage environment and allow FDsys to continue its pace of ingestion through FY15.

**Bandwidth (\$592,000)** As FDsys adds more day forward content and new collections, the corpus of FDsys content will grow and the amount of information accessible to the public will become greater each day. With popular content such as the Affordable Care Act, it is important to ensure that adequate bandwidth is available to serve data to end users in a timely fashion while still covering the breadth and depth of information available on FDsys. Bandwidth needs for FDsys will grow in accordance with statistical trends for public access, and these trends are continuing to rise with additional content ingestion and public awareness. In order to keep up with public demand and provide a satisfying end users experience with no delays or degradations in performance, additional bandwidth will be needed in FY15 to service the ever growing user base for FDsys. As FDsys NextGen begins its public beta rollout in FY15, there will be increased focus on the new face of FDsys and performance issues should not be a factor in the reception of FDsys NextGen.

### Digital Project

**Composition system Replacement (\$3,500,000)** GPO has been working on the development of our XML-based Composition System Replacement (CSR) project, which will replace our aging Microcomp composition system. The objective of the project is to match the typographical style and page layout of current printed publications, as well as support enhanced search, retrieval, data formats, and repurposing of data. Completion will be based on an iterative process over a series of years and releases, based upon stakeholder requirements and priorities for content collections. It will integrate with internal and external systems, such as FDsys and XML authoring tools utilized by external customers (e.g., ALEX and LEXA in the House and the Senate). The new system will allow GPO and its

users to employ XML while maintaining the current functionality available via Microcomp. In FY 2015, GPO plans to continue active development of core legislative documents, beginning with bills, resolutions, and amendments but also efforts to migrate additional publications to XML. We are requesting \$3.5 million for this purpose, which will cover the costs for hardware, software, and staffing needed for project support, development and implementation.

## **Facilities Projects**

**Utility Management System (\$500,000)** The current Building Management System in place is obsolete, proprietary and no longer supported by the vendor. It needs to be replaced ASAP; to bring in a new system will require considerable design work, which we hope to initiate in 2015 after the 2014 study has been completed.

**208 Volt Transformers (\$200,000)** GPO still “runs on” 208V power in most of the main complex; we have a continuous transformer upgrade program so that we don’t lose power to critical systems due to old equipment failing.

**Elevators 1&2 A/C (B1) (\$700,000)** GPO has many elevators in need of modernization, as some of them are well over 30 years old. Elevators 1&2 are heavily used passenger elevators that serve both our employees and lease clients, such as USCIRF.

**Roof Replacement (\$706,000)** GPO has a roof upgrade program in progress. Upgrade of the next sections will eliminate destructive leaks in an elevator penthouse as well as removing a compromised section immediately over a paper and material storage area.

**Free-cooling Heat Exchange System Design (\$200,000)** This is to initiate the “Free Cooling” project currently slated for implementation in 2016. Initial studies by Pepco indicate a full ROI within one year, but we need to have a final design before we can begin procurement and installation.

**Industrial Air Compressor (\$110,000)** This is to replace the last of three air compressors from 1980 that furnish compressed air to Buildings A, B and C.

**Computer Room AC- 8th Floor (\$100,000)** The unit responsible for cooling the data center is over 20 years old, can now only run at half capacity, and needs to be replaced in order to reduce the risk of catastrophic failure.

**US GOVERNMENT PRINTING OFFICE  
REVOLVING FUND**

Analysis of Change 2014 to 2015  
(Dollars in Thousands)

	FY 2015 Agency Request	
	FTE	Amount
Obligational Authority, FY 2014	1,829	\$ 673,060
Non-recurring Costs - Equipment to be obligated in FY 2014	-	(43,071)
Mandatory Pay and Related Costs		
Annualization of pay raise for FY 2014	-	490
Pay raise for FY 2015	-	2,642
Within-grade increases FY 2015	-	1,958
Total Mandatory Pay and Related Costs	-	5,090
Total Price Level Changes	-	8,251
Program/Project/Activity Increases for FY 2015		
Capital expenditures equipment, systems, and facilities	-	34,390
Capital Expenditures to be funded by an Appropriation		
FDsys Repository Development	-	1,200
FDsys Search Development	-	900
FDsys Web App and Processing	-	1,700
FDsys Test Environment	-	340
FDsys System Development Environment	-	275
FDsys Storage	-	325
FDsys Bandwidth	-	592
Composition System Replacement	-	3,500
Utility Management System	-	500
208 Volt Transformers	-	200
Elevators 1 & 2 A/C (B1)	-	700
Roof Replacement	-	706
Free Cooling Heat Exchange System Design	-	200
Industrial Air Compressor	-	110
Computer Room AC (8th Floor)	-	100
Total Expenditures to be funded by an Appropriation	-	11,348
Net change requested	-	\$ 16,008
Total Budget FY 2015	1,829	689,068
Total Offsetting Collections	-	677,720
Total 2015 Appropriation	-	\$ 11,348

**US GOVERNMENT PRINTING OFFICE  
REVOLVING FUND**

Analysis of Change (Cont.)  
(Dollars in Thousands)

Object Class	FY 2013 Actual	FY 2014 Enacted	FY 2015 Request	FY 2014/2015 Net Change
11 Personnel Compensation	\$ 147,702	\$ 146,208	\$ 150,009	\$ 3,801
12 Personnel Benefits	48,399	49,562	50,851	1,289
21 Travel	707	824	840	16
22 Transportation of Things	6,730	7,774	7,922	148
23 Rents, Communications and Utilities	14,980	16,950	17,272	322
24 Printing and Reproduction	278,556	253,344	258,158	4,814
25 Other Services	27,039	32,062	32,671	609
26 Supplies and Materials	131,861	123,265	125,607	2,342
31 Equipment	36,324	43,071	45,738	2,667
<b>Total Budget</b>	<b>\$ 692,298</b>	<b>\$ 673,060</b>	<b>\$ 689,068</b>	<b>\$ 16,008</b>



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