

Annual Report
of
The Public Printer

Fiscal Year 1965

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PREFACE

The purpose of the Annual Report of the Public Printer is to report to Congress the accomplishments of the Government Printing Office for fiscal year 1965. Trends, especially those which affect production, are highlighted in the text following the tabular comparisons. Innovations in techniques and equipment are discussed briefly. Included is a brief report on the progress of relocation plans. The Statistical Appendix contains fiscal and production data pertinent to the Office proper which fulfills the requirements of law and relates as well to the activities and sales of the Superintendent of Documents.

The mission of the Government Printing Office is to provide the printing and binding services required by Congress and the Government Departments in accordance with law and the Government Printing and Binding Regulations. In order to accomplish this mission, the Public Printer is required to have sufficient equipment and an adequate complement of trained graphic arts craft employees to meet the peak load requirements for the Congress, and the urgent needs of the Departments. This printing and binding service covers all Congressional work, the bulk of which is produced on very close schedules in order to meet "must" delivery dates.

Besides providing the printing and binding for Congress, which has increased about 20 percent during the past 10 years, it is necessary that a large part of the printing and binding for nearly 100 Federal Departments, bureaus, and agencies be accomplished in the Government Printing Office. This includes classified printing, rush work, national emergency work, and jobs demanding a combination of operations not obtainable from commercial sources within the time allowed by the departments.

The production capability of the Government Printing Office is based on the long experience of the Public Printer and his production officials as to the needs of Congress and the departments. Manpower and machinery are maintained at a level which will assure that all requirements of the Congress and the urgent requirements of the Departments are met; with appropriate recognition of the increasing trend toward ever shorter delivery schedules.

A necessary amount of printing and binding work from Departments which does not require a special or urgent schedule must also be retained in the Government Printing Office as filler work to keep essential personnel and equipment gainfully occupied.

In 1965, the Government Printing Office's volume of business was \$137.5 million. This represented income from 245,732 orders for printing and binding. Over 920 million publications of all kinds were produced, including 8 million copies of the Congressional Record and 4.3 million copies of the Federal Register. Congress with 18 million publications, next to Army with 21 million, was our largest customer. Sales volume of the Superintendent of Documents amounted to \$14.4 million of which \$7.4 million is to be returned to the U. S. Treasury. The amount returned to the U. S. Treasury will exceed the appropriation for all Superintendent of Documents operations by about \$1.8 million. An average of 18 carloads of paper was consumed by the Office each day in addition to 193 million envelopes and 3 million cartons.

The Government Printing Office looks forward to continuing and improving printing and binding service to Congress and the Federal establishment--alert to the changing panorama of graphic arts techniques and to the opportunities our scientific, business, and industrial communities are offering toward providing better, faster, and more economical printing.

DIVISION OF PERSONNEL

Full-time employment held steady for the year, decreasing only five employees for a total of 6,993. WAE employment increased from 387 to 445 at the year's end. Total employees on the rolls, therefore, showed a net gain of 53.

During the year, 704 positions were classified--a gain of 175 over the previous year.

Approximately 3,400 employees received influenza inoculation in the Medical Section. The glaucoma program served 1,881 employees, while tetanus toxoid immunization is now administered to all new employees on a year-round basis.

The Employee-Management Relations Program is progressing satisfactorily and, although no agreement has been signed as yet with an organization, it is expected that such agreements will be concluded and signed with the Columbia Typographical Union No. 101 and the Printing Pressmen's Union No. 1 in the near future. Exclusive and formal recognition, previously granted to a number of employee organizations, has been renewed whenever requested, and exclusive recognition was granted to the American Federation of Government Employees, Lodge 1248, in the Denver Field Service Office. Formal recognition was also granted to the American Federation of Government Employees, Lodge 2487, in the Departmental Service Office.

Employee morale is considered to be excellent. Evidence of this may be seen in the achievement of one hundred percent of our quota under the Combined Federal Campaign and in the interest shown in our Christmas Open House program.

During the year, an Apprentice Review Board was established to consider all matters pertaining to the Apprentice Program. Approximately 71 training courses were conducted during the year by the Training Section. Perhaps the most significant of these was the Supervisory Development course, which is directed toward the preparation of employees for advancement to supervisory positions.

DIVISION OF FINANCE AND ACCOUNTS

The Division of Finance and Accounts is responsible for the overall financial management and supporting or related services. This includes accounting, budgeting, auditing, data processing, pricing and ratemaking, payroll and leave administration, traffic management, billings, collections, composition measuring, computing, estimating Congressional printing and binding appropriation requirements, and legal services.

Some Division production activities of special interest are shown below:

	<u>1965</u>	<u>1964</u>	<u>1963</u>
Vouchers audited (approximately).....	108,000	110,000	93,500
Value of checks issued (in millions of dollars).....	\$96.0	\$97.7	\$96.4
Printing & binding billings computed...	168,431	174,275	160,176
Paper & material requisitions processed.....	238,198	254,625	256,147
Computer programs completed.....	65	67	97
Value of payrolls processed (in millions of dollars).....	\$55.6	\$53.2	\$49.2
Government bills of lading prepared...	25,289	25,379	21,374
Total Division personnel.....	352	356	345

In July 1964, two IBM 1460 series computers were acquired on a rental basis to replace two slower IBM 1401 series computers. This change to faster equipment made additional computer time available for linofilm photocomposition, and was an important factor in eliminating the third-shift operations in the Electronic Data Processing Section.

A procedural improvement in preparing employee leave record cards eliminated overtime formerly required to complete this operation.

The Division has been actively cooperating with the Production Manager in the area of electronic printing. We have trained four employees of the Production Division in this area. This training was performed by the Digital Computer Systems Analysts, and several projects have been completed and are in production status. The analyst staff is working closely with the Mergenthaler Corporation towards the development of the software packages for the Linotron equipment which is scheduled for delivery in March of 1966.

The master typography digital computer program was modified to compose the 7th Edition of the Library of Congress Subject Headings, using a Linofilm photocomposer. A hot-metal hyphenation routine was developed, tested, and added to the master typography program.

The use of the 1460 computer in connection with Linofilm photocomposition has necessitated planning, training, and additional work for the tape librarian and the digital computer equipment operators. This has been absorbed with no additional personnel.

PURCHASING DIVISION

The Purchasing Division is responsible for all of the contracting activities of the Government Printing Office. These include the procurement

of all operating supplies and equipment, the procurement of printing and binding from commercial sources, the disposal of surplus property, and the procurement of warehousing space and transportation facilities.

The Division is also responsible for the operation of the telephone and communication services for the Office and its storage and warehousing facilities.

	<u>1965</u>	<u>1964</u>	<u>1963</u>
Materials & supplies.....	\$3,112,862	\$3,204,364	\$3,559,032
Blank paper & envelopes.....	26,989,382	25,682,842	28,310,525
Commercial printing, including			
Field Service.....	54,084,765*	48,807,577*	44,197,891*
Services, transportation, commu- nications, travel.....	2,265,839	2,068,909	2,180,827
Machinery & equipment.....	1,235,214	3,485,374	1,473,585
Total	<u>\$87,688,062</u>	<u>\$83,249,066</u>	<u>\$79,721,860</u>

* The value of commercial printing was computed by taking the sum of all payments made on items ordered and delivered in this fiscal year and adding thereto the sum of the items on undelivered orders, plus the sum of items delivered but still unpaid during the period, and deducting the sum of items remaining undelivered in the previous fiscal year and paid in the present year.

A total of 60,184 printing jobs were processed, consisting of 9,566 jobs on individual bids and 50,618 jobs on term contracts--21,382 cost estimates were prepared for the agencies.

Paper procurement: Paper purchased by the pound during fiscal year 1965 totaled 200,246,301 pounds. This represented an increase of 4,529,682 pounds above the poundage purchased in the previous fiscal year.

	<u>1965</u>	<u>1964</u>	<u>1963</u>
Paper purchased by pounds.....	200,246,301	195,716,619	200,191,189
Paper purchased by sheets.....	17,266,838	16,087,996	14,214,823
Envelopes.....	173,590,377	191,019,508	155,699,919
Containers.....	3,303,787	3,210,832	3,000,982

Stores handled 103,799 tons of paper, consisting of 2,852 freight car loads and 1,499 truckloads.

Sales, through salvage operations, comprised 20,286,366 pounds of wastepaper; 627,920 pounds of scrap iron; 647,170 pounds of scrap typemetal and dross; and 25,960 pounds of scrap film.

Paper prices showed a slight decline during the first quarter of fiscal 1965, and an increase during the last three quarters. There was a cumulative price increase of 11.7871 percent for the entire fiscal year.

The high point in our paper inventory reached approximately 64,631,691 pounds, and the low point 44,082,286 pounds. These figures include 10,904,217 pounds in storage for emergency purposes.

Central Receiving processed 10,571 receiving tickets and 12,092 delivery receipts.

During fiscal year 1965, it was necessary to increase the operating personnel of the Open Market and Contract Section by three employees to service adequately the increased workload. The Stores Section reduced its authorized personnel ceiling from 192 to 182 employees.

Outgoing telephone calls amounted to 295,651 message units. We subscribed to Phase II of the Federal Telecommunications System (FTS) which permits Government agencies direct long-distance dialing.

MAINTENANCE DIVISION

The primary function of the Maintenance Division is to maintain all buildings, machinery, and equipment of the Government Printing Office in an optimum condition in order that public printing can be produced most efficiently.

The number of service calls and job orders continued a downward trend caused by the increase in yearly job orders which are issued for preventive maintenance and repetitive-type jobs. The purpose of this preventive maintenance is to be able to schedule maintenance to fit in with production requirements and to repair the equipment before it breaks down.

	<u>1965</u>	<u>1964</u>	<u>1963</u>
Maintenance service calls.....	31,727	35,134	39,494
Maintenance job orders.....	502	607	627
Yearly job orders.....	141	138	85

Specifications for new machinery amounted to 47 items as compared with 56 in 1964, and 78 in 1963. The continued reduction in preparation of specifications results from an increase in equipment available on the GSA schedule.

Our consumption of all utilities increased during the past fiscal year, caused principally by the increased production and greater number of manhours worked in the previous year.

	<u>1965</u>	<u>1964</u>	<u>1963</u>
Electric power (kw-hr).....	38,179,000	37,565,000	35,737,000
Gas (cu. ft.).....	13,558,700	12,632,000	10,504,900
Water (gals.).....	199,703,000	193,956,000	198,153,000
Steam (estimated lbs.).....	43,200,000	42,110,000	45,230,000

The reduced accident rate achieved during calendar year 1964, which made the Government Printing Office eligible for a nomination for the President's Safety Award, was maintained during the last half of fiscal year 1965. This is the first year since 1953 that a significant improvement in our safety record has been achieved as indicated by the following table:

	<u>1965</u>	<u>1964</u>	<u>1963</u>
Chargeable injuries.....	77	124	124
Total direct costs:			
A - Medical.....	\$53,900	\$82,060	\$72,510
B - Bldg.'s machinery & equipment damage.....	33,000	31,500	24,275
Total.....	<u>\$86,900</u>	<u>\$113,560</u>	<u>\$96,785</u>
Direct cost per employee.....	\$12.00	\$15.50	\$13.30

There were no significant personnel changes during the past year. We have begun a gradual reduction, through attrition, in some of the maintenance sections of the building branch. New work in these sections will slack off with the expectation of moving in five years.

The only sizable purchase during the past year was a new roof over buildings 1 and 2. This consisted of a built-up asphalt roofing topped with gravel. The old roof was 60 years old and a source of increasing maintenance, as well as troublesome leaks.

The supervisory structure of the Maintenance Division was reorganized during the past year by adding two more levels of supervision. The nine Maintenance sections were divided into two branches: the Building Branch under the Building General Foreman, and the Mechanical Branch under the Mechanical General Foreman.

The Maintenance Division is frequently required to make building changes and relocate sections. Last year was one of the busiest in this respect. Following is a list of the more important projects completed during the past fiscal year:

1. Move our Library Branch from the Library of Congress to the Naval Weapons Plant.
2. Relocate the Electrotpe Finishing Section to the 6th floor of building 3.
3. Relocate Plate Vault Section to the east end of building 3.
4. Rearrange and enlarge the Patents Section.

5. Install tandem automatic pasters for Web Offset Press GPO 1666. This required reinforcing the floor slab, the installation of 50 feet of floor track and turntable, with a hydraulic lift on the end of the track to lift the rolls to truck height.
6. Redesign and replace metal pots and burners in the Metal Section.
7. Install 3 demineralizers in the Offset Division.

DIVISION OF TESTS AND TECHNICAL CONTROL

The Division of Tests and Technical Control tests all materials entering into printing and binding processes, and is engaged in such standardization work and technical research as might be desirable to improve the quality of the products and materials used by the Office. It writes specifications for the procurement of materials which are best suited to the requirements of the processes, and aids in the solution of technical problems incident to plant operations.

Various materials tested during the past three fiscal years are as follows:

	<u>1965</u>	<u>1964</u>	<u>1963</u>
Paper and envelopes.....	11,308	10,652	9,834
Metals.....	1,010	1,256	1,000
Printing inks.....	710	282	254
Ink-making materials.....	301	270	259
Bookbinding cloths.....	632	666	568
Bookbinding leathers.....	35	9	24
Adhesives and adhesive-making materials.....	40	56	35
Oils & greases.....	154	148	143
Chemicals.....	106	129	129
Offset supplies.....	59	--	--
Miscellaneous.....	648	373	540

There were 162 rejections for noncompliance with specifications. Of these, 107 were of paper, 24 of ink and inkmaking materials, 17 of bookbinding cloths, 2 of envelopes, and 12 of miscellaneous materials.

The furnace-renovation program, initiated in 1963 in the metal room, has been completed with last year's replacement of two worn type metal furnaces with new furnaces equipped with modern heating and safety control devices. These new furnaces show a lower operating cost and have eliminated a major hazard from the operation.

In cooperation with the Technical Subcommittee of the Paper Specifications Committee of the Joint Committee on Printing, our laboratory has completed the following projects:

1. A comprehensive review of the brightness test for paper, since new instrumentation is now available for measuring the whiteness and color.
2. An investigation of the "air-dried" requirement for cotton-content map, chart, bond, ledger, and index papers in the Government Paper Specification Standards.
3. A study was also made concerning the effect of fluorescence in paper on methods of testing for brightness and color, and upon the end use of the paper.
4. The Federal Specification for Tracing Paper, UU-P-561, was revised by our laboratory and subsequently reviewed by the Technical Service Group of the Tracing Paper Producers.
5. A special quick-setting adhesive was developed to meet the special requirements of handling the Congressional Record on the recently-acquired Magnacraft Mailing Machines, since none of the adhesives recommended by the machine manufacturer proved to be satisfactory.
6. An improved casing-in adhesive was also developed to eliminate the difficulties that have been encountered with deeply embossed pyroxylin cloth and offset printed cover stocks.
7. Three high-density black inks were developed for the Offset Division: a general purpose type formula, a quickset halftone, and a non-scratch web-press halftone. Long-term testing of the inks used on the sheet-fed presses showed them to be more economical than the lower cost proprietary inks that were being used.
8. Three special cover-stock inks were developed to accommodate special artwork by the Division of Typography and Design, viz: a red for yellow cover stock, blue for cream laid antique, and red for blue cover stock.
9. Two laminating inks (55 Blue and Monterey Brown) were developed for the specialized requirements of the Department of Health, Education, and Welfare.
10. A special fabroid blue ink was developed to salvage some of the fabroid stock which could not be successfully printed with the proprietary cover stock inks.

11. Work has progressed on the development of special inks to match the 108 hue swatches that were supplied by the Division of Typography and Design as a nucleus for a new color book. Two-thirds of these colors have been developed.
12. A non-eradicable stamp-pad ink was developed for the Library of Congress for marking and protecting their rare manuscripts and valuable documents. This ink is currently being evaluated by the Library in their long-term program of stamping all the documents of this nature.
13. The Post Office Department has been in contact with us in recent weeks in regard to further production of luminescent-tagged postal indicia. The next step in the program that is anticipated is the evaluation of their phosphor-tagged envelope inks in printing franked and penalty mail.

During the year, the Division manufactured 187,833 pounds of printing inks, including stamp-pad, toning blue, numbering machine and mimeograph inks; standardized 14,781,108 pounds of type metal; manufactured 1,174 press rollers, requiring 15,053 pounds of composition; produced 153,195 pounds of molded glue and 153,127 pounds of other adhesives; 925 gallons of silver nitrate solution, and 925 gallons of reducer solution for silver-spraying operations.

DOCUMENTS DIVISION

The amazing growth in the public demand for the purchase of Government publications, and the demand from other Government agencies for the public mailing of officially furnished copies, resulted in increases for fiscal 1965 of 15 percent in gross sales, 6 percent in number of publications sold, 10 percent in net earnings, and 11 percent in the overall number of publications distributed by the Documents Division. The expansion of the depository library program under the law enacted in 1962 resulted in an increase of 38 percent in the number of publications distributed to depositories.

Comparison of Activities

	<u>1965</u>	<u>1964</u>	<u>1963</u>
Amount of appropriation.....	\$5,562,000	\$5,242,000	\$4,759,530
Number of sales orders.....	4,029,186	3,835,616	3,389,366
Amount of sales.....	\$14,389,428	\$12,557,855	\$11,297,784
Miscellaneous receipts.....	\$7,404,294	\$6,703,283	\$5,731,791
Number of letters of inquiry.....	1,642,067	1,575,367	1,573,304
Publications received for Departmental free distribution.....	98,692,898	88,825,023	94,013,774
Publications distributed free for other Government agencies.....	96,795,004	85,969,215	90,980,823

Comparison of Activities
(continued)

	<u>1965</u>	<u>1964</u>	<u>1963</u>
Number of publications sold.....	64,800,593	60,904,401	53,076,581
Number of publications distributed to depository libraries.....	7,581,466	5,491,861	5,817,058
Total publications received.....	209,981,567	203,082,457	189,757,300
Total publications distributed...	206,870,205	186,599,784	181,288,710
Customers served by GPO bookstores.....	153,466	121,936	109,457
Amount of bookstores sales.....	\$689,818	\$518,119	\$483,915

The Documents Division had 497 full-time employees (including temporary summer help) on June 30, 1965, with 404 W.A.E. employees available for part-time duty.

All periodicals and other subscription type publications were placed together in a single unit of the Receiving and Storing Section. This has been the first step in a revised procedure to achieve greater efficiency in processing these complex orders.

One of the most eagerly anticipated Government publications in the history of the Documents Division was the Warren Report on the Assassination of President John F. Kennedy, issued in September 1964. The total sale to date of more than 142,000 copies is particularly notable in view of the availability of competitive commercial editions which were widely publicized in the press.

The Hearings before the Warren Commission, a 26-volume set of bound books, were placed on sale in November 1964, and more than 1,500 sets have been sold to date.

Several publications of the Department of the Interior enjoyed great popularity among purchasers of Government publications during fiscal year 1965. Some of the most popular and attractive issues were "Quest for Quality," "Wildlife on the Public Lands," "Ducks at a Distance," "Waterfowl Tomorrow," and "Lake Powell, Jewel of the Colorado." The National Park Service Historical Handbook Series and the Maps of the National Park System also continued in heavy demand.

In cooperation with the Internal Revenue Service, we continued the program designed to enlarge the number of users of the pamphlet, "Your Federal Income Tax." The sale of 1,205,182 copies represented an all-time high for a single year. "Tax Guide for Small Business," with a sale of 311,689, also sold more than for any previous year.

The perennial best-selling publications of the Children's Bureau, "Prenatal Care," "Infant Care," "Your Child from One to Six," and "Your Child from Six to Twelve," maintained their popularity, and several of its other

publications also showed a continuing steady demand. Among these are "When Your Baby is on the Way," "The Adolescent in Your Family," "Your Baby's First Year," and "A Healthy Personality for Your Child."

FIELD SERVICE DIVISION

The Field Service Division, with offices located in Chicago, Denver, New York, San Francisco, Seattle, and Washington, D. C., performed services valued at \$6,474,969 for over 200 department and field installations of the Federal Government in fiscal year 1965.

Interior Department was once again the largest customer of the Field Service Division, with total billings of \$802,770 for the year. Post Office Department continued as our second largest customer, followed by Treasury Department and Agriculture Department. Employment rose slightly from 507 in fiscal 1964 to 512 in fiscal 1965.

The following figures show comparative billings by the several Field Service Division offices during the past three fiscal years:

	<u>1965</u>	<u>1964</u>	<u>1963</u>
Chicago.....	\$1,447,879	\$1,286,296	\$1,266,626
Denver.....	920,575	785,243	734,334
Washington, D. C.....	2,939,004	3,117,668	2,405,607
New York.....	391,669	350,439	328,786
San Francisco.....	260,792	253,329	254,385
Seattle.....	341,443	263,477	320,101

The Chicago Field Service Office received 8,744 jobs during the year and billed 8,305. One of the vital responsibilities of this office is production of the Commerce Business Daily. This publication is composed, printed, folded, addressed, and mailed by 6 p.m. each day. All publications of the Interior Department's Commercial Fisheries are produced here, as well as large numbers of labels for the Post Office Department. Label production for 1965 was 353,583,000 units.

The Denver Field Service Office supplied printing and allied services to 23 Federal departments and independent agencies in the Rocky Mountain Region, handling 8,549 orders in the process. The inauguration of the Civil Service Commission's test paper printing program has had a great impact on this plant's workload, requiring additional space and planning for augmentation of equipment in the coming year.

In Washington, D. C., the Departmental Service Office, with an average employee strength of 270 for the year, billed 15,639 jobs. Construction of the new Departmental Service Office building is expected to begin in November 1965. The site has been cleared, plans reviewed, and specifications are being prepared for submission to contractors for bids.

DISBURSING OFFICE

The office of the Disbursing Officer is charged with the responsibility of receiving and disbursing all cash items necessary to the conduct of Government Printing Office business and the accountability thereof.

	<u>1965</u>	<u>1964</u>	<u>1963</u>
Collections (CDS plus warrants) ..	\$176,602,108	\$164,311,672	\$163,274,754
Disbursements	\$166,205,580	\$158,553,734	\$153,674,732
Mail orders for Supt. Docs	5,304,044	5,075,772	4,988,193
U.S. Savings Bonds issued	54,863	47,842	44,552
Number of bond accounts	3,292	3,109	2,712

The Disbursing Office is staffed with 36 full-time and 43 part-time (W.A.E.) employees.

PLANNING DIVISIONS

Division of Planning Service

During the fiscal year, the Division of Planning Service received 121,899 requisitions and print orders combined--the principal measurable activity of the Division--an increase of approximately 8 percent over fiscal year 1964. While this increase in combined orders resulted in a proportionate increase in the volume of service and liaison work required of the Planning Service Division, such additional work was accomplished with the same employee complement they had at the end of fiscal year 1964.

Comparison of Activities

	<u>1965</u>	<u>1964</u>	<u>1963</u>
Printing & Binding requisitions	71,563	71,298	78,490
Print orders on open jackets	50,336	41,679	35,396
Blank paper orders	9,666	9,537	9,400
Subtotal	<u>131,565</u>	<u>122,504</u>	<u>123,286</u>

Additional Orders & Jackets*

Patent work	76,352	71,097**	71,545**
Congressional	31,247	29,096**	29,279**
Other	6,568	6,112**	6,151**
Subtotal	<u>114,167</u>	<u>106,305**</u>	<u>106,975**</u>
Grand total	245,732	228,809	230,261

* These orders are additional individual orders placed under authority of the above Printing & Binding requisitions, print orders, and blank paper orders.

** Estimated.

Comparison of Activities
(continued)

	<u>1965</u>	<u>1964</u>	<u>1963</u>
Jackets issued.....	52,701	51,583	56,398
Open jackets issued.....	5,184	4,916	3,753
Schedules established.....	45,296	44,896	44,796
Informal estimates.....	214	241	190
Waivers issued.....	598	614	679

In analyzing the above tabulation, it is significant to note the very substantial increase over fiscal year 1964 in the total number of orders received. While the increase in the number of requisitions received was small, there was a substantial increase in the number of print orders received. This has resulted in increased activity in the area of commercial procurement, since most of the print orders were placed with private firms under contract to this Office for various programs of printing.

It is also of interest to note the continued downward trend in the number of waivers issued. This is in keeping with Office policy, and indicates the continued careful scrutiny of the requisitions received.

Division of Plant Planning

During the fiscal year, the Division of Plant Planning prepared 36,294 regular and print-order jackets--the principal measurable activity of the Division--a decrease of approximately 3 percent below fiscal year 1964.

However, as is pointed out in the Division's report, such decreases or like increases are considered normal from year to year, as the principal basis on which jackets are accepted for plant production is the volume of work which they represent with respect to the production capabilities of the plant, rather than the number of jackets.

Comparison of Activities

	<u>1965</u>	<u>1964</u>	<u>1963</u>
Production plans developed.....	14,357	15,249	16,155
Estimates made:			
Formal.....	24,805	26,461	28,413
Informal.....	3,342	3,082	2,313
Other.....	516	421	284
Cong. Record Appendix pages.....	588	948	708
Line count, Congressional Hearings:			
25-line pages.....	96,848	99,464	106,632
Sales prices developed.....	9,943	8,815	8,807

Comparison of Activities
(continued)

	<u>1965</u>	<u>1964</u>	<u>1963</u>
Jackets prepared:			
Regular & print order.....	36,294	37,385	39,326
Open.....	1,247	1,245	987
Blank paper & supplies.....	15,927	15,785	15,763
Jackets scheduled.....	24,236	25,580	27,715
Jackets, etc., copied (Xerox).....	211,317	236,487	224,161
Purchase requests prepared:			
Inventory control.....	3,525	3,429	3,527
Special purchases.....	910	954	890
Printing of maps.....	168	229	223
Stores orders prepared.....	2,987	2,615	2,913
Requisitions for paper typed:			
Commercial.....	3,835	4,468	4,876
Field Service.....	2,006	2,651	2,333
Releases granted.....	77	107	221

Starting in April 1965, the Division of Plant Planning took on the added duty of indicating on work jackets the number of sheets to be run on press and forwarded to the bindery for each form. This should result in saving considerable time and provide for greater accuracy in the Press and Binding Divisions where such "breakdowns" were formerly developed without benefit of such guidance. This additional work was absorbed by our regular complement of planner-employees.

Division of Typography and Design

This Division provides consultation services for all Government agencies through conferences held at the Government Printing Office on specifications, format, typography, and artwork, and provides layouts, designs, and finished art as ordered.

The Division examines finished art and camera copy, primarily for color printing, to determine its conformation with the requisition, and evaluates it for conformity with Government standards.

Typography and Design also collaborates with both Planning and Production Divisions as outlined in Administrative Order No. 14, assumes responsibility for quality control as required by the customer-agencies, and provides a photographic service for the agencies and the Office.

Comparison of Activities

	<u>1965</u>	<u>1964</u>	<u>1963</u>
Conferences.....	892	895	827
Agencies represented.....	129	100	105
Jackets received from scheduling to be processed for reference to color, etc.....	6,338	6,127	3,921
Total number of jackets processed.....	10,576	7,544	5,996
Orders & estimates for Photoengraving.	3,389	3,529	3,542
Halftones & linecuts ordered.....	23,886	29,876	31,050
Finished art pieces.....	6,652	5,486	5,384
Layout sketches.....	5,462	6,496	3,920
Illus. retouched pieces.....	5,665	7,299	4,970
Photographic requests.....	3,477	3,569	3,982
Finished pieces, photographic.....	39,741	46,406	52,797

There was a 40 percent increase in the number of jackets processed. This was due, in part, to the step up in the use of colored inks by the ordering agencies. The balance of this increase was due to the fact that more agencies are using the services of this Division. The number of finished art pieces, as compared to previous years, is indicative. Part of this increase can also be traced back to the Public Printer's suggestion that the agencies come to the Typography and Design Division for help with their printing-design problems.

As part of its regular work, this Division was concerned with the printing of a number of important or unusual books or programs, a few of which are listed below:

Warren Report--Jacket 730-900, GSA--The complete and final report of the President's Commission on the Assassination of President Kennedy consisted of 26 volumes of hearings, exhibits, and depositions averaging 400 to 500 pages each, and an additional volume of 900 pages which contained the Commission's summary and conclusions. All the volumes were bound in blue cloth and stamped in gold leaf. There were approximately 9,000 illustrations in all the volumes.

Waterfowl Tomorrow--Jacket 720-550, Interior (12,000 copies)--This special report on waterfowl conservation measures was sponsored jointly by the United States and the governments of Canada and Mexico. The book was completely designed and printed under the direction of the Division of Typography and Design. Except for a few large display lines, the book was set entirely on the Fotosetter. There were 250 illustrations. Printing was by web offset on 100 lb. opacified offset paper. The volume contained 784 pages and was bound in blue linen cloth with the side and spine stamped in real gold.

1964 Yearbook of Agriculture--Jacket 712-224 (244,650 copies)--The title of the book was "Farmer's World" and the subject matter concerned economics, market structure, cooperatives, conservation measures, etc. The division of Typography and Design was responsible for the format of the entire

book and all the necessary artwork. The book was printed by letterpress web on 90 lb. English-finish paper and contained 608 pages. The cloth for the case binding was printed by offset in brown and blue and then varnished.

Coast Guard Commemorative Postal Card--Post Office--The stamp was designed and the art prepared by this Division. The Chief Artist and the Government Printing Office received favorable publicity in several newspapers.

Quest for Quality--Jacket 747-251, Interior (74,153 copies)--printed commercially--A 4-color process job produced by color-separated positives borrowed from various publications. Job coincided with the President's program on conservation. A letter of appreciation was received from the Department. Quality control and production of mechanicals by Typography and Design.

PRODUCTION DIVISIONS

Congressional Printing

Fiscal 1965 was a year of varying demand for congressional work. First half figures are disappointing when compared with the previous year when the session lasted 12 months. During the second half, however, the tempo increased and in most categories the figures reflecting 9 months of congressional operations compare favorably with the figures for the 12-month session of the previous year.

The Congressional Record is, of course, our largest, most important, as well as our most difficult assignment. For the fiscal year 1965, there were 184 issues containing 29,828 pages. There were 21 issues containing 256 or more pages, and the largest issue was that of April 1, 1965, which totaled 384 pages, and was printed in two parts. Comparisons with previous years are shown in the following table:

	<u>1965</u>	<u>1964</u>	<u>1963</u>
Number of issues.....	184	250	182
Number of pages.....	29,828	36,968	30,556
Average pages per issue.....	162	148	168

Bill work established new records this year, both for number of prints and number of pages handled. It was to be expected that the totals would be higher than those for the previous year, as this year included the large number of bills that are introduced on the convening of any new Congress, but bill printing exceeded any previous totals that we have on record. Comparisons are shown below:

Financial Management Service
General Accounting Branch
Work In Process Section

Annual Report
of
The Public Printer

Fiscal Year 1965

	<u>1965</u>	<u>1964</u>	<u>1963</u>
Number of prints.....	27,121	14,641	19,715
Letterpress forms.....	14,908	11,136	13,283
Offset forms.....	3,288	1,891	2,355
Pages set.....	81,120	55,875	71,999
Pages picked up.....	15,315	11,892	13,480

The Budget

The Bureau of the Budget ordered 23 separate items this year. The classifications were the Budget, Budget Appendix, D. C. Budget, Budget in Brief, combined book (Budget and Appendix), 6 Budget Messages of the President (3 for Budget and 3 for D. C. Budget), and 12 Special Analyses.

The Composing Division processed a total of 9,708 folios this year as compared to 9,253 folios last year. This breakdown is as follows: Appendix--8,008 folios; Budget--1,247; D. C. Budget--359; Budget in Brief--94. The Appendix made up into 1,263 pages, an increase of 98 pages over last year. The Budget (small book) made 512 pages, which was an increase of 36 pages. The D. C. Budget remained at 64 pages. The Budget in Brief was 76 pages this year as compared to 84 pages last year.

Letterpress Division printed the D. C. Budget and Budget Appendix. A total of 1,331,392 impressions were made from 164 eight-page forms. Messages and separates accounted for 11,042 impressions for a total of 1,342,434 impressions.

Offset Division printed all of the Budget and the Budget in Brief, plus covers for Appendix and D. C. Budget. A total of 310,650 impressions were made including all covers, messages, and separates.

All production and delivery schedules were met as requested by the Budget Bureau.

Electronic Printing

The Electronic Printing Production Unit produces composition through the use of the computer and tape-driven composing equipment. Experimental work is conducted in phototypesetting of computer-generated data.

The Linofilm keyboards continued to set manuscript that contained complicated mathematical equations. The Justewriter keyboards were used primarily to perforate paper tape for input to the computer to produce the library of Congress Subject Headings.

The following table compares the production in fiscal 1965 with the previous year:

	<u>1965</u>	<u>1964</u>
Linofilm keyboards - manuscript folios.....	5,972	4,000
Justowriter keyboards:		
Tape perforated for Elektrons - manuscript folios.....	513	8,000
Tape perforated for Linofilm - manuscript folios.....	4,644*	
Linofilm photo unit:		
Positives from keyboarded tape - $\frac{1}{2}$ galleys....	7,117	2,000
Positives from furnished paper tape - $\frac{1}{2}$ galleys.....	328	
Positives from furnished magnetic tape - pages.....	249	556
Positives from furnished EAM cards - pages....	160	
Input converter:		
Paper tape converted to magnetic tape - $\frac{1}{2}$ galleys.....	4,644	2,000
Output converter:		
Magnetic tape converted to paper tape - $\frac{1}{2}$ galleys.....	4,698	
Magnetic tape converted to paper tape - pages.....	1,309	556

* Reprint copy, each folio equal to two typewritten manuscript folios.

As can be seen in the table, production increased on all equipment. The paper tape from the Justowriters in fiscal 1964 had been processed on the computer to produce a tape for the Elektrons. The cost of the tape conversion and computer run made this method more expensive than manual keyboarding, and this activity decreased.

A 900-page magnetic tape was converted to paper tape for the Bureau of Standards and was not run on our Linofilm photo unit. This explains the difference in number of pages run on photo unit and number of pages converted to paper tape.

The keyboard operators are continually developing more skill with practice, and the proofs of complicated material are cleaner than in fiscal 1964.

Four additional Linofilm photographic units were installed in June 1965 on a lease basis to produce the Defense Department Technical Abstract Bulletins and the Commerce Department U. S. Government Research and Development Reports. A photographic paper processor was also installed in June.

The Library of Congress Subject Headings was keyboarded on paper tape and converted to magnetic tape to create a standing file.

The Classification of Patents Index of the Annual Index of Patents was produced from furnished EAM cards by computer and Linofilm. The computer program was refined to insert horizontal and vertical rules, thus eliminating all hand work. The weekly Classification of Patents was produced for the Official Gazette, and a new Geographical Index was composed from the same EAM card file and appeared for the first time in the Official Gazette of May 18, 1965.

Binding Division

Bindery workload for 1965 showed an overall reduction which was reflected in a corresponding 14 percent decline in overtime hours. The effect of a substantial increase in web press production created gains in both gathering and inserting together with a slight decrease in folding.

Comparison of Activities

	<u>1965</u>	<u>1964</u>	<u>1963</u>
Folding.....	372,619,079	380,629,969	379,560,941
Gathering, books.....	19,181,676	19,145,980	18,791,849
Inserting, books.....	86,953,096	82,796,627	81,158,862
Passports, books.....	1,026,712	1,295,142	1,150,037
Cutting, sheets.....	79,209,852	80,035,062	101,016,967
Drilling, sheets, etc.....	746,950,284	690,832,062	670,774,793
Sigs sewed, machine.....	113,178,235	111,684,626	95,975,151

At the close of the 1965 fiscal year, there were 1,360 employees in the Binding Division.

Printed work purchased from commercial sources and bound in the Government Printing Office continued to increase as may be seen below:

	<u>1965</u>	<u>1964</u>	<u>1963</u>
Jackets received.....	455	390	163
Skids of work.....	417	414	384
Flat sheets to fold.....	3,175,842	2,512,282	2,683,992
Flat pasters to fold.....	7,443,895	7,086,003	5,568,937

Composing Division

In the Composing Division, the total number of ems of type (measurable) increased 6.2 percent over the prior year. In spite of this increase, overtime decreased by 5,379.6 hours. Much of this increase was due to the very sharp tep-up in requirements of the Patent Office. There was a 21.6 percent increase in the number of pages of specifications, and an 18.3 percent increase in the

Official Gazette. This increase made it necessary to increase our slugcasting facilities by 12 machines, increase personnel in the Proof Section, acquire additional floor space, and enlarge the night operation.

Composition requirements for the Congress dropped slightly from those of the prior year in all categories of work except bills. This was due to the difference in the time Congress was in session. The last four months of the fiscal year the workload was unusually heavy, and resulted in excessive overtime requirements for that part of the year.

The operators in the three typesetting units, day and night, of the Composing Division set 2,802,843,100 ems of measurable composition during the past fiscal year. Comparison of the past three-year period is as follows:

	<u>Hours</u>	<u>Ems</u>	<u>Ems per hour</u>
1965.....	542,049.9	2,802,843,100	5,171
1964.....	510,008.6	2,636,696,600	5,167
1963.....	520,798.4	2,621,650,625	5,034

The Federal Register for fiscal year 1964-65 made 17,770 pages, for a daily average of 70-plus pages. This was an increase of 2,330 pages over fiscal year 1963-64. Statistics for the past three years are as follows:

	<u>Pages</u>	<u>Daily Average</u>
1965.....	17,770	70+
1964.....	15,451	61+
1963.....	13,563	54+

The following statistics show Patents Section 1965 fiscal year work volume compared with previous years:

	<u>Number of patents</u>	<u>Average issue</u>
1965.....	52,914	1,017
1964.....	44,060	831
1963.....	53,958	1,037

It is significant that for the first nine months the average issue was 992 patents per weekly issue, but the last three months averaged 1,248 patents per weekly issue. This is in line with the Commissioner's memorandum in December to attempt to maintain an average of 1,280 patents per weekly issue.

In fiscal year 1965, there were 13,286,560 pounds of type metal issued to the Typesetting Section, while in the fiscal year 1964--12,580,704 pounds of metal were issued.

The number of employees on the Composing Division rolls as of June 30, 1965, was 1,576. This was seven more employees than last year.

The Patents Section received one of the largest modernization and expansion treatments in recent Division history. Twelve new Intertype machines and necessary equipment, including ten reading desks, three revising tables, chairs, and cabinets were installed. Needed workspace to accommodate the new machines and expanded Proofroom was secured by utilizing space in the west end of the original Proofroom and extending the Proofroom to the east.

Letterpress Division

The workload in the Letterpress Division was low during the first six months of the year, resulting in letterpressmen being detailed to Offset for training and operatives being detailed out of the Division. This situation was aggravated by the drop in postal card requirements, as well as the shift to two-color postal cards that were produced on offset presses. The congressional workload during the last six months tended to offset the adverse picture that developed during the first half of the year.

	<u>1965</u>	<u>1964</u>	<u>1963</u>
Forms.....	126,504	121,922	130,171
Impressions.....	566,398,506	609,361,022	604,747,402

The 184 issues of the Congressional Record were 66 fewer issues than for fiscal 1964, but each issue averaged 162 pages for this year, or 14 pages more per issue than the preceding year. Twenty-two issues were 64 pages or less, and were stitched or pasted on press.

<u>Congressional Record:</u>	<u>1965</u>	<u>1964</u>	<u>1963</u>
Issues.....	184	250	182
Pages.....	29,828	36,968	30,556
Average per issue.....	162	148	168

Federal Register page average per issue also was up for fiscal year 1965.

<u>Federal Register:</u>	<u>1965</u>	<u>1964</u>	<u>1963</u>
Issues.....	252	253	251
Pages.....	17,992	16,112	14,204
Average per issue.....	71	64	57

The Postal Card Section produced and delivered 1,136,816,000 postal cards; 44,226,000 eleven-cent Aerograms; 29,667,000 Income Tax Form 1040-D; and 1,055,000 Standard Form 32 during fiscal year 1965.

Division personnel has declined from 524 in 1964 to 474 in fiscal 1965, due to a reduction in the number of presses to be manned and a corresponding drop in workload.

The Jet envelope presses and the wraparound presses continued to show growth and production improvement.

	<u>1965</u>	<u>1964</u>	<u>1963</u>
Jet envelope presses:			
Forms.....	5,676	5,705	5,665
Impressions.....	121,566,051	116,232,693	103,840,371
Wraparound presses:			
Forms.....	627	391	183
Impressions.....	22,914,029	21,294,044	12,933,372

Offset Division

The trend toward offset production, and away from letterpress, continued during the year. The total press impressions were less than the prior year, but because there was an 18 percent increase in the web press output, the overall production was greater than in 1964.

Comparison of Activities

	<u>1965</u>	<u>1964</u>	<u>1963</u>
Jackets processed:			
Plant.....	11,965	12,104	11,156
Commercial.....	8,112	8,143	10,368
Commercial, print order.....	1,440	1,043	954
Congressional work:			
Bills, pages.....	54,855	28,517	38,684
Misc., Hearings, Repts., pages.	127,252	113,474	90,051
House calendar, pages.....	14,945	23,604	18,744
Official Gazette:			
Pages.....	20,962	18,054	20,126
Illustrations.....	48,833	43,444	46,055
Job work Fotosetter.....	2,001	1,685	1,718
Book work Fotosetter.....	294	212	87
Negatives & positives, number....	852,937	825,485	781,147
Square inches.....	54,496,930	53,194,077	50,659,528
Offset plates, number.....	57,761	52,712	44,730
Square inches.....	99,582,165	92,216,714	83,573,716
Proofs, number.....	340,109	263,516	192,395
Forms, number.....	58,787	57,313	47,427
Impressions, number.....	422,196,014	432,821,257	377,509,679
Average, per form.....	7,191	7,552	7,692

The production figures show an increase in all phases of activity except the pressroom, which produced 2 percent less impressions than in the

previous fiscal year. Since 2.4 percent more plates were put to press, a decrease in average runs per plate of 361 impressions was experienced.

A summary and comparison of the personnel complement of the Division is given below as of June 30, 1965:

	<u>1965</u>	<u>1964</u>	<u>1963</u>
Office of Superintendent.....	11	11	11
Offset Copy Preparation Section.....	90	96	92
Offset Negative Section.....	66	68	69
Offset Plate Section.....	85	87	82
Offset Press Section.....	275	280	251

The decrease in personnel complement represents the use of apprentices to the largest possible degree to avoid replacement of persons who were reassigned to other positions or dropped from the rolls for any reason.

During fiscal year 1965, a flying paster was installed and is in full operation on the 38 x 50 web press. As a measure of the value of this modernization, in May 1964, without automatic pasting, 1,453,350 impressions were produced. In May 1965, 2,768,700 impressions were produced, or nearly a 100 percent increase in product. A large part of this increased capability is attributable to the paster.

All of the carbon arc lamps were replaced in the camera room.

Approval was obtained for the procurement of a full-gamut pin-register system, which will start with the handling of copy and follow through the press operation.

Platemaking Division

The overall square inch production for the Division for the fiscal year compares favorably with previous years. Shown below are Division totals for significant products:

	<u>1965</u>	<u>1964</u>	<u>1963</u>
Division total sq. inch prod.....	35,349,004	36,379,559	31,340,139
Photoengraving.....	2,518,044	2,806,054	2,200,658
Stereotype.....	21,148,749	21,897,286	19,209,374
Electrotype.....	11,682,211	11,676,219	10,095,799

The principal materials used in the production and processing of the various kinds of plates included:

	<u>1965</u>	<u>1964</u>	<u>1963</u>
Stereotype metal (lbs.).....	1,117,424	1,365,120	1,239,048
Electrotype metal (lbs.).....	164,422	208,248	249,374
Copper anodes (lbs.).....	12,522	14,174	14,020
Blocking wood (sq. ft.).....	3,634	3,326	4,623
Magnesium (sheets).....	2,685	4,084	3,818
Plastic powder (lbs.).....	28,249	27,493	16,143
Blocking metal (lbs.).....	116,100	112,100	92,400

Library Branch Office

Letterpress production of catalog cards for fiscal 1965 increased 10.4 percent--from 28,473,135 to 31,422,664.

Job work press impressions almost doubled in fiscal 1965--from 2,450,112 to 4,790,413--or 95.5 percent.

June 30, 1965, completed the third year for offset reproduction of catalog cards in the Library Branch, and each year there has been an increase in the number of titles processed and the number of catalog cards printed. In fiscal 1965, the number of titles reproduced increased more than 10 percent--from 685,350 to 755,840--and the number of forms increased from 68,535 to 75,840--or 10.7 percent.

The following is a summary of the combined letterpress and offset production of job and catalog card work for fiscal 1965, with total copies printed showing a 6 percent increase over the previous fiscal year:

	<u>1965</u>	<u>1964</u>	<u>1963</u>
Total forms printed.....	164,648	151,420	150,868
Total press impressions.....	16,278,617	12,615,444	11,568,833
Total copies printed.....	114,019,407	107,370,412	92,484,993

During the year, the Library Branch Office was removed to new quarters in the Naval Weapons Plant. Moving was no small task, but through a combined effort of personnel in the Branch, in the Maintenance Division, and in the General Services Administration, the move was accomplished well ahead of the estimated schedule, and with a minimum loss of production time.

Since the main function of the Branch is the production of catalog cards, it is of particular interest to note that for the third consecutive year catalog card production has increased, with each year being an all-time high, as follows:

	<u>1965</u>	<u>1964</u>	<u>1963</u>
Letterpress.....	31,422,664	28,473,135	27,266,986
Offset.....	53,806,160	53,534,250	39,893,190
Total.....	85,228,824	82,007,385	67,160,176

Delivery Section

The count of individual shipments for the year amounted to 209,949 items. This is an increase of 5,272 over the last report. Fleet mileage dropped 9,507 miles--from 293,904 to 284,397. This has been caused by shifts in Departmental warehouse locations and by increased efficiency in operations. Requests for pickup service increased by 240--to a total of 4,713. Our accident-frequency figure moved from 10.25 to 14.03. The significance of this change is that the fleet was involved in four accidents this year, compared to three last year, and we traveled 9,507 fewer miles.

The following table gives a two-year comparison on these subjects:

<u>Fiscal Year</u>	<u>Shipments</u>	<u>Mileage</u>	<u>Pickups</u>	<u>Accident frequency</u>
1965	209,949	284,397	4,713	14.03
1964	204,677	293,904	4,473	10.25
1963	191,927	280,190	3,980	7.67

Personnel in this section totals 72, with 56 employees assigned to Shift 1, and 16 assigned to Shift 3. This represents an increase of four, which became necessary in order to handle the sustained volume of work.

Replacement units for three heavy-duty vehicles and one light delivery truck are on order. The additional two-ton van ordered for use by Departmental Service has been received and is in operation.

GOVERNMENT PRINTING OFFICE RELOCATION

On September 23, 1963, the Joint Committee on Printing authorized the Public Printer to present a proposal for relocating the Government Printing Office to the appropriate committees of the Congress.

The Public Works Committee of the House approved the construction of this facility on April 14, 1964, under the provisions of the Public Buildings Act of 1959. Similar approval was obtained from the Senate Public Works Committee on April 30, 1964.

The 1965 Legislative Branch Appropriations Act was passed by both Houses on August 12, 1964, and contained the following provisions:

For necessary expenses, for site selection and general plans and designs of buildings for the Government Printing Office, pursuant to the Public Buildings Act of 1959 (40 U.S.C. 602 et seq.), \$2,500,000 to be available for transfer to the General Services Administration: Provided, That the selection of a site must be approved by the Joint Committee on Printing.

In order to provide the Government Printing Office with an objective, professional opinion on the relative suitability of a number of suggested sites for this building, GSA engaged the firm of Chas. T. Main of Boston. On April 7, 1965, Chas. T. Main recommended the following sites for construction of the new Government Printing Office in their Pre-Design Study:

1. Southeastern portion of the 313 acre National Training School tract.
2. A 100 acre tract in the Bolling/Anacostia complex, south of Portland Street, adjacent to the river bank.
3. A (*) 85 acre tract in the Bolling/Anacostia complex, north of Portland Street entrance.

General Services Administration and the Government Printing Office concurred in this recommendation, and the Public Printer proceeded to obtain the approval of the National Capital Planning Commission for Site 3 above, on April 8, 1965. Approval of the Joint Committee on Printing was obtained on April 28, 1965.

A declaration of excess for the Bolling/Anacostia tract failed to materialize, as opposition from the Department of Defense hardened to releasing any property then in the military inventory. As a result, the House Subcommittee on Legislative Appropriations, when considering construction money for the Government Printing Office, omitted these funds without prejudice for future consideration.

Recognizing the Bolling/Anacostia site was unavailable, the Public Printer returned to the National Capital Planning Commission and requested their approval for the No. 1 site recommended by the Chas. T. Main Company to the General Services Administration, the Planning Commission staff, and the Government Printing Office. The Planning Commission voided its previous action and approved a tract of 85 acres, more or less, in the easterly portion of the tract. Having obtained approval from the Planning Commission, the Public Printer returned to the Joint Committee on Printing and asked them to approve the site change.

On June 25, 1965, the Joint Committee on Printing requested further documentation in support of the Public Printer's recommendation for the National Training School property. The Public Printer replied to the Chairman of the Joint Committee on Printing on August 25, 1965, supplying the information requested by the Committee.

STATISTICAL APPENDIX

GOVERNMENT PRINTING OFFICE
COMBINED COMPARATIVE STATEMENT OF ASSETS AND LIABILITIES
FISCAL YEARS 1961 THROUGH 1965

	Fiscal Year 1965	Increase or decrease (-) 1965 to 1964	Fiscal Year 1964	Increase or decrease (-) 1964 to 1963	Fiscal Year 1963	Increase or decrease (-) 1963 to 1962	Fiscal Year 1962	Increase or decrease (-) 1962 to 1961	Fiscal Year 1961
ASSETS:									
Fund balances with U. S. Treasury and cash	\$11,933,575	\$-1,635,024	\$13,568,599	\$ 3,945,777	\$ 9,622,822	\$ 1,823,811	\$ 7,799,011	\$-2,487,736	\$10,286,747
Accounts receivable and advances	22,244,995	5,736,054	16,508,941	-2,230,123	18,739,064	4,359,470	14,379,594	1,823,223	12,556,371
Inventories, including work in process	35,173,166	1,064,032	34,109,134	3,352,166	30,756,968	2,746,865	28,010,103	5,198,694	22,811,409
Deferred charges	31,231	- 30,007	61,238	5,726	55,512	- 34,306	89,818	- 14,683	104,501
Property, plant, and equip- ment, net	14,036,682	- 341,671	14,378,353	-1,079,608	15,457,961	-921,080	14,536,881	-295,080	14,241,801
Total assets	83,419,649	4,793,384	78,626,265	3,993,938	74,632,327	9,816,920	64,815,407	4,814,578	60,000,829
LIABILITIES:									
Accounts payable	6,635,379	- 166,850	6,802,229	2,315,815	4,486,414	770,000	3,716,414	526,541	3,189,873
Accrued salaries and wages	1,783,499	305,332	1,478,167	437,499	1,040,668	131,158	909,510	113,186	796,324
Amounts withheld from employees for purchase of savings bonds and payment of taxes	1,831,157	1,804,480	26,677	-2,140,849	2,167,526	208,594	1,938,932	177,502	1,781,430
Employees' accrued annual leave	3,268,116	161,829	3,106,287	192,848	2,913,439	125,061	2,788,378	74,803	2,713,575
Customers' deposits and prepaid subscriptions	2,253,532	- 151,872	2,405,404	-1,237,926	3,643,330	910,504	2,732,826	1,056,525	1,676,301
Others	-----	-----	-----	- 58,012	58,012	24,385	33,627	-16,281	17,346
Total liabilities	15,771,683	1,952,919	13,818,764	- 490,625	14,309,389	2,169,702	12,139,687	1,964,838	10,174,849
Investment of U. S. Government	\$67,647,966	\$ 2,840,465	\$64,807,501	\$ 4,484,563	\$50,322,938	\$ 7,647,218	\$52,675,720	\$ 2,849,740	\$49,825,980
Consisting of:									
Revolving fund:									
Capital	\$44,815,383	\$ ----	\$44,815,383	\$10,000,000	\$34,815,383	\$ ----	\$34,815,383	\$ ----	\$34,815,383
Retained earnings	14,440,933	1,573,889	12,867,044	1,733,046	11,133,998	1,343,814	9,790,184	2,326,531	7,463,653
Income from sales of publications payable to U. S. Treasury	3,104,295	- 598,988	3,703,283	- 28,508	3,731,791	- 38,310	3,770,101	575,299	3,194,802
Other funds	5,287,355	1,865,564	3,421,791	-7,219,975	10,641,766	6,341,714	4,300,052	- 52,090	4,352,142
	\$67,647,966	\$ 2,840,465	\$64,807,501	\$ 4,484,563	\$50,322,938	\$ 7,647,218	\$52,675,720	\$ 2,849,740	\$49,825,980

Note: This statement includes the Government Printing Office Revolving Fund appropriation; Office of the Superintendent of Documents Salaries and Expenses appropriations; Selection of Site and General Plans and Designs of Buildings appropriation; and the value of building structures and land which is specifically excluded from the Government Printing Office Revolving Fund by law (44 U.S.C. 63).

GOVERNMENT PRINTING OFFICE
STATEMENT OF ASSETS AND LIABILITIES
AS OF JUNE 30, 1965

ASSETS	Revolving fund	Other funds ^a	Combined funds	LIABILITIES	Revolving fund	Other funds ^a	Combined funds
FUND BALANCES WITH U.S. TREASURY AND CASH:							
Fund balances in U.S. Treasury	\$ 10,759,264	\$ 549,208	\$ 11,308,472	LIABILITIES:	\$ 6,262,734	\$ 372,645 ^b	\$ 6,635,379
Cash on hand and in transit	625,103	---	625,103	Accounts payable	1,676,017	107,482	1,783,499
	<u>11,384,367</u>	<u>549,208</u>	<u>11,933,575</u>	Accrued salaries and wages			
				Amounts withheld from employees for purchase of savings bonds and payment of taxes	1,831,157	---	1,831,157
ACCOUNTS RECEIVABLE AND ADVANCES:				Employees' accrued annual leave	3,070,737	197,379	3,268,116
Accounts receivable:	20,201,262	57,415	20,258,677	Customers' deposits and prepaid subscriptions	2,253,532	---	2,253,532
Government agencies	37,978	99	33,077		<u>15,094,177</u>	<u>677,506</u>	<u>15,771,683</u>
Other	5,241	---	5,241				
Advance to General Services Administration and employees	<u>20,239,481</u>	<u>2,005,514</u>	<u>22,244,995</u>	INVESTMENT OF U.S. GOVERNMENT:			
				Capital	44,815,383	5,287,355	50,102,738
INVENTORIES:	4,889,963	---	4,889,963	Retained earnings	14,440,933	---	14,440,933
Publications for sale, at cost				Income from sales of publications payable to U.S. Treasury	3,104,295	---	3,104,295
Printing work in process, at standard cost	21,600,716	---	21,600,716				
Paper, envelopes, and other supplies, at cost	8,682,487	---	8,682,487				
	<u>35,173,166</u>	<u>---</u>	<u>35,173,166</u>	Total investment of U.S. Government	62,360,611	5,287,355	67,647,966
DEFERRED CHARGES	31,231	---	31,231				
				Total liabilities and investment of U.S. Government	\$ 77,454,788	\$ 5,964,861	\$ 83,419,649
PROPERTY, PLANT, AND EQUIPMENT:							
Land and buildings, at cost	---	9,085,173	9,085,173				
Equipment and building appurtenances	26,710,461	695,334	27,405,795				
Construction in progress	11,747	---	11,747				
	<u>26,722,208</u>	<u>9,780,507</u>	<u>36,502,715</u>				
Less allowance for depreciation	16,095,665	6,370,368	22,466,033				
	<u>10,626,543</u>	<u>3,410,139</u>	<u>14,036,682</u>				
Total Assets	\$ 77,454,788	\$ 5,964,861	\$ 83,419,649				

^aOther funds consists of account balances of the Office of the Superintendent of Documents Salaries and Expenses appropriations; the Selection of Site and General Plans and Designs of Buildings appropriation; and the value of building structures and land which is specifically excluded from the Government Printing Office Revolving Fund by law (44 U.S.C. 63).

^bAccounts payable other funds consist of amounts owed to the Government Printing Office Revolving Fund by the Office of the Superintendent of Documents Salaries and Expenses appropriations.

GOVERNMENT PRINTING OFFICE
 REVOLVING FUND
 COMPARATIVE STATEMENT OF INCOME AND EXPENSE
 PRINTING AND BINDING OPERATIONS
 FISCAL YEARS ENDED JUNE 30, 1965, AND JUNE 30, 1964

Table 3

	<u>Fiscal year</u> 1965	<u>Fiscal year</u> 1964	<u>Increase or</u> <u>decrease (-)</u>
Income:			
Printing and binding services performed	\$136,686,809	\$135,346,364	\$ 1,340,445
Other income	<u>786,412</u>	<u>711,874</u>	<u>74,538</u>
Total income	<u>137,473,221</u>	<u>136,058,238</u>	<u>1,414,983</u>
Expenses:			
Direct costs: ^a			
Direct labor	45,181,712	43,859,037	1,322,675
Direct materials	28,569,632	29,935,215	-1,365,583
Printing purchased from commercial sources	<u>48,498,113</u>	<u>48,047,357</u>	<u>450,756</u>
Total direct costs	<u>122,249,457</u>	<u>121,841,609</u>	<u>407,848</u>
Other expenses: ^a			
Salaries and wages	6,250,578	5,472,867	777,711
Travel	18,483	15,189	3,294
Freight	804,768	767,616	37,152
Communications	154,564	106,401	48,163
Heat, light, and power	410,659	411,687	-1,028
Rental of buildings and equipment	390,045	421,384	-31,339
Materials and supplies	198,013	180,346	17,667
Employer's share of group life insurance	156,504	150,348	6,156
Employer's share of group health insurance	403,012	389,509	13,503
Employer's share of Civil Service retirement	2,866,998	2,733,560	133,438
Depreciation ^b	1,653,887	1,571,048	82,839
Miscellaneous expenses	<u>342,364</u>	<u>263,628</u>	<u>78,736</u>
Total other expenses	<u>13,649,875</u>	<u>12,483,583</u>	<u>1,166,292</u>
Total direct costs and other expenses	<u>135,899,332</u>	<u>134,325,192</u>	<u>1,574,140</u>
Net gain from printing and binding operations ^b	<u>\$ 1,573,889</u>	<u>\$ 1,733,046</u>	<u>\$ -159,157</u>

Footnote explanations are on the following page.

GOVERNMENT PRINTING OFFICE
REVOLVING FUND
COMPARATIVE STATEMENT OF INCOME AND EXPENSE
PRINTING AND BINDING OPERATIONS
FISCAL YEARS ENDED JUNE 30, 1965, AND JUNE 30, 1964

Table 3 (Con.)

Footnote Explanations

^aIn fiscal year 1964 direct costs and other expenses applicable to the Sales of Publications Operations of the Revolving Fund were included in the itemized amounts shown under the heading "Expenses", and deducted as a single amount on the line "Direct costs and other expenses allocated to the Public Documents Division". These costs and expenses incurred for fiscal year 1965 (\$855,314) are not included in the statement and the itemized amounts for fiscal year 1964 (\$766,103) have been adjusted for comparative purposes.

^bDoes not include depreciation on building structures which is specifically excluded from the Government Printing Office Revolving Fund by law (44 U.S.C. 63).

GOVERNMENT PRINTING OFFICE
 REVOLVING FUND
 COMPARATIVE STATEMENT OF INCOME AND EXPENSE
 SALES OF PUBLICATIONS OPERATIONS
 FISCAL YEARS ENDED JUNE 30, 1965 AND JUNE 30, 1964

Table 4

	<u>Fiscal year</u> 1965	<u>Fiscal year</u> 1964	<u>Increase or</u> <u>decrease (-)</u>
REVOLVING FUND:			
Sales	\$13,497,501	\$11,707,006	\$1,790,495
Cost of publications sold	<u>5,432,957</u>	<u>4,508,705</u>	<u>924,252</u>
Gross profit	<u>8,064,544</u>	<u>7,198,301</u>	<u>866,243</u>
Other expenses:			
Administrative ^a	855,314	766,103	89,211
Mailing costs	<u>887,770</u>	<u>809,771</u>	<u>77,999</u>
Total other expenses	<u>1,743,084</u>	<u>1,575,874</u>	<u>167,210</u>
Other income:			
Gratuitous revenues	891,927	850,849	41,078
Donated publications	130,180	174,916	-44,736
Miscellaneous	<u>60,728</u>	<u>55,091</u>	<u>5,637</u>
Total other income	<u>1,082,835</u>	<u>1,080,856</u>	<u>1,979</u>
Income from sales of publi- cations payable to U.S. Treasury			
	7,404,295	6,703,283	701,012
OTHER FUNDS:			
Salaries and expenses financed from appropriated funds	<u>3,282,648</u>	<u>3,025,643</u>	<u>257,005</u>
Net income from sales of publications ^a	<u>\$ 4,121,647</u>	<u>\$ 3,677,640</u>	<u>\$ 444,007</u>

^a Does not include depreciation of building structures which is specifically excluded from the Government Printing Office Revolving Fund by law (44 U.S.C. 63).

GOVERNMENT PRINTING OFFICE
SUMMARY OF FUNDS PROVIDED BY OPERATIONS
AND APPROPRIATIONS AND THEIR APPLICATION
FISCAL YEAR ENDED JUNE 30, 1965

Table 6

FUNDS PROVIDED:

Printing and binding operations:		
Printing and binding services performed	\$136,686,809	
Other income	746,433	
Proceeds from sale of equipment, net	<u>65,980</u>	\$137,499,222
Sales of publications:		
Sales	13,497,501	
Other income	<u>1,082,835</u>	14,580,336
Decrease in cash	1,635,024	
Decrease in deferred charges	30,007	
Increase in accrued salaries and wages	305,332	
Increase in miscellaneous liabilities	<u>1,803,715</u>	3,774,078
Appropriations:		
Appropriation for Selection of Site and General Plans and Designs of Buildings	2,500,000	
Appropriation for the Office of the Superintendent of Documents, Salaries and Expenses (including reimbursements of \$276,118 and recoveries of prior years obligations of \$6,584)	<u>5,844,702</u>	<u>8,344,702</u>
Total funds provided		<u>\$164,198,338</u>

FUNDS APPLIED:

Printing and binding expense	\$135,899,332	
Less allowance for depreciation not requiring funds	<u>1,653,887</u>	\$134,245,445
Cost of publications sold	5,432,957	
Expenses of sales of publications financed from the Revolving Fund	1,743,084	
Payments to U.S. Treasury of income from sales of publications	<u>8,003,283</u>	15,179,324
Increase in accounts receivable and advances	5,736,054	
Decrease in accounts payable	166,850	
Increase in inventories	1,064,032	
Purchase of equipment	<u>1,442,137</u>	8,409,073
Expenditures from the Selection of Site and General Plans and Designs of Buildings fiscal year 1965 appropriation		424,823
Expenditures from the Office of the Superintendent of Documents Salaries and Expenses fiscal year 1965 appropriation		5,636,522
Expenditures from the Office of the Superintendent of Documents Salaries and Expenses fiscal year 1964 appropriation		94,390
Unobligated balance of the Selection of Site and General Plans and Designs of Buildings appropriation withdrawn by U.S. Treasury		127,177
Unobligated balance of the Office of the Superintendent of Documents Salaries and Expenses appropriations withdrawn by U.S. Treasury		<u>81,584</u>
Total funds applied		<u>\$164,198,338</u>

GOVERNMENT PRINTING OFFICE
 PRINTING AND BINDING FOR CONGRESS
 STATUS OF APPROPRIATIONS

Table 7

	<u>Fiscal Year</u>			<u>Total</u>
	<u>1965</u>	<u>1964</u>	<u>1963</u>	
Expenditures	\$12,313,643	\$16,255,509	\$16,104,262	\$44,673,414
Estimated outstanding obligations	<u>6,186,357</u>	<u>1,144,491</u>	<u>295,738</u>	<u>7,626,586</u>
Total requirements	18,500,000	17,400,000	16,400,000	52,300,000
Appropriations	<u>15,500,000</u>	<u>14,000,000</u>	<u>15,800,000</u>	<u>45,300,000</u>
Estimated deficiency, included in 1966 appropriation request	---	3,400,000	600,000	4,000,000
Estimated deficiency, included in 1967 appropriation request	<u>3,000,000</u>	---	---	<u>3,000,000</u>
Total estimated deficiencies as of June 30, 1965	<u>\$ 3,000,000</u>	<u>\$ 3,400,000</u>	<u>\$ 600,000</u>	<u>\$ 7,000,000</u>

GOVERNMENT PRINTING OFFICE
OFFICE OF THE SUPERINTENDENT OF DOCUMENTS
STATUS OF APPROPRIATIONS

Table 8

	<u>Fiscal Year</u>		
	<u>1965</u>	<u>1964</u>	<u>1963</u>
Unexpended balances, July 1, 1964	\$ ----	\$569,516	\$5,581
Appropriation:			
Salaries and expenses, 1965	5,562,000	----	----
Reimbursements	<u>276,118</u>	<u>29,737</u>	<u>----</u>
Total funds available	5,838,118	599,253	5,581
Unobligated balances withdrawn	<u>75,000</u>	<u>5,991</u>	<u>594</u>
Total obligated funds	5,763,118	593,262	4,987
Expenditures	<u>5,184,669</u>	<u>565,088</u>	<u>4,987</u>
Undelivered orders	126,497	----	----
Accounts payable and accrued liabilities	<u>451,952</u>	<u>28,174</u>	<u>----</u>
Unpaid obligations, June 30, 1965	<u>578,449</u>	<u>28,174</u>	<u>----</u>
Less reimbursements receivable	<u>56,988</u>	<u>427</u>	<u>----</u>
Unexpended balances, June 30, 1965	\$ <u><u>521,461</u></u>	\$ <u><u>27,747</u></u>	\$ <u><u>----</u></u>

GOVERNMENT PRINTING OFFICE
OFFICE OF THE SUPERINTENDENT OF DOCUMENTS
STATEMENT OF COSTS AND OBLIGATIONS
FISCAL YEAR 1965 - APPROPRIATED FUNDS
AS OF JUNE 30, 1965

Table 9

	<u>Total</u>	<u>Program by activities</u>			<u>Catalog- ing and indexing</u>
		<u>Sales distri- bution</u>	<u>Distri- bution for other agencies</u>	<u>Depository library distri- bution</u>	
Personnel compensation	\$3,606,388	\$2,427,504	\$ 784,332	\$ 157,152	\$237,400
Personnel benefits	193,149	140,226	30,131	9,078	13,714
Travel and transporta- tion of persons	310	-	-	310	-
Transportation of things	4,626	4,626	-	-	-
Rent, communications and utilities	191,527	78,842	17,592	88,872	6,221
Printing and repro- duction	1,194,471	335,695	-	781,807	76,969
Other services	151,089	111,050	24,779	6,497	8,763
Supplies and materials	335,356	144,945	175,685	11,928	2,798
Equipment	<u>54,094</u>	<u>39,760</u>	<u>8,871</u>	<u>2,326</u>	<u>3,137</u>
Total costs ^a	5,731,010	3,282,648	1,041,390	1,057,970	349,002
Net increase in undeli- vered equipment	<u>32,108</u>	<u>22,572</u>	<u>4,904</u>	<u>- 569</u>	<u>5,201</u>
Total obligations	<u>\$5,763,118</u>	<u>\$3,305,220</u>	<u>\$1,046,294</u>	<u>\$1,057,401</u>	<u>\$354,203</u>

^aExclusive of expenses of \$1,743,084 financed from revenues from sales of publications.

GOVERNMENT PRINTING OFFICE
STATEMENT OF CHANGES IN INVESTMENT
OF UNITED STATES GOVERNMENT
FISCAL YEAR ENDED JUNE 30, 1965

Table 5

	<u>Revolving fund</u>	<u>Other funds^a</u>	<u>Combined funds</u>
BALANCE, JULY 1, 1964:			
Capital	\$44,815,383	\$ 3,421,791	\$48,237,174
Retained earnings	12,867,044	---	12,867,044
Income from sales of publications payable to U.S. Treasury	<u>3,703,283</u>	<u>---</u>	<u>3,703,283</u>
	<u>61,385,710</u>	<u>3,421,791</u>	<u>64,807,501</u>
ADDITIONS:			
Net income from printing and binding operations	1,573,889	---	1,573,889
Income from sales of publications payable to U.S. Treasury	7,404,295	---	7,404,295
Appropriation for Selection of Site and General Plans and Designs of Buildings	---	2,500,000	2,500,000
Appropriation for the Office of the Superin- tendent of Documents, Salaries and Expenses (including reimbursements of \$276,118 and recoveries of prior years obligations of \$6,584)	---	5,844,702	5,844,702
Net increase in equipment purchased from appro- priation for the Office of the Superintendent of Documents Salaries and Expenses including current year depreciation	<u>---</u>	<u>17,947</u>	<u>17,947</u>
Total additions	<u>8,978,184</u>	<u>8,362,649</u>	<u>17,340,833</u>
REDUCTIONS:			
Payments to U.S. Treasury of income from sales of publications	8,003,283	---	8,003,283
Depreciation on building structures and facilities	---	121,867	121,867
Unobligated balance of the Selection of Site and General Plans and Designs of Buildings appropriation withdrawn by U.S. Treasury	---	127,177	127,177
Unobligated balance of the Office of the Super- intendent of Documents Salaries and Expenses appropriations withdrawn by U.S. Treasury	---	81,584	81,584
Expenditures from the Office of the Superin- tendent of Documents Salaries and Expenses fiscal year 1965 appropriation	---	5,636,522	5,636,522
Expenditures from the Office of the Superin- tendent of Documents Salaries and Expenses fiscal year 1964 appropriation	---	94,390	94,390
Expenditures from the Selection of Site and General Plans and Designs of Buildings fiscal year 1965 appropriation	---	424,823	424,823
Net increase in liability for employees' annual leave, Office of the Superintendent of Documents, Salaries and Expenses appropriation	<u>---</u>	<u>10,722</u>	<u>10,722</u>
Total reductions	<u>8,003,283</u>	<u>6,497,085</u>	<u>14,500,368</u>
BALANCE, JUNE 30, 1965:			
Capital	44,815,383	5,287,355	50,102,738
Retained earnings	14,440,933	---	14,440,933
Income from sales of publications payable to U.S. Treasury	<u>3,104,295</u>	<u>---</u>	<u>3,104,295</u>
	<u>\$62,360,611</u>	<u>\$ 5,287,355</u>	<u>\$67,647,966</u>

^aOther funds consists of the Office of the Superintendent of Documents Salaries and Expenses appropriations; Selection of Site and General Plans and Designs of Buildings appropriation; and the value of building structures and land which is specifically excluded from the Government Printing Office Revolving Fund by law (44 U.S.C. 63).

GOVERNMENT PRINTING OFFICE
 REVOLVING FUND
 STATEMENT OF NET CHANGE IN ASSETS AND LIABILITIES
 FROM INCEPTION OF REVOLVING FUND THROUGH JUNE 30, 1965

	<u>June 30, 1965</u>	<u>July 1, 1953^a</u>	<u>Increase or decrease (-)</u>
Cash	\$11,384,367	\$15,993,702	\$-4,609,335
Noncash current assets	<u>55,443,878</u>	<u>28,511,814</u>	<u>26,932,064</u>
Current assets	66,828,245	44,505,516	22,322,729
Less current liabilities	<u>15,094,177</u>	<u>13,846,687</u>	<u>1,247,490</u>
Working capital	<u>51,734,068</u>	<u>30,658,829</u>	<u>21,075,239</u>
Fixed assets	26,722,208	13,617,677	13,104,531
Less allowance for depreciation	<u>16,095,665</u>	<u>8,351,561</u>	<u>7,744,104</u>
Net fixed assets	<u>10,626,543</u>	<u>5,266,116</u>	<u>5,360,427</u>
Investment of U.S. Government	<u>\$62,360,611</u>	<u>\$35,924,945</u>	<u>\$26,435,666</u>

^a Capitalization as of July 1, 1953, less subsequent adjustments for revaluations of assets and funds returned to U. S. Treasury.

GOVERNMENT PRINTING OFFICE
OFFICE OF SUPERINTENDENT OF DOCUMENTS
SALARIES AND EXPENSES APPROPRIATION - 0450201
FINANCIAL CONDITION - JUNE 30, 1965

<u>ASSETS</u>		
Current assets:		
Cash	\$521,461	
Accounts receivable	<u>57,087</u>	\$578,548
Fixed assets:		
Equipment	695,334	
Less: Allowance for Depreciation	<u>452,086</u>	<u>243,248</u>
TOTAL ASSETS		<u>\$821,796</u>
<u>LIABILITIES AND INVESTMENT OF U.S. GOVERNMENT</u>		
Current liabilities:		
Accounts payable	\$451,952	
Other liabilities:		
Employees' annual leave	<u>197,379</u>	\$649,331
Investment of U.S. Government:		
Invested capital	45,968	
Unexpended appropriation	<u>126,497</u>	<u>172,465</u>
TOTAL LIABILITIES AND INVESTMENT OF U.S. GOVERNMENT		<u>\$821,796</u>

GOVERNMENT PRINTING OFFICE
OFFICE OF SUPERINTENDENT OF DOCUMENTS
SALARIES AND EXPENSES APPROPRIATION - 0440201
FINANCIAL CONDITION - JUNE 30, 1965

ASSETS

Current assets:

Cash	\$27,747
Accounts receivable	<u>427</u>

TOTAL ASSETS

\$28,174

LIABILITIES AND INVESTMENT
OF U.S. GOVERNMENT

Current liabilities:

Accounts payable	\$28,174
------------------	----------

Investment of U.S. Government:

Unexpended appropriation	<u>-0-</u>
--------------------------	------------

TOTAL LIABILITIES AND INVESTMENT
OF U.S. GOVERNMENT

\$28,174

STATEMENT OF CLASSES AND BILLINGS FOR WORK - FISCAL YEAR 1965
GOVERNMENT PRINTING OFFICE, FIELD SERVICE OFFICES, AND COMMERCIALLY PROCURED WORK

Table 13

Class of Work	Number of Copies	Number of		Number of Publications Bound	Amount Billed
		Reproduced Pages Printed	Type Pages Printed		
Congressional Record.....	8,005,309	-----	58,971	34,083	\$ 3,137,758.42
Federal Register.....	4,331,315	790	21,673	4,498	1,210,777.85
Supplement to the Code of Federal Regulations.....	175,907	10,378	19,630	2,002	324,441.94
Official Gazette.....	385,001	12,552	5,624	-----	400,965.71
Specifications of Patents, Trademarks, & Designs...	8,854,222	-----	208,605	-----	3,610,657.55
Miscellaneous Publications.	899,819,770	3,139,760	829,325	996,271	64,172,970.39
Postal Cards.....	1,072,695,000	-----	-----	-----	930,705.21
Aerogrammes.....	40,000,000	-----	-----	-----	154,763.55
Catalog Cards.....	60,814,733	-----	-----	-----	640,557.15
Tabulating Cards.....	5,226,969,447	-----	-----	-----	4,178,684.29
Letterheads and Envelopes..	337,423,112	-----	-----	-----	1,328,412.12
Forms, Notices and Cards...	5,970,476,583	-----	-----	-----	14,849,916.78
Multi-Forms.....	1,502,778,348	-----	-----	-----	13,551,227.77
Blank Books.....	6,621,058	-----	-----	-----	1,661,551.60
Miscellaneous Binding.....	62,307	-----	-----	-----	509,176.37
Binders.....	777,981	-----	-----	-----	398,255.26
Miscellaneous.....	-----	-----	-----	-----	3,240,774.06
Blank Paper.....	-----	-----	-----	-----	10,928,066.86
Supplies and Services.....	-----	-----	-----	-----	91,969.07
Total	15,140,190,093	3,163,480	1,143,828	1,036,854	125,321,631.95
G.P.O. Departmental Service Office.....	204,645,091	-----	-----	-----	2,907,461.98
Field Service Offices.....	597,263,755	-----	-----	-----	3,332,741.37
GRAND TOTAL.....	15,942,098,939	3,163,480	1,143,828	1,036,854	\$131,561,835.30

-2-

(Continued)

Breakdown of the Amount Billed:

Value of Work Produced and Performed by the G.P.O. Central Office including paper and materials.....	\$ 62,499,150.86
Value of Outside Printing.....	\$ 48,927,344.06
Value of Paper Furnished Contractors.....	<u>2,967,070.17</u>
Total Value of Outside Printing.....	51,894,414.23
Blank Paper.....	10,928,066.86
G.P.O. Departmental Service Office.....	2,907,461.98
Field Service Offices.....	<u>3,332,741.37</u>
Total Field and Departmental Service Office.....	<u>6,240,203.35</u>
Total Amount Billed.....	\$ <u>131,561,835.30</u>

STATEMENT OF CLASSES AND BILLINGS FOR WORK - FISCAL YEAR 1965
 GOVERNMENT PRINTING OFFICE EXCLUSIVE OF WORK PERFORMED BY THE GOVERNMENT
 PRINTING OFFICE ON COMMERCIALY PROCURED WORK

Class of Work	Number of Copies	Number of		Number of Publications Bound	Amount Billed
		Reproduced Pages Printed	Type Pages Printed		
Congressional Record.....	8,005,309	-----	58,971	34,083	\$ 3,137,758.42
Federal Register.....	4,331,315	790	21,673	4,498	1,210,777.85
Supplement to the Code of Federal Regulations.....	175,907	10,378	19,630	2,002	324,441.94
Official Gazette.....	385,001	12,552	5,624	-----	400,965.71
Specifications of Patents, Trademarks & Designs.....	8,354,222	-----	208,605	-----	3,610,657.55
Miscellaneous Publications.....	465,844,247	1,025,857	711,275	851,586	39,710,516.16
Postal Cards.....	1,072,695,000	-----	-----	-----	930,705.21
Aerogrammes.....	40,000,000	-----	-----	-----	154,763.55
Catalog Cards.....	60,814,733	-----	-----	-----	640,557.15
Letterheads & Envelopes.....	246,991,048	-----	-----	-----	1,142,271.30
Forms, Notices and Cards.....	3,213,526,982	-----	-----	-----	6,559,068.60
Multi-Forms.....	-----	-----	-----	-----	-----
Blank Books.....	4,918,159	-----	-----	-----	1,258,241.77
Miscellaneous Binding.....	62,307	-----	-----	-----	509,176.37
Binders.....	564,893	-----	-----	-----	212,825.82
Miscellaneous.....	-----	-----	-----	-----	2,329,047.10
Blank Paper.....	-----	-----	-----	-----	10,928,066.86
Supplies & Services.....	-----	-----	-----	-----	91,969.07
Total	<u>5,127,169,123</u>	<u>1,049,577</u>	<u>1,025,778</u>	<u>892,169</u>	<u>\$ 73,151,810.43</u>
G.P.O. Departmental					
Service Office.....	204,645,091	2,907,461.98
Field Service Offices.....	597,263,755	3,332,741.37
GRAND TOTAL.....	<u>5,929,077,969</u>	<u>\$ 79,392,013.78</u>

STATEMENT OF CLASSES AND BILLINGS FOR WORK - FISCAL YEAR 1965
 COMMERCIALLY PROCURED WORK INCLUDING GOVERNMENT PRINTING OFFICE WORK PERFORMED THEREON

Class of Work	Number of Copies	Number of		Number of Publications Bound	Amount Billed
		Reproduced Pages Printed	Type Pages Printed		
Miscellaneous Publications.....	433,975,523	2,113,903	118,050	144,685	\$ 24,462,454.23
Tabulating Cards.....	5,226,969,447	-----	-----	-----	4,178,684.29
Letterheads & Envelopes.....	90,432,064	-----	-----	-----	186,140.82
Forms, Notices & Cards.....	2,756,949,601	-----	-----	-----	8,290,848.18
Multi-Forms.....	1,502,778,348	-----	-----	-----	13,551,227.77
Blank Books.....	1,702,899	-----	-----	-----	403,309.83
Binders.....	213,088	-----	-----	-----	185,429.44
Miscellaneous.....	-----	-----	-----	-----	911,726.96
Total.....	<u>10,013,020,970</u>	<u>2,113,903</u>	<u>118,050</u>	<u>144,685</u>	<u>52,169,821.52</u>
Breakdown of the Amount Billed:					
Value of Outside Printing (Based on finished work value).....					
Value of Paper furnished Contractors (Based on amounts billed and the value of paper issued).....					
Value of Work Performed by the Government Printing Office including Paper used in the Government Printing Office.....					
TOTAL.....					
					\$ 48,927,344.06
					2,967,070.17
					<u>275,407.29</u>
					\$ <u>52,169,821.52</u>

BILLINGS TO CONGRESS AND FEDERAL AGENCIES
FISCAL YEAR 1965

CONGRESS

Congressional Record.....	\$ 3,137,758.42	
Miscellaneous Publications.....	1,291,571.06	
Miscellaneous Printing and Binding.....	2,035,076.67	
Publications for International Exchange.....	170,910.79	
Franked Envelopes.....	417,124.17	
Document Franks.....	23,381.99	
House and Senate Calendars.....	818,561.20	
Bills, Resolutions and Amendments.....	1,522,180.85	
Committee Reports.....	643,046.47	
Documents.....	800,182.95	
Hearings.....	4,171,654.84	
Federal Register.....	1,210,777.85	
Supplement to The Code of Federal Regulations.....	324,441.94	
Committee Prints.....	<u>1,343,474.63</u>	
Total.....		\$ 17,910,143.83
Administrative Office of the U.S. Courts.....		60,988.64
Agriculture.....		4,799,006.15
Air Force.....		12,860,304.30
Air Force Systems Command.....		265,697.73
American Battle Monuments Commission.....		1,694.54
Army.....		20,922,702.36
Atomic Energy Commission.....		514,780.23
Board of Governors of The Federal Reserve System.....		2,255.01
Bureau of the Budget.....		293,281.56
Central Intelligence Agency.....		473,541.85
Civil Aeronautics Board.....		87,849.25
Civil Service Commission.....		707,073.63
Commerce.....		7,435,970.15
Commission of Fine Arts.....		1,338.12
Council of Economic Advisers.....		31,204.80
Court of Claims.....		110,417.37
Court of Customs and Patent Appeals.....		14,991.80
Defense Documentation Center.....		64,033.97
Defense Supply Agency.....		2,799,769.23
Department of Defense.....		5,677.60
District of Columbia.....		166,306.74
Export-Import Bank of Washington.....		21,620.41
Farm Credit Administration.....		11,746.44
Federal Aviation Agency.....		1,090,477.08
Federal Coal Mine Safety Board Review.....		18.21
Federal Communications Commission.....		156,443.17
Federal Deposit Insurance Corporation.....		14,519.67

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Federal Home Loan Bank Board.....	\$ 38,519.65
Federal Maritime Commission.....	9,947.70
Federal Mediation and Conciliation Service.....	19,682.19
Federal Power Commission.....	256,308.48
Federal Trade Commission.....	73,605.19
Foreign Claims Settlement Commission.....	15,573.20
General Accounting Office.....	137,828.10
General Services Administration.....	6,840,438.12
Government Printing Office-Sale of Government Publications.....	5,830,750.81
Government Printing Office-Superintendent of Documents.....	1,817,644.24
Health, Education and Welfare.....	5,112,571.67
House and Senate-Stationery Room.....	37,332.98
Housing and Home Finance Agency.....	850,797.21
Indian Claims Commission.....	57.45
Interior.....	3,754,858.38
Interstate Commerce Commission.....	213,210.27
Joint Publications Research Service.....	24,913.22
Justice.....	1,320,756.03
Labor.....	1,403,429.53
Library of Congress.....	628,669.31
Library of Congress Branch.....	1,016,335.90
National Academy of Science.....	1,571.89
National Aeronautics and Space Administration.....	1,523,517.99
National Capital Housing Authority.....	11,412.12
National Capital Planning Commission.....	3,237.06
National Capital Transportation Agency.....	1,202.29
National Forest Reservation Commission.....	30.00
National Gallery of Art.....	9,924.85
National Labor Relations Board.....	312,402.15
National Mediation Board.....	6,223.57
National Science Foundation.....	122,589.73
National Security Agency.....	843,619.53
National Security Council.....	1,297.25
Navy.....	11,715,778.72
Office of Aerospace Research.....	92,128.37
Office of Economic Opportunity.....	79,842.78
Office of Emergency Planning.....	39,905.69
Office of Science and Technology.....	3,335.57
Panama Canal Company.....	22,493.10
Pan American Union.....	5,805.13
Peace Corps.....	7,160.42
Post Office.....	4,984,804.01
Private Orders.....	162,669.08
Railroad Retirement Board.....	3,164.63
Renegotiation Board.....	4,521.75

St. Lawrence Seaway Development Corporation.....	\$ 1,062.27
Securities and Exchange Commission.....	57,127.59
Selective Service System.....	208,158.13
Small Business Administration.....	240,995.09
Smithsonian Institution.....	345,752.04
State.....	1,155,605.77
Subversive Activities Control Board.....	1,234.42
Supreme Court of the United States.....	154,494.26
Tariff Commission.....	25,411.24
Tax Court of the United States.....	11,904.38
Tennessee Valley Authority.....	8,423.72
Treasury.....	7,496,858.46
U.S. Information Agency.....	482,618.43
Veterans' Administration.....	1,091,386.30
White House.....	<u>95,082.05</u>
GRAND TOTAL.....	<u>\$131,561,835.30</u>

PUBLICATIONS FURNISHED CONGRESS, EXECUTIVE DEPARTMENTS,
AND INDEPENDENT GOVERNMENT ESTABLISHMENTS
FISCAL YEAR 1965

Congress.....	44,095,693
Administrative Office of the U.S. Courts.....	182,401
Agriculture.....	41,547,935
Air Force.....	63,817,545
Air Force Systems Command.....	114,100
American Battle Monuments Commission.....	10,230
Army.....	230,531,151
Atomic Energy Commission.....	650,845
Board of Governors of the Federal Reserve System.....	18,138
Bureau of the Budget.....	465,500
Central Intelligence Agency.....	159,119
Civil Aeronautics Board.....	15,779
Civil Service Commission.....	20,542,808
Commerce.....	15,593,247
Commission of Fine Arts.....	2,865
Council of Economic Advisors.....	11,535
Court of Claims.....	142,032
Court of Customs and Patent Appeals.....	938
Defense Documentation Center.....	97,911
Defense Supply Agency.....	14,753,590
District of Columbia.....	35,261
Export-Import Bank of Washington.....	16,622
Farm Credit Administration.....	20,883
Federal Aviation Agency.....	3,832,967
Federal Coal Mine Safety Board of Review.....	60
Federal Communications Commission.....	175,516
Federal Deposit Insurance Corporation.....	23,863
Federal Home Loan Bank Board.....	34,084
Federal Maritime Commission.....	21,169
Federal Mediation and Conciliation Service.....	17,980
Federal Power Commission.....	146,611
Federal Trade Commission.....	99,241
Foreign Claims Settlement Commission.....	20,492
General Accounting Office.....	319,217
General Services Administration.....	22,445,988
Government Printing Office Sale of Government Publications.....	39,474,283
Government Printing Office Superintendent of Documents.....	58,014,642
Health, Education & Welfare.....	44,198,362
House and Senate - Stationery Room.....	----
Housing and Home Finance Agency.....	2,237,262
Indian Claims Commission.....	107
Interior.....	26,142,391
Interstate Commerce Commission.....	109,774
Justice.....	2,707,737

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Labor.....	11,960,295
Library of Congress.....	404,395
Library of Congress Branch.....	47,475
National Academy of Science.....	4,400
National Aeronautics and Space Administration.....	6,065,801
National Capital Housing Authority.....	2,169
National Capital Planning Commission.....	4,035
National Capital Transportation Agency.....	15,702
National Forest Reservation Commission.....	1,600
National Gallery of Art.....	115,007
National Labor Relations Board.....	167,894
National Mediation Board.....	3,766
National Science Foundation.....	275,998
National Security Agency.....	2,556
National Security Council.....	635
Navy.....	53,772,770
Office of Aerospace Research.....	27,600
Office of Economic Opportunity.....	236,155
Office of Emergency Planning.....	585,127
Office of Science and Technology.....	6,070
Panama Canal Company.....	8,178
Pan American Union.....	4
Peace Corps.....	51,621
Post Office.....	20,847,452
Private Orders.....	19,420,562
Railroad Retirement Board.....	9,399
Renegotiation Board.....	22,805
St. Lawrence Seaway Development Corporation.....	1,084
Securities and Exchange Commission.....	125,316
Selective Service System.....	2,060,769
Small Business Administration.....	3,343,088
Smithsonian Institution.....	166,094
State.....	8,989,056
Subversive Activities Control Board.....	3,661
Supreme Court of the United States.....	451,960
Tariff Commission.....	13,130
Tax Court of the United States.....	3,358
Tennessee Valley Authority.....	62,493
Treasury.....	144,459,465
U.S. Information Agency.....	635,191
Veterans' Administration.....	14,217,139
White House.....	<u>132,375</u>
TOTAL.....	921,571,524

Financial Management Service
General Accounting Branch
Work In Process Section